

AGENDA
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

DATE: September 25, 2025

TIME: Closed Session – 5:00 P.M.
Regular Session – 6:00 P.M.

PLACE: Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501

How to Observe and Participate in the Meeting:

- **In Person** - Members of the public may observe and participate in the meeting by attending in person at Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501.
- **Virtually** – Members of the public may observe and participate in the meeting virtually using the Zoom platform. *Please note that any technical issues, regardless of cause, that prevents or delays public observation or participation via virtual means is not a basis to stop or delay the meeting, and, for this reason, members of the public should prioritize in-person attendance.*

Zoom link: <https://us02web.zoom.us/j/6917934402>

Meeting ID: 691 793 4402

One tap mobile

(669) 900-9128, 6917934402#

The Humboldt Bay Harbor, Recreation and Conservation District is committed to providing equal access to all District programs, services, and activities by providing accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board at (707) 443-0801 or by email at mhiley@humboldtbay.org

Email Public Comment: To submit public comment to the Board, please email mhiley@humboldtbay.org; provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact. Any written materials related to an item on this agenda submitted to the Board of Commissioners less than 72 hours prior to the Board meeting and are subject to the Public Records Act, are available for public inspection in the Harbor District office at 601 Startare Drive, Eureka, during regular business hours. Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Commissioners at the District Office, 601 Startare Drive in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document(s) not being placed in the official record.

Agenda for September 25, 2025 Special Board Meeting

- 1. Call to Order Closed Session at 5:00 P.M.**
- 2. Commission to Consider and Possibly Approve Authorizing President Stephen Kullmann to Attend the Meeting Remotely Due to Emergency Circumstances**

3. Public Comment

Note: This portion of the Agenda allows the public to speak to the Board on the closed session items. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Closed Session Agenda. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners.

4. Move to Closed Session

- a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS.** Property: Assessor's Parcel Numbers 401-112-021 and 401-112-024, Samoa Peninsula, Humboldt County, California District negotiators: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating party: California Marine Investments LLC. Under negotiation: price and terms of payment.
- b) CONFERENCE WITH REAL PROPERTY NEGOTIATORS.** Property: Humboldt County APNs: 401-031-054-000, 401-031-061-000, 401-112-013-000. Agency negotiator: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating parties: California Redwood Company. Under negotiation: price and terms of payment.
- c) CONFERENCE WITH REAL PROPERTY NEGOTIATORS.** Property: Humboldt County APNs: 401-031-071-000 and 401-112-029-000. Agency negotiator: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating parties: Sniper Enterprises, LLC. Under negotiation: price and terms of payment.

5. Call to Order Special Session at 6:00 P.M. and Roll Call

6. Pledge of Allegiance

7. Report on Closed Session

8. Public Comment

*Note: This portion of the Agenda allows the public to speak to the Board on the **various issues NOT itemized on this Agenda.** A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special*

interest to the public NOT appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.

9. Consent Calendar

- a) Adopt Minutes for August 14, 2025, Regular Board Meeting
- b) Approve PO 2326 to Boatswains Locker for Repair Parts for District Vessel Fire One

10. Communications, Reports, and Correspondence Received

- a) Correspondence Received
- b) Executive Director's Report
- c) Staff Reports
- d) District Counsel Report
- e) District Treasurer Report
- f) District Engineer Report
- g) District Planner Report
- h) Commissioner and Committee Reports

11. Unfinished Business

- a) **Receive Status Update Regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**

Recommendation: Receive the report and provide direction.

Summary: The Board has requested a monthly update regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project. This report will provide an update for September 2025 and will focus primarily on recent changes in funding. This month's update will not include technical speakers.

12. New Business

- a) **Selection of a Qualified Contractor and Award of a Contract for the USCG Barracuda Power Replacement**

Recommendation: Staff Recommends the Board confirm Robert Colburn Electric, Inc. (Colburn Electric) as the District's selected contractor for the replacement of the power feed servicing the USCG Vessel Barracuda moored at Woodley Island, and authorize the Executive Director to negotiate and execute a contract with Colburn Electric for an amount up to \$198,254.

Summary: On August 22, 2025, the District issued a solicitation seeking proposals from qualified and experienced contractors for the replacement of the power feed servicing the United States Coast Guard Vessel, Barracuda, moored at Woodley

Agenda for September 25, 2025 Special Board Meeting

Island Marina, Eureka, California, as the USCG is intending to relocate the vessel to End Tie of Dock 'F', along with other future facility improvements.

13. Adjournment

**DRAFT MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

August 14, 2025

The Humboldt Bay Harbor, Recreation and Conservation District met in regular session on the above date, Closed Session met at 5:00 P.M. and Regular Session met at 6:00 P.M. at the Woodley Island Marina meeting room, 601 Startare Drive, Eureka, CA 95501.

CLOSED SESSION – 5:00 P.M.

PUBLIC COMMENT: The following individuals addressed the Commission regarding subject matters on the closed session meeting agenda: No one.

BUSINESS

- a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Assessor's Parcel Numbers 401-112-021 and 401-112-024, Samoa Peninsula, Humboldt County, California District negotiators: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating party: California Marine Investments LLC. Under negotiation: price and terms of payment.

REGULAR SESSION – 6:04 P.M.

ROLL CALL

PRESENT: BENSON
DALE
KULLMANN
NEWMAN
NORTON

ABSENT: NONE

QUORUM: YES

PLEDGE OF ALLEGIENCE

REPORT ON CLOSED SESSION: No reportable action.

PUBLIC COMMENT: The following individuals addressed the Commission regarding subject matters not on the regular session meeting agenda: No one.

CONSENT CALENDAR

- a) Adopt Minutes for July 10, 2025 Regular Board Meeting
 - b) Receive Preliminary District Financial Reports for June 2025
 - c) Approve PO 2035 to Solink for Security Cameras at Woodley Island Marina
- COMMISSIONER DALE MOVED ACCEPT CONSENT CALENDAR ITEMS A-C.
COMMISSIONER NEWMAN SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: BENSON, DALE, KULLMANN, NEWMAN, NORTON

Noes: NONE

Absent: NONE

Abstain: NONE

COMMUNICATIONS, REPORTS AND CORRESPONDENCE RECEIVED

- a) Correspondence Received**
 - I. None received.
- b) Executive Director's Report**
 - I. Executive Director presented Executive Director's report.
- c) Staff Reports**
 - I. No reports.
- d) District Counsel Report**
 - I. No report.
- e) District Treasurer Report**
 - I. No report.
- f) District Engineer Report.**
 - I. Executive Director presented Engineer's report.
- g) District Planner Report**
 - I. No report.
- h) Commissioner and Committee Reports**
 - I. Commissioners reported on recent activities and subcommittees.

UNFINISHED BUSINESS

- a) Receive Status Update Regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project, including an update of the Green Terminal Roadmap**
 - I. District Staff presented the item with Thomas Hickey of Moffat & Nichol.
 - II. The Commission discussed the item.
 - III. Chair Kullmann opened the item to public comment. No one commented.
 - IV. Chair Kullmann moved the discussion back to the Commission.
 - V. Discussion item only, no formal action was taken.

NEW BUSINESS

- a) Consider Adopting Resolution No. 2025-07, A Resolution Establishing Fees for Services**
 - I. Executive Director presented the item.
 - II. The Commission discussed the item.
 - III. Chair Kullmann opened the item to public comment. Robin Gray-Stewart commented.
 - IV. Chair Kullmann moved the discussion back to the Commission.

COMMISSIONER BENSON MOVED TO ADOPT RESOLUTION NO. 2025-07, A RESOLUTION ESTABLISHING FEES FOR SERVICES.

COMMISSIONER DALE SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Draft Minutes for August 14, 2025 Regular Board Meeting

Ayes: BENSON, DALE, KULLMANN, NEWMAN, NORTON
Noes: NONE
Absent: NONE
Abstain: NONE

ADJOURNMENT – 7:15 P.M.

APPROVED BY:

RECORDED BY:

Aaron Newman
Secretary of the Board of Commissioners

Mindy Hiley
Director of Administrative Services

COMMISSIONERS

1st Division

Aaron Newman

2nd Division

Greg Dale

3rd Division

Stephen Kullmann

4th Division

Craig Benson

5th Division

Jack Norton

Humboldt Bay
Harbor, Recreation and Conservation District
(707) 443-0801
P.O. Box 1030
Eureka, California 95502-1030



STAFF REPORT
HARBOR DISTRICT MEETING
September 25, 2025

TO: Honorable Board President and Harbor District Board Members

FROM: Chris Mikkelsen, Executive Director

DATE: September 18, 2025

TITLE: Approve PO 2326 to Boatswains Locker for Repair Parts for the District Vessel Fire One

STAFF RECOMMENDATION: Approve Purchase Order 2326 in the amount of \$20,173.28 for the purchase of a heat exchanger and two steering rebuild kits for Fire One.

SUMMARY: On July 10, 2025, the Board of Commissioners adopted Resolution 2025-04, adopting the final Fiscal Year 2025-2026 Humboldt Bay Harbor, Recreation and Conservation District Budget, which includes expenditures in support of recurring and necessary maintenance of Fire One. Materials purchased through this purchase order directly relate to the intended maintenance of Fire One.

ATTACHMENTS:

A. PO No. 2326 and Quote



Humboldt Bay Harbor, Recreation &
Conservation District
PO Box 1030
Eureka, CA 95502

Purchase Order

Date	P.O. No.
9/19/2025	2326

Vendor
Boatswains Locker 931 W. 18th Street Costa Mesa, CA 92627-4541 949-642-6800

Ship To
Humboldt Bay Harbor, Recreation and Conservation District PO Box 1030 Eureka, CA 95502

Description	Qty	Rate	Class	Amount
MISC Item Special Order Non-Returnable Cummins 4942761 Heat Exchanger Tube Bundle	1	\$6035.00		\$6035.00
Tax				\$ 637.57
Total Freight				\$ 185.00
Total				\$6,857.57
STUD M 12 X 59 SS 316	6	\$14.39		\$ 86.34
Tax				\$ 10.91
Total Freight				\$ 20.00
Total				\$117.25
Steering Kit HJ322	2	\$5872.19		\$11,744.38
Tax				\$ 1,227.08
Total Freight				\$ 227.00
Total				\$13,198.46
Approved By:			Total \$20,173.28	

QUOTATION

Boatswains Locker
931 W. 18th Street
Costa Mesa, CA 92627-4541
949-642-6800

Order Number	
1746637	
Order Date	Page
8/22/2025 07:44:17	1 of 1

Bill To:

Humbolt Bay Harbor Rec.& Cons. District
601 Startare Dr
Eureka, CA 95501-0765
US

Ship To:

Humbolt Bay Harbor Rec.& Cons. District
601 Startare Dr.
Eureka, CA 95501

707-443-0801

Requested By: Mr. Robert Provolt

Customer ID: 121000

PO Number					Ship Route	Taker		
						GSEARS		
Quantities					Item ID	Pricing	Unit	Extended
Ordered	Allocated	Remaining	UOM	Unit Size	Item Description	UOM	Price	Price
1.00	0.00	1.00	EA		BLI-200	EA	6,035.000	6,035.00
				1.0	MISC ITEM SPECIAL ORDER			
					NON-RETURNABLE			
					Cummins # 4942761 Heat Exchanger Tube bundle			
					8.3QSC			
					0.0000			

Total Lines: 1

SUB-TOTAL: 6,035.00

TAX: 637.57

Total Freight In: 120.00

Total Freight Out: 65.00

TOTAL FREIGHT: 185.00

3% Transaction fee applied to all Credit Card payments. Excluding Online Orders.

AMOUNT DUE: 6,857.57

The Buyer warrants that the parts and equipment purchased from Boatswain's Locker, Inc. are for installation on board marine vessels in navigation only. The Buyer understands that the parts and equipment are necessary under the Commercial Instruments and Maritime Liens Act, 46 U.S.C. § 31341 and California Harbors and Navigation Code § 491. Failure to pay for goods and services may result in the maritime arrest and attachment of your property in a United States District Court. The Buyer is solely responsible for all cost of arrest, attachment, repossession or suit. Interest will be charged. It is the responsibility of the Buyer/Installer to properly apply and install any parts or equipment, perform service or conduct repairs. Buyer/Installer shall indemnify and hold harmless both Manufacturer and Boatswain's Locker, Inc. for its business practices, quality of work, application, installation and repairs on any and all equipment or components sold or supplied by Boatswain's Locker, Inc. Buyer shall indemnify and hold harmless Boatswain's Locker, Inc. for any failure to follow its recommendations as to suggested service items or replacement of components and Boatswain's Locker, Inc. will not be liable for actual or consequential damages resulting from such failure. Merchandise will be repaired or replaced only on the terms and conditions of the Manufacturer's warranty, if any. Boatswain's Locker® itself makes no warranties with respect to any merchandise, all of which is sold as-is, with all faults. Boatswain's Locker® disclaims all implied warranties, including any warranty of merchantability or fitness for a particular purpose. Boatswain's Locker® guarantees its service workmanship for a period of ninety days from the date that repairs or services are performed.

RETURN POLICY: Items may be returned for credit within 30 days of the Invoice date, provided the merchandise is in the original packaging and in new and resellable condition. Defective merchandise will be replaced, repaired or credited subject to the Manufacturer's warranty. Custom order items, kits, cut lengths and electrical items will not be accepted for return. A copy of the original Invoice must accompany any

QUOTATION

Boatswains Locker
931 W. 18th Street
Costa Mesa, CA 92627-4541
949-642-6800

Order Number	
1746632	
Order Date	Page
8/22/2025 08:54:58	1 of 1

Bill To:
Humbolt Bay Harbor Rec.& Cons. District
601 Startare Dr
Eureka, CA 95501-0765
US

707-443-0801

Ship To:
Humbolt Bay Harbor Rec.& Cons. District
601 Staretare Dr.
Eureka, CA 95501

Requested By: Mr. Robert Provolt

Customer ID: 121000

PO Number					Ship Route	Taker			
						GSEARS			
Quantities					Item ID	Pricing	Unit	Extended	
Ordered	Allocated	Remaining	UOM	Unit Size	Item Description	UOM	Price	Price	
6.00	0.00	6.00	EA		030669	EA	14.390	86.34	
				1.0	STUD M12 X 59 SS 316	1.0			
					14.3900				

Total Lines: 1

SUB-TOTAL: 86.34

TAX: 10.91

Total Freight In: 0.00

Total Freight Out: 20.00

TOTAL FREIGHT: 20.00

3% Transaction fee applied to all Credit Card payments. Excluding Online Orders.

AMOUNT DUE: 117.25

The Buyer warrants that the parts and equipment purchased from Boatswain's Locker, Inc. are for installation on board marine vessels in navigation only. The Buyer understands that the parts and equipment are necessities under the Commercial Instruments and Maritime Liens Act, 46 U.S. § 31341 and California Harbors and Navigation Code § 491. Failure to pay for goods and services may result in the maritime arrest and attachment of your property in a United States District Court. The Buyer is solely responsible for all cost of arrest, attachment, repossession or suit. Interest will be charged. It is the responsibility of the Buyer/Installer to properly apply and install any parts or equipment, perform service or conduct repairs. Buyer/Installer shall indemnify and hold harmless both Manufacturer and Boatswain's Locker, Inc. for its business practices, quality of work, application, installation and repairs on any and all equipment or components sold or supplied by Boatswain's Locker, Inc. Buyer shall indemnify and hold harmless Boatswain's Locker, Inc. for any failure to follow its recommendations as to suggested service items or replacement of components and Boatswain's Locker, Inc. will not be liable for actual or consequential damages resulting from such failure. Merchandise will be repaired or replaced only on the terms and conditions of the Manufacturer's warranty, if any. Boatswain's Locker® itself makes no warranties with respect to any merchandise, all of which is sold as-is, with all faults. Boatswain's Locker® disclaims all implied warranties, including any warranty of merchantability or fitness for a particular purpose. Boatswain's Locker® guarantee's its service workmanship for a period of ninety days from the date that repairs or services are performed.

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QUOTATION

Boatswains Locker
931 W. 18th Street
Costa Mesa, CA 92627-4541
949-642-6800

Order Number	
1746634	
Order Date	Page
8/22/2025 09:04:03	1 of 1

Bill To:
Humbolt Bay Harbor Rec.& Cons. District
601 Startare Dr
Eureka, CA 95501-0765
US

Ship To:
Humbolt Bay Harbor Rec.& Cons. District
601 Staretare Dr.
Eureka, CA 95501

707-443-0801

Requested By: Mr. Robert Provolt

Customer ID: 121000

PO Number					Ship Route	Taker			
						GSEARS			
Quantities					Item ID	Pricing	Unit	Extended	
Ordered	Allocated	Remaining	UOM	Disp.	Item Description	UOM	Price	Price	
			Unit Size		Retail Price	Unit Size			
2.00	0.00	2.00	EA		111348	EA	5,872.190	11,744.38	
			1.0		STEERING KIT HJ322	1.0			
					5,872.1900				

Total Lines: 1

SUB-TOTAL: 11,744.38

TAX: 1,227.08

Total Freight In: 65.00

Total Freight Out: 162.00

TOTAL FREIGHT: 227.00

3% Transaction fee applied to all Credit Card payments. Excluding Online Orders.

AMOUNT DUE: 13,198.46

The Buyer warrants that the parts and equipment purchased from Boatswain's Locker, Inc. are for installation on board marine vessels in navigation only. The Buyer understands that the parts and equipment are necessities under the Commercial Instruments and Maritime Liens Act, 46 U.S. § 31341 and California Harbors and Navigation Code § 491. Failure to pay for goods and services may result in the maritime arrest and attachment of your property in a United States District Court. The Buyer is solely responsible for all cost of arrest, attachment, repossession or suit. Interest will be charged. It is the responsibility of the Buyer/Installer to properly apply and install any parts or equipment, perform service or conduct repairs. Buyer/Installer shall indemnify and hold harmless both Manufacturer and Boatswain's Locker, Inc. for its business practices, quality of work, application, installation and repairs on any and all equipment or components sold or supplied by Boatswain's Locker, Inc. Buyer shall indemnify and hold harmless Boatswain's Locker, Inc. for any failure to follow its recommendations as to suggested service items or replacement of components and Boatswain's Locker, Inc. will not be liable for actual or consequential damages resulting from such failure. Merchandise will be repaired or replaced only on the terms and conditions of the Manufacturer's warranty, if any. Boatswain's Locker® itself makes no warranties with respect to any merchandise, all of which is sold as-is, with all faults. Boatswain's Locker® disclaims all implied warranties, including any warranty of merchantability or fitness for a particular purpose. Boatswain's Locker® guarantee its service workmanship for a period of ninety days from the date that repairs or services are performed.

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2nd Division

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 Eureka, California 95502-1030



STAFF REPORT
HARBOR DISTRICT MEETING
September 25, 2025

TO: Honorable Board President and Harbor District Board Members

FROM: Rob Holmlund, Development Director; Vanessa Blodget, District Planner

DATE: September 12, 2025

TITLE: Receive Status Update Regarding Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project

STAFF RECOMMENDATION: Receive report and provide direction.

SUMMARY: The Board has requested a monthly update regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project. This report will provide an update for September 2025 and will focus primarily on recent changes in funding. This month's update will not include technical speakers.

DISCUSSION: On 8/29/25, the District received letters from the Federal Department of Transportation announcing the withdraw/termination of 12 grants from various local jurisdictions around the nation. This affected a total of \$679 million of grants, including the Humboldt Bay Heavy Lift Marine Terminal project's PIDP and INFRA grants. The letters indicate that our project is inconsistent with Federal priorities, including the installation of solar panels to produce on-site power, inclusion of EV charging infrastructure for employee parking spaces, and overall support for "... the growth of zero-emission transportation and society-wide decarbonization."

Staff assumes that the Board wants the District's priorities to continue to include on-site renewable energy generation, EV charging options, the growth of zero-emission transportation, and society-wide decarbonization. And, staff assumes that the Board wants the District to continue with the design and permitting of the project. Accordingly, District staff are currently working with the State and other partners to plan our next steps and determine how to fill the funding gaps left by the Federal government's actions.

The communications from Federal DOT indicated that "Costs incurred after [8/29/25] are generally not allowable." This indicates that costs incurred up to that point are reimbursable. The table below outlines the status of the two grants as of 8/29, including total budget, costs incurred to date, and unexpected funds. The table focuses exclusively on Federal funds and

does not include any matching funds provided by the State. Note that the District does not yet have a full accounting of costs incurred under the PIDP grant during the months of July and August of 2025. So, the table includes estimates for those months, meaning that the bottom line of the table is also an estimate. Staff presents this table as a preliminary estimate and emphasizes that rows B through G may not be entirely accurate. A more complete version of the table (with actual numbers instead of estimates) should be available by the time of the next Board meeting.

TABLE 1: PRELIMINARY ESTIMATES OF INCURRED COSTS AND UNEXPENDED FUNDS

		PIDP	INFRA
A	Federal Funds Granted to District	\$8,672,986	\$426,719,810
B	Costs Incurred through July 2025	\$4,003,020	\$0
C	Estimated Costs Incurred in August 2025	\$513,333	\$0
D	Total Estimated Costs Incurred to Date (B plus C)	\$4,516,353	\$0
E	Costs Reimbursed to Date	\$632,475	\$0
F	Estimated Costs yet to be Reimbursed (D minus E)	\$3,883,878	\$0
G	Estimated Unexpended Federal Funds (A minus D)	\$4,156,633	\$426,719,810

INFRA grant funds have not yet been expended for two reasons: the majority of INFRA funds are for construction and no INFRA funds can be expended until permits are complete. While this is a significant blow to the project, this is a longer-term problem as the project is not expected to be ready for construction for a few years. This gives us time to secure alternate sources of funding for construction.

The loss of PIDP funding presents more immediate challenges. Per the above estimates, we are estimated to be 49% expended on the PIDP grant, with an estimated \$4.2M of budget remaining. That budget was allocated to the completion of 30% design, permitting, field investigations, and various special studies. Filling that funding gap is now a top priority in order to keep the project on track. The pending California Energy Commission Waterfront Facility Improvement Program grant, awarded to the District earlier this year, may help fill that gap to some degree. Other State opportunities are being explored. Staff is confident that the project will be back on track by the end of this calendar year (and likely sooner), though this will all likely create another delay in the design/permit timeline. We expect to have a more detailed funding plan and schedule update at the next Board meeting.

This is an opportunity for the District to re-commit to the values and ambitions associated with transitioning our energy systems away from fossil fuels and towards renewable energy.

COMMISSIONERS

1st Division

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 Eureka, California 95502-1030



STAFF REPORT
HARBOR DISTRICT MEETING
September 25, 2025

TO: Honorable Board President and Harbor District Board Members

FROM: Chris Mikkelsen, Executive Director

DATE: September 22, 2025

TITLE: Selection of a Qualified Contractor and Award of a Contract for the USCG Barracuda Power Replacement

STAFF RECOMMENDATION: Staff Recommends the Board confirm Robert Colburn Electric, Inc. (Colburn Electric) as the District's selected contractor for the replacement of the power feed servicing the USCG Vessel Barracuda moored at Woodley Island, and authorize the Executive Director to negotiate and execute a contract with Colburn Electric for an amount up to \$198,254.

SUMMARY: On August 22, 2025, the District issued a solicitation seeking proposals from qualified and experienced contractors for the replacement of the power feed servicing the United States Coast Guard Vessel, Barracuda, moored at Woodley Island Marina, Eureka, California, as the USCG is intending to relocate the vessel to End Tie of Dock 'F', along with other future facility improvements.

DISCUSSION: As part of the District's diligent and recurring efforts to service and support the facility needs of the USCG, for nearly a year, District and USCG staff have been working to relocate the USCG Cutter Barracuda to Dock 'F', as it lies within the direct line of sight of the Commanding Officer's upland office, which was the mooring site before prior relocation Dock 'A' for then navigational needs.

As part of the intended relocation, USCG requires new service feeds for electrical and low-voltage (communications) service. The District will contract delivery of the intended tenant improvements, while all improvement costs related to these activities will be promptly reimbursed by authority of the USCG Contracting Officer within 30 days of project completion.

ATTACHMENTS:

- A. Proposal and Statement of Qualifications

Proposal
ROBERT COLBURN ELECTRIC, INC.

California Contractor's License No. 750471 Dir Registration 1000000666

PO Box 3667

Eureka, CA 95502

Phone: (707) 445-8474 Fax: (707) 445-8475

www.colburn-electric.com

To: **USCG** Date: **9/18/2025**

Attn: **Mindy Hiley** Job Location: **USCG Woodley Island Marina**

Email: **Mhiley@humboldt看bay.org** Power Replacement-Dock F USCGC Barracuda

We hereby propose to furnish additional materials, equipment, supervision, transportation, and labor necessary to perform the following work:

Electrical Shore-tie restoration at Dock F - per SOW drawing set, and Appendix A-USCG CSTO - Electrical Shore Ties. Provide new isolation transformer is a long lead item, Run C51 conduit from Ship's Office to the new berthing location to support phone and internet. Install shore-tie pedestal for power and C51 connections at the end of F Doc.

Total Bid \$ 198,254.00

Subcontractor List:

Zerlang and Zerlang Marine Services, 1493 Fay Street, Samoa, CA 95564 Phone: (707) 443-5180

Includes: Sales Tax, Addendum #1, Payment, Performance, and Guaranty Bond

Excludes: Permits and Fees. **Completion date of December 15, 2025 because of the RTRC Conduit has a lead time of 22-30 weeks after submittal approval. Design Work and Errors and Omissions Insurance.**

Colburn Electric is a Certified Small Business Enterprise #27136

You, the homeowner (buyer) or tenant have the right to require the contractor to furnish you with a performance bond. You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. Cancellation by the buyer after the right to rescind has passed, shall be deemed a material breach of this agreement and entitles the contractor to damages. Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four years of the date of alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within 10 years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, PO Box 26000, Sacramento, California 95826, or call the CSLB at 1-800-321-CLSB (2752) or visit the CSLB Internet Web site at www.cslb.ca.gov.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.

Acceptance of Proposal-- The above prices, specifications and conditions are satisfactory to do the work as specified. Payment to be made as outlined above.

Authorized Signature Bob Colburn

Robert Colburn Electric, Inc.

Our workers are fully covered by Workmen's Compensation Insurance.

This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTED BY: _____

Signature _____

Date of Acceptance _____

ROBERT COLBURN ELECTRIC, INC.

Calif. Contractor's License No. 750471, Dir PW Registration # 1000000666

P. O. Box 3667

Eureka, California 95502

(707) 445-8474

Fax (707) 445-8475

office@colburn-electric.com

Cover Letter Submitted to: Mindy Hiley, Director of Administrative Service
RE: USCG Cutter Barracuda Power Replacement

HISTORY

Robert Barkley Colburn worked as an apprentice electrician, electrician and a foreman for Brizard Construction Company in Arcata, California from 1964 through 1978. In 1978 Brizard Construction Company closed its doors and Bob started his own business, Colburn Electric. He incorporated the business in 1998 with the name Robert Colburn Electric, Inc.

We have a long history of doing commercial and industrial work in Northern California. We have completed numerous projects for the City of Eureka, County of Humboldt and many K-12 schools and colleges in Humboldt, Del Norte, Mendocino, and Trinity counties, including the HSU Trinity Child Care Center and Eureka High School New Gym. Our private projects include Edge Connex server farm in Arcata, Modernization of the Passenger Terminal at Arcata Airport, St. Joseph Hospital Addition and Renovation, and Open Door medical buildings in Fortuna and Arcata.

We completed the \$7.5 million dollar Crescent City Water Pollution Control Facility project with Sequoia Construction, Town of Scotia Infrastructure Upgrade, and Humboldt Bay Municipal Water District Water Treatment Power and Controls and our recently completed and current projects include Jerold Phelps Community Hospital Utility Infrastructure Upgrade, Willow Creek CSD Wastewater Collection and Treatment project, Westhaven Well and Pipeline Replacement, Alterations and new Buildings at Albee Stadium, and the second phase of the Edge Connex Data Center, among others. We have contracted and completed past project with the U.S. Coast Guard, including providing and installing power pedestals in 2021. We work with many other trades, general contractors, owners, and power companies (PG & E, Pacific Power, Etc.) and inspectors to maintain project schedules.

Colburn Electric employs an average of 24 electricians and has an average annual sales volume between \$8 and \$10 million dollars. We have a working capital averaging around \$1,000,000 dollars. If necessary, we also have lines of credit of up to \$800,000. All of our electricians are certified, skilled and trained with the State of California.

PROJECT PROPOSED TEAM MEMBERS

Robert Colburn (Bob), as owner and Superintendent for Robert Colburn Electric, experience is outlined above. Bob is familiar with each project, and provides oversight and support, and when needed or desired, educational resources that are invaluable to our supervising foreman and electricians based on his many years of electrical experience. For this project, Bob will be the acting project manager. Bob's contact information is: email: office@colburn-electric.com Telephone: 707-445-8474

Supervising Foreman, Richard Andersen will be the foreman for this project. Richard has more than thirty (30) years of experience as a journeyman electrician and has been a skilled and trained electrician since 2019. Resume available upon request. Richard's contact information is: Richard.a@colburn-electric.com Telephone: 707-498-9230

Ben Gibson is a journeyman electrician who served for four (4) years in the USCG. In as recently as the last six (6) months, Ben was the primary for work done at the Eureka docks, rewiring and repairing the electrical for the City of Eureka dock. Resume available upon request. Ben's contact information is: beng@colburn-electric.com Telephone: 707-499-6659

Business Manager, Joyce Johnson, has forty (40) years of experience in construction administration, including contract review and management, document preparation and submission, and oversight of the contract billing and accounts payable. Joyce serves as Bob's right-hand person in all aspects of the company, managing the day-to-day operations of the company and otherwise providing support as well as acting as the Corporate Secretary for Robert Colburn Electric. Joyce's contact information is: joyce@colburn-electric.com Telephone: 707-445-8474

Charis Stockwell has more than twenty (20) years of experience in contract management and compliance. She has experience managing multiple projects in the field, and serves as our safety administrator, and provides support when needed to Joyce or electricians in the field. Charis' contact information is: charis@colburn-electric.com Telephone: 707-445-8474

Zerlang & Zerlang Marine Services

Zerlang & Zerlang Marine Services will provide specialty fabrication and any other needed services for this project. This company has been part of the marine repair services in Humboldt County for five (5) generations.

PROJECT TEAM AND COMPANY EXPERIENCE

Individually and as a company, Colburn Electric has previous experience installing main electrical feeds at the USCG boat building, Samoa, as well as the power for USCG facility at Woodly Island (1990). We installed the shore time and electrical repairs for Crecent City Harbor District (2019). Additional marine electrical experience includes running power to the hoist and dock equipment at the City of Eureka and USCG docks, wiring sump and pumps at Humboldt Bay to keep crab alive, electrical installation and repair to the oyster facility, various installations and repairs at both Pacific Seafood and Caito Seafood operations, and the electrical for the gas pump at Englund Marine.

We submit this cover letter as part of our proposal for the project known as USCG Cutter Barracuda Power Replacement. Included with this letter, as attachments, are the project team organizational chart and a project list of current and completed projects of \$1,000,000.00 showing the date of completion.

The undersigned confirms that he is authorized to sign contracts, and that:

1. He has read and understands that this project must be completed not later than December 15, 2025.
2. He has read and understands the District's standard contract which was included in the RFQ documents for this project.
3. The exception is the lead time for the RTRC conduit specified is 22-30 weeks after approval of submittals, which would extend the completion date of December 15, 2025. Design work and Errors and Omissions Insurance. Permits and Fees.

Sincerely,



Robert Colburn, President
Robert Colburn Electric, Inc.

**Project List – Current and Completed
(over \$1,000,000.00)**

Passenger Terminal Modernization Humboldt County - Arcata Airport \$1,041,484.00	2009-2011
Crescent City Water Pollution Control Facility City of Crescent City \$7,853,827.10	2010-2013
Buildings New Science & Humanities College of the Redwoods \$3,599,829.00	2011-2013
Cal Trans DOT1 Retrofit State of California \$1,173,523.93	2012-2015
St. Joseph Hospital Addition and Renovation St. Joseph Hospital \$5,554,003.98	2013
Chevre Cheese Plant Expansion Chevre Grove Cheese Factory \$1,041,654.73	2013-2014
Town of Scotia Infrastructure Upgrade Town of Scotia \$1,206,337.43	2014
South Fork High School Remodel South Fork High Unified School District \$1,066,805.37	2016-2017
Open Door Fortuna Open Door \$1,322,088.44	2017-2018
Hoopa Valley Elementary School Classroom Building Klamath Trinity Joint Unified School District \$1,262,787.67	2018
Yreka Union High School Fire Alarm Yreka Union High School District \$1,144,960.00	2019
Edge Echo Edge ConneX \$2,717,332.84	2021
Humboldt Bay Muni Water District Humboldt Bay Municipal Water District \$2,054,030.95	2022

Eureka High School Gym City of Eureka Schools \$1,949,279.38	2025
Cal Trans Idlewild Maintenance Station State of California \$1,100,490.00	2023-2024
Jerold Phelps Community Hospital Utility Infrastructure Upgrade So. Humboldt Community Healthcare District \$1,575,864.00	2023-2024
HSU Trinity Child Care Center Cal Poly Humboldt \$1,628,365.65	2022-2023
Arcata Community Health Center Open Door \$1,644,554.54	2022-2023
Alterations to Building C City of Eureka Schools \$1,940,513.00	2023-2024

