

**ADOPTED MINUTES
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

August 12, 2019

The Humboldt Bay Harbor, Recreation and Conservation District met in special session on the above date, Special Session at 7:00 P.M. at the Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501.

SPECIAL SESSION - 7:00 P.M.

ROLL CALL:

PRESENT: DALE
HIGGINS
KULLMANN
DOSS
MARKS

ABSENT: NONE

QUORUM: YES

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: The following individuals addressed the Commission regarding subject matters not on this meeting's agenda: Kent Sawatsky, Jeff Hunterlock, Uri Driscoll, Karen Brooks and David Helliwell.

CONSENT CALENDAR

- a) Approval of Meeting Minutes for July 11, 2019 Special Board Meeting
- b) Approval of Permit and Agreement Renewal to Operate a Charter Service Business with Steve Helton dba Judah Paul Sport Fishing
- c) Approval of employment contract renewal with Mindy Hiley, Director of Administrative Services
- d) Approval of employment contract with Adam Wagschal, Deputy Director
- e) Approval of employment contract with Chris Mikkelsen, Director of Facilities Management
- f) Approval of employment contract with Cory Mooers, Marina Manager
 - I. COMMISSIONER MARKS MOVED TO APPROVE THE CONSENT CALENDAR ITEMS A-F. COMMISSIONER KULLMANN SECONDED.
 - II. Chair Dale opened the item to the public comment. No members of the public commented.
 - III. Chair Dale moved the discussion back to the Commission.
VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS
Noes: NONE
Absent: NONE
Abstain: NONE
- g) Approval of second extension of agreement with Humboldt State University Foundation for management of the Humboldt Bay Physical Oceanographic Real Time System (HB PORTS).
 - I. Executive Director explained the item.
 - II. COMMISSIONER MARKS MOVED TO APPROVE THE CONSENT CALENDAR ITEM G. COMMISSIONER KULLMANN SECONDED.
 - III. Chair Dale opened the item to the public comment. Karen Brooks commented.
 - IV. Chair Dale moved the discussion back to the Commission.
VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS
Noes: NONE
Absent: NONE
Abstain: NONE

COMMUNICATIONS AND REPORTS

- a) Executive Director's Report
 - I. Executive Director presented Executive Director's Report.
- b) Staff Reports
 - I. No report.
- c) District Counsel and District Treasurer Reports
 - I. No report.
- d) Commissioner and Committee Reports
 - I. Commissioners reported on their recent activities.
- e) Others
 - I. No report.

UNFINISHED BUSINESS

- a) **Discussion of USACOE 2019 Emergency Shoaling and Entrance Channel Dredging**
 - I. Executive Director presented the item.
 - II. The Commission received the update.
 - III. Chair Dale opened the item to public comment. David Helliwell, Marian Brady and Karen Brooks commented.
 - IV. Chair Dale moved the discussion back to the Commission.
 - V. Item was continued to the August 22, 2019 Regular Board Meeting so a formal letter could be drafted to the USACOE with input from the public.
 - VI. No formal action was taken.
- b) **Award a Contract to The Dutra Group for the Fields Landing Boatyard and Woodley Island Marina Dredging Project**
 - I. Executive Director presented the items with comments from Tod Reinke
 - II. The Commission discussed the item.
 - III. Chair Dale opened the item to public comment. Kent Sawatsky, Vivian Helliwell, David Helliwell and Uri Driscoll commented.
 - IV. Chair Dale moved the discussion back to the Commission.
 - V. COMMISSIONER HIGGINS MOVED TO AWARD A CONTRACT TO THE DUTRA GROUP FOR THE FIELDS LANDING BOATYARD AND WOODLEY ISLAND MARINA DREDGING PROJECT.
 - VI. COMMISSIONER DOSS SECONDED.
VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS
Noes: NONE
Absent: NONE
Abstain: NONE

NEW BUSINESS

- a) **Authorize the Release of a Request for Proposals to Lease the Districts Redwood Marine Terminal I Dock and Property to Develop and Operate a New Multipurpose Dock at Redwood Marine Terminal I to Support Proposed Offshore Wind Energy Development.**
 - I. Executive Director presented the item.
 - II. The Commission discussed the item.
 - III. Chair Dale opened the item to public comment. Kent Sawatsky, Stan Braniver, Vivian Helliwell, Karen Brooks, Uri Driscoll, David Helliwell, Jeff Hunterlock and Tod Reinke commented.
 - IV. Chair Dale moved the discussion back to the Commission.
 - V. COMMISSIONER HIGGINS MOVED TO AUTHORIZE THE RELEASE OF AN RFP TO LEASE REDWOOD MARINE TERMINAL I DOCK AND PROPERTY TO DEVELOP AND OPERATE A NEW MULTIPURPOSE DOCK AT REDWOOD MARINE TERMINAL I TO SUPPORT PROPOSED OFFSHORE WIND ENERGY DEVELOPMENT.
COMMISSIONER KULLMANN SECONDED.
VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS
Noes: NONE
Absent: NONE
Abstain: NONE

b) Adopt Resolutions: NO. 2019-09 A Resolution Authorizing the Executive Director to Execute an Employment Agreement with Alan Bobillot and NO. 2019-10 A Resolution for Exception to the 180-Day Wait Period.

- I. Executive Director presented the item.
 - II. The Commission discussed the item.
 - III. Chair Dale opened the item to public comment. Kent Sawatsky commented.
 - IV. Chair Dale moved the discussion back to the Commission.
 - V. COMMISSIONER HIGGINS MOVED TO ADOPT RESOLUTIONS 2019-09 AND 2019-10.
 - VI. COMMISSIONER KULLMANN SECONDED.
- ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
- | | |
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| Ayes: | DALE, DOSS, HIGGINS, KULLMANN, MARKS |
| Noes: | NONE |
| Absent: | NONE |
| Abstain: | NONE |

c) Consideration of Establishing a Budget Subcommittee

- I. Chair Dale presented the item.
- II. The Commission discussed the item.
- III. Chair Dale opened the item to public comment. Kent Sawatsky and Karen Brooks commented.
- IV. Chair Dale moved the discussion back to the Commission.
- V. Chair Dale and Commissioner Doss were selected to the Budget Subcommittee.

ADMINISTRATIVE AND EMERGENCY PERMITS - NONE

ADJOURNMENT – 8:40 P.M.

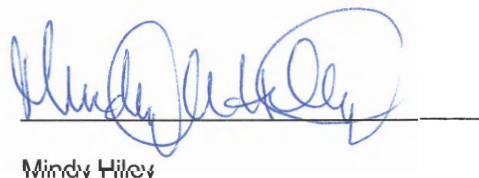
APPROVED BY:

RECORDED BY:



Larry Doss

Secretary of the Board of Commissioners



Windy Hiley

Director of Administrative Services