

**AGENDA  
MEETING OF THE BOARD OF COMMISSIONERS  
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**DATE:** October 24, 2019

**TIME:** Executive Closed Session 6:00 P.M.  
Regular Session 7:00 P.M.

**PLACE:** Woodley Island Marina Meeting Room

*The Meeting Room is wheelchair accessible. Accommodations and access to Harbor District meetings for people with other handicaps must be requested of the Director of Administrative Services at 443-0801 at least 24 hours in advance of the meeting.*

**1. Call to Order Closed Session at 6:00 P.M.**

**2. Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the various issues not itemized on this Agenda. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public not appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District. The three (3) minute time limit for each speaker may be enforced by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.*

**3. Move to Executive Closed Session**

- a) CONFERENCE WITH LABOR NEGOTIATORS. Agency designated representatives: Larry Oetker, Executive Director. Employee organization: International Longshore and Warehouse Union Local 14, Unit A
- b) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Terms of potential purchase of real property with Assessor's Parcel Numbers 401-011-001, 401-011-010, 401-011-012, 401-011-018, 401-011-020, 401-011-023, 401-021-011, 401-021-018, 401-021-027, 401-011-028, 401-021-029, and 401-031-045 on the Samoa Peninsula, Humboldt County, California pursuant to California Government Code § 54956.8. District negotiators: Larry Oetker, Executive Director and Ryan Platz, District Counsel. Negotiating party: Tim Callison. Under negotiation: price and payment terms.
- c) CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: one case (Coast Seafood).

**4. Call to Order Regular Session at 7:00 P.M. and Roll Call**

**5. Pledge of Allegiance**

**6. Report on Executive Closed Session**

**7. Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the various issues not itemized on this Agenda. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public not appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred*

## **Agenda for October 24, 2019 Regular Board Meeting**

to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District. The three (3) minute time limit for each speaker may be enforced by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.

### **8. Consent Calendar**

- a) Receive District Financial Reports for August 2019
- b) Approval of Meeting Minutes for September 24, 2019 Regular Board Meeting

### **9. Communications and Reports**

- a) Executive Director's Report
- b) Staff Reports
- c) District Counsel and District Treasurer Reports
- d) Commissioner and Committee Reports
- e) Others

### **10. Unfinished Business**

#### **a) Update Regarding Recently Completed Woodley Island Marina and Fields Landing Boat Yard dredging**

*Recommendation:* Staff recommends the Board: Hear an update regarding 2019 dredging project.

*Summary:* Dredging of Woodley Island Marina and Fields Landing Boat Yard is complete and a little less than 22,000 cubic yards of material was removed. This is approximately 2,000 cubic yards over the 20,000 contract amount. The contractor (The Dutra Group) did an amazing job and it was a pleasure to work with them. The Harbor District was well served and we owe the company as a whole, and field staff in particular a HUGE THANK YOU!!! Staff continues to work with the Dredge Subcommittee on the Long Term Sediment Management Environmental Impact Report which will analyze how and where the dredge material from all docks, boat ramps, and marinas can be beneficially used.

#### **b) Consider Adopting Resolutions 2019-10, 2019-11, 2019-12, 2019-13, 2019-14 and 2019-15 Amending the Fee Schedule for Harbor District Properties and Operations and Amendment No. 7 to Ordinance 15 Tariff Section No. 6 Item 14 Enacting General Tariff No. 1, Establishing Rules, Regulations, Charges, and Fees, Including Harbor Fees on Vessels and Cargo in Connection with the Humboldt Harbor and Bay 38 Foot, Deep Draft Navigation Improvement Project within the Jurisdiction of the Humboldt Bay Harbor, Recreation and Conservation District, and Consent to Read by Title Only.**

*Recommendation:* Staff recommends the Board: Consider and adopt individual Resolutions and Ordinance approving the amended fee schedule as follows:

1. Draft Resolution 2019-10 Harbor District Office Fee Schedule
2. Draft AMENDMENT NO. 7 TO ORDINANCE 15 Tariff Section No. 6 Item 14 ENACTING GENERAL TARIFF NO. 1, ESTABLISHING RULES, REGULATIONS, CHARGES, AND FEES, INCLUDING HARBOR FEES ON VESSELS AND CARGO IN CONNECTION WITH THE HUMBOLDT HARBOR AND BAY 38 FOOT, DEEP DRAFT NAVIGATION IMPROVEMENT PROJECT WITHIN THE JURISDICTION OF THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, AND CONSENT TO READ BY TITLE ONLY
3. Ordinance 15 Amendment NO. 7 and consent to read by title only
4. Draft Resolution 2019-11 Harbor Fee Schedule
5. Draft Resolution 2019-12 Fields Landing Boat Yard Fee Schedule
6. Draft Resolution 2019-13 Redwood Marine Terminal and Shelter Cove Fee Schedule
7. Draft Resolution 2019-14 Equipment Fee Schedule
8. Draft Resolution 2019-15 Woodley Island Marina Fee Schedule

*Summary:* As part of the 2019-20 Budget process, Staff requested that the Board delay the adoption of a revised fee schedule until after the costs for the dredging and other budget shortfalls were fully analyzed. The Board established a Budget Subcommittee to work with Staff on these and other budget issues. Staff is proposing fee increases which are outlined in the attached Resolutions.

**11. New Business**

**a) Authorize the Release of a Request for Proposals to Lease the District's Fields Landing Boat Yard Site Operations**

*Recommendation:* Staff recommends the Board: Authorize the Release of the Request for Proposals (RFP).

*Summary:* The District currently directly operates the boat yard as a do it yourself work yard. Customers have the option of either trailering in or having their vessel hauled out by the District's 150-ton mobile straddle travel lift. The Project operates under Coastal Development Permit 80-P-21 from the California Coastal Commission which allows haul outs from the existing finger piers, approximately seven (7) acre boat repair facility, including a wash down area, boat works areas, restrooms, parking area, travel ways, drainage systems, catch basin and office.

**b) Humboldt State University Pilot Seaweed Culture Project**

*Recommendation:* Staff recommends the Board: (1) Authorize staff to negotiate and execute a lease with Humboldt State University for a pilot seaweed culture project. (2) Authorize staff to execute future Mariculture Pre-Permitting Project program leases without Board approval.

*Summary:* The District has pre-permitted 21 acres of subtidal area for shellfish and seaweed culture. The area is being divided into lease areas for private and public (e.g., Humboldt State University) farmers and researchers. Seven acres are leased, and 14 acres are available for lease. Currently, seaweed is not cultured in Humboldt Bay and District staff is not aware of any previous efforts to culture seaweed. There is potential that seaweed culture could emerge as a new industry in the bay, but research is needed to identify methods that will be commercially viable. Humboldt State University is interested in leasing a 0.63 acre area for one year to conduct a pilot project that cultures two native red seaweed genera (*Palmaria* and *Gracilaria*). Figures 1 and 2 show the location of the proposed project.

**c) Cancel November and December 2019 Board Meetings**

*Recommendation:* Staff recommends the Board: Cancel the November and December 2019 board meetings.

*Summary:* Regularly scheduled meetings would fall on November 28 and December 26, 2019. Because these dates are on Thanksgiving and close to Christmas, attendance by the public would be poor. Additionally, District staff and commissioners are more likely to be on vacation.

**12. Administrative and Emergency Permits - NONE**

**13. Adjournment**

## Humboldt Bay Harbor, Recreation &amp; Conservation District

## Balance Sheet

10/21/19

As of August 31, 2019

Accrual Basis

	Aug 31, 19
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10901 · RESTRICTED - COUNTY TREASURY	995,896.86
10600.1 · Cash in bank, Tariff BBVA	301.77
10700.1 · Cash in bank, Water BBVA	5,881.75
10200.1 · Cash in BBVA, Checking	114,268.02
10000 · PETTY CASH ON HAND	350.00
10100 · CHANGE FUND ON HAND	150.00
10111 · COIN MACHINE FUND	54.55
10200 · CASH IN BANK, CHECKING	7,945.33
10400 · CASH IN COUNTY - FUND 2720	3,241.50
10500 · CASH IN COUNTY - FUND 3872	791,752.48
10902 · RESTRICTED CASH OFFSET	-995,896.86
<b>Total Checking/Savings</b>	<b>923,945.40</b>
<b>Accounts Receivable</b>	
12000 · ACCTS RECEIVABLE	595,991.45
<b>Total Accounts Receivable</b>	<b>595,991.45</b>
<b>Other Current Assets</b>	
12600 · Note Receivable - NMTC	5,849,375.00
12100 · ALLOW FOR BAD DEBTS	-303,888.93
12200 · TAXES RECEIVBLE	192,875.00
12300 · INTEREST RECEIVBLE	33,326.00
12700 · PREPAID EXPENSES	112,823.37
12800 · LEASE RECEIVABLE	25,397.02
12900 · Accounts Receivable FSM	25.85
<b>Total Other Current Assets</b>	<b>5,909,933.31</b>
<b>Total Current Assets</b>	<b>7,429,870.16</b>
<b>Fixed Assets</b>	
14900 · DOG RANCH PROPERTY	7,507.70
14800 · SHIPWRECK PROPERTY	45,088.05
<b>CAPITAL ASSETS, NET</b>	
16900 · Dredge	1,215,423.27
16800 · REDWOOD TERMINAL 2	2,613,169.43
16700 · AQUAPONICS PILOT FACILITY	96,036.61
16600 · TABLE BLUFF LIGHTHOUSE	361.44
16500 · HOMELAND SECURITY EQUIPMENT	2,254,007.60
16400 · REDWOOD DOCK PROPERTY	3,010,194.30
16100 · MARINA DREDGE, CONSTR IN PROGRES	2,597,760.95
16000 · KING SALMON	15,143.99
15900 · DREDGING COSTS	215,226.78
15800 · SHELTER COVE	2,386,247.10
15700 · FL BOAT BLDG & REPAIR FACILITY	4,302,259.53
15600 · MARINA	10,529,004.29
15500 · MARINA, RESTAURANT COMPLEX	34,100.00
15200 · OPERATING EQUIPMENT	314,098.74
15100 · OFFICE EQUIPMENT	193,303.88
15000 · AUTOMOTIVE EQUIPMENT	95,639.08
17000 · ACCUMULATED DEPRECIATION	-18,630,092.17
<b>Total CAPITAL ASSETS, NET</b>	<b>11,241,884.82</b>
<b>Total Fixed Assets</b>	<b>11,294,480.57</b>
<b>Other Assets</b>	
19000 · Deferred Outflows of PERS	288,843.00
<b>Total Other Assets</b>	<b>288,843.00</b>
<b>TOTAL ASSETS</b>	<b>19,013,193.73</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	

## Humboldt Bay Harbor, Recreation &amp; Conservation District

## Balance Sheet

10/21/19

As of August 31, 2019

Accrual Basis

	Aug 31, 19
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · ACCOUNTS PAYABLE	166,648.99
<b>Total Accounts Payable</b>	166,648.99
<b>Credit Cards</b>	
20112 · US Bank Visa	2,730.89
<b>Total Credit Cards</b>	2,730.89
<b>Other Current Liabilities</b>	
24002 · Groundlease Current Def Income	60,092.31
24000 · Ground Lease Deferred Income	3,906,000.00
<b>Payroll tax &amp; Withholding Liab</b>	
21900 · UNION DUES DEDUCTIBLE	585.00
21701 · PERS DEFERRED COMPENSATION	100.00
21700 · PERS RETIREMENT	15.13
21600 · PERS CARE/MEDICAL INSURANCE	3,166.84
21400 · SOCIAL SECURITY/MEDICARE TAX	-5,975.86
21300 · STATE UNEMPLOYMENT TAX	413.03
2100 · PAYROLL LIABILITIES	4,006.90
<b>Total Payroll tax &amp; Withholding Liab</b>	2,311.04
20100 · LEASE PAYABLE TO HBDA	-15,899.00
20200 · NOTES PAYABLE	294,796.12
20400 · ACCRUED WAGES PAYABLE	15,456.92
20500 · ACCRUED INTEREST	57,008.73
20600 · ACCRUED VACATION PAYABLE	30,671.05
20700 · ACCRUED SICK LEAVE PAYABLE	6,795.92
<b>20800 · DEPOSITS ON HAND</b>	
20808 · WAIT LIST DEPOSIT	1,000.00
20801 · KEY DEPOSITS ON HAND	12,420.00
20802 · PLUG DEPOSITS ON HAND	920.00
20803 · SLIP DEPOSITS ON HAND	39,680.54
20804 · STORAGE DEPOSITS	2,379.65
20806 · LEASE SECURITY DEPOSIT	41,358.52
20807 · STORAGE DEPOSIT - REDWOOD DOCK	2,750.26
<b>Total 20800 · DEPOSITS ON HAND</b>	100,508.97
22000 · DEFERRED LEASE INCOME	73,326.67
28000 · DEFERRED INCOME	126,414.45
28500 · OTHER DEFERRED CREDITS	709,922.23
<b>Total Other Current Liabilities</b>	5,367,405.41
<b>Total Current Liabilities</b>	5,536,785.29
<b>Long Term Liabilities</b>	
24003 · Groundlease Current Offset	-60,092.31
24001 · Gound Lease Amortization	-209,060.78
27200 · Deferred Inflows of PERS	106,842.00
27000 · Net Pension Liability	921,868.00
25700 · BOND PAYABLE 2014 REFINANCING	2,502,518.78
25800 · BBVA Loan Payable	1,281,256.18
25600 · Note Payable-Coast Seafoods Co.	1,086,500.00
25500 · OPEB Liability	552,198.00
25200 · CONTRACTS PAYABLE	73,147.22
25900 · LESS CURRENT PORTION	-294,796.12
<b>Total Long Term Liabilities</b>	5,960,380.97
<b>Total Liabilities</b>	11,497,166.26
<b>Equity</b>	
30500 · INVESTMENT IN FIXED ASSETS	
30505 · Change In Invest Fixed Assets	-564,936.07
30500 · INVESTMENT IN FIXED ASSETS - Other	9,698,957.43

## Humboldt Bay Harbor, Recreation &amp; Conservation District

## Balance Sheet

As of August 31, 2019

Accrual Basis

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	<u>Aug 31, 19</u>
Total 30500 · INVESTMENT IN FIXED ASSETS	9,134,021.36
30900 · RESTRICTED FUND BALANCE	995,896.86
31200 · GENERAL FUND BALANCE	
31000 · FUND BALANCE - TIDELANDS TRUST	-1,872,303.20
31200 · GENERAL FUND BALANCE - Other	-829,739.07
Total 31200 · GENERAL FUND BALANCE	-2,702,042.27
3900 · RETAINED EARNINGS	-195.80
Net Income	88,347.32
Total Equity	7,516,027.47
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>19,013,193.73</u></b>

**HUMBOLDT BAY HARBOR, RECREATION  
AND CONSERVATION DISTRICT**

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***Resolution 2019-10***

**A RESOLUTION ESTABLISHING  
HARBOR DISTRICT OFFICE FEE SCHEDULE**

**WHEREAS**, the Humboldt Bay Harbor, Recreation and Conservation District provides a number of services; and

**WHEREAS**, by the authority provided in Appendix II of the California Harbors and Navigation Code, Section 35 and codified in Harbor District Ordinance 4, 9, 14 and 16, the Board of Commissioners may set fees for various Harbor District services; and

**WHEREAS**, the Harbor District desires to standardize and annualize the review and action regarding the various fees for Harbor District services; and

**WHEREAS**, some of the fees such as harbor surcharge were originally established by Ordinance and will not be able to go into effect until after the Ordinances are amended.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**, that,

The Harbor District Office fees for services detailed in Exhibit A and incorporated here by reference, are to be effective November 1, 2019.

**PASSED AND ADOPTED THIS 24<sup>TH</sup> DAY OF OCTOBER 2019, BY THE FOLLOWING POLLED VOTE:**

**AYES:**

**NOES:**

**ABSENT:**

**ATTEST:**

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**Greg Dale, President  
Board of Commissioners**

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**Larry Doss, Secretary  
Board of Commissioners**

## **CERTIFICATE OF SECRETARY**

The undersigned, duly qualified and acting Secretary of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, does hereby certify that the attached Resolution is a true and correct copy of RESOLUTION NO. 2019-10 entitled,

### **A RESOLUTION ESTABLISHING HARBOR DISTRICT OFFICE FEES**

as regularly adopted at a legally convened meeting of the Board of Commissioners of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, duly held on the day of 24th day of October 2019; and further, that such Resolution has been fully recorded in the Journal of Proceedings in my office, and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 24th day of October 2019.

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Larry Doss, Secretary  
Board of Commissioners



## Harbor District Office

### Exhibit A Office Fee Schedule

Service/Charge	Effective 7/1/2015	Effective 12/1/2019
<b>Requests for Copies of Public Documents</b>  <b>Archival Research</b>  <i>*Archival research, as used in this context, is defined as the process of collecting any Harbor District information not dated within 30 days of the request.</i>	\$40 per hour*	\$75/hour, one hr minimum, 1/2 hr increments thereafter
Photocopy cost (no binding included): ~ <b>Request 50 or more copies</b> ~ <b>Photocopy cost (less than 50 copies) - B&amp;W</b> ~ <b>Photocopy cost - color (per page)</b> ~ <b>Photocopy cost - oversized up to 11"x17"</b> ~ <b>Electronic media (disk, tape, etc)</b> <i>**Actual cost is the charge for the Harbor District cost for the actual time of the position reproducing any information (wage and payroll burden) plus the actual media cost (photocopy, computer disc, tape, etc) and any costs incurred for archival research.</i>	Actual Cost** \$0.10 per side \$1.00 per side \$0.25 per side Actual Cost**	Actual Cost** \$0.10 per side \$1.00 per side \$0.25 per side Actual Cost**
<b>Facsimiles</b>	\$1.00 per page	\$1.00 per page
<b>Board Meeting Agendas</b> Paper copies for entire Fiscal Year	\$25.00 per calendar year	\$25.00 per calendar year
<b>Board Meeting Minutes</b> Paper copies for entire Fiscal Year	\$25.00 per calendar year	\$25.00 per calendar year
<b>Notary Services</b> Fees set by state	\$10 per signature, per document	\$15 per signature, per page

## Harbor District Office

Service/Charge	Effective 7/1/2015	Effective 12/1/2019
<p><b>Permit Process</b></p> <p>A non-refundable deposit is required with application for permits. In addition to the deposit, all actual costs beyond the deposit will be charged based on fully burdened rates and all third-party costs.</p> <p>~ Administrative Permit (Deposit)</p> <p>~ Emergency Permit (Deposit)</p> <p>~ Harbor District Permit (Deposit)</p> <p>~ CEQA Statutorial or Categorical Exemption (Deposit)</p> <p>~ CEQA Initial Study - Negative Declaration Review (Deposit)</p> <p>~ CEQA Environmental Impact Report Review (Deposit)</p>	<p>\$100 filing fee, plus processing costs</p>	<p>see below</p> <p style="text-align: right;">\$400</p> <p style="text-align: right;">\$400</p> <p style="text-align: right;">\$500</p> <p style="text-align: right;">\$100</p> <p style="text-align: right;">\$500</p> <p style="text-align: right;">\$1,000</p>
<p><b>Late Fees and Interest</b></p> <p>Monthly moorage rent <u>or lease payments are</u> due on the first of each month and considered late if not paid on or before the 10th of each month. Interest is applied at the end of the month on the balance due. Yearly rent is due by the 10th of the first month of the <u>lease</u> year. <u>If the rental or lease agreement specifies a different due date, fees and/or interest specified in the agreement supersede this proposal.</u></p> <p>Account balances between \$5-\$50</p> <p>Account balances between \$50.01-\$100</p> <p>Account balances over \$100.01</p> <p>Ten (10) days after due date.</p> <p>Thirty (30) days after due date and every 30 days thereafter.</p>	<p style="text-align: right;">\$10</p> <p style="text-align: right;">\$15</p> <p style="text-align: right;">\$25</p>	<p>see below</p> <p>see below</p> <p>see below</p> <p>10% of outstanding balance, \$25 minimum</p> <p>10% of outstanding balance, \$25 minimum</p>

**HUMBOLDT BAY HARBOR, RECREATION  
AND CONSERVATION DISTRICT**

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***Resolution 2019-11***

**A RESOLUTION ESTABLISHING  
HARBOR FEE SCHEDULE**

**WHEREAS**, the Humboldt Bay Harbor, Recreation and Conservation District provides a number of services; and

**WHEREAS**, by the authority provided in Appendix II of the California Harbors and Navigation Code, Section 35 and codified in Harbor District Ordinance 4, 9, 14 and 16, the Board of Commissioners may set fees for various Harbor District services; and

**WHEREAS**, the Harbor District desires to standardize and annualize the review and action regarding the various fees for Harbor District services; and

**WHEREAS**, some of the fees such as harbor surcharge were originally established by Ordinance and will not be able to go into effect until after the Ordinances are amended.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**, that,

The Harbor fees for services detailed in Exhibit A and incorporated here by reference, are to be effective November 1, 2019.

**PASSED AND ADOPTED THIS 24<sup>TH</sup> DAY OF OCTOBER 2019, BY THE FOLLOWING POLLED VOTE:**

**AYES:**

**NOES:**

**ABSENT:**

**ATTEST:**

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**Greg Dale, President  
Board of Commissioners**

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**Larry Doss, Secretary  
Board of Commissioners**

## **CERTIFICATE OF SECRETARY**

The undersigned, duly qualified and acting Secretary of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, does hereby certify that the attached Resolution is a true and correct copy of RESOLUTION NO. 2019-11 entitled,

### **A RESOLUTION ESTABLISHING HARBOR FEES**

as regularly adopted at a legally convened meeting of the Board of Commissioners of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, duly held on the day of 24th day of October 2019; and further, that such Resolution has been fully recorded in the Journal of Proceedings in my office, and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 24th day of October 2019.

---

Larry Doss, Secretary  
Board of Commissioners

## Harbor District Harbor Fees

### Exhibit A Harbor Fee Schedule

Service/Charge	9/1/2013	Effective 12/1/2019
<b>PILOTAGE CHARGES</b>		
Outbound/Inbound	\$0.1791 cents per Gross Registered Ton. Plus \$30.86 per foot of deep draft.	\$0.1791 cents per Gross Registered Ton. Plus \$30.86 per foot of deep draft.
Minimum Charge		
1. Less than 300 ft LOA (Round Trip)	\$3,450	\$3,450
2. Every 100 ft LOA thereafter (additional)	\$978	\$978
Shift Rates		
a. Wharf to wharf, wharf to anchor, or anchor to anchor	\$2,300	\$2,300
b. From North Bay to South Bay or South Bay to North Bay	\$2,875	\$2,875
Pilot carried away from Station		
a. Actual expenses and per diem	\$862.50/day + expenses	\$862.50/day + expenses
Uncorrected Orders		
a. When vessel's owner or agents do not correspond with their ETA within four hours of last ETA given, compensation will be charged and applied starting at the last ETA given until arrival	\$575/hour	\$575/hour
Standing-By		
When a pilot is onboard a Ship, Tug or Pilot Boat standing-by for a vessel to arrive, shift or sail and the movement is delayed, a charge of \$575 per hour will be incurred, 1/4 hour charges thereafter.	\$575/hour for 1 hour, charged by 1/4 hour thereafter	\$575/hour for 1 hour, charged by 1/4 hour thereafter
All vessels, their tackle, apparel, furniture, their master, owners and Agents are jointly and severally liable for pilotage fees, which may be recovered in any court of competent jurisdiction		

## Harbor District Harbor Fees

Service/Charge	9/1/2013	Effective 12/1/2019
<p><b>HARBOR USAGE FEE</b></p> <p>Vessels For cost for the District providing emergency response or mutual aid, administration, maintenance, promotion, and regulation / supervision of shipping)</p>	<p>\$5 per foot of draft at departure Bar and Entrance Channel plus \$5 per foot of draft for using North Bay and Samoa Channels.</p>	<p>\$500.00 per commercial barge, ship, or other vessel over 200 feet in length or 20 foot of draft using any portion of the Bar, Entrance Channel, North Bay or Samoa Channels.</p>
<p>Cargo Fee (For cost incurred by District associated with the Harbor Deepening Project)</p>	<p>\$.075 per short ton at departure Bar and Entrance Channel plus \$.075 per short ton for using North Bay and Samoa Channels.</p>	<p>\$.15 per short ton at departure Bar and Entrance Channel plus \$.15 per short ton for using North Bay and Samoa Channels.</p>
<p><b>ANCHORING IN THE BAY</b></p> <p>Needed after 72 hours, 14 days at a time with One 14-day extension (must have permit issued from district)</p>	<p>\$1.50 per foot/month, which is \$0.05 per foot/day</p>	<p>\$2.00 per foot/month, which is \$0.065 per foot/day</p>

**HUMBOLDT BAY HARBOR, RECREATION  
AND CONSERVATION DISTRICT**

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***Resolution 2019-12***

**A RESOLUTION ESTABLISHING  
FIELDS LANDING BOAT YARD FEE SCHEDULE**

**WHEREAS**, the Humboldt Bay Harbor, Recreation and Conservation District provides a number of services; and

**WHEREAS**, by the authority provided in Appendix II of the California Harbors and Navigation Code, Section 35 and codified in Harbor District Ordinance 4, 9, 14 and 16, the Board of Commissioners may set fees for various Harbor District services; and

**WHEREAS**, the Harbor District desires to standardize and annualize the review and action regarding the various fees for Harbor District services; and

**WHEREAS**, some of the fees such as harbor surcharge were originally established by Ordinance and will not be able to go into effect until after the Ordinances are amended.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**, that,

The Fields Landing Boat Yard fees for services detailed in Exhibit A and incorporated here by reference, are to be effective November 1, 2019.

**PASSED AND ADOPTED THIS 24<sup>TH</sup> DAY OF OCTOBER 2019, BY THE FOLLOWING POLLED VOTE:**

**AYES:**

**NOES:**

**ABSENT:**

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**Greg Dale, President  
Board of Commissioners**

**ATTEST:**

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**Larry Doss, Secretary  
Board of Commissioners**

**CERTIFICATE OF SECRETARY**

The undersigned, duly qualified and acting Secretary of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, does hereby certify that the attached Resolution is a true and correct copy of RESOLUTION NO. 2019-12 entitled,

**A RESOLUTION ESTABLISHING  
FIELDS LANDING BOAT YARD FEE SCHEDULE**

as regularly adopted at a legally convened meeting of the Board of Commissioners of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, duly held on the day of 24th day of October 2019; and further, that such Resolution has been fully recorded in the Journal of Proceedings in my office, and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 24th day of October 2019.

\_\_\_\_\_  
Larry Doss, Secretary  
Board of Commissioners



## Harbor District Fields Landing Fees

### Exhibit A Fields Landing Boat Yard

Service/Charge	Effective 7/1/2015	Effective 12/1/2019
<b>TRAVELIFT</b>		
Round Trip	\$9.40 per foot \$314 minimum	\$9.40 per foot \$314 minimum +\$200 dredge fee
One Way	\$4.70 per foot \$189 minimum	\$4.70 per foot \$189 minimum +\$100 dredge fee
Emergency Haul - One Way	\$18.80 per foot/one way plus 30 lay days	\$18.80 per ft +30 lay days +\$100 dredge fee
Haul-out Deposit		Starting at \$500
On-site wash water containment fee		\$85/vessel
Cancellation fee for late/no-show haul appointments		\$189
Hourly Travelift Charge	\$145 per hour one hour minimum	\$145 per hour one hour minimum
Lay Days (work yard rental)	\$1.20 per ft/per day	\$1.20 per ft/per day
Boat Stand Rental		\$10 each/month
Forklift Fee	\$35 per hour, one hr min. per month; thereafter 1/2 hour increments	\$70 per hour, one hr min.; thereafter 1/2 hour increments
Pressure Washer Rental	\$40 for 4 hours	\$40 for 4 hours
<b>STORAGE</b>		
Yard Rent Monthly	\$0.35 per sq ft/month	Vessel less than 40 ft \$500/month; Vessel 41-60 ft \$750/month; Over 60', \$0.35 per sq ft/month
Yard Rent Annually	\$0.31 per sq ft/mo/yr in advance	Vessel up to 40 ft \$400/month; Vessel 41-60 ft \$650/month; Over 60 ft, \$0.31 per sq ft/month
Building Rent	\$3.50 per ft/per day	\$3.50 per ft/per day
Side Storage	\$57/per space/month	\$57/per space/month

***HUMBOLDT BAY HARBOR, RECREATION  
AND CONSERVATION DISTRICT***

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***Resolution 2019-13***

**A RESOLUTION ESTABLISHING  
REDWOOD MARINE TERMINAL I AND SHELTER COVE FEE  
SCHEDULE**

**WHEREAS**, the Humboldt Bay Harbor, Recreation and Conservation District provides a number of services; and

**WHEREAS**, by the authority provided in Appendix II of the California Harbors and Navigation Code, Section 35 and codified in Harbor District Ordinance 4, 9, 14 and 16, the Board of Commissioners may set fees for various Harbor District services; and

**WHEREAS**, the Harbor District desires to standardize and annualize the review and action regarding the various fees for Harbor District services; and

**WHEREAS**, some of the fees such as harbor surcharge were originally established by Ordinance and will not be able to go into effect until after the Ordinances are amended.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**, that,

The Redwood Marine Terminal I and Shelter Cove fees for services detailed in Exhibit A and incorporated here by reference, are to be effective November 1, 2019.

**PASSED AND ADOPTED THIS 24<sup>TH</sup> DAY OF OCTOBER 2019, BY THE FOLLOWING POLLED VOTE:**

**AYES:**

**NOES:**

**ABSENT:**

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**Greg Dale, President  
Board of Commissioners**

**ATTEST:**

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**Larry Doss, Secretary  
Board of Commissioners**

**CERTIFICATE OF SECRETARY**

The undersigned, duly qualified and acting Secretary of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, does hereby certify that the attached Resolution is a true and correct copy of RESOLUTION NO. 2019-13 entitled,

**A RESOLUTION ESTABLISHING  
REDWOOD MARINE TERMINAL AND SHELTER COVE FEES**

as regularly adopted at a legally convened meeting of the Board of Commissioners of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, duly held on the day of 24th day of October 2019; and further, that such Resolution has been fully recorded in the Journal of Proceedings in my office, and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 24th day of October 2019.

\_\_\_\_\_  
Larry Doss, Secretary  
Board of Commissioners

## Harbor District Redwood Marine Terminal I Fees

### Exhibit A

### Redwood Marine Terminal I and Shelter Cove

Service/Charge	Effective 7/1/2015	Effective 12/1/2019
<b>Redwood Marine Terminal I and Shelter Cove</b>		
Monthly Storage	\$0.30 per sq ft/month	\$0.30 per sq ft/month
Annual Storage	\$0.27 per sq ft/month (paid in advance)	\$0.27 per sq ft/month (paid in advance)
Outside Storage	\$0.15 per sq ft/mo (no yearly discount)	\$0.15 per sq ft/mo (no yearly discount)
Moorage	\$0.42 per foot/day	\$0.42 per foot/day
<b>SHELTER COVE</b>		
Monthly Storage	\$50	Deleted
Round Trip Launch/Haul	\$35	Deleted
Charter Boat (including launch)	\$75	Deleted
Charter Boat Self Launch	\$40	Deleted
Self-Launch Parking	\$5 per day	Deleted

**HUMBOLDT BAY HARBOR, RECREATION  
AND CONSERVATION DISTRICT**

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***Resolution 2019-14***

**A RESOLUTION ESTABLISHING  
EQUIPMENT FEE SCHEDULE**

**WHEREAS**, the Humboldt Bay Harbor, Recreation and Conservation District provides a number of services; and

**WHEREAS**, by the authority provided in Appendix II of the California Harbors and Navigation Code, Section 35 and codified in Harbor District Ordinance 4, 9, 14 and 16, the Board of Commissioners may set fees for various Harbor District services; and

**WHEREAS**, the Harbor District desires to standardize and annualize the review and action regarding the various fees for Harbor District services; and

**WHEREAS**, some of the fees such as harbor surcharge were originally established by Ordinance and will not be able to go into effect until after the Ordinances are amended.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**, that,

The Equipment fees for services detailed in Exhibit A and incorporated here by reference, are to be effective November 1, 2019.

**PASSED AND ADOPTED THIS 24<sup>TH</sup> DAY OF OCTOBER 2019, BY THE FOLLOWING POLLED VOTE:**

**AYES:**

**NOES:**

**ABSENT:**

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**Greg Dale, President  
Board of Commissioners**

**ATTEST:**

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**Larry Doss, Secretary  
Board of Commissioners**

**CERTIFICATE OF SECRETARY**

The undersigned, duly qualified and acting Secretary of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, does hereby certify that the attached Resolution is a true and correct copy of RESOLUTION NO. 2019-14 entitled,

**A RESOLUTION ESTABLISHING  
EQUIPMENT FEES**

as regularly adopted at a legally convened meeting of the Board of Commissioners of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, duly held on the day of 24th day of October 2019; and further, that such Resolution has been fully recorded in the Journal of Proceedings in my office, and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 24th day of October 2019.

\_\_\_\_\_  
Larry Doss, Secretary  
Board of Commissioners

# Harbor District Equipment

## Exhibit A Equipment Fee Schedule

Service/Charge	Effective 07/01/2015	Effective 12/1/2019
<b>Harbor District Boats (plus personnel costs)</b>	\$100/hr - 1 hr minimum	<b>Port Authority Boat*:</b> \$120/hour - 2 hour minimum  <b>Fire Boat*:</b> \$600/hour - 2 hour minimum <b>Work Boat (Bar Fly)*:</b> \$120/hour - 2 hour minimum <b>Aluminum Skiff*:</b> \$100/hour - 2 hour minimum <b>Barge (30'):</b> \$800 per 24 hours <b>Barge (30'):</b> \$2,500 for 7 days <b>Barge (30'):</b> \$10,000 for 30 days *Staff time billed at actual cost
<b>Pontoon Boat (plus personnel costs)</b>	\$50/hr - 1 hr minimum	\$100/hour - 2 hour minimum
<b>Containment Boom</b>	Actual cost of deployment and cleaning	Actual cost of deployment and cleaning
<b>Absorbant Pad (includes disposal cost)</b>	\$1.75 per pad	\$1.75 per pad
<b>Absorbant Boom</b>	\$45/8' section	\$45/8' section
<b>Bag of Sweep</b>	\$120	\$120
<b>Personnel (salary plus benefits times actual time)</b>	Actual Cost	Actual Cost
<b>VideoRay Explorer Micro-submersible ROV 130' depth</b>	\$250/day +personnel cost	\$250/day +personnel cost
<b>35 KW Generator</b>	\$215/day +fuel	\$215/day +fuel
<b>Whacker Light Stand</b>	\$112/day +fuel	\$112/day +fuel
<b>Oil Spill Trailer</b>	\$200/day +replacement of consumables plus decontamination	\$200/day +replacement of consumables plus decontamination
<b>Side Scan Sonar</b>	\$500/day +personnel costs	\$500/day +personnel costs
<b>Security Zone Buoy System</b>	\$1000 per 24 hour period (installed)	\$1000 per 24 hour period (installed)

***HUMBOLDT BAY HARBOR, RECREATION  
AND CONSERVATION DISTRICT***

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***Resolution 2019-15***

**A RESOLUTION ESTABLISHING  
WOODLEY ISLAND MARINA FEE SCHEDULE**

**WHEREAS**, the Humboldt Bay Harbor, Recreation and Conservation District provides a number of services; and

**WHEREAS**, by the authority provided in Appendix II of the California Harbors and Navigation Code, Section 35 and codified in Harbor District Ordinance 4, 9, 14 and 16, the Board of Commissioners may set fees for various Harbor District services; and

**WHEREAS**, the Harbor District desires to standardize and annualize the review and action regarding the various fees for Harbor District services; and

**WHEREAS**, some of the fees such as harbor surcharge were originally established by Ordinance and will not be able to go into effect until after the Ordinances are amended.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**, that,

The Woodley Island Marina fees for services detailed in Exhibit A and incorporated here by reference, are to be effective November 1, 2019.

**PASSED AND ADOPTED THIS 24<sup>TH</sup> DAY OF OCTOBER 2019, BY THE FOLLOWING POLLED VOTE:**

**AYES:**

**NOES:**

**ABSENT:**

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**Greg Dale, President  
Board of Commissioners**

**ATTEST:**

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**Larry Doss, Secretary  
Board of Commissioners**



**CERTIFICATE OF SECRETARY**

The undersigned, duly qualified and acting Secretary of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, does hereby certify that the attached Resolution is a true and correct copy of RESOLUTION NO. 2019-15 entitled,

**A RESOLUTION ESTABLISHING  
WOODLEY ISLAND FEES**

as regularly adopted at a legally convened meeting of the Board of Commissioners of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, duly held on the day of 24th day of October 2019; and further, that such Resolution has been fully recorded in the Journal of Proceedings in my office, and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 24th day of October 2019.

\_\_\_\_\_  
Larry Doss, Secretary  
Board of Commissioners

# Harbor District Woodley Island Marina Fees

## Exhibit A Woodley Island Marina

Service/Charge	Effective 7/1/2015	Effective 12/1/2019
<b>WOODLEY ISLAND</b>		
<b>Slip Rates</b>		
<b><u>Transient Tenant</u></b>		
<b>Daily</b> (Incl. Maintenance Dredge Surcharge; Float Replacement Fee; and electricity.)	\$0.61	\$0.75 per foot <b>per day</b>
<b>Weekly</b> (Incl. Maintenance Dredge Surcharge; Float Replacement Fee; and electricity.)		\$3.88 per foot <b>per week</b> (7 Days)
<b>Monthly</b> (Incl. Maintenance Dredge Surcharge; and Float Replacement Fee)	\$4.19 per foot/per month	\$11.64 per foot <b>per month</b>
<b><u>Permanent Tenant</u></b>		
<b>Monthly*</b>	\$4.19* per foot/per month	\$4.19* per foot <b>per month</b>
<b>Yearly*</b> (10% savings over monthly rate) Paid in Advance	\$3.78* per ft/per mo/per year	\$3.78* per ft <b>per month</b>
*Plus Float Replacement	\$0.51 per foot per month	\$0.51 per foot <b>per month</b>
*Plus Maintenance Dredge Surcharge	\$0.76 per foot per month	11/1/19 to 10/31/20 \$1.26 per foot <b>per month</b>
		11/1/20 to 10/31/21 \$1.76 per foot <b>per month</b>
		Beginning 11/1/19 \$2.26 per foot <b>per month</b>
<b>Liveaboard</b>		
<u>Live Aboard Permit Application Fee and initial vessel inspection (One-time for specified permit period)</u>	No Charge	\$200
Inspection (30 day inspection period)	\$50 non-refundable one time charge	\$50 non-refundable one time charge
Up to 2 people (EXISTING TENANTS)	No Charge	11/1/19 to 10/31/20 \$41.66 per month
		11/1/20 to 10/31/21 \$83.32 per month

## Harbor District Woodley Island Marina Fees

Service/Charge	Effective 7/1/2015	Effective 12/1/2019
		Beginning 11/1/21 \$125 per month
Up to 2 people (NEW TENANTS)	No Charge	\$125 per month
Each additional liveaboard person	No Charge	\$85 per month
<b>Boat Insurance</b> <u>Boat insurance is required by the harbor. If you do not have proof of insurance a monthly fee will be added to your account until policy is received.</u>		\$100 per month
<b>Restroom Key Deposit</b>	\$20 each	\$20 each
<b>Electrical Plug Deposit</b>	\$100	\$100
<b>Forklift Fee</b>	\$30 per hour, one hr min.; thereafter 1/2 hr increments	\$70 per hour, one hr min.; thereafter 1/2 hr increments
<b>Storage Areas</b>		\$0.30 per sq ft per month; \$50 minimum
WIM Fenced Storage Yard	\$0.30 per sq ft/per mo	
Per Year paid in advance	\$0.27 per sq ft/per mo/per yr	\$0.27 per sq ft/per mo/per yr
Work Yard	\$1.25 per marked square/per day	\$1.25 per marked square/per day
Per month	\$0.30 per sq ft/per mo	\$0.30 per sq ft/per month; \$50 minimum
Per Year paid in advance	\$0.27 per sq ft/per mo/per yr	\$0.27 per sq ft/per mo/per yr
Parking Space (automobile or trailer)	\$2.25 per space/per day	\$2.25 per space/per day \$30 per space/per month \$200 per space/per year
Kayak Rack <u>Per Year paid in advance</u>	\$12/month	\$15/month \$150 Annually
<b>Fish Sales Permit</b>	\$100 Annual	\$100 Annual
<b>Work Dock/Hoist Use</b>	\$30 per hr (WIM tenants free) - 1 hr min.	\$40 per hr (WIM tenants free) - 1 hr min.
<b>Pump Outs (by District Personnel)</b>		
Bilge	\$20 per pump out of less than 50 gals (tenants and govt free)	\$20 per pump out of less than 50 gals (tenants and govt free)
Sewage	Free	Free

## Harbor District Woodley Island Marina Fees

Service/Charge	Effective 7/1/2015	Effective 12/1/2019
<u>Emergency pump-out</u>		\$100
<b>Showers</b>	\$.50 for six (6) minutes	\$.50 for five (5) minutes
<b>Washers</b>	\$2.00 per load	\$2.50 per load
<b>Dryers</b>	\$0.25 for 7 minutes	\$0.25 for 7 minutes
<b>Soap Dispenser</b>	\$0.75 per box	\$1.00 per box
<b><u>Events or Concessions (Actual District staff costs and expenses plus the following:)</u></b>		
<u>Special Events (utilizing less than 1,000 sqft)</u>		\$25 per day
<u>Special Events (utilizing 1,001 - 5,000 sqft)</u>		\$50 per day
<u>Special Events (utilizing 5,001 - 40,000 sqft )</u>		\$250 per day
<u>Special Events (utilizing greater than 40,000 sqft)</u>		\$750 per day