

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**DATE:** April 9, 2026

**TIME:** Closed Session – 5:30 P.M.  
Regular Session – 6:00 P.M.

**PLACE:** Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501

**How to Observe and Participate in the Meeting:**

- **In Person** – Members of the public may observe and participate in the meeting by attending in person at Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501.
- **Virtually** – Members of the public may observe and participate in the meeting virtually using the Zoom platform. Please note that any technical issues, regardless of cause, that prevents or delays public observation or participation via virtual means is not a basis to stop or delay the meeting, and, for this reason, members of the public should prioritize in-person attendance.

Zoom link: <https://us02web.zoom.us/j/6917934402>

Meeting ID: 691 793 4402

One tap mobile

(669) 900-9128, 6917934402#

*The Humboldt Bay Harbor, Recreation and Conservation District is committed to providing equal access to all District programs, services, and activities by providing accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board at (707) 443-0801 or by email at [mhiley@humboldtby.org](mailto:mhiley@humboldtby.org)*

**1. Call to Order Closed Session at 5:30 P.M.**

**2. Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the closed session items. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Closed Session Agenda. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners.*

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**3. Move to Closed Session**

- a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Assessor's Parcel Numbers 401-112-021 and 401-112-024, Samoa Peninsula, Humboldt County, California District negotiators: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating party: California Marine Investments LLC. Under negotiation: price and terms of payment.

**4. Call to Order Regular Session at 6:00 P.M. and Roll Call**

**5. Pledge of Allegiance**

**6. Report on Closed Session**

**7. Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the **various issues NOT itemized on this Agenda.** A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public NOT appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.*

**8. Consent Calendar**

- a) Adopt Minutes for Regular Board Meeting on March 12, 2026
- b) Receive District Financial Reports for February 2026
- c) Approve Purchase Order 2406 for Scribble Software
- d) Approve Purchase Order 2407 for Gelinax James
- e) Charter Agreement Renewal for Eric Justesen dba 707 Sportfishing to Operate a Charter Service at Woodley Island Marina
- f) Charter Agreement Renewal for Reef Twibell dba Humboldt Sportfishing to Operate a Charter Service at Woodley Island Marina
- g) Charter Agreement Renewal for Michael Stratman dba Redwood Coast Fishing to Operate a Charter Service at Woodley Island Marina
- h) New Charter Agreement for Jake McMaster dba The Captains Catch to Operate a Business at Woodley Island Marina

**9. Communications, Reports, and Correspondence Received**

- a) Correspondence Received

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- b) Executive Director's Report
- c) Staff Reports
- d) District Counsel Report
- e) District Treasurer Report
- f) District Engineer Report
- g) District Planner Report
- h) Commissioner and Committee Reports

**10. Unfinished Business**

- a) **Receive Status Update Regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**

*Recommendation:* Receive report and provide direction.

*Summary:* The Board has requested a monthly update regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project. This report will provide an update for April 2026. This month's update will focus on preliminary results of an initial round of dredge material testing, a brief review of foundation assembly, and project schedule.

**11. New Business**

- a) **Consideration of Initial Fiscal Year 2026-2027 Budget Preparation Step 1 - Preliminary Goals for Woodley Island Marina, Fields Landing Boat Yard, and Related Dredging**

*Recommendation:* Staff recommends that the Board direct staff to implement the 2026-2027 Fiscal Year Budget Preparation Schedule and receive a report on the proposed capital expense projects for Woodley Island Marina, Fields Landing Boat Yard and Dredging.

*Summary:* Beginning at the April 9<sup>th</sup> meeting, staff will present the capital expense projects under consideration for the 2026-2027 fiscal year and the projected costs of each. These items do not include the recurring maintenance and operations costs, which will be presented in the final draft budget brought to the commission for approval in June.

- b) **Authorize the Executive Director to Amend the Not-To-Exceed Amount for the current Moffat & Nichol Contract from \$10,819,388 to \$12,175,242 to Incorporate Remaining Funds from CEC Grant OSW-21-001 and extend the end date to April 31, 2027**

*Recommendation:* Authorize the Executive Director to execute Contract Amendment No. 3 with Moffat & Nichol to increase the not-to-exceed amount by \$1,355,854, and extend the contract from December 31, 2026, to April 31, 2027.

*Summary:* Moffat & Nichol is under contract with the District to perform a range of services supporting the development of the Heavy Lift Marine Terminal and the partial Baywide Master Plan Project. This amendment increases the contract's not-to-exceed

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to \$12,175,242 which incorporates remaining available funds from the California Energy Commission (CEC) OSW-21-001 grant as well as extending the agreement end date.

**12. Adjournment**