

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**DATE:** December 11, 2025

**TIME:** Closed Session – 5:00 P.M.  
Regular Session – 6:00 P.M.

**PLACE:** Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501

**How to Observe and Participate in the Meeting:**

- **In Person** - Members of the public may observe and participate in the meeting by attending in person at Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501.
- **Virtually** – Members of the public may observe and participate in the meeting virtually using the Zoom platform. Please note that any technical issues, regardless of cause, that prevents or delays public observation or participation via virtual means is not a basis to stop or delay the meeting, and, for this reason, members of the public should prioritize in-person attendance.

Zoom link: <https://us02web.zoom.us/j/6917934402>

Meeting ID: 691 793 4402

One tap mobile

(669) 900-9128, 6917934402#

*The Humboldt Bay Harbor, Recreation and Conservation District is committed to providing equal access to all District programs, services, and activities by providing accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board at (707) 443-0801 or by email at [mhiley@humbolddbay.org](mailto:mhiley@humbolddbay.org)*

**1. Call to Order Closed Session at 5:00 P.M.**

**2. Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the closed session items. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Closed Session Agenda. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners.*

**3. Move to Closed Session**

- a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Assessor's Parcel Numbers 401-112-021 and 401-112-024, Samoa Peninsula, Humboldt County, California District negotiators: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating party: California Marine Investments LLC. Under negotiation: price and terms of payment.
- b) PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: Executive Director
- c) CONFERENCE WITH LABOR NEGOTIATORS Agency-designated representatives: Stephen Kullmann, Board President; Ryan Plotz, District Counsel  
Unrepresented employee: Executive Director

**4. Call to Order Regular Session at 6:00 P.M. and Roll Call**

**5. Pledge of Allegiance**

**6. Report on Closed Session**

**7. Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the **various issues NOT itemized on this Agenda.** A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public NOT appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.*

**8. Consent Calendar**

- a) Adopt Minutes for November 13, 2025 Regular Board Meeting
- b) Receive District Financial Reports for October 2025

**9. Communications, Reports, and Correspondence Received**

- a) Correspondence Received
- b) Executive Director's Report
- c) Staff Reports
- d) District Counsel Report
- e) District Treasurer Report

- f) District Engineer Report
- g) District Planner Report
- h) Commissioner and Committee Reports

**10. Unfinished Business**

- a) Receive Status Update Regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**

*Recommendation:* Receive the report and provide direction.

*Summary:* The Board has requested a monthly update regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project. This report will provide an update for December 2025 and focus primarily on recent funding changes. This month's update will not include technical speakers.

- b) Consider Adopting Resolution 2025-08, A Resolution of Intention to Approve an Amendment to Contract Between The California Public Employees' Retirement System and The Board of Commissioners of The Humboldt Bay Harbor Recreation and Conservation District**

*Recommendation:* Staff Recommends the Board Adopt Resolution 2025-08.

*Summary:* As the District and its employees are participants in the California Public Employees' Retirement System (CalPERS), from time to time, it is necessary to make certain updates or changes to the plan. The following resolution provides for changes to the retirement calculation method necessitated by the District's election to participate in Social Security. The Resolution sets forth the proposed changes and is in the form required by CalPERS.

**11. New Business**

- a) Receive A Special Presentation on King Tides by Troy Nicoloini, Meteorologist-in-Charge, NOAA NWS, Eureka, California**

*Summary:* Troy Nicolini, Meteorologist-in-Charge, NOAA NWS, Eureka, CA, will join us to offer a special presentation on King Tides. Currently, we are in our King Tide season, which is the highest tide of the year and occurs when the Earth, Moon (new moon), and Sun align.

- b) Consider Approval of Amendments to Employment Agreement Between the District and Chris Mikkelsen**

*Recommendation:* Receive the presentation and discuss as appropriate.

*Summary:* District Counsel will provide an oral report of proposed material amendments and seek Board authorization to memorialize said terms into a contract amendment to be ratified at the regular meeting on January 8, 2026.

**12. Adjournment**

**DRAFT MINUTES  
REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**November 13, 2025**

The Humboldt Bay Harbor, Recreation and Conservation District met in regular session on the above date, Closed Session met at 5:00 P.M. and Regular Session met at 6:00 P.M. at the Woodley Island Marina meeting room, 601 Startare Drive, Eureka, CA 95501.

**CLOSED SESSION – 5:00 P.M.**

**PUBLIC COMMENT:** The following individuals addressed the Commission regarding subject matters on the closed session meeting agenda: No one.

**BUSINESS**

- a) PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code section 54957(b)(1). Title: Executive Director

**SPECIAL SESSION – 6:06 P.M.**

ROLL CALL

PRESENT: BENSON (left meeting at 6:50 P.M.)  
DALE  
KULLMANN  
NORTON

ABSENT: NEWMAN

QUORUM: YES

**PLEDGE OF ALLEGIENCE**

**REPORT ON CLOSED SESSION:** No reportable action.

**PUBLIC COMMENT:** The following individuals addressed the Commission regarding subject matters not on the regular session meeting agenda: No one.

**CONSENT CALENDAR**

- a) Adopt Minutes for September 25, 2025 Special Board Meeting
- b) Adopt Minutes for October 14, 2025 Special Board Meeting
- c) Receive District Financial Reports for July 2025
- d) Receive District Financial Reports for August 2025
- e) Receive District Financial Reports for September 2025
- f) Consider Accepting Application for Filing for Harbor District Permit 2025-05: CalTrout Elk River Estuary Restoration Project (Planning Area 1)

COMMISSIONER KULLMANN PULLED ITEM 8F FOR DISCUSSION.

COMMISSIONER BENSON MOVED ACCEPT CONSENT CALENDAR ITEMS A-E.

COMMISSIONER DALE SECONDED.

VOICE VOTE WAS CALLED, MOTION CARRIED.

Ayes: BENSON, DALE, KULLMANN, NORTON

Noes: NONE

Absent: NEWMAN

Abstain: NONE

- f) Consider Accepting Application for Filing for Harbor District Permit 2025-05: CalTrout Elk River Estuary Restoration Project (Planning Area 1)

I. Executive Director presented item 8f, Permit Application for filing.

II. The Commission discussed the item.

III. Chair Kullmann opened the item to public comment. No one commented.

IV. Chair Kullmann moved the discussion back to the Commission.

COMMISSIONER BENSON MOVED TO ACCEPT CONSENT CALENDAR ITEM F.

COMMISSIONER NORTON SECONDED.

VOICE VOTE WAS CALLED, MOTION CARRIED.

Ayes: BENSON, DALE, KULLMANN, NORTON

Noes: NONE

Absent: NEWMAN

Abstain: NONE

#### **COMMUNICATIONS, REPORTS AND CORRESPONDENCE RECEIVED**

- a) Correspondence Received

I. None received.

- b) Executive Director's Report

I. Executive Director presented Executive Director's report.

- c) Staff Reports

I. No report.

- d) District Counsel Report

I. No report.

- e) District Treasurer Report

I. No report.

- f) District Engineer Report.

I. Executive Director presented Engineer's report.

- g) District Planner Report

I. No report.

- h) Commissioner and Committee Reports

I. Commissioners reported on recent activities and subcommittees.

#### **UNFINISHED BUSINESS**

- a) **Receive Status Update Regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**

I. Executive Director presented the item.

- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. Discussion item only, no formal action was taken.

**NEW BUSINESS**

**a) Presentation on Osprey Along the Samoa Peninsula**

- I. Taxonomist Elizabeth Meisman presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. Presentation item, no formal action was taken.

**b) Acknowledgement of Intent to Submit a Grant Application to the California Department of Fish & Wildlife for Oil Spill Prevention and Response Equipment and Supplies**

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. Todd Van Harpe commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. Discussion item only, no formal action was taken.

**c) Consider Adopting Resolution 2025-08, A Resolution of Intention to Approve an Amendment to the Contract Between The California Public Employees' Retirement System and The Board of Commissioners of The Humboldt Bay Harbor, Recreation and Conservation District**

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. Scott Frazier commented.
- IV. Chair Kullmann moved the discussion back to the Commission.

COMMISSIONER DALE MOVED TO ADOPT RESOLUTION 2025-08, A RESOLUTION OF INTENTION TO APPROVE AN AMENDMENT TO THE CONTRACT BETWEEN THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE BOARD OF COMMISSIONERS OF THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT.

COMMISSIONER NORTON SECONDED.

COMMISSIONER DALE MOVED TO RECIND THE MOTION TO ADOPT RESOLUTION 2025-08 AND BRING THE ITEM BACK AT A FUTURE BOARD MEETING.

COMMISSIONER NORTON SECONDED.

VOICE VOTE WAS CALLED, MOTION CARRIED.

Ayes: DALE, KULLMANN, NORTON

Noes: NONE

Absent: BENSON, NEWMAN

Abstain: NONE

**d) Consider Adopting Resolution 2025-09, A Resolution Declaring that Governing Body and Volunteers Shall Be Deemed Employees of the District for the Purpose of Providing Workers' Compensation Coverage**

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.

COMMISSIONER NORTON MOVED TO ADOPT RESOLUTION 2025-09, A RESOLUTION DECLARING THAT GOVERNING BODY AND VOLUNTEERS SHALL BE DEEMED EMPLOYEES OF THE DISTRICT FOR THE PURPOSE OF PROVIDING WORKERS' COMPENSATION COVERAGE.

COMMISSIONER DALE SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED.

Ayes: DALE, KULLMANN, NORTON

Noes: NONE

Absent: BENSON, NEWMAN

Abstain: NONE

**ADJOURNMENT – 7:34 P.M.**

APPROVED BY:

RECORDED BY:

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Aaron Newman  
Secretary of the Board of Commissioners

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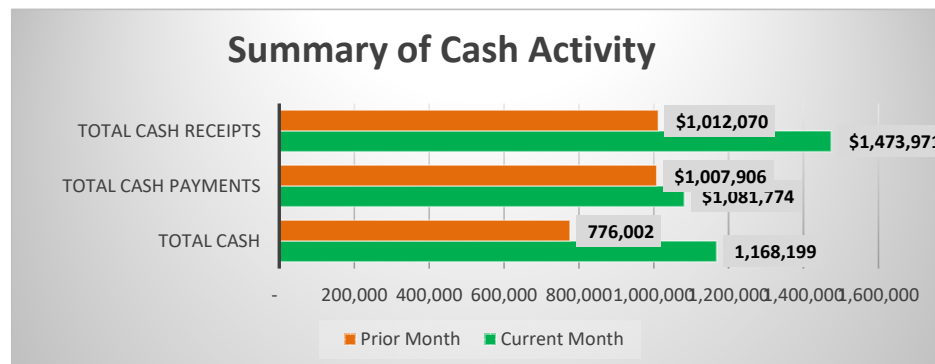
Mindy Hiley  
Director of Administrative Services

## HUMBOLDT BAY HARBOR, RECREATION, AND CONSERVATION DISTRICT

Monthly Cash Flow Analysis

For The Months Ended October 31, 2025 and September 30, 2025

	<u>10/31/25</u>	<u>9/30/25</u>
<b><u>Account Balances</u></b>		
Checking	\$ 56,409	\$ (1,808)
Savings	394,495	149,622
County Treasury	716,060	625,153
Cash on hand	1,235	3,035
<b>Total Cash</b>	<b>1,168,199</b>	<b>776,002</b>
Less: Restricted cash for Marina surcharges	(921,039)	(895,138)
Less: Estimated unexpended grant proceeds and Nordic deposits included in cash above	(840,702)	(596,815)
<b>Cash Available (Deficit), excluding unexpended grant proceeds and deposits</b>	<b>(593,542)</b>	<b>(715,951)</b>
<b><u>Change in Cash Balance</u></b>		
Balance, Beginning of Month	\$ 776,002	\$ 771,838
Monthly Deposits	1,473,971	1,012,070
Monthly Payments	(1,081,774)	(1,007,906)
Balance, End of Month	<u>\$ 1,168,199</u>	<u>\$ 776,002</u>
<b><u>Monthly Expenses Summary</u></b>		
Significant Individual Expenses:		
Moffat & Nichol expenditure	\$ 791,413	\$ 515,513
Redwood Community Action Agency	-	215,906
Property/Liability insurance payment	43,360	-
Humboldt Bay Solar Fund LLC	28,485	-
Sub-total, Significance/Unusual Expenses	863,258	731,419
General operating expenses and other misc. expense	218,516	276,487
Total Cash Payments	<u>\$ 1,081,774</u>	<u>\$ 1,007,906</u>
<b><u>Monthly Deposits Summary</u></b>		
Significant Individual Revenues:		
California Energy Commission		\$ 221,993
CalTrans - Tulutwat Spartina	\$ 253,227	243,218
Chevron Products payment	31,823	-
US Dept. of Transportation, Maritime Administration	885,757	359,002
Sub-total, Significant/Unusual Revenues	1,170,807	824,213
General revenues	303,164	187,857
Total Cash Receipts	<u>\$ 1,473,971</u>	<u>\$ 1,012,070</u>





# Humboldt Bay Harbor, Recreation & Conservation Dis

## Balance Sheet

As of October 31, 2025

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
10000 PETTY CASH ON HAND	150.00
10100 CHANGE FUND ON HAND	300.00
10111 COIN MACHINE FUND	730.00
10200 CASH IN BANK, CHECKING	17,736.73
10200.1 Cash in PNC, Checking	38,672.50
10400 CASH IN COUNTY - FUND 2720	677,306.11
10500 CASH IN COUNTY - FUND 3872	38,753.54
10600.1 Cash in bank, Tariff PNC	339,110.26
10700.1 Cash in bank, Water PNC	55,385.17
10901 UNEXPENDED MARINA SURCHARGES	919,886.02
10902 UNEXP SURCHARGES AVAIL CASH ADJ	0.00
10903 RESTRICTED CASH	-919,886.02
<b>Total Bank Accounts</b>	<b>\$1,168,144.31</b>
Accounts Receivable	
12000 ACCTS RECEIVABLE	1,997,701.11
<b>Total Accounts Receivable</b>	<b>\$1,997,701.11</b>
Other Current Assets	
11200 US TREASURY BONDS	0.00
12001 OTHER RECEIVABLES	88,062.97
12002 DOUBTFUL ACCOUNTS RECEIVABLE	0.00
12100 ALLOW FOR BAD DEBTS	0.00
12200 TAXES RECEIVBLE	440,000.00
12300 INTEREST RECEIVBLE	4,000.00
12600 Note Receivable - NMTC	0.00
12700 PREPAID EXPENSES	49,038.59
12750 Refunds Receivable	0.00
12800 LEASE RECEIVABLE	0.00
12900 Accounts Receivable FSM	0.00
1499 Undeposited Funds	55.00
<b>Total Other Current Assets</b>	<b>\$581,156.56</b>
<b>Total Current Assets</b>	<b>\$3,747,001.98</b>
Fixed Assets	
14800 SHIPWRECK PROPERTY	50,088.05
14900 DOG RANCH PROPERTY	7,507.70
16999 Combined Expense Pending Transf	0.00

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Balance Sheet

As of October 31, 2025

	TOTAL
CAPITAL ASSETS, NET	
14910 SAMOA PROPERTY	208,149.00
14930 TOWN OF SAMOA PROPERTY	3,007,851.23
14940 BAY STREET PROPERTY	35,000.00
15000 AUTOMOTIVE EQUIPMENT	95,639.08
15100 OFFICE EQUIPMENT	193,303.88
15200 OPERATING EQUIPMENT	314,098.74
15400 1998 MARINA DREDGING PROJECT	0.00
15500 MARINA, RESTAURANT COMPLEX	0.00
15600 MARINA	10,529,004.29
15700 FL BOAT BLDG & REPAIR FACILITY	4,302,259.53
15800 SHELTER COVE	2,386,247.10
15900 DREDGING COSTS	215,226.78
16000 KING SALMON	15,143.99
16100 MARINA DREDGE,CONSTR IN PROGRES	5,056,597.48
16400 REDWOOD DOCK PROPERTY	3,010,194.30
16500 HOMELAND SECURITY EQUIPMENT	2,254,007.60
16600 TABLE BLUFF LIGHTHOUSE	361.44
16700 AQUAPONICS PILOT FACILITY	96,036.61
16800 REDWOOD TERMINAL 2	4,941,769.69
16900 Dredge	1,215,423.27
17000 ACCUMULATED DEPRECIATION	-20,324,581.17
<b>Total CAPITAL ASSETS, NET</b>	<b>17,551,732.84</b>
<b>Total Fixed Assets</b>	<b>\$17,609,328.59</b>
Other Assets	
12400 BNY LOAN RECEIVBLE	0.00
15300 CONSTRUCTION IN PROGRESS	0.00
18000 DEPOSITS	0.00
18500 OTHER DEFERRED ASSETS	0.00
18700 Deferred Lease Asset	2,950,006.00
19000 Deferred Outflows of PERS	482,524.00
<b>Total Other Assets</b>	<b>\$3,432,530.00</b>
<b>TOTAL ASSETS</b>	<b>\$24,788,860.57</b>
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 ACCOUNTS PAYABLE	2,206,825.49
<b>Total Accounts Payable</b>	<b>\$2,206,825.49</b>
Credit Cards	
20112 US Bank Visa	-818.86

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Balance Sheet

As of October 31, 2025

	TOTAL
<b>Total Credit Cards</b>	<b>\$ -818.86</b>
Other Current Liabilities	
20000.1 ACCOUNTS PAYABLE YR END ADJUST	-70,040.36
20100 LEASE PAYABLE TO HBDA	0.00
20200 NOTES PAYABLE	190,571.30
20400 ACCRUED WAGES PAYABLE	38,925.89
20500 ACCRUED INTEREST	47,120.00
20600 ACCRUED VACATION PAYABLE	58,871.69
20700 ACCRUED SICK LEAVE PAYABLE	60,579.54
20800 DEPOSITS ON HAND	0.00
20801 KEY DEPOSITS ON HAND	19,620.00
20802 PLUG DEPOSITS ON HAND	1,430.00
20803 SLIP DEPOSITS ON HAND	58,326.74
20804 STORAGE DEPOSITS	4,409.15
20805 CONF. ROOM DEPOSITS	0.00
20806 LEASE SECURITY DEPOSIT	95,123.92
20807 STORAGE DEPOSIT - REDWOOD DOCK	2,943.31
20808 WAIT LIST DEPOSIT	6,025.00
20809 HAUL OUT DEPOSIT	0.00
<b>Total 20800 DEPOSITS ON HAND</b>	<b>187,878.12</b>
22000 DEFERRED LEASE INCOME	0.00
24000 Ground Lease Deferred Income	0.00
24002 Groundlease Current Def Income	0.00
27201 Deferred Inflows - OPEB	10,067.00
28000 DEFERRED INCOME	163,198.42
28400 DEFERREDINCOMECalTrans Spartina	913,912.41
28402 DEFERREDINCOME CalTrans Eelgrass	112,359.33
28500 OTHER DEFERRED CREDITS	0.00
Payroll tax & Withholding Liab	
2100 PAYROLL LIABILITIES	0.00
21000 WAGE GARNISHES	0.00
2110 DIRECT DEPOSIT LIABILITIES	0.00
21100 FEDERAL WITHHOLDING TAX	0.00
2111 *DIRECT DEPOSIT LIABILITIES	0.01
21200 STATE WITHHOLDING TAX	-0.03
21300 STATE UNEMPLOYMENT TAX	66.67
21400 SOCIAL SECURITY/MEDICARE TAX	-0.03
21500 AFLAC	0.00
21600 PERS CARE/MEDICAL INSURANCE	-1,528.13
21700 PERS RETIREMENT	0.00
21701 PERS DEFERRED COMPENSATION	0.00
21800 STATE DISABILITY INSURANCE	0.00
21900 UNION DUES DEDUCTIBLE	0.00

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Balance Sheet

As of October 31, 2025

	TOTAL
<b>Total Payroll tax &amp; Withholding Liab</b>	<b>-1,461.51</b>
Sales Tax Agency Payable	0.00
<b>Total Other Current Liabilities</b>	<b>\$1,711,981.83</b>
<b>Total Current Liabilities</b>	<b>\$3,917,988.46</b>
Long-Term Liabilities	
24001 Gound Lease Amortization	0.00
24003 Groundlease Current Offset	0.00
25000 DUE STATE OF CALIFORNIA	0.00
25100 NOTES PAYABLE- CMIA	0.00
25200 ENVIRONMENTAL REMEDIATION LIAB	0.00
25300 BOND PAYABLE - DEEP DREDGING	0.00
25400 Note Payable - No. Valley Bank	0.00
25500 OPEB Liability	94,816.00
25600 Note Payable-Coast Seafoods Co.	0.00
25700 BOND PAYABLE 2014 REFINANCING	1,124,119.97
25800 BBVA Loan Payable	685,611.79
25900 LESS CURRENT PORTION	-190,571.30
26000 CAPITAL LEASE PAYABLE	0.00
26100 Rate Stabilization Fund	4,928,000.00
27000 Net Pension Liability	1,479,612.00
27200 Deferred Inflows of PERS	38,154.00
27202 Deferred Inflows - Leases	2,690,202.00
<b>Total Long-Term Liabilities</b>	<b>\$10,849,944.46</b>
<b>Total Liabilities</b>	<b>\$14,767,932.92</b>
Equity	
3000 OPENING BALANCE EQUITY	0.00
30200 GOVT CONTRIBUTIONS MARINA	0.00
30201 ACCUM DEPR MARINA, EDA PORTION	0.00
30300 GOVT CNTRB/FL BOAT BLDG/RPR FAC	0.00
30301 ACCUM DEPR - FL BOAT BLDG & RPR	0.00
30400 GOVT CONTRIB - CA DEPT OF B&W	0.00
30401 ACCUM DEPR/SHELTER COVE B&W	0.00
30500 INVESTMENT IN FIXED ASSETS	12,535,971.96
30505 Change In Invest Fixed Assets	0.00
<b>Total 30500 INVESTMENT IN FIXED ASSETS</b>	<b>12,535,971.96</b>
30900 RESTRICTED FUND BALANCE	-2,148,290.54
30901 Restricted Fd Bal-Curr Yr Chang	3,069,329.14
<b>Total 30900 RESTRICTED FUND BALANCE</b>	<b>921,038.60</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Balance Sheet

As of October 31, 2025

	TOTAL
31200 GENERAL FUND BALANCE	1,998,049.71
31000 FUND BALANCE - TIDELANDS TRUST	-876,282.21
31100 Designated for General Fd Reser	0.00
31108 Designated Bal-Curr Yr Change	0.00
<b>Total 31100 Designated for General Fd Reser</b>	<b>0.00</b>
31201 General Fund-Change is Restrict	-3,098,622.82
31205 General Fund Invest Fixed Asset	0.00
31208 General Fund Change in Designat	0.00
<b>Total 31200 GENERAL FUND BALANCE</b>	<b>-1,976,855.32</b>
3900 RETAINED EARNINGS	-2,648,074.56
Net Income	1,188,846.97
<b>Total Equity</b>	<b>\$10,020,927.65</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$24,788,860.57</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Bill Payment List

October 2025

DATE	NUM	VENDOR	AMOUNT
10200.1 Cash in PNC, Checking			
10/03/2025	4346	Carol Vander Meer	-170.00
10/10/2025	ACH10102025-01	CalPERS Health	-26,445.32
10/10/2025	ACH10102025-02	CalPERS 457 Program	-350.00
10/10/2025	4357	Pacific Gas & Electric (3494-4)	-353.88
10/10/2025	4352	Humboldt Waste Management Authority	-632.25
10/10/2025	4353	Industrial Electric Arcata, Inc	-115.00
10/10/2025	4358	Pierson Building Center	-743.40
10/10/2025	4363	Western Chainsaw	-153.94
10/10/2025	4360	Solink Corporation	-155.00
10/10/2025	4348	Amazon Business (Invoices)	-189.58
10/10/2025	4354	Microbac Laboratories, Inc	-5,681.00
10/10/2025	4359	SDRMA	-1,134.01
10/10/2025	4362	StewTel, Inc.	-349.26
10/10/2025	4351	Humboldt Bay Solar Fund LLC	-18,139.92
10/10/2025	4355	Mission Uniform & Linen	-270.61
10/10/2025	4350	Humboldt Bay Municipal Water Dist.	-1,541.71
10/10/2025	4356	Napa Auto Parts	-83.17
10/10/2025	4349	CAPA	-2,606.98
10/10/2025	4361	Standard Insurance Company	-296.60
10/10/2025	4347	Almquist Lumber	-214.55
10/15/2025	4364	Combined Benefits Administrators	-8,000.00
10/15/2025	4367	Pacific Gas & Electric (3494-4)	-670.76
10/15/2025	4368	SDRMA	-43,360.38
10/15/2025	4369	SHN Consulting Engineers & Geologists	-3,312.55
10/15/2025	4365	Moffatt & Nichol	-726,630.26
10/15/2025	4366	Pacific Gas & Electric (1906-4)	-2,774.07
10/15/2025	4371	Moffatt & Nichol	-46,539.33
10/24/2025	ACH10242025-01	CalPERS 457 Program	-350.00
10/24/2025	ACH10242025-02	PERS Unfunded Accrued Liab	-10,916.00
10/24/2025	4377	Alber's Tractor & Ag Work	-2,142.00
10/24/2025	4401	Shelter Cove Fishing Preservation Inc	-2,083.33
10/24/2025	4381	Englund Marine Supply	-934.03
10/24/2025	4399	Reincke Marine Fabrication (RMF)	-200.00
10/24/2025	4382	Eureka Oxygen Company	-104.50
10/24/2025	4387	Humboldt Recycling, LLC.	-24.60
10/24/2025	4386	Humboldt Bay Solar Fund LLC	-10,345.24
10/24/2025	4402	Shelter Cove Resort Improvement District	-342.50
10/24/2025	4384	Hensell Materials, Inc.	-602.30
10/24/2025	4405	Valley Pacific Petroleum Services, Inc	-1,243.80
10/24/2025	4403	Thrifty Supply	-14.84
10/24/2025	4400	Schmidbauer Building Supply	-125.75
10/24/2025	4404	Tony Gosselin & Sons	-518.55
10/24/2025	4383	Grossman Hague	-3,214.00
10/24/2025	4388	Humboldt Waste Management Authority	-86.19

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Bill Payment List

October 2025

DATE	NUM	VENDOR	AMOUNT
10/24/2025	4407	Western Chainsaw	-109.12
10/24/2025	4385	Hiley, Mindy	-45.00
10/24/2025	4395	Planwest Partners, Inc.	-4,242.50
10/24/2025	4390	Lawson Products, Inc.	-23.58
10/24/2025	4376	101Netlink	-370.00
10/24/2025	4391	McNeill, Brian	-25.00
10/24/2025	4392	Mission Uniform & Linen	-625.00
10/24/2025	4396	Recology Eel River	-574.79
10/24/2025	4393	Mitchell Law Firm, LLP	-1,012.50
10/24/2025	4397	Recology Humboldt County (061218064)	-402.28
10/24/2025	4394	Moffatt & Nichol	-18,243.72
10/24/2025	4378	California Dept of Motor Vehicles	-32.00
10/24/2025	4406	Verizon Wireless	-219.87
10/24/2025	4389	K&L Gates LLP	-4,939.50
10/24/2025	4398	Recology Humboldt County (A0060000265)	-2,339.54
10/24/2025	4379	City of Eureka (Sewer)	-3,824.74
10/24/2025	4380	City of Eureka (Water)	-7,943.27
10/24/2025	4408	Verizon Wireless	-372.66
10/31/2025	DD	Howser, Suzie	-855.70
<b>Total for 10200.1 Cash in PNC, Checking</b>			<b>\$ -970,361.93</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Profit and Loss

October 2025

	TOTAL	
	OCT 2025	JUL - OCT, 2025 (YTD)
Income		
52708.1 Discount	28.40	94.83
Donations		
46519 Donations - Lighthouse	2.00	2.00
<b>Total Donations</b>	<b>2.00</b>	<b>2.00</b>
Dredging Revenue		
41318 Dredging Surcharge - T	19,691.50	80,837.15
<b>Total Dredging Revenue</b>	<b>19,691.50</b>	<b>80,837.15</b>
Fees		
40108 PERMITS-T	700.00	1,500.00
40808 Pilotage Services - T	588.26	1,486.02
41308.1 Poundage - T		30.34
41818 Late Charges/Interest - T	4,270.00	18,505.00
41819 Late Charges/Interest - NT	1,687.16	3,801.97
45608 Chevron - Ports O&M - T		8,087.50
<b>Total Fees</b>	<b>7,245.42</b>	<b>33,410.83</b>
Float Replacement Account		
41418 Float Replacement	6,209.12	25,531.45
<b>Total Float Replacement Account</b>	<b>6,209.12</b>	<b>25,531.45</b>
Grant Revenue		
Conservation Grants		
45208.3 Conservation Grants, Gov't - T	4,468.61	109,323.93
<b>Total Conservation Grants</b>	<b>4,468.61</b>	<b>109,323.93</b>
Harbor Grants		
45208.1 Harbor Grants, Gov't - T	1,667,773.03	2,027,113.29
<b>Total Harbor Grants</b>	<b>1,667,773.03</b>	<b>2,027,113.29</b>
Recreation Grants		
45208.2 Recreation Grants, Gov't - T		25,447.88
<b>Total Recreation Grants</b>		<b>25,447.88</b>
<b>Total Grant Revenue</b>	<b>1,672,241.64</b>	<b>2,161,885.10</b>
Harbor Surcharge		
40908 Harbor Improvement Surcharge-T	17,824.36	47,876.99
<b>Total Harbor Surcharge</b>	<b>17,824.36</b>	<b>47,876.99</b>
Interest Revenue		
43108 Interest Income - T	669.90	3,618.87
43109 Interest Income - NT	583.47	2,333.73
43318 Interest On Del Accts - T	7.76	31.04
<b>Total Interest Revenue</b>	<b>1,261.13</b>	<b>5,983.64</b>



# Humboldt Bay Harbor, Recreation & Conservation Dis

## Profit and Loss

October 2025

	TOTAL	
	OCT 2025	JUL - OCT, 2025 (YTD)
Other Revenue		
45908 Other Revenue - T		6.10
45909 Other Revenue - NT	13,057.29	42,229.23
45911 Other Revenue - Spartina	27,169.03	177,175.34
<b>Total Other Revenue</b>	<b>40,226.32</b>	<b>219,410.67</b>
Rent Income		
40218 Slip Rents - T	49,076.76	199,075.16
40318.1 Transient Rentals - T	1,855.43	12,529.83
40518 Equipment Rent - T	1,205.95	2,291.83
40519 Equipment Rent - NT		280.00
40709 FL BUILDING SPACE RENT G/NT	3,404.85	13,619.40
40809 Yard Rent - NT	2,690.58	10,792.32
41108 Rents, Tidelands Leases - T	31,126.27	120,960.96
41309 Storage - NT	3,592.20	14,003.70
41409 Upland Rent - NT	74,085.82	300,409.98
<b>Total Rent Income</b>	<b>167,037.86</b>	<b>673,963.18</b>
Sales		
40118 SALES & PERMITS M/T	1,440.00	1,440.00
40119 Concession Sales - NT	602.50	2,438.30
<b>Total Sales</b>	<b>2,042.50</b>	<b>3,878.30</b>
Tax Revenue		
43509 Property Tax Revenues	110,000.00	440,000.00
45009 Other Federal Tax Revenue	14.19	14.19
<b>Total Tax Revenue</b>	<b>110,014.19</b>	<b>440,014.19</b>
Utility Surcharge		
40409 Utility Surcharge - NT	14,104.11	47,245.78
40418 Utility Surcharge, Marina Dock	5,669.42	21,197.43
<b>Total Utility Surcharge</b>	<b>19,773.53</b>	<b>68,443.21</b>
<b>Total Income</b>	<b>\$2,063,597.97</b>	<b>\$3,761,331.54</b>
<b>GROSS PROFIT</b>	<b>\$2,063,597.97</b>	<b>\$3,761,331.54</b>
Expenses		
57018 Bank Service Charges	466.32	1,884.87
Accounting/Auditing Services		
52500 Accounting Fees - T	6,715.50	37,760.25
52508 Accounting Fees - NT	4,038.50	14,323.75
<b>Total Accounting/Auditing Services</b>	<b>10,754.00</b>	<b>52,084.00</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Profit and Loss

October 2025

	TOTAL	
	OCT 2025	JUL - OCT, 2025 (YTD)
Advertising & Promotion		
51000 Advertising & Promotion - NT	-1,000.00	-737.52
51008 Advertising & Promotion - T		171.97
<b>Total Advertising &amp; Promotion</b>	<b>-1,000.00</b>	<b>-565.55</b>
Bad Debts		
51308 Bad Debts - T	175.00	175.00
<b>Total Bad Debts</b>	<b>175.00</b>	<b>175.00</b>
Communications		
51400 Communications - NT	1,137.16	4,556.90
51408 Communications - T	174.63	683.10
<b>Total Communications</b>	<b>1,311.79</b>	<b>5,240.00</b>
Conference & Meetings		
51500 Conferences & Meetings - NT	1,168.74	4,254.52
51508 Conferences & Meetings - T	54.00	249.23
<b>Total Conference &amp; Meetings</b>	<b>1,222.74</b>	<b>4,503.75</b>
Depreciation		
53509 Depreciation - NT	68,204.00	272,816.00
<b>Total Depreciation</b>	<b>68,204.00</b>	<b>272,816.00</b>
Dredging Expense		
56708 Dredging - GT	195.00	195.00
56718 Dredging - MT		
<b>Total Dredging Expense</b>	<b>195.00</b>	<b>195.00</b>
Dues, Subscriptions & Licences		
51600 Dues & Subscriptions - NT	7,998.00	16,401.69
51608 Dues & Subscriptions - T		1,224.00
<b>Total Dues, Subscriptions &amp; Licences</b>	<b>7,998.00</b>	<b>17,625.69</b>
Elections & Government Fees		
51700 Elections & Prop Tax Assess-NT	4,413.36	4,413.36
<b>Total Elections &amp; Government Fees</b>	<b>4,413.36</b>	<b>4,413.36</b>
Engineering Services		
52400 Engineering Fees - NT	4,170.00	17,422.90
52408 Engineering Fees - T	427.50	716.25
<b>Total Engineering Services</b>	<b>4,597.50</b>	<b>18,139.15</b>
Fuel		
51200 Automotive, Fuel- NT	512.03	3,134.50
51208 Vessel Fuel		280.34
51218 Automotive, Fuel - T	512.03	3,134.50
<b>Total Fuel</b>	<b>1,024.06</b>	<b>6,549.34</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Profit and Loss

October 2025

	TOTAL	
	OCT 2025	JUL - OCT, 2025 (YTD)
Grant Expenses		
Conservation Grant Expenses		
54408.3 Conservation Grant Exp	785.00	5,137.50
<b>Total Conservation Grant Expenses</b>	<b>785.00</b>	<b>5,137.50</b>
Harbor Grant Expenses		
54408.1 Harbor Grant Exp	2,247.13	897,915.16
<b>Total Harbor Grant Expenses</b>	<b>2,247.13</b>	<b>897,915.16</b>
Recreation Grant Expenses		
54408.2 Recreation Grant Exp		0.00
<b>Total Recreation Grant Expenses</b>		<b>0.00</b>
<b>Total Grant Expenses</b>	<b>3,032.13</b>	<b>903,052.66</b>
Insurance		
51800 Insurance - NT	12,163.27	58,278.53
51808 Insurance - T		19,709.50
<b>Total Insurance</b>	<b>12,163.27</b>	<b>77,988.03</b>
Interest Expense		
55108 Interest Expense - T	4,156.00	16,624.00
55109 Interest Expense - NT	8,758.01	32,930.82
<b>Total Interest Expense</b>	<b>12,914.01</b>	<b>49,554.82</b>
Legal Services		
52300 Legal Fees - NT	21,158.63	32,632.14
52308 Legal Fees - T	466.88	1,479.37
<b>Total Legal Services</b>	<b>21,625.51</b>	<b>34,111.51</b>
Maintenance - Equipment		
51209 Automotive, Repairs - NT	793.32	2,231.26
52710 Repairs & Maint, Equip - NT	171.13	138.22
52718 Repairs & Maint, Equip - T	1,374.98	11,511.86
<b>Total Maintenance - Equipment</b>	<b>2,339.43</b>	<b>13,881.34</b>
Maintenance - Facilities		
52708 Repairs & Maint, Facilities - T	25,712.44	40,791.58
52719 Repairs & Maint, Facilities - N	3,318.64	6,905.09
<b>Total Maintenance - Facilities</b>	<b>29,031.08</b>	<b>47,696.67</b>
Maintenance - IT		
57008 Maintenance, IT Equip - T	663.00	2,725.00
57009 Maintenance, IT Equip - NT	287.50	1,437.50
<b>Total Maintenance - IT</b>	<b>950.50</b>	<b>4,162.50</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Profit and Loss

October 2025

	TOTAL	
	OCT 2025	JUL - OCT, 2025 (YTD)
Maintenance Supplies		
52008 Maintenance Supplies - T	602.30	602.30
52010 Maintenance Supplies - NT	2,446.63	7,978.54
<b>Total Maintenance Supplies</b>	<b>3,048.93</b>	<b>8,580.84</b>
Office Supplies		
51900 Office Supplies - NT	5,567.34	26,122.51
51908 Office Supplies - T	255.99	1,682.51
52100 Outside Services - NT		14.32
<b>Total Office Supplies</b>	<b>5,823.33</b>	<b>27,819.34</b>
Other Expenses		
54405 Other Expenses - Spartina	27,169.03	177,175.34
55419 Other Expenses - NT		2,309.30
<b>Total Other Expenses</b>	<b>27,169.03</b>	<b>179,484.64</b>
Other Professional/Outside Serv		
52109 Outside Services, Other - NT	1,315.00	11,353.00
52118 Outside Services, Other - T	1,800.00	1,800.00
<b>Total Other Professional/Outside Serv</b>	<b>3,115.00</b>	<b>13,153.00</b>
Permits		
51610 Permits - NT		235.97
<b>Total Permits</b>		<b>235.97</b>
Personnel Expenses		
Payroll Burden		
50500 Payroll Benefits, Other - NT	38,783.12	147,931.75
50508 Payroll Benefits, Other - T	13,004.34	40,412.92
6560 Workers' Comp	4,035.20	1,761.24
<b>Total Payroll Burden</b>	<b>55,822.66</b>	<b>190,105.91</b>
Salaries/Wages		
50100 Salaries & Wages - NT	83,852.98	382,560.53
<b>Total Salaries/Wages</b>	<b>83,852.98</b>	<b>382,560.53</b>
<b>Total Personnel Expenses</b>	<b>139,675.64</b>	<b>572,666.44</b>
Planning Services		
52200 Planning Fees - NT	2,960.00	11,682.50
52208 Planning Fees - T	1,282.50	15,427.50
<b>Total Planning Services</b>	<b>4,242.50</b>	<b>27,110.00</b>
Small Tools		
52800 Small Tools - NT	112.46	1,250.55
52808 Small Tools - T		121.26
<b>Total Small Tools</b>	<b>112.46</b>	<b>1,371.81</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Profit and Loss

October 2025

	TOTAL	
	OCT 2025	JUL - OCT, 2025 (YTD)
Utilities		
52909 Utilities - NT	20,335.28	96,495.04
52918 Utilities - T	8,210.17	20,512.99
53000 Water, Sewer, & Refuse - NT	11,363.35	46,914.08
53008 Water, Sewer, & Refuse - T	5,884.00	22,984.15
<b>Total Utilities</b>	<b>45,792.80</b>	<b>186,906.26</b>
<b>Total Expenses</b>	<b>\$410,397.39</b>	<b>\$2,530,836.44</b>
NET OPERATING INCOME	<b>\$1,653,200.58</b>	<b>\$1,230,495.10</b>
Other Expenses		
Other Non-operating Expenses		
55409 OTHER EXPENSES G/NT	13,057.29	41,648.13
<b>Total Other Non-operating Expenses</b>	<b>13,057.29</b>	<b>41,648.13</b>
<b>Total Other Expenses</b>	<b>\$13,057.29</b>	<b>\$41,648.13</b>
NET OTHER INCOME	<b>\$ -13,057.29</b>	<b>\$ -41,648.13</b>
NET INCOME	<b>\$1,640,143.29</b>	<b>\$1,188,846.97</b>

COMMISSIONERS

1<sup>st</sup> Division

Aaron Newman

2<sup>nd</sup> Division

Greg Dale

3<sup>rd</sup> Division

Stephen Kullmann

4<sup>th</sup> Division

Craig Benson

5<sup>th</sup> Division

Jack Norton

**Humboldt Bay**  
**Harbor, Recreation and Conservation District**  
 (707) 443-0801  
 P.O. Box 1030  
 Eureka, California 95502-1030



**STAFF REPORT**  
**HARBOR DISTRICT MEETING**  
**December 11, 2025**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Rob Holmlund, Development Director

**DATE:** December 3, 2025

**TITLE: Receive Status Update Regarding Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**

**STAFF RECOMMENDATION:** Receive report and provide direction.

**SUMMARY:** The Board has requested a monthly update regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project. This report will provide an update for December 2025 and will focus primarily on recent changes in funding. This month's update will not include technical speakers.

**DISCUSSION:** During the September Board meeting, staff reported that the Federal Department of Transportation withdrew/terminated the Humboldt Bay Heavy Lift Marine Terminal project's PIDP and INFRA grants. The Federal government communications indicated that our project is inconsistent with Federal priorities, including the installation of solar panels to produce on-site power, inclusion of EV charging infrastructure for employee parking spaces, and overall support for "... the growth of zero-emission transportation and society-wide decarbonization."

At the September meeting, staff reported the plan to do the following unless directed to do otherwise by the Board:

1. Temporarily pause most parts of the project, including community engagement.
2. Work with the California Energy Commission (CEC) to replace the lost Federal funds that were dedicated to permitting, design, and community engagement.
3. As soon as project funding is replaced, bring the project back online.
4. Continue to include on-site renewable energy generation, EV charging options, and other "green terminal" efforts in the permitting and design.
5. Work with the CEC to activate the \$18.25M WFIP grant recently awarded to the District.

Step 1 is currently underway. Staff forecasts that Step 2 will last through December, with Steps 3 and 4 occurring in January. Monthly technical speakers will resume at that time. Step 5 will likely occur in February or March. Staff will provide schedule updates at each upcoming Board meeting.

COMMISSIONERS

1<sup>st</sup> Division

Aaron Newman

2<sup>nd</sup> Division

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**STAFF REPORT**  
**HARBOR DISTRICT MEETING**  
**December 11, 2025**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Mindy Hiley, Director of Administrative Services

**DATE:** December 5, 2025

**TITLE: Consider Adopting Resolution 2025-08, A Resolution of Intention to Approve an Amendment to Contract Between The California Public Employees' Retirement System and The Board of Commissioners of The Humboldt Bay Harbor Recreation and Conservation District**

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**STAFF RECOMMENDATION:** Staff Recommends the Board Adopt Resolution 2025-08.

**SUMMARY:** As the District and its employees are participants in the California Public Employees' Retirement System (CalPERS), from time to time, it is necessary to make certain updates or changes to the plan. The following resolution provides for changes to the retirement calculation method necessitated by the District's election to participate in Social Security. The Resolution sets forth the proposed changes and is in the form required by CalPERS.

There will be one more resolution adoption on January 8, 2026 to complete this process. The Effective date of the Amendment is scheduled for January 9, 2026.

**ATTACHMENTS:**

- A. Resolution 2025-08 with Exhibit

***HUMBOLDT BAY HARBOR, RECREATION,  
AND CONSERVATION DISTRICT***

---

**RESOLUTION NO. 2025-08**

**A RESOLUTION OF INTENTION TO APPROVE AN AMENDMENT TO CONTRACT BETWEEN THE  
BOARD OF ADMINISTRATION CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND  
THE BOARD OF COMMISSIONERS HUMBOLDT BAY HARBOR, RECREATION AND  
CONSERVATION DISTRICT**

**WHEREAS**, CalPERS requires use of their form without modification, this serves as an introduction and designates a Harbor District Resolution Number to the document (Attachment A).

**NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF THE HUMBOLDT BAY  
HARBOR, RECREATION, AND CONSERVATION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** that the governing body of the above agency does hereby give notice of intention to approve an amendment to the contract between said public agency and the Board of Administration of the Public Employees' Retirement System.

**PASSED AND ADOPTED** by the Humboldt Bay Harbor, Recreation and Conservation District Board of Commissioners at a duly called meeting held on the 11<sup>th</sup> day of December 2025 by the following polled vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**ATTEST:**

---

**Stephen Kullmann, President  
Board of Commissioners**

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**Aaron Newman, Secretary  
Board of Commissioners**



## **CERTIFICATE OF SECRETARY**

The undersigned, duly qualified and acting Secretary of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, does hereby certify that the attached Resolution is a true and correct copy of RESOLUTION NO. **2025-08** entitled,

**A RESOLUTION OF INTENTION TO APPROVE AN AMENDMENT TO CONTRACT BETWEEN THE BOARD OF ADMINISTRATION CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE BOARD OF COMMISSIONERS HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

as regularly adopted at a legally convened meeting of the Board of Commissioners of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, duly held on the 11<sup>th</sup> day of December 2025; and further, that such Resolution has been fully recorded in the Journal of Proceedings in my office, and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 11<sup>th</sup> day of December 2025.

---

**Aaron Newman, Secretary**  
**Board of Commissioners**

**RESOLUTION OF INTENTION  
TO APPROVE AN AMENDMENT TO CONTRACT  
BETWEEN THE  
BOARD OF ADMINISTRATION  
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM  
AND THE  
BOARD OF COMMISSIONERS  
HUMBOLDT BAY HARBOR RECREATION AND CONSERVATION DISTRICT**

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies and their employees in the Public Employees' Retirement System by the execution of a contract, and sets forth the procedure by which said public agencies may elect to subject themselves and their employees to amendments to said Law; and

WHEREAS, one of the steps in the procedures to amend this contract is the adoption by the governing body of the public agency of a resolution giving notice of its intention to approve an amendment to said contract, which resolution shall contain a summary of the change proposed in said contract; and

WHEREAS, the following is a statement of the proposed change:

To provide 2% @ 55 Modified formula from (2% @ 55 Full formula) and 2% @ 62 Supplemental formula from (2% @ 62 Full formula) for local miscellaneous members.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the above agency does hereby give notice of intention to approve an amendment to the contract between said public agency and the Board of Administration of the Public Employees' Retirement System, a copy of said amendment being attached hereto, as an "Exhibit" and by this reference made a part hereof.

By: \_\_\_\_\_  
Presiding Officer

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date adopted and approved



## **EXHIBIT**

**California  
Public Employees' Retirement System**

# **AMENDMENT TO CONTRACT**

**Between the  
Board of Administration  
California Public Employees' Retirement System  
and the  
Board of Commissioners  
Humboldt Bay Harbor Recreation and Conservation District**

The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective June 1, 1975, and witnessed April 29, 1975, and as amended effective August 16, 1976, April 24, 1977, July 30, 1989, and July 28, 2000, which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 11 are hereby stricken from said contract as executed effective July 28, 2000, and hereby replaced by the following paragraphs numbered 1 through 13 inclusive:
1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for classic local miscellaneous members and age 62 for new local miscellaneous members.
  2. Public Agency shall participate in the Public Employees' Retirement System from and after June 1, 1975, making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.

3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
  - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
  - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
  - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
  - a. Employees other than local safety members (herein referred to as local miscellaneous members).
5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:
  - a. **ALL SAFETY EMPLOYEES.**
6. The percentage of final compensation to be provided for each year of credited prior and current service for classic local miscellaneous members shall be determined in accordance with Section 21353 of said Retirement Law, subject to the reduction provided therein for service on and after July 1, 2025, for members whose service has been included in Federal Social Security (2% at age 60 Full and Modified).

7. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law subject to service on and after July 1, 2025, for members whose service has been included in Federal Social Security (2% at age 62 Full and Supplemental to Federal Social Security).
8. Public Agency elected and elects to be subject to the following optional provisions:
  - a. Section 20965 (Credit for Unused Sick Leave).
9. Public Agency, in accordance with Government Code Section 20834, shall not be considered an "employer" for purposes of the Public Employees' Retirement Law. Contributions of the Public Agency shall be fixed and determined as provided in Government Code Section 20834, and such contributions hereafter made shall be held by the Board as provided in Government Code Section 20834.
10. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members of said Retirement System.
11. Public Agency shall also contribute to said Retirement System as follows:
  - a. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
  - b. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
12. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.

13. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

BOARD OF ADMINISTRATION  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BOARD OF COMMISSIONERS  
HUMBOLDT BAY HARBOR  
RECREATION AND CONSERVATION  
DISTRICT

BY \_\_\_\_\_  
MELODY BENAVIDES, CHIEF  
PENSION CONTRACTS AND PREFUNDING  
PROGRAMS DIVISION  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY \_\_\_\_\_  
PRESIDING OFFICER

\_\_\_\_\_  
Witness Date

Attest:

\_\_\_\_\_  
Clerk

COMMISSIONERS

1<sup>st</sup> Division

Aaron Newman

2<sup>nd</sup> Division

Greg Dale

3<sup>rd</sup> Division

Stephen Kullmann

4<sup>th</sup> Division

Craig Benson

5<sup>th</sup> Division

Jack Norton

**Humboldt Bay**  
**Harbor, Recreation and Conservation District**  
(707) 443-0801  
P.O. Box 1030  
Eureka, California 95502-1030



**STAFF REPORT**  
**HARBOR DISTRICT MEETING**  
**December 11, 2025**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Chris Mikkelsen, Executive Director

**DATE:** December 4, 2025

**TITLE:** Receive Presentation on King Tides

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**STAFF RECOMMENDATION:** Receive the presentation and discuss as appropriate.

**SUMMARY:** Troy Nicolini, Meteorologist-in-Charge, NOAA NWS, Eureka, CA will join us to offer a special presentation on King Tides. Currently, we are in our King Tide season, which is the highest tide of the year and occurs when the Earth, Moon(new moon), and Sun align. Humboldt Bay has seen significant tides in recent days. Mr. Nicolini will provide education and perspective on these tides and be available for questions and discussion.

COMMISSIONERS

1<sup>st</sup> Division

Aaron Newman

2<sup>nd</sup> Division

Greg Dale

3<sup>rd</sup> Division

Stephen Kullmann

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**STAFF REPORT**  
**HARBOR DISTRICT MEETING**  
**December 11, 2025**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Ryan Plotz, District Counsel

**DATE:** December 4, 2025

**TITLE: Consider Approval of Amendments to Employment Agreement between the District and Chris Mikkelsen**

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**STAFF RECOMMENDATION:** Receive the presentation and discuss as appropriate.

**SUMMARY:** District Counsel will provide an oral report of proposed material amendments and seek Board authorization to memorialize said terms into a contract amendment to be ratified at the regular meeting on January 8, 2026