

**AGENDA
MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

DATE: October 24, 2019

TIME: Executive Closed Session 6:00 P.M.
Regular Session 7:00 P.M.

PLACE: Woodley Island Marina Meeting Room

The Meeting Room is wheelchair accessible. Accommodations and access to Harbor District meetings for people with other handicaps must be requested of the Director of Administrative Services at 443-0801 at least 24 hours in advance of the meeting.

1. Call to Order Closed Session at 6:00 P.M.

2. Public Comment

Note: This portion of the Agenda allows the public to speak to the Board on the various issues not itemized on this Agenda. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public not appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District. The three (3) minute time limit for each speaker may be enforced by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.

3. Move to Executive Closed Session

- a) CONFERENCE WITH LABOR NEGOTIATORS. Agency designated representatives: Larry Oetker, Executive Director. Employee organization: International Longshore and Warehouse Union Local 14, Unit A
- b) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Terms of potential purchase of real property with Assessor's Parcel Numbers 401-011-001, 401-011-010, 401-011-012, 401-011-018, 401-011-020, 401-011-023, 401-021-011, 401-021-018, 401-021-027, 401-011-028, 401-021-029, and 401-031-045 on the Samoa Peninsula, Humboldt County, California pursuant to California Government Code § 54956.8. District negotiators: Larry Oetker, Executive Director and Ryan Platz, District Counsel. Negotiating party: Tim Callison. Under negotiation: price and payment terms.
- c) CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: one case (Coast Seafood).

4. Call to Order Regular Session at 7:00 P.M. and Roll Call

5. Pledge of Allegiance

6. Report on Executive Closed Session

7. Public Comment

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Agenda for October 24, 2019 Regular Board Meeting

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8. Consent Calendar

- a) Receive District Financial Reports for August 2019
- b) Approval of Meeting Minutes for September 24, 2019 Regular Board Meeting

9. Communications and Reports

- a) Executive Director's Report
- b) Staff Reports
- c) District Counsel and District Treasurer Reports
- d) Commissioner and Committee Reports
- e) Others

10. Unfinished Business

a) Update Regarding Recently Completed Woodley Island Marina and Fields Landing Boat Yard dredging

Recommendation: Staff recommends the Board: Hear an update regarding 2019 dredging project.

Summary: Dredging of Woodley Island Marina and Fields Landing Boat Yard is complete and a little less than 22,000 cubic yards of material was removed. This is approximately 2,000 cubic yards over the 20,000 contract amount. The contractor (The Dutra Group) did an amazing job and it was a pleasure to work with them. The Harbor District was well served and we owe the company as a whole, and field staff in particular a HUGE THANK YOU!!! Staff continues to work with the Dredge Subcommittee on the Long Term Sediment Management Environmental Impact Report which will analyze how and where the dredge material from all docks, boat ramps, and marinas can be beneficially used.

b) Consider Adopting Resolutions 2019-10, 2019-11, 2019-12, 2019-13, 2019-14 and 2019-15 Amending the Fee Schedule for Harbor District Properties and Operations and Amendment No. 7 to Ordinance 15 Tariff Section No. 6 Item 14 Enacting General Tariff No. 1, Establishing Rules, Regulations, Charges, and Fees, Including Harbor Fees on Vessels and Cargo in Connection with the Humboldt Harbor and Bay 38 Foot, Deep Draft Navigation Improvement Project within the Jurisdiction of the Humboldt Bay Harbor, Recreation and Conservation District, and Consent to Read by Title Only.

Recommendation: Staff recommends the Board: Consider and adopt individual Resolutions and Ordinance approving the amended fee schedule as follows:

1. Draft Resolution 2019-10 Harbor District Office Fee Schedule
2. Draft AMENDMENT NO. 7 TO ORDINANCE 15 Tariff Section No. 6 Item 14 ENACTING GENERAL TARIFF NO. 1, ESTABLISHING RULES, REGULATIONS, CHARGES, AND FEES, INCLUDING HARBOR FEES ON VESSELS AND CARGO IN CONNECTION WITH THE HUMBOLDT HARBOR AND BAY 38 FOOT, DEEP DRAFT NAVIGATION IMPROVEMENT PROJECT WITHIN THE JURISDICTION OF THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, AND CONSENT TO READ BY TITLE ONLY
3. Ordinance 15 Amendment NO. 7 and consent to read by title only
4. Draft Resolution 2019-11 Harbor Fee Schedule
5. Draft Resolution 2019-12 Fields Landing Boat Yard Fee Schedule
6. Draft Resolution 2019-13 Redwood Marine Terminal and Shelter Cove Fee Schedule
7. Draft Resolution 2019-14 Equipment Fee Schedule
8. Draft Resolution 2019-15 Woodley Island Marina Fee Schedule

Summary: As part of the 2019-20 Budget process, Staff requested that the Board delay the adoption of a revised fee schedule until after the costs for the dredging and other budget shortfalls were fully analyzed. The Board established a Budget Subcommittee to work with Staff on these and other budget issues. Staff is proposing fee increases which are outlined in the attached Resolutions.

11. New Business

a) Authorize the Release of a Request for Proposals to Lease the District's Fields Landing Boat Yard Site Operations

Recommendation: Staff recommends the Board: Authorize the Release of the Request for Proposals (RFP).

Summary: The District currently directly operates the boat yard as a do it yourself work yard. Customers have the option of either trailering in or having their vessel hauled out by the District's 150-ton mobile straddle travel lift. The Project operates under Coastal Development Permit 80-P-21 from the California Coastal Commission which allows haul outs from the existing finger piers, approximately seven (7) acre boat repair facility, including a wash down area, boat works areas, restrooms, parking area, travel ways, drainage systems, catch basin and office.

b) Humboldt State University Pilot Seaweed Culture Project

Recommendation: Staff recommends the Board: (1) Authorize staff to negotiate and execute a lease with Humboldt State University for a pilot seaweed culture project. (2) Authorize staff to execute future Mariculture Pre-Permitting Project program leases without Board approval.

Summary: The District has pre-permitted 21 acres of subtidal area for shellfish and seaweed culture. The area is being divided into lease areas for private and public (e.g., Humboldt State University) farmers and researchers. Seven acres are leased, and 14 acres are available for lease. Currently, seaweed is not cultured in Humboldt Bay and District staff is not aware of any previous efforts to culture seaweed. There is potential that seaweed culture could emerge as a new industry in the bay, but research is needed to identify methods that will be commercially viable. Humboldt State University is interested in leasing a 0.63 acre area for one year to conduct a pilot project that cultures two native red seaweed genera (*Palmaria* and *Gracilaria*). Figures 1 and 2 show the location of the proposed project.

c) Cancel November and December 2019 Board Meetings

Recommendation: Staff recommends the Board: Cancel the November and December 2019 board meetings.

Summary: Regularly scheduled meetings would fall on November 28 and December 26, 2019. Because these dates are on Thanksgiving and close to Christmas, attendance by the public would be poor. Additionally, District staff and commissioners are more likely to be on vacation.

12. Administrative and Emergency Permits - NONE

13. Adjournment