

**AGENDA  
MEETING OF THE BOARD OF COMMISSIONERS  
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**DATE:** August 22, 2019  
**TIME:** Regular Session - 7:00 P.M.  
**PLACE:** Woodley Island Marina Meeting Room

*The Meeting Room is wheelchair accessible. Accommodations and access to Harbor District meetings for people with other handicaps must be requested of the Director of Administrative Services at 443-0801 at least 24 hours in advance of the meeting.*

**1. Call to Order Regular Session at 7:00 P.M. and Roll Call**

**2. Pledge of Allegiance**

**3. Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the various issues not itemized on this Agenda. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public not appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District. The three (3) minute time limit for each speaker may be enforced by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.*

**4. Consent Calendar - NONE**

**5. Communications and Reports**

- a) Executive Director's Report
- b) Staff Reports
- c) District Counsel and District Treasurer Reports
- d) Commissioner and Committee Reports
- e) Others

**6. Unfinished Business**

- a) **Consider Sending the USACOE a Letter Regarding Improving Communication and Coordination of Services Associated with the Maintenance of the Federal Navigation Channel.**

*Recommendation:* Staff recommends that the Board: Receive public comments and submit a letter to the US Army Corps of Engineers.

*Summary:* The Harbor District continues to have an excellent long-term relationship with the USACOE regarding the maintenance of the federal navigation channel, jetty system, and associated infrastructure. During the 2019 emergency shoaling conditions, it became apparent that both the USACOE and the Harbor District could improve communications in order to provide better service to our mutual customers. In addition, the Harbor District over the last year has had significant staffing changes and has lost historic institutional knowledge regarding the respective roles and responsibilities in this government-to-government relationship. The purpose of this agenda item is to provide a background context and outline some of the issues that the District has experienced.

**Agenda for August 22, 2019 Regular Board Meeting**

**7. New Business**

- a) **Approval to proceed with a Proposal from MM Diving, Inc. in the amount of \$54,500.00 for inspection and maintenance of the Outfall Line.**

*Recommendation:* Staff recommends that the Board: Accept the proposal from MM Diving, Inc. for inspection and maintenance of the outfall pipe.

*Summary:* The District owned outfall line at Redwood Marine Terminal II is a vital piece of infrastructure for the attraction and operation of large-scale tenancy at the Terminal. As well neighboring property owners are or will be connected to the outfall line. This piece of infrastructure is currently due for inspection and maintenance. MM Diving and its Principal have been providing such service on the outfall line since the mid 1990's. Their professional credentials along with their historical and working knowledge qualify them for such an assignment.

- b) **First Reading of Amendment 7 to Ordinance 6, An Ordinance Establishing Procedures for the Conduct of Meetings, Elections of Officers and the Passage or Approval of Ordinances and Resolutions for the Humboldt Bay Harbor, Recreation and Conservation District.**

**8. Administrative and Emergency Permits**

- a) **Administrative Permit A-2018-02 Amendment #1: Woodley Island Marina Maintenance Dredging**

*Recommendation:* Staff recommends that the Board: receive a report regarding issuance of Administrative Permit A-2018-02 Amendment #1 for Woodley Island Marina Maintenance Dredging.

*Summary:* Administrative Permit A-2018-02 allowed for maintenance dredging at Woodley Island Marina with dredged material disposal at the Humboldt Open Ocean Disposal Site (HOODS). District staff issued Amendment #1 to the permit which allows for optional dewatering of the dredged material at Redwood Marine Terminal II.

- b) **Administrative Permit A-2018-03 Amendment #1: Fields Landing Boatyard Maintenance Dredging**

*Recommendation:* Staff recommends that the Board: receive a report regarding issuance of Administrative Permit A-2018-03 Amendment #1 for Fields Landing Boatyard Maintenance Dredging.

*Summary:* Administrative Permit A-2018-03 allowed for maintenance dredging at Fields Landing Boatyard with dredged material disposal at the Humboldt Open Ocean Disposal Site (HOODS). District staff issued Amendment #1 to the permit which allows for optional dewatering of the dredged material at the Fields Landing Boatyard or at Redwood Marine Terminal II.

**9. Adjournment**