

**MINUTES  
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS  
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**February 16, 2017**

The Humboldt Bay Harbor, Recreation, and Conservation District met in special session on the above date, 7:00 P.M. Open Session, at the Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501.

**OPEN SESSION – 7:00 P.M.**

**1) ROLL CALL:**

PRESENT:           HIGGINS  
                      MARKS  
                      DOSS  
                      DALE

KULLMANN (present, not yet sworn in)

ABSENT:            NONE.

QUORUM: Yes

**2) PLEDGE OF ALLEGIANCE**

**3) PUBLIC COMMENT**

The following individuals addressed the Council regarding subject matters not on this meeting's agenda: Kent Sawatzky, Ron Cole, Casey Allen, and Susan Pam. Commenters discussed Commission meeting process, public communication, and how to submit public comment for the record.

**4) CONSENT CALENDAR: NONE**

**5) COMMUNICATIONS AND REPORTS:**

**Executive Director Report, Jack Crider**

- Addressed public comments relating to district minutes, videos, and website. Noted that there has been some turnover of district staff and that contract staff are now working to update minutes and address website issues. Videos on Access Humboldt are out of district control.
- Noyo Networks had their hearing, and they are working on requesting more funds.
- PG&E/King Salmon dredge mitigation discussion has continued and headway is being made.
- Mariculture Pre-Permitting project- staff is working on evaluating operation footprints and permitting. Staff is also working on farm plans for the inter-tidal portion of the project.

**Staff Reports**

**Director of Facility Maintenance, Alan Bobillot:**

- Storms have caused damage to RMT I and RMT II, the Fields Landing Boat Yard, and at Shelter Cove. Repair costs are not anticipated to be very high, but it is a nuisance to fix. Shelter Cove facility building removal/demo permit is still in process because of asbestos issues.

**Director of Harbor Operations, Tim Petrusha:**

- Noted where to find video archive on Access Humboldt.
- The USACE dredging schedule has been published, and Humboldt Bay is first on the list. Anticipated dredging in May or June.
- Shoaling has affected Cal Redwood chip ship entry, ship had to use a different port. USACE official soundings are anticipated to be available by end of February.
- Conducted granular vibracore sampling at south bay mitigation area, which is a site the district is considering. Results have not been reviewed yet.

**District Counsel, District Planner, District Treasurer and District Engineer Reports**

**Adopted Minutes  
Special Meeting of the Board of Commissioners  
Humboldt Bay Harbor, Recreation, and Conservation District  
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District Counsel: Nothing to report

District Planner, George Williamson:

- Mariculture Pre-Permitting- environmental document is in preparation.
- Yeung Oyster Farm- Comment review period ended, now reviewing public comments. Anticipated to come to the Commission in March.
- Coast Seafood Final EIR is again being reviewed, staff is working on addressing additional information requests and comments. Anticipated to come back to the Commission on February 28<sup>th</sup>. Meeting will be held at the Wharfinger Building in Eureka.
- Shelter Cove- District successful at getting an ocean protection grant that will fund facility improvements. Also, continuing to work on modifications to the CDP that the CCC has requested for this site.

District Treasurer:

- Monthly report will be available at next meeting
- Auditor report is wrapping up, expected to have finished by next week

District Engineer, Eric Nelson, filling in for Mike Foget-

- Aquaculture pre-permitting,
  - Sub-tidal- Waterboard expects to issue 401 certification by 1<sup>st</sup> week of March
  - Inter-tidal permitting- the project description is being revised, still refining boundaries and culture methods
  - Dredging- Summary Report for Historic Dredging and Summary Activities is complete, and the 5-year Project Description for Proposed Dredging and Disposal Activities is also finished
  - RMT II permitting of ocean outfall is underway
  - Infrastructure assessment for proposed Samoa Peninsula CSD Development- currently working on draft management plan
- Work has started on conceptual drawing for aquaculture in the machine building at RMT II
- RMT I- Timber Heritage Association Brownsfield Report, SHN has review and provided comments
- Shelter Cove- SHN working on design scope for fish cleaning facility
- Fields Landing- Stormwater Pollution Protection Plan has been completed and uploaded to the Waterboard's "SMARTS" database

**Commissioner and Committee Reports**

- Commissioner Doss
  - A lot of community action and research going on around the Coast Seafoods Final EIR, which will be in front on the Commission in later February
- Commissioner Dale
  - Discussed grad student working at Shelter Cove with working waterfront fishing community grant. Will be doing some work looking at activities supporting working waterfronts.
- Commissioner Higgins
  - Discussed his Eel River Recovery Project
  - Taking a trip to visit aquaculture expo
- Commissioner Marks
  - Discussed his appointment to the North Coast Rail Association and provided updates on its activities
  - Discussed his attendance to California Maritime Leadership Symposium and interesting items of note

6) **NON-AGENDA** None.

7) **UNFINISHED BUSINESS** None.

8) **NEW BUSINESS**

**A. DISTRICT 3 COMMISSIONER OATH OF OFFICE- STEPHEN KULLMANN**

- I. Chair Higgins swore in Stephen Kullmann as Commissioner of District 3. Commissioner Kullmann then took his seat on the dais.

**B. ELECTION OF OFFICERS**

- I. Chair Higgins noted that the Commission had waited until the vacant Commission seat had been filled to elect new officers.
- II. COMMISSIONER DALE MOVED TO NOMINATE COMMISSIONER MARKS AS COMMISSION CHAIR, COMMISSIONER DOSS SECONDED. COMMISSIONER KULLMANN NOMINATED COMMISSIONER DOSS AS VICE CHAIR, COMMISSIONER DALE SECONDED. COMMISSIONER MARKS NOMINATED COMMISSIONER HIGGINS AS SECRETARY, COMMISSIONER DOSS SECONDED.
  - i. Chair Higgins opened the item for Commission discussion, hearing none, he then opened up the item for public comment.
  - ii. The following persons provided public comment on this item: Kent Sawatzky and un-named public commenter.
  - iii. Seeing no more persons wishing to comment, and no Commission interest in further discussion, Chair Higgins called the question. MOTION CARRIED WITHOUT DISSENT.

**C. CONSIDERATION OF RESOLUTION NO. 2017-01, A RESOLUTION DESIGNATING BUSINESS MATTERS, APPOINTMENT AND AUTHORIZATION FOR THE HUMBOLDT BAY HARBOR, RECREATION, AND CONSERVATION DISTRICT FOR CALENDAR YEAR 2017.**

- I. COMMISSIONER HIGGINS MOVED TO APPROVE THE RESOLUTION, COMMISSIONER DALE SECONDED.
  - i. Commission discussion-
    - o District Treasurer requested a change on page three of Item 8c. the firm name. "DLM & Co. LLP" should be changed to "DLM & Co. LLC".
    - o The Commission discussed the status of minutes and brief written financial reports. It was suggested that emphasis be placed on minutes being brought forward for adoption at the meeting subsequent to the subject minutes. And that a brief written financial report of District business, such as District facilities be included as a part of each meeting packet.
    - o Pg. 3 of Item 8c. It was noted that item 2, under "Regular Monthly Board Meetings" heading, has confusing language, and should be revised to be more clear.
    - o Seeing no more discussion, Chair Marks opened the item for public comment.
      - a. The following persons provided public comment on this item: Kent Sawatzky, Stan Brandenburg, Scott Frazier. Comments discussed meeting minutes, number of regular meetings, and giving the public more than 24 hours' notice for special meetings
      - b. Seeing no one else from the public wishing to comment, Chair Marks moved the discussion back to the Commission.
      - c. The Executive Director clarified that the motion was amended to now include direction to staff to make the requested revisions.
    - o Seeing no more Commission discussion, Chair Marks called for a roll call vote.
  - ii. ROLE CALL VOTE:
    - o AYES: DOSS, DALE, HIGGINS, MARKS, KULLMANN
    - o NOES: NONE.
    - o ABSENT: NONE.

**II. RESOLUTION UNANIMOUSLY APPROVED.**

**D. DISCUSSION OF EELGRASS MANAGEMENT PLAN- DISTRICT PLANNER GEORGE WILLIAMSON**

- I. District Planner reported on the status of the Eelgrass Management Plan. Plan development is in progress. Merkel and Associates has been hired to help write the plan. Also discussed were some items the plan will address and some of the project partners. Minutes and plan items are available on the Harbor District website- <http://humboldtby.org/eelgrass-management-plan#overlay-context> . The Commission discussed the plan timeline, and how governmental permitting will relate to the plan.
- II. Chair Marks opened up the item for public comment:
  - i. The following persons provided public comment on this item: Kent Sawatzky
  - ii. Seeing no more public persons wishing to provide comment, Chair Marks brought the discussion back to the Commission.
- III. Seeing no further discussion from the Commission, Chair Marks closed the item.

**E. DISCUSSION OF DREDGE SEDIMENT DISPOSAL PLAN- BEACH DISPOSAL OPTION- ERIK NELSON, SHN**

- I. The Executive Director provided an introduction to this item. He noted that the Commission received written comments from Melissa Kramer, of the California Coastal Commission, and from Jen Kalt of Humboldt Baykeeper. Emphasized that this item is just a discussion of all the options we have, and that no actions have been taken.
- II. Erik Nelson of SHN, discusses the analysis of dredge disposal conducted by SHN. He discussed the development of the dredge disposal options and costs, as well as past permitting and monitoring results. The report referenced is attachment 8e, "Summary of Dredge Material Disposal on the Samoa Beach Surf Zone and Alternative Disposal Analysis".
- III. Miles Slattery, representing the City of Eureka, a project partner, spoke about what specifics of this item are important to the City, including background, his preferred disposal options, and future considerations.
- IV. The Commission then asked questions of staff and Mr. Slattery, discussing other disposal options considered, and the factors which effect each option. The enormous amount of material which needs to be disposed of after dredging these sites makes disposal difficult. The Commission suggested that staff schedule a workshop with the permitting agencies to address dredge disposal options, prior to any decisions being made. Chair Marks then opened up the discussion to the public.
- V. The following persons provided public comment on this item: Un-named commenter, Mike Wilson, Aaron Newman, Steve Sailhole [sic], Dave Schneider, Kent Sawatzky, Darren (didn't give last name), Richard Delasada, Russel Miller, Jen Kalt, Delia Bense-Kang, Leroy Zerlang, Scott Reid, Susan (didn't give last name), Linda McMaster, Ted Romo Cody Hills [sic], Comments included costs of dredge spoil transport, issues with sediment in marina boat slips, and historical background.
- VI. Seeing no further persons wishing to make public comments, Chair Marks moved the discussion back to the Commission. The Commission discussed the sub-committee in place, which includes the City of Eureka, Commissioner Marks and Commissioner Doss, and next steps. Commission acknowledged that they agree that their direction to staff is to schedule a workshop with the permitting agencies to address dredge disposal options, prior to any decisions being made.

**9) ADMINISTRATIVE AND EMERGENCY PERMITS: NONE**

**10) ADJOURNMENT**

- o CHAIR MARKS ADJOURNED THE MEETING. The Special Meeting of the Board of Commissioners adjourned at 9:37 pm.

APPROVED BY

Patrick Higgins  
Secretary

RECORDED BY:

George Williamson  
District Planner