

AGENDA
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

DATE: November 13, 2025

TIME: Closed Session – 5:00 P.M.
Regular Session – 6:00 P.M.

PLACE: Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501

How to Observe and Participate in the Meeting:

- **In Person** - Members of the public may observe and participate in the meeting by attending in person at Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501.
- **ZOOM WILL NOT BE AVAILABLE AT THIS MEETING DUE TO TECHNICAL REASONS**

The Humboldt Bay Harbor, Recreation and Conservation District is committed to providing equal access to all District programs, services, and activities by providing accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board at (707) 443-0801 or by email at mhiley@humboldtby.org

1. Call to Order Closed Session at 5:00 P.M.

2. Public Comment

Note: This portion of the Agenda allows the public to speak to the Board on the closed session items. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Closed Session Agenda. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners.

3. Move to Closed Session

- a) PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code section 54957(b)(1). Title: Executive Director

4. Call to Order Regular Session at 6:00 P.M. and Roll Call

5. Pledge of Allegiance

6. Report on Closed Session

7. Public Comment

Note: This portion of the Agenda allows the public to speak to the Board on the various issues NOT itemized on this Agenda. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public NOT appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.

8. Consent Calendar

- a) Adopt Minutes for September 25, 2025 Special Board Meeting
- b) Adopt Minutes for October 14, 2025 Special Board Meeting
- c) Receive District Financial Reports for July 2025
- d) Receive District Financial Reports for August 2025
- e) Receive District Financial Reports for September 2025
- f) Consider Accepting Application for Filing for Harbor District Permit 2025-05: CalTrout Elk River Estuary Restoration Project (Planning Area 1)

9. Communications, Reports, and Correspondence Received

- a) Correspondence Received
- b) Executive Director's Report
- c) Staff Reports
- d) District Counsel Report
- e) District Treasurer Report
- f) District Engineer Report
- g) District Planner Report
- h) Commissioner and Committee Reports

10. Unfinished Business

- a) **Receive Status Update Regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**

Recommendation: Receive the report and provide direction.

Summary: The Board has requested a monthly update regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project. This report will provide an update for November 2025 and will focus primarily on recent changes in funding. This month's update will not include technical speakers.

11. New Business

a) Presentation on Osprey Along the Samoa Peninsula

Recommendation: Receive the presentation and discuss as appropriate. *Summary:* Elizabeth Meisman, a graduate student in Wildlife at Cal Poly Humboldt, and a team of undergrads are studying the Ospreys along Humboldt Bay. This past summer, they banded Osprey hatchlings along the Samoa Peninsula, including Harbor District lands. Elizabeth and her team are working through Dr. Matt Johnson's Wildlife Lab with the mentorship of Dr. Pete Bloom. Elizabeth will join us to present her findings and share a look into the life of Osprey and their chicks.

b) Acknowledgement of Intent to Submit a Grant Application to the California Department of Fish & Wildlife for Oil Spill Prevention and Response Equipment and Supplies

Recommendation: This is an informational item, notifying the Board of staff intent to submit a grant application to the California Department of Fish and Wildlife Oil Spill Prevention and Response (OSPR) for Response Equipment.

Summary: Through a prior award, the District was the recipient of two mobile Oil Spill Prevention and Response (OSPR) Trailers funded by the California Department of Fish and Wildlife (CDFW). These trailers are strategically placed for the implementation of Oil Spill Response Equipment Staging in Humboldt County. As the materials and equipment housed in these trailers require periodic replacement and replenishment, CDFW offers Mini-Grants to reimburse grantees for such supplies.

c) Consider Adopting Resolution 2025-08, A Resolution of Intention to Approve an Amendment to Contract Between The California Public Employees' Retirement System and The Board of Commissioners of The Humboldt Bay Harbor Recreation and Conservation District

Recommendation: Staff Recommends the Board Adopt Resolution 2025-08.

Summary: As the District and its employees are participants in the California Public Employees' Retirement System (CalPERS), from time to time, it is necessary to make certain updates or changes to the plan. The following resolution provides for changes to the retirement calculation method necessitated by the District's election to participate in Social Security. The Resolution sets forth the proposed changes and is in the form required by CalPERS.

d) Consider Adopting Resolution 2025-09, A Resolution Declaring that Governing Body and Volunteers Shall Be Deemed Employees of the District for the Purpose of Providing Workers' Compensation Coverage

Recommendation: Adopt Resolution 2025-09 for Governing Body and Volunteers.

Agenda for November 13, 2025 Regular Board Meeting

Summary: The Special District Risk Management Authority (SDRMA) requires an annual Resolution to extend Workers' Compensation coverage to Governing Body members, volunteers and interns. If adopted, such persons will be deemed as employees for workers' compensation benefit. The Resolution permits the Governing Body to designate the categories of persons whom the District desires to "deem" to be employees for this purpose by checking the boxes associated with those categories on the Resolution. Any persons designated will need to be listed under the Workers' Compensation Program and must pay an annual premium to enable coverage.

12. Adjournment

**DRAFT MINUTES
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

September 25, 2025

The Humboldt Bay Harbor, Recreation and Conservation District met in special session on the above date, Closed Session met at 5:00 P.M. and Special Session met at 6:00 P.M. at the Woodley Island Marina meeting room, 601 Startare Drive, Eureka, CA 95501.

CLOSED SESSION – 5:00 P.M.

PUBLIC COMMENT: The following individuals addressed the Commission regarding subject matters on the closed session meeting agenda: No one.

BUSINESS

- a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Assessor's Parcel Numbers 401-112-021 and 401-112-024, Samoa Peninsula, Humboldt County, California District negotiators: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating party: California Marine Investments LLC. Under negotiation: price and terms of payment.
- b) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Humboldt County APNs: 401-031-054-000, 401-031-061-000, 401-112-013-000. Agency negotiator: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating parties: California Redwood Company. Under negotiation: price and terms of payment.
- c) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Humboldt County APNs: 401-031-071-000 and 401-112-029-000. Agency negotiator: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating parties: Sniper Enterprises, LLC. Under negotiation: price and terms of payment.

SPECIAL SESSION – 6:02 P.M.

ROLL CALL

PRESENT: BENSON
 NEWMAN
 NORTON

ABSENT: DALE
 KULLMANN

QUORUM: YES

PLEDGE OF ALLEGIANCE

REPORT ON CLOSED SESSION: No reportable action.

PUBLIC COMMENT: The following individuals addressed the Commission regarding subject matters not on the regular session meeting agenda: No one.

CONSENT CALENDAR

- a) Adopt Minutes for August 14, 2025, Regular Board Meeting
- b) Approve PO 2326 to Boatswains Locker for Repair Parts for District Vessel Fire One
COMMISSIONER NORTON MOVED ACCEPT CONSENT CALENDAR ITEMS A-B.
COMMISSIONER NEWMAN SECONDED.
VOICE VOTE WAS CALLED, MOTION CARRIED.
Ayes: BENSON, NEWMAN, NORTON
Noes: NONE
Absent: DALE, KULLMANN
Abstain: NONE

COMMUNICATIONS, REPORTS AND CORRESPONDENCE RECEIVED

- a) Correspondence Received
 - I. None received.
- d) Executive Director's Report
 - I. Executive Director presented Executive Director's report.
- e) Staff Reports
 - I. District Staff presented a report.
- f) District Counsel Report
 - I. No report.
- g) District Treasurer Report
 - I. No report.
- h) District Engineer Report.
 - I. Executive Director presented Engineer's report.
- i) District Planner Report
 - I. No report.
- j) Commissioner and Committee Reports
 - I. Commissioners reported on recent activities and subcommittees.

UNFINISHED BUSINESS

- a) **Receive Status Update Regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**
 - I. District Staff presented the item.
 - II. The Commission discussed the item.
 - III. Vice Chair Benson opened the item to public comment. Rachel Smith, John McIntyre, Carol Vander Meer, Zac Matthew, Rick Robins and Tay Franklin commented.
 - IV. Vice Chair Benson moved the discussion back to the Commission.
 - V. Discussion item only, no formal action was taken.

NEW BUSINESS

a) Selection of a Qualified Contractor and Award of a Contract for the USCG Barracuda Power Replacement

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Vice Chair Benson opened the item to public comment. No one commented.
- IV. Vice Chair Benson moved the discussion back to the Commission.

COMMISSIONER NORTON MOVED TO AWARD ROBERT COLBURN ELECTRIC, INC. THE CONTRACT FOR THE USCG BARRACUDA POWER REPLACEMENT PROJECT.

COMMISSIONER NEWMAN SECONDED.

VOICE VOTE WAS CALLED, MOTION CARRIED.

Ayes: BENSON, NEWMAN, NORTON

Noes: NONE

Absent: DALE, KULLMANN

Abstain: NONE

ADJOURNMENT – 6:50 P.M.

APPROVED BY:

RECORDED BY:

Aaron Newman
Secretary of the Board of Commissioners

Mindy Hiley
Director of Administrative Services

**DRAFT MINUTES
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

October 14, 2025

The Humboldt Bay Harbor, Recreation and Conservation District met in special session on the above date, Closed Session met at 5:00 P.M. at the Woodley Island Marina meeting room, 601 Startare Drive, Eureka, CA 95501.

CLOSED SESSION – 5:04 P.M.

ROLL CALL

PRESENT: BENSON
DALE
KULLMANN
NEWMAN
NORTON

ABSENT: NONE

QUORUM: YES

PUBLIC COMMENT: The following individuals addressed the Commission regarding subject matters on the closed session meeting agenda: No one.

BUSINESS

- a) CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: one case.

ADJOURNMENT – 5:45 P.M.

APPROVED BY:

RECORDED BY:

Aaron Newman
Secretary of the Board of Commissioners

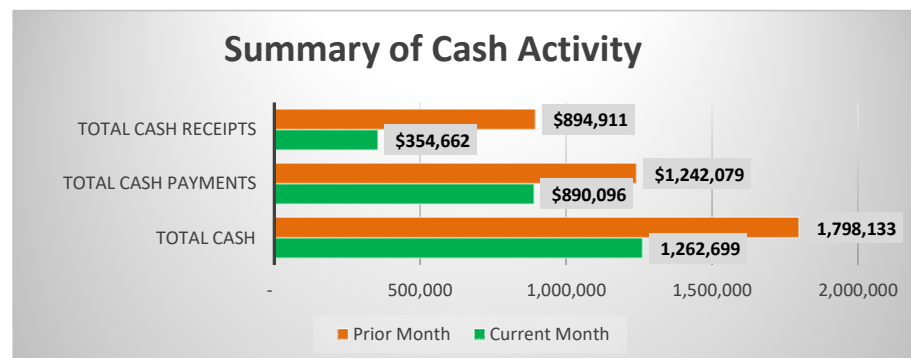
Mindy Hiley
Director of Administrative Services

HUMBOLDT BAY HARBOR, RECREATION, AND CONSERVATION DISTRICT

PRELIMINARY Monthly Cash Flow Analysis

For The Months Ended July 31, 2025 and June 30, 2025

	<u>7/31/25</u>	<u>6/30/25</u>
<u>Account Balances</u>		
Checking	\$ 124,734	\$ 235,575
Savings	511,512	936,200
County Treasury	625,153	625,153
Cash on hand	1,300	1,205
Total Cash	1,262,699	1,798,133
Less: Restricted cash for Marina surcharges	(841,143)	(814,670)
Less: Estimated unexpended grant proceeds and Nordic deposits included in cash above	(501,062)	(589,034)
Cash Available (Deficit), excluding unexpended grant proceeds and deposits	(79,506)	394,429
<u>Change in Cash Balance</u>		
Balance, Beginning of Month	\$ 1,798,133	\$ 2,145,301
Monthly Deposits	354,662	894,911
Monthly Payments	(890,096)	(1,242,079)
Balance, End of Month	<u>\$ 1,262,699</u>	<u>\$ 1,798,133</u>
<u>Monthly Expenses Summary</u>		
Significant Individual Expenses:		
Moffat & Nichol expenditure	\$ 310,898	\$ 174,044
Redwood Community Action Agency	214,000	202,628
Property/Liability insurance payment	25,963	20,653
Flagstar Public Funding Loan Payment - Principal		280,000
Flagstar Public Funding Loan Payment - Interest		110,670
PNC Bank Loan Payments - Principal		146,860
PNC Bank Loan Payments - Interest		86,543
Sub-total, Significance/Unusual Expenses	550,861	1,021,397
General operating expenses and other misc. expense	339,235	220,682
Total Cash Payments	<u>\$ 890,096</u>	<u>\$ 1,242,079</u>
<u>Monthly Deposits Summary</u>		
Significant Individual Revenues:		
California Energy Commission	\$ 118,101	
CalTrans - Tulutwat Spartina		\$ 708,781
Sub-total, Significant/Unusual Revenues	118,101	708,781
General revenues	236,561	186,130
Total Cash Receipts	<u>\$ 354,662</u>	<u>\$ 894,911</u>

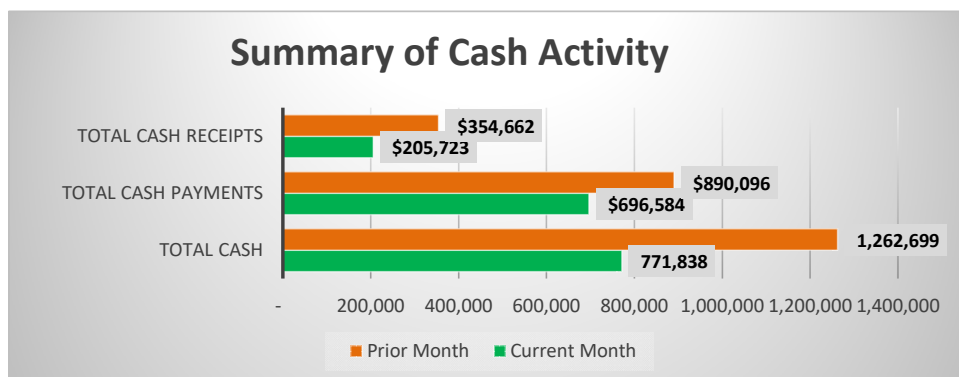


HUMBOLDT BAY HARBOR, RECREATION, AND CONSERVATION DISTRICT

PRELIMINARY Monthly Cash Flow Analysis

For The Months Ended August 31, 2025 and July 31, 2025

	<u>8/31/25</u>	<u>7/31/25</u>
<u>Account Balances</u>		
Checking	\$ 16,612	\$ 124,734
Savings	128,888	511,512
County Treasury	625,153	625,153
Cash on hand	1,185	1,300
Total Cash	771,838	1,262,699
Less: Restricted cash for Marina surcharges	(868,044)	(841,143)
Less: Estimated unexpended grant proceeds and Nordic deposits included in cash above	(347,216)	(501,062)
Cash Available (Deficit), excluding unexpended grant proceeds and deposits	(443,422)	(79,506)
<u>Change in Cash Balance</u>		
Balance, Beginning of Month	\$ 1,262,699	\$ 1,798,133
Monthly Deposits	205,723	354,662
Monthly Payments	(696,584)	(890,096)
Balance, End of Month	\$ 771,838	\$ 1,262,699
<u>Monthly Expenses Summary</u>		
Significant Individual Expenses:		
Moffat & Nichol expenditure	\$ 399,331	\$ 310,898
Redwood Community Action Agency		214,000
Property/Liability insurance payment		25,963
Harshwal & Company, LLP	21,462	
Humboldt Bay Solar Fund LLC	31,319	
Sub-total, Significance/Unusual Expenses	452,112	550,861
General operating expenses and other misc. expense	244,471	339,235
Total Cash Payments	\$ 696,584	\$ 890,096
<u>Monthly Deposits Summary</u>		
Significant Individual Revenues:		
California Energy Commission	\$ -	\$ 118,101
Sub-total, Significant/Unusual Revenues	-	118,101
General revenues	205,723	236,561
Total Cash Receipts	\$ 205,723	\$ 354,662

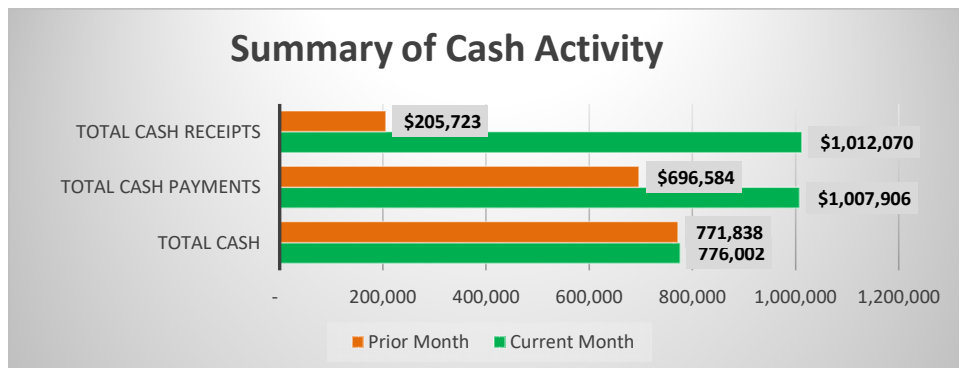


HUMBOLDT BAY HARBOR, RECREATION, AND CONSERVATION DISTRICT

Monthly Cash Flow Analysis

For The Months Ended September 30, 2025 and August 31, 2025

	<u>9/30/25</u>	<u>8/31/25</u>
<u>Account Balances</u>		
Checking	\$ (1,808)	\$ 16,612
Savings	149,622	128,888
County Treasury	625,153	625,153
Cash on hand	3,035	1,185
Total Cash	<u>776,002</u>	<u>771,838</u>
Less: Restricted cash for Marina surcharges	(895,138)	(868,044)
Less: Estimated unexpended grant proceeds and Nordic deposits included in cash above	(596,815)	(347,216)
Cash Available (Deficit), excluding unexpended grant proceeds and deposits	<u>(715,951)</u>	<u>(443,422)</u>
<u>Change in Cash Balance</u>		
Balance, Beginning of Month	\$ 771,838	\$ 1,262,699
Monthly Deposits	1,012,070	205,723
Monthly Payments	(1,007,906)	(696,584)
Balance, End of Month	<u>\$ 776,002</u>	<u>\$ 771,838</u>
<u>Monthly Expenses Summary</u>		
Significant Individual Expenses:		
Moffat & Nichol expenditure	\$ 515,513	\$ 399,331
Redwood Community Action Agency	215,906	-
Harshwal & Company, LLP	-	21,462
Humboldt Bay Solar Fund LLC	-	31,319
Sub-total, Significance/Unusual Expenses	<u>731,419</u>	<u>452,112</u>
General operating expenses and other misc. expense	<u>276,487</u>	<u>244,472</u>
Total Cash Payments	<u>\$ 1,007,906</u>	<u>\$ 696,584</u>
<u>Monthly Deposits Summary</u>		
Significant Individual Revenues:		
California Energy Commission	\$ 221,993	\$ -
CalTrans - Tulutwat Spartina	243,218	-
US Dept. of Transportation, Maritime Administration	359,002	-
Sub-total, Significant/Unusual Revenues	<u>824,213</u>	<u>-</u>
General revenues	<u>187,857</u>	<u>205,723</u>
Total Cash Receipts	<u>\$ 1,012,070</u>	<u>\$ 205,723</u>



Humboldt Bay Harbor, Recreation & Conservation Dis

Balance Sheet

As of September 30, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10000 PETTY CASH ON HAND	150.00
10100 CHANGE FUND ON HAND	300.00
10111 COIN MACHINE FUND	730.00
10200 CASH IN BANK, CHECKING	13,486.62
10200.1 Cash in PNC, Checking	-15,294.19
10400 CASH IN COUNTY - FUND 2720	586,692.09
10500 CASH IN COUNTY - FUND 3872	38,460.50
10600.1 Cash in bank, Tariff PNC	129,762.19
10700.1 Cash in bank, Water PNC	19,859.34
10901 UNEXPENDED MARINA SURCHARGES	895,137.98
10902 UNEXP SURCHARGES AVAIL CASH ADJ	0.00
10903 RESTRICTED CASH	-895,137.98
Total Bank Accounts	\$774,146.55
Accounts Receivable	
12000 ACCTS RECEIVABLE	1,302,333.39
Total Accounts Receivable	\$1,302,333.39
Other Current Assets	
11200 US TREASURY BONDS	0.00
12001 OTHER RECEIVABLES	0.00
12002 DOUBTFUL ACCOUNTS RECEIVABLE	0.00
12100 ALLOW FOR BAD DEBTS	-34,817.32
12200 TAXES RECEIVBLE	330,000.00
12300 INTEREST RECEIVBLE	3,000.00
12600 Note Receivable - NMTC	0.00
12700 PREPAID EXPENSES	21,020.98
12750 Refunds Receivable	0.00
12800 LEASE RECEIVABLE	0.00
12900 Accounts Receivable FSM	0.00
1499 Undeposited Funds	1,855.00
Total Other Current Assets	\$321,058.66
Total Current Assets	\$2,397,538.60
Fixed Assets	
14800 SHIPWRECK PROPERTY	50,088.05
14900 DOG RANCH PROPERTY	7,507.70
16999 Combined Expense Pending Transf	0.00

Humboldt Bay Harbor, Recreation & Conservation Dis

Balance Sheet

As of September 30, 2025

	TOTAL
CAPITAL ASSETS, NET	
14910 SAMOA PROPERTY	208,149.00
14930 TOWN OF SAMOA PROPERTY	3,007,851.23
14940 BAY STREET PROPERTY	35,000.00
15000 AUTOMOTIVE EQUIPMENT	95,639.08
15100 OFFICE EQUIPMENT	193,303.88
15200 OPERATING EQUIPMENT	314,098.74
15400 1998 MARINA DREDGING PROJECT	0.00
15500 MARINA, RESTAURANT COMPLEX	0.00
15600 MARINA	10,529,004.29
15700 FL BOAT BLDG & REPAIR FACILITY	4,302,259.53
15800 SHELTER COVE	2,386,247.10
15900 DREDGING COSTS	5,271,824.26
16000 KING SALMON	15,143.99
16100 MARINA DREDGE,CONSTR IN PROGRES	0.00
16400 REDWOOD DOCK PROPERTY	3,010,194.30
16500 HOMELAND SECURITY EQUIPMENT	2,254,007.60
16600 TABLE BLUFF LIGHTHOUSE	361.44
16700 AQUAPONICS PILOT FACILITY	96,036.61
16800 REDWOOD TERMINAL 2	4,941,769.69
16900 Dredge	1,215,423.27
17000 ACCUMULATED DEPRECIATION	-20,256,377.17
Total CAPITAL ASSETS, NET	17,619,936.84
Total Fixed Assets	\$17,677,532.59
Other Assets	
12400 BNY LOAN RECEIVBLE	0.00
15300 CONSTRUCTION IN PROGRESS	0.00
18000 DEPOSITS	0.00
18500 OTHER DEFERRED ASSETS	0.00
18700 Deferred Lease Asset	3,775,823.00
19000 Deferred Outflows of PERS	628,186.52
Total Other Assets	\$4,404,009.52
TOTAL ASSETS	\$24,479,080.71
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 ACCOUNTS PAYABLE	2,983,212.20
Total Accounts Payable	\$2,983,212.20
Credit Cards	
20112 US Bank Visa	3,787.39

Humboldt Bay Harbor, Recreation & Conservation Dis

Balance Sheet

As of September 30, 2025

	TOTAL
Total Credit Cards	\$3,787.39
Other Current Liabilities	
20000.1 ACCOUNTS PAYABLE YR END ADJUST	-113,400.74
20100 LEASE PAYABLE TO HBDA	0.00
20200 NOTES PAYABLE	190,571.30
20400 ACCRUED WAGES PAYABLE	38,925.89
20500 ACCRUED INTEREST	35,340.00
20600 ACCRUED VACATION PAYABLE	57,696.37
20700 ACCRUED SICK LEAVE PAYABLE	3,819.49
20800 DEPOSITS ON HAND	0.00
20801 KEY DEPOSITS ON HAND	19,580.00
20802 PLUG DEPOSITS ON HAND	1,430.00
20803 SLIP DEPOSITS ON HAND	60,814.12
20804 STORAGE DEPOSITS	4,409.15
20805 CONF. ROOM DEPOSITS	0.00
20806 LEASE SECURITY DEPOSIT	95,123.92
20807 STORAGE DEPOSIT - REDWOOD DOCK	2,943.31
20808 WAIT LIST DEPOSIT	6,125.00
20809 HAUL OUT DEPOSIT	0.00
Total 20800 DEPOSITS ON HAND	190,425.50
22000 DEFERRED LEASE INCOME	0.00
24000 Ground Lease Deferred Income	0.00
24002 Groundlease Current Def Income	0.00
27201 Deferred Inflows - OPEB	717.00
28000 DEFERRED INCOME	158,858.89
28400 DEFERREDINCOMECalTrans Spartina	595,790.96
28402 DEFERREDINCOME CalTrans Eelgrass	89,392.16
28500 OTHER DEFERRED CREDITS	0.00
Payroll tax & Withholding Liab	
2100 PAYROLL LIABILITIES	0.00
21000 WAGE GARNISHES	0.00
2110 DIRECT DEPOSIT LIABILITIES	0.00
21100 FEDERAL WITHHOLDING TAX	0.00
2111 *DIRECT DEPOSIT LIABILITIES	0.01
21200 STATE WITHHOLDING TAX	-0.03
21300 STATE UNEMPLOYMENT TAX	375.32
21400 SOCIAL SECURITY/MEDICARE TAX	-0.03
21500 AFLAC	0.00
21600 PERS CARE/MEDICAL INSURANCE	-1,200.99
21700 PERS RETIREMENT	0.00
21701 PERS DEFERRED COMPENSATION	0.00
21800 STATE DISABILITY INSURANCE	0.00
21900 UNION DUES DEDUCTIBLE	0.00

Humboldt Bay Harbor, Recreation & Conservation Dis

Balance Sheet

As of September 30, 2025

	TOTAL
Total Payroll tax & Withholding Liab	-825.72
Sales Tax Agency Payable	0.00
Total Other Current Liabilities	\$1,247,311.10
Total Current Liabilities	\$4,234,310.69
Long-Term Liabilities	
24001 Gound Lease Amortization	0.00
24003 Groundlease Current Offset	0.00
25000 DUE STATE OF CALIFORNIA	0.00
25100 NOTES PAYABLE- CMIA	0.00
25200 ENVIRONMENTAL REMEDIATION LIAB	0.00
25300 BOND PAYABLE - DEEP DREDGING	0.00
25400 Note Payable - No. Valley Bank	0.00
25500 OPEB Liability	139,510.00
25600 Note Payable-Coast Seafoods Co.	0.00
25700 BOND PAYABLE 2014 REFINANCING	1,124,119.97
25800 BBVA Loan Payable	685,611.79
25900 LESS CURRENT PORTION	-190,571.30
26000 CAPITAL LEASE PAYABLE	0.00
26100 Rate Stabilization Fund	4,928,000.00
27000 Net Pension Liability	1,488,345.00
27200 Deferred Inflows of PERS	70,872.00
27202 Deferred Inflows - Leases	3,547,189.00
Total Long-Term Liabilities	\$11,793,076.46
Total Liabilities	\$16,027,387.15
Equity	
3000 OPENING BALANCE EQUITY	0.00
30200 GOVT CONTRIBUTIONS MARINA	0.00
30201 ACCUM DEPR MARINA, EDA PORTION	0.00
30300 GOVT CNTRB/FL BOAT BLDG/RPR FAC	0.00
30301 ACCUM DEPR - FL BOAT BLDG & RPR	0.00
30400 GOVT CONTRIB - CA DEPT OF B&W	0.00
30401 ACCUM DEPR/SHELTER COVE B&W	0.00
30500 INVESTMENT IN FIXED ASSETS	11,208,910.72
30505 Change In Invest Fixed Assets	0.00
Total 30500 INVESTMENT IN FIXED ASSETS	11,208,910.72
30900 RESTRICTED FUND BALANCE	533,949.61
30901 Restricted Fd Bal-Curr Yr Chang	3,043,428.52
Total 30900 RESTRICTED FUND BALANCE	3,577,378.13

Humboldt Bay Harbor, Recreation & Conservation Dis

Balance Sheet

As of September 30, 2025

	TOTAL
31200 GENERAL FUND BALANCE	627,754.95
31000 FUND BALANCE - TIDELANDS TRUST	-813,768.21
31100 Designated for General Fd Reser	0.00
31108 Designated Bal-Curr Yr Change	0.00
Total 31100 Designated for General Fd Reser	0.00
31201 General Fund-Change is Restrict	-3,072,722.20
31205 General Fund Invest Fixed Asset	0.00
31208 General Fund Change in Designat	0.00
Total 31200 GENERAL FUND BALANCE	-3,258,735.46
3900 RETAINED EARNINGS	-2,626,688.51
Net Income	-449,171.32
Total Equity	\$8,451,693.56
TOTAL LIABILITIES AND EQUITY	\$24,479,080.71

Humboldt Bay Harbor, Recreation & Conservation Dis

Profit and Loss

July - September, 2025

	TOTAL	
	JUL - SEP, 2025	JUL - SEP, 2025 (YTD)
Income		
52708.1 Discount	66.43	66.43
Dredging Revenue		
41318 Dredging Surcharge - T	61,145.65	61,145.65
Total Dredging Revenue	61,145.65	61,145.65
Fees		
40108 PERMITS-T	800.00	800.00
40808 Pilotage Services - T	897.76	897.76
41308.1 Poundage - T	30.34	30.34
41818 Late Charges/Interest - T	14,235.00	14,235.00
41819 Late Charges/Interest - NT	2,114.81	2,114.81
45608 Chevron - Ports O&M - T	8,087.50	8,087.50
Total Fees	26,165.41	26,165.41
Float Replacement Account		
41418 Float Replacement	19,322.33	19,322.33
Total Float Replacement Account	19,322.33	19,322.33
Grant Revenue		
Conservation Grants		
45208.3 Conservation Grants, Gov't - T	104,855.32	104,855.32
Total Conservation Grants	104,855.32	104,855.32
Harbor Grants		
45208.1 Harbor Grants, Gov't - T	359,340.26	359,340.26
Total Harbor Grants	359,340.26	359,340.26
Recreation Grants		
45208.2 Recreation Grants, Gov't - T	25,447.88	25,447.88
Total Recreation Grants	25,447.88	25,447.88
Total Grant Revenue	489,643.46	489,643.46
Harbor Surcharge		
40908 Harbor Improvement Surcharge-T	30,052.63	30,052.63
Total Harbor Surcharge	30,052.63	30,052.63
Interest Revenue		
43108 Interest Income - T	2,948.97	2,948.97
43109 Interest Income - NT	1,750.26	1,750.26
43318 Interest On Del Accts - T	23.28	23.28
Total Interest Revenue	4,722.51	4,722.51
Other Revenue		
45908 Other Revenue - T	6.10	6.10
45909 Other Revenue - NT	29,171.94	29,171.94

Humboldt Bay Harbor, Recreation & Conservation Dis

Profit and Loss

July - September, 2025

	TOTAL	
	JUL - SEP, 2025	JUL - SEP, 2025 (YTD)
45911 Other Revenue - Spartina	150,006.31	150,006.31
Total Other Revenue	179,184.35	179,184.35
Rent Income		
40218 Slip Rents - T	149,998.40	149,998.40
40318.1 Transient Rentals - T	10,674.40	10,674.40
40518 Equipment Rent - T	1,085.88	1,085.88
40519 Equipment Rent - NT	280.00	280.00
40709 FL BUILDING SPACE RENT G/NT	10,214.55	10,214.55
40809 Yard Rent - NT	8,101.74	8,101.74
41108 Rents, Tidelands Leases - T	89,834.69	89,834.69
41309 Storage - NT	10,411.50	10,411.50
41409 Upland Rent - NT	226,324.16	226,324.16
Total Rent Income	506,925.32	506,925.32
Sales		
40119 Concession Sales - NT	1,835.80	1,835.80
Total Sales	1,835.80	1,835.80
Tax Revenue		
43509 Property Tax Revenues	330,000.00	330,000.00
Total Tax Revenue	330,000.00	330,000.00
Utility Surcharge		
40409 Utility Surcharge - NT	33,141.67	33,141.67
40418 Utility Surcharge, Marina Dock	15,528.01	15,528.01
Total Utility Surcharge	48,669.68	48,669.68
Total Income	\$1,697,733.57	\$1,697,733.57
GROSS PROFIT	\$1,697,733.57	\$1,697,733.57
Expenses		
57018 Bank Service Charges	1,418.55	1,418.55
Accounting/Auditing Services		
52500 Accounting Fees - T	31,044.75	31,044.75
52508 Accounting Fees - NT	10,285.25	10,285.25
Total Accounting/Auditing Services	41,330.00	41,330.00
Advertising & Promotion		
51000 Advertising & Promotion - NT	262.48	262.48
51008 Advertising & Promotion - T	171.97	171.97
Total Advertising & Promotion	434.45	434.45
Communications		
51400 Communications - NT	3,419.74	3,419.74
51408 Communications - T	508.47	508.47
Total Communications	3,928.21	3,928.21

Humboldt Bay Harbor, Recreation & Conservation Dis

Profit and Loss

July - September, 2025

	TOTAL	
	JUL - SEP, 2025	JUL - SEP, 2025 (YTD)
Conference & Meetings		
51500 Conferences & Meetings - NT	3,085.78	3,085.78
51508 Conferences & Meetings - T	195.23	195.23
Total Conference & Meetings	3,281.01	3,281.01
Depreciation		
53509 Depreciation - NT	204,612.00	204,612.00
Total Depreciation	204,612.00	204,612.00
Dredging Expense		
56708 Dredging - GT		
56718 Dredging - MT		
Total Dredging Expense		
Dues, Subscriptions & Licences		
51600 Dues & Subscriptions - NT	8,403.69	8,403.69
51608 Dues & Subscriptions - T	1,224.00	1,224.00
Total Dues, Subscriptions & Licences	9,627.69	9,627.69
Engineering Services		
52400 Engineering Fees - NT	13,252.90	13,252.90
52408 Engineering Fees - T	288.75	288.75
Total Engineering Services	13,541.65	13,541.65
Fuel		
51200 Automotive, Fuel- NT	2,622.47	2,622.47
51208 Vessel Fuel	280.34	280.34
51218 Automotive, Fuel - T	2,622.47	2,622.47
Total Fuel	5,525.28	5,525.28
Grant Expenses		
Conservation Grant Expenses		
54408.3 Conservation Grant Exp	4,352.50	4,352.50
Total Conservation Grant Expenses	4,352.50	4,352.50
Harbor Grant Expenses		
54408.1 Harbor Grant Exp	895,638.03	895,638.03
Total Harbor Grant Expenses	895,638.03	895,638.03
Recreation Grant Expenses		
54408.2 Recreation Grant Exp	0.00	0.00
Total Recreation Grant Expenses	0.00	0.00
Total Grant Expenses	899,990.53	899,990.53
Insurance		
51800 Insurance - NT	46,115.26	46,115.26
51808 Insurance - T	19,709.50	19,709.50
Total Insurance	65,824.76	65,824.76

Humboldt Bay Harbor, Recreation & Conservation Dis

Profit and Loss

July - September, 2025

	TOTAL	
	JUL - SEP, 2025	JUL - SEP, 2025 (YTD)
Interest Expense		
55108 Interest Expense - T	12,468.00	12,468.00
55109 Interest Expense - NT	24,172.81	24,172.81
Total Interest Expense	36,640.81	36,640.81
Legal Services		
52300 Legal Fees - NT	11,473.51	11,473.51
52308 Legal Fees - T	1,012.49	1,012.49
Total Legal Services	12,486.00	12,486.00
Maintenance - Equipment		
51209 Automotive, Repairs - NT	1,437.94	1,437.94
52710 Repairs & Maint, Equip - NT	-32.91	-32.91
52718 Repairs & Maint, Equip - T	10,136.88	10,136.88
Total Maintenance - Equipment	11,541.91	11,541.91
Maintenance - Facilities		
52708 Repairs & Maint, Facilities - T	15,079.14	15,079.14
52719 Repairs & Maint, Facilities - N	3,586.45	3,586.45
Total Maintenance - Facilities	18,665.59	18,665.59
Maintenance - IT		
57008 Maintenance, IT Equip - T	2,062.00	2,062.00
57009 Maintenance, IT Equip - NT	1,150.00	1,150.00
Total Maintenance - IT	3,212.00	3,212.00
Maintenance Supplies		
52010 Maintenance Supplies - NT	5,531.91	5,531.91
Total Maintenance Supplies	5,531.91	5,531.91
Office Supplies		
51900 Office Supplies - NT	20,585.17	20,585.17
51908 Office Supplies - T	1,426.52	1,426.52
52100 Outside Services - NT	14.32	14.32
Total Office Supplies	22,026.01	22,026.01
Other Expenses		
54405 Other Expenses - Spartina	150,006.31	150,006.31
55419 Other Expenses - NT	2,309.30	2,309.30
Total Other Expenses	152,315.61	152,315.61
Other Professional/Outside Serv		
52109 Outside Services, Other - NT	7,913.00	7,913.00
Total Other Professional/Outside Serv	7,913.00	7,913.00
Permits		
51610 Permits - NT	235.97	235.97
Total Permits	235.97	235.97

Humboldt Bay Harbor, Recreation & Conservation Dis

Profit and Loss

July - September, 2025

	TOTAL	
	JUL - SEP, 2025	JUL - SEP, 2025 (YTD)
Personnel Expenses		
Payroll Burden		
50500 Payroll Benefits, Other - NT	109,148.63	109,148.63
50508 Payroll Benefits, Other - T	27,408.58	27,408.58
6560 Workers' Comp	-2,273.96	-2,273.96
Total Payroll Burden	134,283.25	134,283.25
Salaries/Wages		
50100 Salaries & Wages - NT	298,707.55	298,707.55
Total Salaries/Wages	298,707.55	298,707.55
Total Personnel Expenses	432,990.80	432,990.80
Planning Services		
52200 Planning Fees - NT	8,722.50	8,722.50
52208 Planning Fees - T	14,145.00	14,145.00
Total Planning Services	22,867.50	22,867.50
Small Tools		
52800 Small Tools - NT	1,138.09	1,138.09
52808 Small Tools - T	121.26	121.26
Total Small Tools	1,259.35	1,259.35
Utilities		
52909 Utilities - NT	76,159.76	76,159.76
52918 Utilities - T	12,302.82	12,302.82
53000 Water, Sewer, & Refuse - NT	35,550.73	35,550.73
53008 Water, Sewer, & Refuse - T	17,100.15	17,100.15
Total Utilities	141,113.46	141,113.46
Total Expenses	\$2,118,314.05	\$2,118,314.05
NET OPERATING INCOME	\$ -420,580.48	\$ -420,580.48
Other Expenses		
Other Non-operating Expenses		
55409 OTHER EXPENSES G/NT	28,590.84	28,590.84
Total Other Non-operating Expenses	28,590.84	28,590.84
Total Other Expenses	\$28,590.84	\$28,590.84
NET OTHER INCOME	\$ -28,590.84	\$ -28,590.84
NET INCOME	\$ -449,171.32	\$ -449,171.32

Humboldt Bay Harbor, Recreation & Conservation Dis

Bill Payment List

July - September, 2025

DATE	NUM	VENDOR	AMOUNT
10200.1 Cash in PNC, Checking			
07/03/2025	ACH07032025-02	CalPERS 457 Program	-325.00
07/03/2025	ACH07032025-03	PERS Unfunded Accrued Liab	-5,730.00
07/03/2025	4145	World Oil Environmental Services	-1,250.99
07/03/2025	4127	Coastal Business Systems, Inc.	-406.35
07/03/2025	4128	Dayle's Diesel Generator Repair LLC	-538.75
07/03/2025	4136	Network Help To Go	-575.00
07/03/2025	4125	Alber's Tractor & Ag Work	-4,086.00
07/03/2025	4138	Pacific Gas & Electric (Non-Energy)	-374.32
07/03/2025	4135	MSC Industrial Supply Co.	-81.50
07/03/2025	4129	Eureka-Humboldt Fire Extinguisher Co.	-93.44
07/03/2025	4142	Solink Corporation	-155.00
07/03/2025	4133	Microbac Laboratories, Inc	-304.00
07/03/2025	4139	Redwood Community Action Agency	-4,575.18
07/03/2025	4131	Humboldt Fence Co.	-18,200.00
07/03/2025	4124	Advanced Security Systems	-220.50
07/03/2025	4140	SDRMA	-25,963.36
07/03/2025	4141	Security Lock & Alarm	-11.03
07/03/2025	4126	Avalon Yacht & Boat Sales	-10,922.50
07/03/2025	4134	Moffatt & Nichol	-310,898.06
07/03/2025	4143	Standard Insurance Company	-299.40
07/03/2025	4130	Humboldt Community Services District	-18.00
07/03/2025	4137	Nilsen Company	-171.17
07/03/2025	4132	K&L Gates LLP	-8,029.00
07/03/2025	4144	Thrifty Supply	-34.05
07/03/2025	4146	Reincke Marine Fabrication (RMF)	-10,589.98
07/03/2025	4147	Wiyot Tribe	-4,047.10
07/03/2025	4148	Mission Uniform & Linen	-794.14
07/03/2025	4149	Redwood Community Action Agency	-213,999.69
07/03/2025	4153	Humboldt Bay Municipal Water Dist.	-1,439.75
07/03/2025	4150	314intermedia	-60.00
07/03/2025	4151	City of Eureka (Sewer)	-3,618.91
07/03/2025	4152	City of Eureka (Water)	-7,614.97
07/07/2025	ACH07072025-01	CalPERS Health	-18,157.30
07/07/2025	ACH07072025-02	CalPERS Health	-2,032.27
07/11/2025	4158	StewTel, Inc.	-326.48
07/11/2025	4157	Pierson Building Center	-519.01
07/11/2025	4155	Amazon Business (Invoices)	-360.24
07/11/2025	4156	Campton Electric Supply	-32.88
07/18/2025	ACH07182025-01	PERS Unfunded Accrued Liab	-10,916.00
07/16/2025	ACH07182025-02	CalPERS 457 Program	-350.00
07/16/2025	ACH07182025-03	CalPERS SSA	-80.00
07/18/2025	4167	Grossman Hague	-5,710.00
07/18/2025	4168	Humboldt Waste Management Authority	-41.69
07/18/2025	4173	Shelter Cove Fishing Preservation Inc	-4,166.66

Humboldt Bay Harbor, Recreation & Conservation Dis

Bill Payment List

July - September, 2025

DATE	NUM	VENDOR	AMOUNT
07/18/2025	4179	Western Chainsaw	-5.49
07/18/2025	4164	Englund Marine Supply	-34.44
07/18/2025	4165	Eureka Oxygen Company	-104.50
07/18/2025	4166	Gelinas James, Inc.	-625.00
07/18/2025	4162	B & B Portable Toilets	-133.69
07/18/2025	4169	Planwest Partners, Inc.	-24,648.80
07/18/2025	4161	101Netlink	-370.00
07/18/2025	4170	Recology Eel River	-537.37
07/18/2025	4174	Shelter Cove Resort Improvement District	-364.79
07/18/2025	4171	Recology Humboldt County (061218064)	-379.34
07/18/2025	4175	SHN Consulting Engineers & Geologists	-5,098.60
07/18/2025	4163	CAPA	-2,606.98
07/18/2025	4177	Valley Pacific Petroleum Services, Inc	-1,175.26
07/18/2025	4178	Verizon Wireless	-591.79
07/18/2025	4172	Recology Humboldt County (A0060000265)	-1,884.87
07/18/2025	4176	Times-Standard, Tri-City Weekly	-343.94
07/30/2025	DD	Howser, Suzie	-856.70
08/01/2025	ACH08012025-01	CalPERS 457 Program	-350.00
07/30/2025	4180	Petty Cash	-137.67
08/01/2025	4184	Coastal Business Systems, Inc.	-481.98
08/01/2025	4188	Humboldt Waste Management Authority	-32.71
08/01/2025	4193	Network Help To Go	-575.00
08/01/2025	4194	Pacific Gas & Electric (1906-4)	-10,622.54
08/01/2025	4181	Amazon Business (Invoices)	-129.09
08/01/2025	4190	Microbac Laboratories, Inc	-467.00
08/01/2025	4195	RMI Outdoors	-195.07
08/01/2025	4185	Humboldt Bay Maritime Museum - HB Harbor Cruise	-460.00
08/01/2025	4186	Humboldt Bay Solar Fund LLC	-16,833.60
08/01/2025	4191	Mission Uniform & Linen	-917.68
08/01/2025	4192	Mitchell Law Firm, LLP	-2,452.50
08/01/2025	4196	Standard Insurance Company	-299.40
08/01/2025	4187	Humboldt Community Services District	-18.00
08/01/2025	4189	K&L Gates LLP	-5,550.00
08/01/2025	4182	City of Eureka (Sewer)	-3,035.51
08/01/2025	4183	City of Eureka (Water)	-7,191.85
08/08/2025	ACH080082025-01	CalPERS Health	-21,169.87
08/12/2025	4200	Pitcher's Pro Repair	-6,015.00
08/15/2025	ACH08152025-01	CalPERS 457 Program	-350.00
08/15/2025	4221	Pacific Gas & Electric (3494-4)	-756.57
08/15/2025	4223	Pierson Building Center	-603.41
08/15/2025	4231	Shelter Cove Fishing Preservation Inc	-2,083.33
08/15/2025	4203	314intermedia	-60.00
08/15/2025	4207	Englund Marine Supply	-590.12
08/15/2025	4234	Solink Corporation	-155.00
08/15/2025	4209	Eureka Oxygen Company	-107.75

Humboldt Bay Harbor, Recreation & Conservation Dis

Bill Payment List

July - September, 2025

DATE	NUM	VENDOR	AMOUNT
08/15/2025	4225	Powell Landscape Materials	-239.24
08/15/2025	4232	Shelter Cove Resort Improvement District	-461.21
08/15/2025	4212	Hensell Materials, Inc.	-539.59
08/15/2025	4214	Humboldt Bay Municipal Water Dist.	-1,479.31
08/15/2025	4233	SHN Consulting Engineers & Geologists	-7,927.10
08/15/2025	4220	Napa Auto Parts	-230.73
08/15/2025	4206	Cal Poly Sponsored Programs Foundation	-7,359.73
08/15/2025	4237	Valley Pacific Petroleum Services, Inc	-2,132.77
08/15/2025	4211	Grossman Hague	-8,294.00
08/15/2025	4215	Humboldt Waste Management Authority	-62.54
08/15/2025	4216	Industrial Electric Arcata, Inc	-130.50
08/15/2025	4230	Shafer's Ace Hardware (Harris)	-14.59
08/15/2025	4217	Interstate Battery	-522.70
08/15/2025	4222	Pacific Gas & Electric (Non-Energy)	-39.88
08/15/2025	4239	Western Chainsaw	-238.13
08/15/2025	4213	Hiley, Mindy	-15.00
08/15/2025	4204	Amazon Business (Invoices)	-136.11
08/15/2025	4210	Fortuna Iron	-1,030.72
08/15/2025	4236	US Postal Service	-436.00
08/15/2025	4205	B & B Portable Toilets	-133.69
08/15/2025	4224	Planwest Partners, Inc.	-2,665.00
08/15/2025	4235	StewTel, Inc.	-344.88
08/15/2025	4219	Miller Farms Nursery	-41.30
08/15/2025	4202	101Netlink	-370.00
08/15/2025	4218	McNeill, Brian	-900.00
08/15/2025	4226	Recology Eel River	-574.79
08/15/2025	4227	Recology Humboldt County (061218064)	-402.28
08/15/2025	4229	Shafer's Ace Hardware #4726	-121.26
08/15/2025	4238	Verizon Wireless	-219.34
08/15/2025	4208	Enterprise-Record, Mercury-Register	-90.51
08/15/2025	4228	Recology Humboldt County (A0060000265)	-3,464.43
08/13/2025	4240	Verizon Wireless	-398.08
08/15/2025	4241	Moffatt & Nichol	-21,820.56
08/29/2025	DD	Howser, Suzie	-856.70
08/29/2025	ACH08292025-01	CalPERS 457 Program	-375.00
08/29/2025	ACH08292025-02	PERS Unfunded Accrued Liab	-10,916.00
08/29/2025	4247	Humboldt Waste Management Authority	-20.85
08/29/2025	4245	Humboldt Bay Solar Fund LLC	-14,485.55
08/29/2025	4248	Mission Uniform & Linen	-1,062.20
08/29/2025	4249	Mitchell Law Firm, LLP	-742.50
08/29/2025	4250	Moffatt & Nichol	-377,510.93
08/29/2025	4251	Pacific Gas & Electric (1906-4)	-5,061.49
08/29/2025	4253	Standard Insurance Company	-299.40
08/29/2025	4246	Humboldt Community Services District	-18.00
08/29/2025	4244	Amazon Business (Invoices)	-80.41

Humboldt Bay Harbor, Recreation & Conservation Dis

Bill Payment List

July - September, 2025

DATE	NUM	VENDOR	AMOUNT
08/29/2025	4254	State Water Resources Control Board	-235.97
08/29/2025	4261	Coastal Business Systems, Inc.	-481.98
08/29/2025	4262	Francotyp-Postalia	-146.83
08/29/2025	4260	CMANC	-1,800.00
08/29/2025	4257	Bob's Sign Shop	-75.00
08/29/2025	4256	Advanced Security Systems	-226.50
08/29/2025	4263	K&L Gates LLP	-518.00
08/29/2025	4258	City of Eureka (Sewer)	-3,187.60
08/29/2025	4259	City of Eureka (Water)	-6,072.02
08/29/2025	4267	Harshwal & Company, LLP	-21,462.00
08/29/2025	4268	Wiyot Tribe	-4,047.10
08/29/2025	4269	B & B Portable Toilets	-133.69
09/12/2025	ACH09122025-01	PERS Unfunded Accrued Liab	-10,916.00
09/12/2025	ACH09122025-02	PERS Unfunded Accrued Liab	-350.00
09/12/2025	ACH09102025-01	CalPERS Health	-21,169.87
09/12/2025	ACH09122025-03	CalPERS 457 Program	-375.00
09/05/2025	ACH09102025-02	CalPERS SSA	-40.00
09/12/2025	4289	Pierson Building Center	-875.01
09/12/2025	4294	Shelter Cove Fishing Preservation Inc	-2,255.30
09/12/2025	4271	314intermedia	-60.00
09/12/2025	4274	Englund Marine Supply	-1,618.97
09/12/2025	4297	Solink Corporation	-155.00
09/12/2025	4276	Eureka Oxygen Company	-107.75
09/12/2025	4295	Shelter Cove Resort Improvement District	-343.27
09/12/2025	4280	Humboldt Bay Municipal Water Dist.	-1,496.21
09/12/2025	4296	SHN Consulting Engineers & Geologists	-6,654.50
09/12/2025	4285	Napa Auto Parts	-118.40
09/12/2025	4298	Thrifty Supply	-52.07
09/12/2025	4303	World Oil Environmental Services	-153.00
09/12/2025	4278	Grossman Hague	-2,710.00
09/12/2025	4281	Humboldt Waste Management Authority	-27.10
09/12/2025	4286	Network Help To Go	-575.00
09/12/2025	4293	Shafer's Ace Hardware (Harris)	-116.67
09/12/2025	4282	Interstate Battery	-75.26
09/12/2025	4288	Pacific Gas & Electric (Non-Energy)	-201.12
09/12/2025	4302	Western Chainsaw	-353.33
09/12/2025	4272	Amazon Business (Invoices)	-294.80
09/12/2025	4300	USI Insurance Services Northwest	-19,709.50
09/12/2025	4299	US Bank Corporate Payment System	-6,387.64
09/12/2025	4270	101Netlink	-370.00
09/12/2025	4290	Recology Eel River	-574.79
09/12/2025	4279	Harshwal & Company, LLP	-5,650.00
09/12/2025	4283	Mitchell Law Firm, LLP	-2,295.00
09/12/2025	4291	Recology Humboldt County (061218064)	-402.28
09/12/2025	4273	Amy Tanski	-525.00

Humboldt Bay Harbor, Recreation & Conservation Dis

Bill Payment List

July - September, 2025

DATE	NUM	VENDOR	AMOUNT
09/12/2025	4284	Moffatt & Nichol	-36,694.15
09/12/2025	4287	Nilsen Company	-87.08
09/12/2025	4301	Verizon Wireless	-219.46
09/12/2025	4292	Recology Humboldt County (A0060000265)	-2,824.01
09/12/2025	4305	Moffatt & Nichol	-6,770.28
09/12/2025	4306	Redwood Community Action Agency	-88,062.97
09/12/2025	4307	Verizon Wireless	-372.59
09/12/2025	4308	Redwood Community Action Agency	-127,843.26
09/12/2025	ACH09122025-04	Pacific Gas & Electric (1906-4)	-1,344.06
09/12/2025	ACH09122025-05	Pacific Gas & Electric (3494-4)	-366.08
09/12/2025	ACH09122025-06	Pacific Gas & Electric (8259-4)	-23,558.08
09/12/2025	4309	Gelinas James, Inc.	-1,750.00
09/12/2025	4310	Security Lock & Alarm	-38.59
09/30/2025	DD	Howser, Suzie	-856.70
09/19/2025	4311	Eureka Chamber of Commerce	-250.00
09/19/2025	4312	Peninsula Community Collaborative	-250.00
09/26/2025	ACH09262025-01	CalPERS 457 Program	-350.00
09/26/2025	4326	Coastal Business Systems, Inc.	-519.99
09/26/2025	4329	Humboldt Waste Management Authority	-177.37
09/26/2025	4333	Network Help To Go	-575.00
09/26/2025	4335	Pacific Gas & Electric (Non-Energy)	-677.84
09/26/2025	4320	314intermedia	-60.00
09/26/2025	4332	MSC Industrial Supply Co.	-64.30
09/26/2025	4322	Amazon Business (Invoices)	-22.04
09/26/2025	4321	Advanced Security Systems	-220.50
09/26/2025	4337	SDRMA	-1,300.81
09/26/2025	4340	US Bank Corporate Payment System	-3,408.01
09/26/2025	4323	B & B Portable Toilets	-133.69
09/26/2025	4336	Planwest Partners, Inc.	-3,315.00
09/26/2025	4338	Security Lock & Alarm	-105.91
09/26/2025	4339	StewTel, Inc.	-345.59
09/26/2025	4327	Humboldt Bay Solar Fund LLC	-14,161.89
09/26/2025	4331	Mission Uniform & Linen	-882.13
09/26/2025	4328	Humboldt Community Services District	-18.00
09/26/2025	4341	Wiyot Tribe	-4,047.10
09/26/2025	4330	K&L Gates LLP	-2,368.00
09/26/2025	4334	Pac Powder Inc.	-950.00
09/26/2025	4324	City of Eureka (Sewer)	-4,097.80
09/26/2025	4325	City of Eureka (Water)	-10,309.52
09/26/2025	4343	Moffatt & Nichol	-472,048.38
09/26/2025	4344	Valley Pacific Petroleum Services, Inc	-973.45
09/26/2025	4345	Changing Tides Family Services	-195.00
Total for 10200.1 Cash in PNC, Checking			\$ -2,211,796.04

COMMISSIONERS

1st Division: Aaron Newman
 2nd Division: Greg Dale
 3rd Division: Stephen Kullmann
 4th Division: Craig Benson
 5th Division: Jack Norton

**Humboldt Bay Harbor,
 Recreation and Conservation District**
 (707)443-0801
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 Eureka, California 95502-1030



STAFF REPORT
HARBOR DISTRICT MEETING
November 13, 2025

TO: Honorable Board President and Harbor District Board Members

FROM: Vanessa Blodgett, Contract District Planner

DATE: November 5, 2025

TITLE: Consider Accepting Application for Filing for Harbor District Permit 2025-05: CalTrout Elk River Estuary Restoration Project (Planning Area 1)

STAFF RECOMMENDATION: Staff recommends that the Board: Accept Permit Application 2025-05 for filing.

SUMMARY: California Trout (CalTrout) submitted Permit Application 2025-05 to conduct the Elk River Estuary Restoration Project (Project), which is one phase of a large-scale ecological restoration effort located in the tidally influenced lower Elk River watershed near Humboldt Bay, California (Figure 1). The Elk River Planning Area 1 Project would restore tidal marshes, slough channels, riparian corridors, and floodplain connectivity to improve habitat for threatened and endangered fish species. The Project also addresses flooding of agricultural fields and enhances the resilience of the estuarine ecosystem to sea level rise and climate change.

Consistent with District Ordinances and the Harbors and Navigation Code, this is a procedural step to accept a permit application to conduct physical improvements within the waters of Humboldt Bay. If the Board chooses to accept the filing of this permit, staff will follow standard procedures to review and evaluate the project. Following that analysis, the project will come before the Board with a staff recommendation for or against approval.

DISCUSSION: The Project is one phase of a broader watershed-scale initiative to restore beneficial uses of water, improve water quality, and rehabilitate critical habitats for salmonids and other estuarine species in the Elk River watershed. Developed through the Elk River Watershed Stewardship Program, the Project seeks to restore ecosystem function, reduce nuisance flooding, and rehabilitate habitat for threatened and endangered fish species such as Coho and Chinook Salmon, Tidewater Goby, steelhead, and Longfin Smelt. The Project also expands riparian habitat and improves the overall ecosystem health in the Elk River. In addition to ecological benefits, the Project includes public access improvements such as new trails, wildlife viewing platforms, and non-motorized boat launches to support recreation, education, and community engagement. The restoration is part of the broader Elk River Watershed Stewardship Program and builds on previous assessments and community collaboration. It integrates habitat enhancement with infrastructure upgrades and sustainable land management practices, making it a multi-benefit restoration project.

The Stewardship Program engaged landowners and community stakeholders to identify restoration opportunities, form a regulatory compliance strategy, and establish detailed project objectives under the Elk River Recovery Plan. The Recovery Plan identified a Program Area that was further divided into four smaller Planning Areas, with each Planning Area undergoing planning and engineering design separately. This Project consists of Planning Area 1 (PA1), which covers approximately 857 acres and 5.3 miles of river channel along the tidally influenced lower Elk River and Swain Slough, upstream of Highway 101. The portion of the Planning Area 1 that is tidally influenced and may be within Harbor District jurisdiction is approximately 206 acres.

Restoration activities will reestablish natural tidal and fluvial processes across the floodplain. Key engineering elements include levee and railroad-grade breaching, drainage infrastructure removal or upgrades, tidal slough and creek channel restoration, backwater and side-channel creation for salmonid rearing, and floodplain recontouring to reconnect seasonal flow paths (Figure 3). These actions are designed to provide productive slough-like habitats where fish can find refuge, feed on invertebrates at channel margins, and utilize slow-moving water for rearing and migration. The Project restoration scope includes the following elements:

- remove and/or upgrade drainage infrastructure;
- reduce or remove levees;
- breach an abandoned railroad grade;
- restore tidal sloughs and tidal creek channels and their connectivity to mainstem channels;
- create backwater features for seasonal waterfowl and winter salmonid rearing habitat (primarily for federally listed Coho Salmon);
- manage invasive vegetation;
- expand native plant communities; and
- recontour portions of the floodplain to guide winter flood-flows across the floodplain and back into the slough channel network toward suitable aquatic habitat.

Restored marsh and slough networks will improve hydrologic connectivity, increase floodplain storage, and enhance resilience to sea level rise. Native vegetation recovery will expand habitat for waterfowl, shorebirds, and estuarine fish such as Longfin Smelt and Tidewater Goby, while improving nutrient cycling and sediment capture. The Project will also connect with other recently restored Elk Estuary habitats, including restoration completed in Martin Slough and the City of Eureka in lower Elk River. The expected benefits to Elk River ecosystems include expansion and enhancement of fish rearing habitat in Swain Slough and increased longevity of salt marsh habitats through increased resilience to sea level rise.

Construction will be phased by reach and ownership, focusing initially on Swain Slough during the 2026 in-water work window (typically June 15 to October 15). Activities will occur from the streambanks or dewatered channels to minimize sedimentation and fish impacts. Early phases will prioritize levee removal, channel grading, and vegetation establishment, followed by installation of public access features.

The submitted CalTrout Elk River Restoration Project Application is available on the Harbor District website: <https://humboldt看bay.org/public-notices-announcements-information>.



Figure 1: Elk River Planning Area 1 - Extent of Tidal Influence

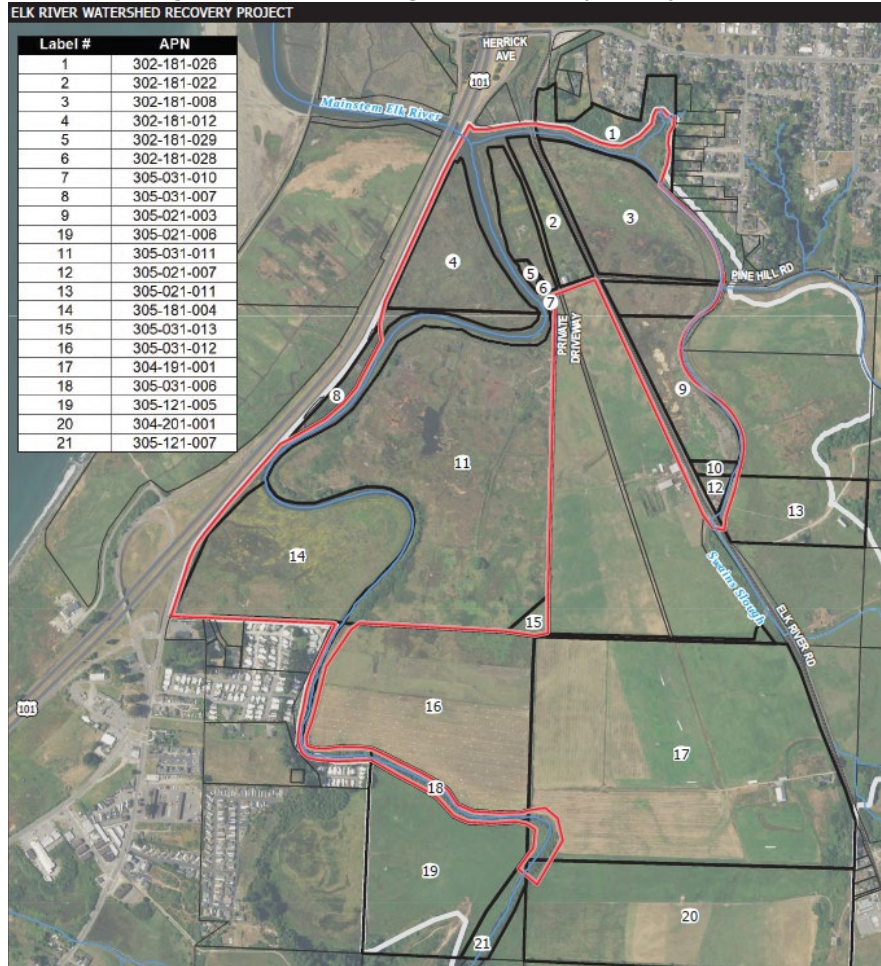
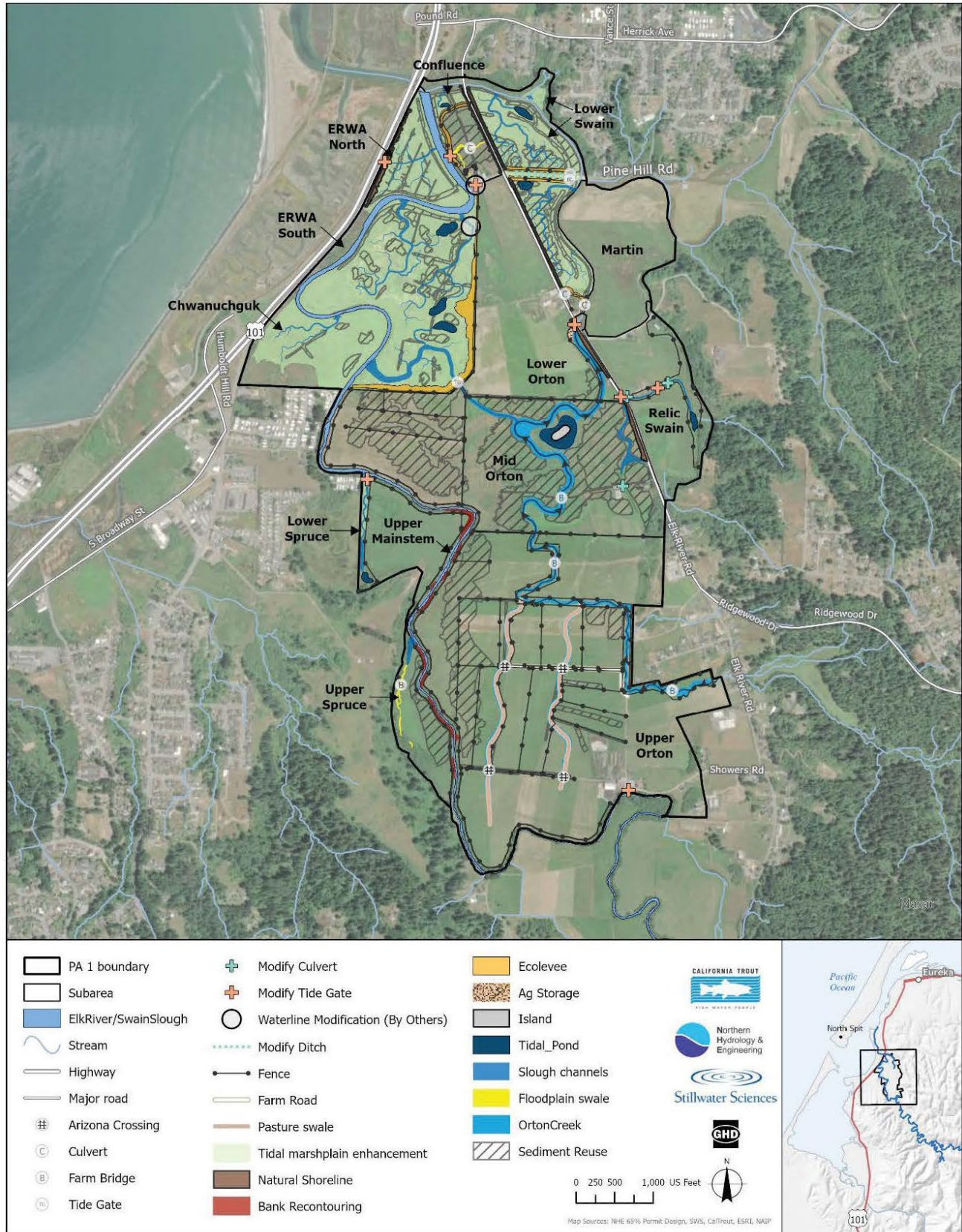


Figure 2. Lower Elk River watershed looking west toward Humboldt Bay



Figure 3: Overview of Enhancement Actions



COMMISSIONERS

1st Division

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3rd Division

Stephen Kullmann

4th Division

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5th Division

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STAFF REPORT
HARBOR DISTRICT MEETING
November 13, 2025

TO: Honorable Board President and Harbor District Board Members

FROM: Rob Holmlund, Development Director; Vanessa Blodget, District Planner

DATE: November 4, 2025

TITLE: Receive Status Update Regarding Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project

STAFF RECOMMENDATION: Receive report and provide direction.

SUMMARY: The Board has requested a monthly update regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project. This report will provide an update for November 2025 and will focus primarily on recent changes in funding. This month's update will not include technical speakers.

DISCUSSION: During the September Board meeting, staff reported that the Federal Department of Transportation withdrew/terminated the Humboldt Bay Heavy Lift Marine Terminal project's PIDP and INFRA grants. The Federal government communications indicated that our project is inconsistent with Federal priorities, including the installation of solar panels to produce on-site power, inclusion of EV charging infrastructure for employee parking spaces, and overall support for "... the growth of zero-emission transportation and society-wide decarbonization."

At the September meeting, staff reported the plan to do the following unless directed to do otherwise by the Board:

1. Temporarily pause most parts of the project, including community engagement.
2. Work with the California Energy Commission (CEC) to replace the lost Federal funds that were dedicated to permitting, design, and community engagement.
3. As soon as project funding is replaced, bring the project back online.
4. Continue to include on-site renewable energy generation, EV charging options, and other "green terminal" efforts in the permitting and design.
5. Work with the CEC to activate the \$18.25M WFIP grant recently awarded to the District.

Step 1 is currently underway. Staff forecasts that Step 2 will last through December, with Steps 3 and 4 occurring in January. Monthly technical speakers will resume at that time. Step 5 will

likely occur in February or March. Staff will provide schedule updates at each upcoming Board meeting.

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STAFF REPORT
HARBOR DISTRICT MEETING
November 13, 2025

TO: Honorable Board President and Harbor District Board Members

FROM: Chris Mikkelsen, Executive Director

DATE: November 4, 2025

TITLE: Receive Presentation on Osprey Along the Samoa Peninsula

STAFF RECOMMENDATION: Receive the presentation and discuss as appropriate.

SUMMARY: Elizabeth Meisman, a graduate student in Wildlife at Cal Poly Humboldt, and a team of undergrads are studying the Ospreys along Humboldt Bay. This past summer, they banded Osprey hatchlings along the Samoa Peninsula, including Harbor District lands. Elizabeth and her team are working through Dr. Matt Johnson's Wildlife Lab with the mentorship of Dr. Pete Bloom. Elizabeth will join us to present her findings and share a look into the life of Osprey and their chicks.

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STAFF REPORT
HARBOR DISTRICT MEETING
November 13, 2025

TO: Honorable Board President and Harbor District Board Members

FROM: Chris Mikkelsen, Executive Director

DATE: November 6, 2025

TITLE: Acknowledgement of Intent to Submit a Grant Application to the California Department of Fish & Wildlife for Oil Spill Prevention and Response Equipment and Supplies

STAFF RECOMMENDATION: This is an informational item, notifying the Board of staff intent to submit a grant application to the California Department of Fish and Wildlife Oil Spill Prevention and Response (OSPR) for Response Equipment.

SUMMARY: Through a prior award, the District was the recipient of two mobile Oil Spill Prevention and Response (OSPR) Trailers funded by the California Department of Fish and Wildlife (CDFW). These trailers are strategically placed for the implementation of Oil Spill Response Equipment Staging in Humboldt County. As the materials and equipment housed in these trailers require periodic replacement and replenishment, CDFW offers Mini-Grants to reimburse grantees for such supplies.

DISCUSSION: General Operations on Humboldt Bay periodically call for the immediate need to respond to, investigate, and clean up spills of various kinds on the waters of Humboldt Bay, both in and around Woodley Island Marina and other bay locations when called upon. The District, utilizing supplies from the OSPR Trailer, works with CDFW OSPR, USCG MSD, and other responding agencies to clean up any such spills and properly dispose of them. As such, the supplies of the OSPR trailer have waned and require periodic replenishment, including both personnel response gear and response absorbent materials. It is also likely that the District will apply to add a third OSPR trailer, which may be placed on the Samoa Peninsula.

COMMISSIONERS

1st Division

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STAFF REPORT
HARBOR DISTRICT MEETING
November 13, 2025

TO: Honorable Board President and Harbor District Board Members

FROM: Mindy Hiley, Director of Administrative Services

DATE: November 6, 2025

TITLE: Consider Adopting Resolution 2025-08, A Resolution of Intention to Approve an Amendment to Contract Between The California Public Employees' Retirement System and The Board of Commissioners of The Humboldt Bay Harbor Recreation and Conservation District

STAFF RECOMMENDATION: Staff Recommends the Board Adopt Resolution 2025-08.

SUMMARY: As the District and its employees are participants in the California Public Employees' Retirement System (CalPERS), from time to time, it is necessary to make certain updates or changes to the plan. The following resolution provides for changes to the retirement calculation method necessitated by the District's election to participate in Social Security. The Resolution sets forth the proposed changes and is in the form required by CalPERS.

There will be one more resolution adoption on January 8, 2026 to complete this process. The Effective date of the Amendment is scheduled for January 9, 2026.

ATTACHMENTS:

- A. Resolution 2025-08 with Exhibit

***HUMBOLDT BAY HARBOR, RECREATION,
AND CONSERVATION DISTRICT***

RESOLUTION NO. 2025-08

**A RESOLUTION OF INTENTION TO APPROVE AN AMENDMENT TO CONTRACT BETWEEN THE
BOARD OF ADMINISTRATION CALIFORNIA PUBLIC EMPLOYEES; RETIREMENT SYSTEM AND
THE BOARD OF COMMISSIONERS HUMBOLDT BAY HARBOR, RECREATION AND
CONSERVATION DISTRICT**

WHEREAS, CalPERS requires use of their form without modification, this serves as an introduction and designates a Harbor District Resolution Number to the document (Attachment A).

**NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF THE HUMBOLDT BAY
HARBOR, RECREATION, AND CONSERVATION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. that the governing body of the above agency does hereby give notice of intention to approve an amendment to the contract between said public agency and the Board of Administration of the Public Employees' Retirement System.

PASSED AND ADOPTED by the Humboldt Bay Harbor, Recreation and Conservation District Board of Commissioners at a duly called meeting held on the 13th day of November 2025 by the following polled vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

**Stephen Kullmann, President
Board of Commissioners**

**Aaron Newman, Secretary
Board of Commissioners**

CERTIFICATE OF SECRETARY

The undersigned, duly qualified and acting Secretary of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, does hereby certify that the attached Resolution is a true and correct copy of RESOLUTION NO. **2025-08** entitled,

**A RESOLUTION OF INTENTION TO APPROVE AN AMENDMENT TO CONTRACT BETWEEN THE
BOARD OF ADMINISTRATION CALIFORNIA PUBLIC EMPLOYEES; RETIREMENT SYSTEM AND
THE BOARD OF COMMISSIONERS HUMBOLDT BAY HARBOR, RECRATION AND
CONSERVATION DISTRICT**

as regularly adopted at a legally convened meeting of the Board of Commissioners of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, duly held on the 13th day of November 2025; and further, that such Resolution has been fully recorded in the Journal of Proceedings in my office, and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 13th day of November 2025.

**Aaron Newman, Secretary
Board of Commissioners**

**RESOLUTION OF INTENTION
TO APPROVE AN AMENDMENT TO CONTRACT
BETWEEN THE
BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
AND THE
BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR RECREATION AND CONSERVATION DISTRICT**

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies and their employees in the Public Employees' Retirement System by the execution of a contract, and sets forth the procedure by which said public agencies may elect to subject themselves and their employees to amendments to said Law; and

WHEREAS, one of the steps in the procedures to amend this contract is the adoption by the governing body of the public agency of a resolution giving notice of its intention to approve an amendment to said contract, which resolution shall contain a summary of the change proposed in said contract; and

WHEREAS, the following is a statement of the proposed change:

To provide 2% @ 55 Modified formula from (2% @ 55 Full formula) and 2% @ 62 Supplemental formula from (2% @ 62 Full formula) for local miscellaneous members.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the above agency does hereby give notice of intention to approve an amendment to the contract between said public agency and the Board of Administration of the Public Employees' Retirement System, a copy of said amendment being attached hereto, as an "Exhibit" and by this reference made a part hereof.

By: _____
Presiding Officer

Title

Date adopted and approved



EXHIBIT

**California
Public Employees' Retirement System**



AMENDMENT TO CONTRACT

**Between the
Board of Administration
California Public Employees' Retirement System
and the
Board of Commissioners
Humboldt Bay Harbor Recreation and Conservation District**



The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective June 1, 1975, and witnessed April 29, 1975, and as amended effective August 16, 1976, April 24, 1977, July 30, 1989, and July 28, 2000, which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 11 are hereby stricken from said contract as executed effective July 28, 2000, and hereby replaced by the following paragraphs numbered 1 through 13 inclusive:
1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for classic local miscellaneous members and age 62 for new local miscellaneous members.
 2. Public Agency shall participate in the Public Employees' Retirement System from and after June 1, 1975, making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.

3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
 - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
 - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
 - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
 - a. Employees other than local safety members (herein referred to as local miscellaneous members).
5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:
 - a. **ALL SAFETY EMPLOYEES.**
6. The percentage of final compensation to be provided for each year of credited prior and current service for classic local miscellaneous members shall be determined in accordance with Section 21353 of said Retirement Law, subject to the reduction provided therein for service on and after July 1, 2025, for members whose service has been included in Federal Social Security (2% at age 60 Full and Modified).

7. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law subject to service on and after July 1, 2025, for members whose service has been included in Federal Social Security (2% at age 62 Full and Supplemental to Federal Social Security).
8. Public Agency elected and elects to be subject to the following optional provisions:
 - a. Section 20965 (Credit for Unused Sick Leave).
9. Public Agency, in accordance with Government Code Section 20834, shall not be considered an "employer" for purposes of the Public Employees' Retirement Law. Contributions of the Public Agency shall be fixed and determined as provided in Government Code Section 20834, and such contributions hereafter made shall be held by the Board as provided in Government Code Section 20834.
10. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members of said Retirement System.
11. Public Agency shall also contribute to said Retirement System as follows:
 - a. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
 - b. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
12. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.

13. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR
RECREATION AND CONSERVATION
DISTRICT

BY _____
MELODY BENAVIDES, CHIEF
PENSION CONTRACTS AND PREFUNDING
PROGRAMS DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Witness Date

Attest:

Clerk

COMMISSIONERS

1st Division

Aaron Newman

2nd Division

Greg Dale

3rd Division

Stephen Kullmann

4th Division

Craig Benson

5th Division

Jack Norton

Humboldt Bay
Harbor, Recreation and Conservation District
(707) 443-0801
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Eureka, California 95502-1030



STAFF REPORT – HARBOR DISTRICT MEETING

November 13, 2025

TO: Honorable Board President and Harbor District Board Members

FROM: Mindy Hiley, Director of Administrative Services

DATE: November 7, 2025

TITLE: **Consider Adopting Resolution 2025-09, A Resolution Declaring that Governing Body and Volunteers Shall Be Deemed Employees of the District for the Purpose of Providing Workers’ Compensation Coverage**

STAFF RECOMMENDATION: Staff recommends the Board: Adopt Resolution 2025-09 for Governing Body and Volunteers.

BACKGROUND: The Special District Risk Management Authority (SDRMA) requires an annual Resolution to extend Workers’ Compensation coverage to Governing Body members, volunteers and interns. If adopted, such persons will be deemed as employees for workers’ compensation benefit. The Resolution permits the Governing Body to designate the categories of persons whom the District desires to “deem” to be employees for this purpose by checking the boxes associated with those categories on the Resolution. Any persons designated will need to be listed under the Workers’ Compensation Program and must pay an annual premium to enable coverage.

Staff recommends the Board adopt the Resolution for the Governing Body and Volunteers. The addition of workers’ compensation coverage for Governing Body Members and Volunteers will be revisited annually.

ATTACHMENTS:

- A.** Resolution 2025-09

***HUMBOLDT BAY HARBOR, RECREATION
AND CONSERVATION DISTRICT***

RESOLUTION NO. 2025-09

**A RESOLUTION DECLARING THAT GOVERNING BODY MEMBERS AND
VOLUNTEERS SHALL BE DEEMED TO BE EMPLOYEES OF THE DISTRICT FOR THE
PURPOSE OF PROVIDING WORKERS' COMPENSATION COVERAGE FOR SAID
CERTAIN INDIVIDUALS WHILE PROVIDING THEIR SERVICES**

WHEREAS, the Humboldt Bay Harbor, Recreation and Conservation District utilizes the services of Governing Body Members and Volunteers; and

WHEREAS, Section 3363.5 of the California Labor Code provides that a person who performs voluntary service for a public agency as designated and authorized by the Governing Body of the agency or its designee, shall, upon adoption of a resolution by the Governing Body of the agency so declaring, be deemed to be an employee of the agency for the purpose of Division 4 of said Labor Code while performing such services; and

WHEREAS, the Governing Body wishes to extend Workers' Compensation coverage as provided by State law to the following designated categories of persons as indicated by a checkmark in the box to the left of the descriptions:

- ☐ All Members of the Governing Body of the Humboldt Bay Harbor, Recreation and Conservation District as presently or hereafter constituted and/or
- ☐ All persons performing voluntary services without pay other than meals, transportation, lodging or reimbursement for incidental expenses
- ☐ Individuals on Work-study programs
- ☐ Interns
- ☐ Other Volunteers
- ☐ Volunteer Fire Boat Program

NOW, THEREFORE, BE IT RESOLVED, that such persons coming within the categories specified above, including the duly elected or appointed replacements of any Governing Body Member and other designated individuals be deemed to be employees of the Humboldt Bay Harbor, Conservation and Recreation District for the purpose of Workers' Compensation coverage as provided in Division 4 of the Labor Code while performing such service. However, said Governing Body Members and other designated individuals will not be considered an employee of the Humboldt Bay Harbor, Recreation and Conservation District for any purpose other than for such Workers' Compensation coverage, nor grant nor enlarge upon any other right, duty or responsibility of such Governing Body Members or other designated individuals, nor allow such persons to claim any other benefits or gifts give to paid employees of the Humboldt Bay Harbor, Recreation and Conservation District.

PASSED, APPROVED AND ADOPTED by the Board of Commissioners of the Humboldt Bay Harbor,

Recreation and Conservation District at a duly called meeting held on the 13th day of November 2025, by the following polled vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

**Stephen Kullmann, President
Board of Commissioners**

**Aaron Newman, Secretary
Board of Commissioners**

CERTIFICATE OF SECRETARY

The undersigned, duly qualified and acting Secretary of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, does hereby certify that the attached Resolution is a true and correct copy of RESOLUTION NO. 2025-09 entitled,

**A RESOLUTION DECLARING THAT GOVERNING BODY MEMBERS AND VOLUNTEERS SHALL
BE DEEMED TO BE EMPLOYEES OF THE DISTRICT FOR THE PURPOSE OF PROVIDING
WORKERS' COMPENSATION COVERAGE FOR SAID CERTAIN INDIVIDUALS WHILE
PROVIDING THEIR SERVICES**

as regularly adopted at a legally convened meeting of the Board of Commissioners of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, duly held on the 13th day of November 2025; and further, that such Resolution has been fully recorded in the Journal of Proceedings in my office, and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 13th day of November 2025.

Aaron Newman, Secretary
Board of Commissioners