

**ADOPTED MINUTES  
REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**July 23, 2020**

The Humboldt Bay Harbor, Recreation and Conservation District met in Regular Session on the above date at 7:00 P.M. by video conference with an option for teleconference.

**REGULAR SESSION - 7:01 P.M.**

**ROLL CALL:**

PRESENT: DOSS  
KULLMANN  
HIGGINS  
MARKS

ABSENT: DALE – Arrived at 7:20 P.M.

QUORUM: YES

**PUBLIC COMMENT:** The following individuals addressed the Commission regarding subject matters not on this meeting's agenda: Uri Driscoll.

**CONSENT CALENDAR**

- a) Adopt Minutes for June 25, 2020 Regular Board Meeting
  - b) Adopt Minutes for July 16, 2020 Special Board Meeting
  - c) Approve audit contract for one-year extension with Harshwal & Company, LLP
- II. COMMISSIONER DOSS MOVED TO APPROVE CONSENT CALENDAR ITEMS A-C.  
COMMISSIONER MARKS SECONDED.
- II. Chair Kullmann opened the item to the public comment. No one commented.
- III. Chair Kullmann moved the discussion back to the Commission.
- ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
- Ayes: DOSS, HIGGINS, KULLMANN, MARKS  
Noes: NONE  
Absent: DALE  
Abstain: NONE

**COMMUNICATIONS AND REPORTS**

- a) Executive Director's Report
  - I. Executive Director presented Executive Director's Report.
- b) Staff Reports
  - I. Staff presented on recent District activities.
- c) District Counsel and District Treasurer Reports
  - I. No report.
- d) Commissioner and Committee Reports
  - I. Commissioners reported on their recent activities.
- e) Others
  - I. No report.

**UNFINISHED BUSINESS**

- a) **Consider Adopting Amendment NO. 7 to Ordinance 6, An Ordinance Establishing Procedures for the Conduct of Meetings, Elections of Officers and the Passage or Approval of Ordinances and Resolutions for the Humboldt Bay Harbor, Recreation and Conservation District and Adopting Resolution 2020-09 Business Matters**
  - I. Executive Director presented the item.
  - II. The Commission discussed the item.
  - III. Chair Kullmann opened the item to public comment. No one commented.

**Adopted Minutes for July 23, 2020 Regular Board Meeting**

- IV. Chair Kullmann moved the discussion back to the Commission.
- V. COMMISSIONER HIGGINS MOVED TO ADOPT AMENDMENT NO.7 TO ORDINANCE 6, AN ORDINANCE ESTABLISHING PROCEDURES FOR THE CONDUCT OF MEETINGS, ELECTIONS OF OFFICERS AND THE PASSAGE OR APPROVAL OF ORDINANCES AND RESOLUTIONS FOR THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT. COMMISSIONER MARKS SECONDED.  
ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.  
Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS  
Noes: NONE  
Absent: NONE  
Abstain: NONE
- VI. COMMISSIONER MARKS MOVED TO ADOPT RESOLUTION 2020-09 BUSINESS MATTERS, ADDING "CORRESPONDENCE RECEIVED" UNDER THE COMMUNICATIONS AND REPORTS SECTION OF THE AGENDA. COMMISSIONER HIGGINS SECONDED.  
ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.  
Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS  
Noes: NONE  
Absent: NONE  
Abstain: NONE

**NEW BUSINESS**

- a) **Consider Approving the Collective Bargaining Agreement Between the District and the Operating Engineers Local Union NO. 3, AFL-CIO**
  - I. Executive Director presented the item.
  - II. The Commission discussed the item.
  - III. Chair Kullmann opened the item to public comment. No one commented.
  - IV. Chair Kullmann moved the discussion back to the Commission.
  - V. COMMISSIONER DALE MOVED TO APPROVE THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE DISTRICT AND THE OPERATING ENGINEERS LOCAL UNION NO. 3, AFL-CIO. COMMISSIONER DOSS SECONDED.  
ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.  
Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS  
Noes: NONE  
Absent: NONE  
Abstain: NONE  
Absent: NONE

**PERMITS**

- a) **Consider Approving Resolution 2020-08 Adopting an Initial Study/ Mitigated Negative Declaration, a Mitigation Monitoring and Reporting Program, and Establishing Findings Relative to the Permit Application for the PG&E Pipeline Maintenance Project and Approve Permit 2019-02**
  - I. District Staff presented the item.
  - II. The Commission discussed the item.
  - III. Chair Kullmann opened the item to public comment. No one commented.
  - IV. Chair Kullmann moved the discussion back to the Commission.
  - V. COMMISSIONER DALE MOVED TO APPROVE RESOLUTION NO. 2020-08 ADOPTING AN INITIAL STUDY/MITIGATED NETGATIVE DECLARATION, ADOPT A MITIGATION MONITORING AND REPORTING PROGRAM, AND ESTABLISH FINDINGS RELATIVE TO THE PERMIT APPLICATION FOR THE PG&E PIPELINE MAINTENANCE PROJECT AND APPROVE PERMIT 2019-02 FOR THE PG&E PIPELINE MAINTENANCE PROJECT. COMMISSIONER DOSS SECONDED.  
ROLL CALL VOTE WAS CALLED SEPERATELY FOR THE TWO ITEMS, MOTIONS CARRIED WITHOUT DISSENT.  
Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS  
Noes: NONE

**Adopted Minutes for July 23, 2020 Regular Board Meeting**

Absent: NONE  
Abstain: NONE  
Absent: NONE

**ADJOURNMENT – 8:15 P.M.**

APPROVED BY:



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Patrick Higgins  
Secretary of the Board of Commissioners

RECORDED BY:



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Mindy Hiley  
Director of Administrative Services