

**HUMBOLDT BAY HARBOR, RECREATION  
AND CONSERVATION DISTRICT**

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**RESOLUTION NO. 2020-07**

**A RESOLUTION ADOPTING THE FINAL FISCAL YEAR 2020-2021 HUMBOLDT BAY  
HARBOR, RECREATION AND CONSERVATION DISTRICT BUDGET AND GOALS**

**WHEREAS**, the Board of Commissioners of the Humboldt Bay Harbor, Recreation, and Conservation District has prepared a draft and final annual budget pursuant to California Harbors and Navigation Code Section 6093;

**WHEREAS**, the Board of Commissioners approved the fiscal year 2020-21 preliminary budget on June 11, 2020 and scheduled and noticed a hearing for the adoption of the final budget on June 25, 2020 at 7:00 pm via video conference with a teleconference option.

**WHEREAS**, notice of said hearing was posted on the Harbor District's website pursuant to California Harbors and Navigation Section 6093.1; and

**WHEREAS**, copies of the budget were made available on the Harbor District's website and at the District Office.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Humboldt Bay Harbor, Recreation and Conservation District that the Board hereby:

1. Adopts the Final Fiscal Year 2020-21 Budget as set forth in Exhibit A and B, attached here to and by reference incorporated herein.
2. Authorizes the Executive Director to transmit the budget to the Humboldt County Board of Supervisors pursuant to California Harbors and Navigation Section 6093.3

**PASSED AND ADOPTED** by the Humboldt Bay Harbor, Recreation and Conservation District Board of Commissioners at a duly called meeting held on the 25<sup>th</sup> day of June 2020, by the following polled vote:

**AYES:** Dale, Doss, Higgins, Kullmann, Marks

**NOES:** 0

**ABSENT:** 0

**ATTEST:**

  
\_\_\_\_\_  
**PATRICK HIGGINS, Secretary**  
Board of Commissioners

  
\_\_\_\_\_  
**STEPHEN KULLMANN, President**  
Board of Commissioners

**CERTIFICATE OF SECRETARY**

The undersigned, duly qualified and acting Secretary of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, does hereby certify that the attached Resolution is a true and correct copy of RESOLUTION NO. 2020-07 entitled,

**A RESOLUTION ADOPTING THE FINAL FISCAL YEAR 2020-2021 HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT BUDGET AND GOALS**

as regularly adopted at a legally convened meeting of the Board of Commissioners of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, duly held on the 25<sup>th</sup> day of June 2020; and further, that such Resolution has been fully recorded in the Journal of Proceedings in my office, and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 25<sup>th</sup> day of June, 2020.

  
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PATRICK HIGGINGS, Secretary  
Board of Commissioners

EXHIBIT A INCOME

Humboldt Bay Harbor, Recreation, and Conservation District  
 FY 2020-21 BUDGET  
 6/25/2020

Account	Sub Account	General Fund	Tidelands	Woodley Island	RMT II	RMT I	Fields Landing	Shelter Cove	Grants	TOTAL 2020-21
R1	Dredging									-
R1a	Dredging Surcharge			125,000			15,000			140,000
R1b	Dredging Set Aside									-
R1r	Dredging Other	85,000							50,000	135,000
R2	Float Replacement			63,000						63,000
R3	Harbor Surcharge		150,000							150,000
R4	Utility Surcharge			56,471	56,422	10,414				123,308
R5	Grants									-
R5a	Conservation									-
R5a	Recreation									-
R5c	Harbor									-
R5d	Facilities								21,274	21,274
R6	Tax Revenue									-
R6a	Property Tax	1,107,465								1,107,465
R6b	Other									-
R8	Other Income									-
R8a	Other Revenue	36,000	32,350							68,350
R8b	Late Fees/Interest	7,000	160,750	5,000						172,750
R9	Interest Income				6,200					6,200
R10	Rents									-
R10a	Slip Rents			500,000						500,000
R10b	Transient Rents			120,000						120,000
R10c	Upland Rent			140,000	568,000	25,000	78,500			811,500
R10d	Tideland Rent		307,000							307,000
R10e	Equipment	12,000								12,000
R10f	Storage			40,000		18,000				58,000
R10g	Work Yard			5,000						5,000
R11	Fees									-
R11a	Services Office			2,200						2,200
R11b	Late Fees/Interest	500		8,000	1,500	200				10,200
R11c	Permits	500	1,500	5,300						7,300
R11d	Miscellaneous	10,000								10,000
R11e	Fork Lift			3,500						3,500
R11e	Boat Launch									-
R11f	Travel Lift									-
R11g	Haul Out									-
R11h	Moorage									-
R11i	Poundage			1,500		6,000				7,500
R11j	Port	9,700	12,500							22,200
R11j	Pilotage		2,000							2,000
R12	Sales									-
R12a	Laundry			6,000						6,000
R12b	Retail									-
R13	Donations									-
R13a	Light House			20						20
R13b	Sea Scouts			10						10
<b>TOTAL REVENUE</b>		<b>1,268,165</b>	<b>666,100</b>	<b>1,081,001</b>	<b>632,122</b>	<b>58,614</b>	<b>99,500</b>	<b>-</b>	<b>71,274</b>	<b>3,871,747</b>
<b>TOTAL EXPENSE</b>		<b>898,911</b>	<b>313,071</b>	<b>1,214,809</b>	<b>1,092,596</b>	<b>156,857</b>	<b>120,451</b>	<b>29,200</b>	<b>25,273</b>	<b>3,851,167</b>
<b>NET INCOME</b>		<b>369,254</b>	<b>353,029</b>	<b>(133,808)</b>	<b>(460,474)</b>	<b>(97,243)</b>	<b>(26,951)</b>	<b>(29,200)</b>	<b>46,001</b>	<b>20,580</b>

**EXHIBIT B  
EXPENSES**

**Humboldt Bay Harbor, Recreation, and Conservation District  
FY 2020-21 BUDGET  
6/25/2020**

Account	Sub Account	General Fund	Tidelands	Woodley Island	RMT II	RMT I	Fields Landing	Shelter Cove	Grants	TOTAL 2020-21
<b>Personnel</b>										
E1	Salaries/Wages	251,677		327,480	107,828	61,861	28,720		15,187	792,752
E1a	Salaries/Wages PT	-		-	-	-	-			-
E2	Commissioners Fees	25,200		-	-	-	-			25,200
E3	Payroll Burden	220,370		246,429	74,786	44,096	21,681			607,362
E3a	Payroll Burden PT					-				-
<b>Materials and Services</b>										
E5	Advertising & Promotion									-
E6	Communications	6,000		7,000	11,200					24,200
E7	Conference & Meetings	6,000							1,000	7,000
E8	Dues,Subscript.,License	33,565							435	34,000
E9	Elections & Government Fees	10,000			40,000					50,000
E10	Insurance	9,000	19,000	33,700	16,000		7,600	7,200		92,500
E11	Supplies Office	4,349	5,000	4,000					4,651	18,000
E12	Supplies Maintenance	750		14,000	1,000	1,000				16,750
E13	Permits		3,400	500	22,000	400	2,700			29,000
E14	Utilities	8,000		220,000	217,000	10,000	5,000	7,500		467,500
E15	Fuel		15,750	3,900	350					20,000
E16	Accounting	41,000		8,300						49,300
E17	Legal	35,000								35,000
E18	Planning	30,000								30,000
E19	Engineering	12,000		1,000		3,000	10,000	2,000	2,000	30,000
E20	Other Professional/Outside Services	5,000		8,000	1,000	5,000	2,500	-	2,000	23,500
E20a	Information Technology									-
E20b	HSU Ports		32,350							32,350
E21	Small Tools - Protective Clothing			2,000	1,500		250			3,750
E22	Maintenance Facilities		30,000	23,500	40,900	25,000	33,000	2,500		154,900
E23	Maintenance Equipment			17,000	14,900	3,500	5,000	10,000		50,400
E24	Maintenance IT	3,000		2,000	4,000					9,000
E25	Dredging			150,000						150,000
E26	Capital Outlay									-
E26a	Building & Facilities			45,000	100,000		4,000			149,000
E26b	Equipment									-
E26c	Automotive									-
E26d	Vessels									-
E27	Rent/ Lease Payments				205,632					205,632
E28	Interest/Debt Payments									-
E29	Other Expenses	2,000		1,000		3,000				6,000
E30	Grant Expenses									-
E30a	Conservation Grant									-
E30b	Recreation Grant									-
E30c	Harbor Grant									-
E30d	Facilities Grant									-
<b>TOTAL EXPENSE</b>		<b>702,911</b>	<b>105,500</b>	<b>1,114,809</b>	<b>858,096</b>	<b>156,857</b>	<b>120,451</b>	<b>29,200</b>	<b>25,273</b>	<b>3,113,096</b>
<b>Debt</b>										
D1	Bonds 2014		207,571	100,000						307,571
D2	Coast Seafood	196,000								196,000
D3	BVVA Loan NMTC				234,500					234,500
D4	Acquisition									-
D5										-
D6										-
<b>TOTAL EXPENSE</b>		<b>196,000</b>	<b>207,571</b>	<b>100,000</b>	<b>234,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>738,071</b>
<b>TOTAL EXPENSE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL EXPENSE</b>		<b>898,911</b>	<b>313,071</b>	<b>1,214,809</b>	<b>1,092,596</b>	<b>156,857</b>	<b>120,451</b>	<b>29,200</b>	<b>25,273</b>	<b>3,851,167</b>
<b>TOTAL REVENUE</b>		<b>1,268,165</b>	<b>666,100</b>	<b>1,081,001</b>	<b>632,122</b>	<b>59,614</b>	<b>93,500</b>	<b>-</b>	<b>71,274</b>	<b>3,871,777</b>
<b>NET INCOME</b>		<b>369,254</b>	<b>353,029</b>	<b>(133,808)</b>	<b>(460,474)</b>	<b>(97,243)</b>	<b>(26,951)</b>	<b>(29,200)</b>	<b>46,001</b>	<b>20,610</b>