

AGENDA
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

DATE: January 8, 2026

TIME: Closed Session – 5:00 P.M.
Regular Session – 6:00 P.M.

PLACE: Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501

How to Observe and Participate in the Meeting:

- **In Person** - Members of the public may observe and participate in the meeting by attending in person at Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501.
- **Virtually** – Members of the public may observe and participate in the meeting virtually using the Zoom platform. Please note that any technical issues, regardless of cause, that prevents or delays public observation or participation via virtual means is not a basis to stop or delay the meeting, and, for this reason, members of the public should prioritize in-person attendance.

Zoom link: <https://us02web.zoom.us/j/6917934402>

Meeting ID: 691 793 4402

One tap mobile

(669) 900-9128, 6917934402#

The Humboldt Bay Harbor, Recreation and Conservation District is committed to providing equal access to all District programs, services, and activities by providing accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board at (707) 443-0801 or by email at mhiley@humbolddbay.org

1. Call to Order Closed Session at 5:00 P.M.

2. Public Comment

Note: This portion of the Agenda allows the public to speak to the Board on the closed session items. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Closed Session Agenda. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners.

Agenda for Regular Board Meeting on January 8, 2026

3. Move to Closed Session

- a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Assessor's Parcel Numbers 401-112-021 and 401-112-024, Samoa Peninsula, Humboldt County, California District negotiators: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating party: California Marine Investments LLC. Under negotiation: price and terms of payment.

4. Call to Order Regular Session at 6:00 P.M. and Roll Call

5. Pledge of Allegiance

6. Report on Closed Session

7. Election of Board President, Vice President and Secretary

Summary: District Ordinance No. 6, Article II Officers, Section 6 states: "The President, Vice-President and Secretary shall be elected at the annual meeting of the Board of Commissioners of the District from among the members of said Board of Commissioners and shall hold office for one year or until their successors are elected and qualified. All Officers shall serve during the pleasure of the Board of Commissioners of the District."

8. Public Comment

Note: This portion of the Agenda allows the public to speak to the Board on the various issues NOT itemized on this Agenda. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public NOT appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.

9. Consent Calendar

- a) Adopt Minutes for Regular Board Meeting on December 11, 2025
- b) Approval of Employment Contract Extension/Amendment for Executive Director

10. Communications, Reports, and Correspondence Received

- a) Correspondence Received
- b) Executive Director's Report
- c) Staff Reports

- d) District Counsel Report
- e) District Treasurer Report
- f) District Engineer Report
- g) District Planner Report
- h) Commissioner and Committee Reports

11. Unfinished Business

- a) **Receive Status Update Regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**

Recommendation: Receive the report and provide direction.

Summary: The Board has requested a monthly update regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project. This report will provide an update for January 2026 and will focus primarily on various forms of community benefits. A brief funding update will also be provided. This month's update will not include technical speakers.

12. New Business

- a) **Consider Adopting Resolution 2026-01, A Resolution Designating Business Matters, Appointment and Authorization for the Humboldt Bay Harbor, Recreation and Conservation District for Calendar Year 2026**

Recommendation: Staff recommends that the Board Adopt Resolution 2026-01, accept the meeting calendar for 2026, and adopt the salary schedule for FY 2025-2026.

Summary: Annually, the Board approves a Resolution that appoints specific staff and/or consultants and establishes financial limitations, legal notice designations, meeting schedules, and other business matters of the District.

- b) **Consider authorizing the execution of a Municipal Finance Equipment Lease – Purchase Agreement with Ford Motor Credit for the acquisition of Two (2) 2026 Ford F-150 Fleet Trucks for District Facilities Operations**

Recommendation: Staff recommends that the Board authorize the acquisition of two (2) 2026 Ford F-150 pickups and further authorize staff to execute the associated financing agreements and related documents.

Summary: The District has broad operating boundaries and extensive facilities operations within these boundaries; safe and reliable vehicles are essential for such operations. Currently, the District operates seven (7) fleet vehicles and two (2) specialty vehicles, all 2010 or older and with significant mileage. While most vehicles are reaching or exceeding the end of their service life, our Facilities Fleet is at a critical point and has exceeded its useful life, often requiring extensive repairs. Safety is also a concern, as unreliable service has left staff stranded by the roadside.

- c) **Consider Authorization of an Amendment to Contract Between The California Public Employees' Retirement System and The Board of Commissioners of The Humboldt Bay Harbor Recreation and Conservation District by Adopting Resolution 2026-02**

Recommendation: Staff Recommends the Board authorize an amendment to the Contract between The California Public Employee's Retirement System and The Board of Commissioners of the Humboldt Bay Harbor, Recreation and Conservation District by adopting Resolution 2026-02.

Summary: The Resolution of Intention adopted on December 11, 2025 authorized the amendment of the CalPERS retirement contract to provide 2% @ 55 Modified formula (from 2% @ 55 Full formula) and 2% @ 62 Supplemental formula (from 2% @ 62 Full formula) for local miscellaneous members due to the addition of Social Security. The effective date of this amendment may be as early as the day following the adoption of this resolution.

- d) **Consider Adopting Resolution 2026-03: Establishing Findings Relative to Harbor District Permit 2025-05 for the CalTrout Elk River Estuary Restoration Project; Making CEQA Responsible Agency Findings; and Approving Permit 2025-05 with Conditions**

Recommendation: Staff recommends that the Board: Adopt Harbor District Resolution No. 2026-03 which includes:

- Making Responsible Agency Findings Pursuant to the California Environmental Quality Act (CEQA)
- Establishing Findings Relative to the Permit Application for the CalTrout Elk River Estuary Restoration Project (Planning Area 1)
- Approving Permit 2025-05 with Conditions

Summary: California Trout (CalTrout) submitted Permit Application 2025-05 to conduct the Elk River Estuary (Planning Area 1) Restoration Project (Project), which is one phase of a large-scale ecological restoration effort located in the tidally influenced lower Elk River watershed near Humboldt Bay, California (Figure 1). The Elk River Restoration Project (Planning Area 1) would restore tidal marshes, slough channels, riparian corridors, and floodplain connectivity to improve habitat for threatened and endangered fish species (Figure 2). The Project also addresses flooding of agricultural fields, includes public access improvements, and enhances the resilience of the estuarine ecosystem to sea level rise and climate change.

13. Adjournment