

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
HUMBOLDT BAY DEVELOPMENT ASSOCIATION, INC.

DATE: December 18, 2024

TIME: 3:00 PM

PLACE: Join Zoom Meeting
<https://us02web.zoom.us/j/6917934402>

Meeting ID: 691 793 4402
One tap mobile
(669) 900-9128, 6917934402# US

1. Call to Order Special Session and Roll Call

2. Public Comment

Note: This portion of the Agenda allows the public to speak to the Board on the various issues not itemized on this Agenda. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public not appearing on the Agenda that are within the subject matter jurisdiction of the Board of Directors. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board or the Presiding Member of the Board. The three (3) minute time limit for each speaker may be enforced by the President of the Board or the Presiding Member of the Board.

3. Consent Calendar

a) Adopt Minutes for June 20, 2024, Special Board Meeting

4. Business

a) Executive Director Report

b) Discussion on Future Recurring Meeting Schedule

5. Adjournment

DRAFT MINUTES
SPECIAL MEETING OF THE BOARD OF DIRECTORS
HUMBOLDT BAY DEVELOPMENT ASSOCIATION, INC.

June 20, 2024

PRESENT:

Richard Marks
Aaron Newman
Dale Unea
Leroy Zerlang

ABSENT:

Patrick Higgins

The Special Meeting of the Board of Directors was called to order at 3:00 PM

PUBLIC COMMENT: None

CONSENT CALENDAR

a) Adopt Minutes for May 22, 2024 Special Board Meeting

DIRECTOR MARKS MOVED TO APPROVE THE CONSENT CALENDAR.

DIRECTOR NEWMAN SECONDED.

VOICE VOTE WAS CALLED, MOTION CARRIED.

AYES: MARKS, NEWMAN, UNEA, ZERLANG

NOES: HIGGINS

ABSENT: NONE

ABSTAIN: NONE

BUSINESS

a) Authorize an Agreement to Mutually Terminate Ground and Operating Leases Following Successful Completion of New Market Tax Credit Investments by and between the Humboldt Bay Harbor, Recreation and Conservation District and the Humboldt Bay Development Association

Item presented by District Staff.

The Board Discussed the item.

Chair Zerlang opened the item to public comment, no one commented.

Chair Zerlang moved the discussion back to the board.

DIRECTOR NEWMAN MOVED TO AUTHORIZE AN AGREEMENT TO MUTUALLY TERMINATE GROUND AND OPERATING LEASES BETWEEN THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT AND THE HUMBOLDT BAY DEVELOPMENT ASSOCIATION.

DIRECTOR MARKS SECONDED.

VOICE VOTE WAS CALLED, MOTION CARRIED.

AYES: MARKS, NEWMAN, UNEA, ZERLANG

NOES: HIGGINS
ABSENT: NONE
ABSTAIN: NONE

b) Consider Approval of an Agreement for Administrative Services with the Humboldt Bay Harbor, Recreation and Conservation District for FY 2024-2025

Item presented by District staff.

The Board Discussed the item.

Chair Zerlang opened the item to public comment, no one commented.

Chair Zerlang moved the discussion back to the board.

DIRECTOR MARKS MOVED TO APPROVE AN AGREEMENT FOR ADMINISTRATIVE SERVICES WITH THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT FOR FISCAL YEAR 2024-2025.

DIRECTOR UNEA SECONDED.

VOICE VOTE WAS CALLED, MOTION CARRIED.

AYES: MARKS, NEWMAN, UNEA, ZERLANG

NOES: HIGGINS

ABSENT: NONE

ABSTAIN: NONE

c) Adopt Budget for Fiscal Year 2024-2025

Item presented by District Staff.

The Board Discussed the item.

Chair Zerlang opened the item to public comment, no one commented.

Chair Zerlang moved the discussion back to the board.

DIRECTOR NEWMAN MOVED TO ADOPT THE BUDGET FOR FISCAL YEAR 2024-2025.

DIRECTOR UNEA SECONDED.

VOICE VOTE WAS CALLED, MOTION CARRIED.

AYES: MARKS, NEWMAN, UNEA, ZERLANG

NOES: HIGGINS

ABSENT: NONE

ABSTAIN: NONE

The meeting was adjourned at 3:25 PM

APPROVED BY:

RECORDED BY:

Dale Unea
Secretary
Humboldt Bay Development Association

Mindy Hiley
Director of Administrative Services
Humboldt Bay Harbor District