

AGENDA
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

DATE: July 9, 2026

TIME: Regular Session – 6:00 P.M.

PLACE: Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501

How to Observe and Participate in the Meeting:

- **In Person** – Members of the public may observe and participate in the meeting by attending in person at Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501.
- **Virtually** – Members of the public may observe and participate in the meeting virtually using the Zoom platform. Please note that any technical issues, regardless of cause, that prevents or delays public observation or participation via virtual means is not a basis to stop or delay the meeting, and, for this reason, members of the public should prioritize in-person attendance.

Zoom link: <https://us02web.zoom.us/j/6917934402>

Meeting ID: 691 793 4402

One tap mobile

(669) 900-9128, 6917934402#

The Humboldt Bay Harbor, Recreation and Conservation District is committed to providing equal access to all District programs, services, and activities by providing accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board at (707) 443-0801 or by email at mhiley@humboldtby.org

- 1. Call to Order Regular Session at 6:00 P.M. and Roll Call**
- 2. Pledge of Allegiance**
- 3. Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the **various issues NOT itemized on this Agenda.** A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special*

Agenda for Regular Board Meeting on July 9, 2026

interest to the public NOT appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.

4. Consent Calendar

- a) Adopt Minutes for Regular Board Meeting on June 11, 2026
- b) Approve Purchaser Order No. 2441 to Webstraunt Store
- c) Approve Purchaser Order No. 2443 to Redwood Coast Energy Authority
- d) Approve Purchase Order No. 2454 to Garig Equipment
- e) Approve Purchase Order No. 2460 to Robert Colburn Electric, Inc.

5. Communications, Reports, and Correspondence Received

- a) Correspondence Received
- b) Executive Director's Report
- c) Staff Reports
- d) District Counsel Report
- e) District Treasurer Report
- f) District Engineer Report
- g) District Planner Report
- h) Commissioner and Committee Reports

6. Unfinished Business

- a) **Receive Status Update Regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**

Recommendation: Receive report and provide direction.

Summary: The Board has requested a monthly update regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project. This report will provide an update for July 2026. This month's update will focus on technical speakers, a review of the status of dredge material testing, and project schedule.

7. New Business

- a) **Review of Ordinance 8, the Conflict of Interest Code of the Humboldt Bay Harbor, Recreation and Conservation District**

Recommendation: Staff recommends that the Board make no change to Ordinance 8, currently in its Fourth Amendment, as District Counsel has reviewed it and does not recommend any changes to our current code.

Summary: The Political Reform Act requires local government agencies to review their Conflict of Interest code every two years to determine whether revisions are necessary. After review by District Counsel, an amendment was determined not necessary.

b) Status Update on Maintenance Dredging of Woodley Island Marina

Recommendation: Staff recommends the Board receive a status report on the dredging of Woodley Island Marina.

Summary: Maintenance dredging of Woodley Island Marina is a critical activity allowing for the safe navigation and mooring of vessels within the marina. Most recently, the District issued an Invitation for Bids for the Woodley Island Marina Dredging Project in 2023, which awarded a bid to The Dura Group to dredge approximately 64,753 cubic feet of material, with the work performed in two successive cycles in 2024 and 2025. The work performed cost nearly \$ 3,500.00. While the District remains in open application with FEMA for assistance, as dredging costs continue to climb and economic conditions worsen, there are currently no planned dredging activities.

8. Adjournment

**DRAFT MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

June 11, 2026

The Humboldt Bay Harbor, Recreation and Conservation District met in regular session on the above date, Closed Session met at 5:30 P.M. and Regular Session met at 6:00 P.M. at the Woodley Island Marina meeting room, 601 Startare Drive, Eureka, CA 95501.

CLOSED SESSION – 5:30 P.M.

PUBLIC COMMENT: The following individuals addressed the Commission regarding subject matters on the closed session meeting agenda: No one.

BUSINESS

- a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Assessor’s Parcel Numbers 401-112-021 and 401-112-024, Samoa Peninsula, Humboldt County, California District negotiators: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating party: California Marine Investments LLC. Under negotiation: price and terms of payment.

REGULAR SESSION – 6:02 P.M.

ROLL CALL

PRESENT: DALE
 KULLMANN
 NEWMAN
 NORTON

ABSENT: BENSON

QUORUM: YES

PLEDGE OF ALLEGIENCE

REPORT ON CLOSED SESSION: No reportable action.

PUBLIC COMMENT: The following individuals addressed the Commission regarding subject matters not on the regular session meeting agenda: Sebastian Elrite, Bill Rich and Jane Madson.

CONSENT CALENDAR

- a) Adopt Minutes for Regular Board Meeting on April 9, 2026
- b) Receive District Financial Reports for March and April 2026
- c) Approve Purchase Order 2436 to Boatswains Locker
 COMMISSIONER DALE MOVED ACCEPT CONSENT CALENDAR ITEMS A-C.
 COMMISSIONER NEWMAN SECONDED.
 VOICE VOTE WAS CALLED, MOTION CARRIED.

Draft Minutes for June 11, 2026 Regular Board Meeting

Ayes: DALE, KULLMANN, NEWMAN, NORTON
Noes: NONE
Absent: BENSON
Abstain: NONE

COMMUNICATIONS, REPORTS AND CORRESPONDENCE RECEIVED

- a) Correspondence Received
 - I. None received.
- b) Executive Director's Report
 - I. Executive Director presented Executive Director's report.
- c) Staff Reports
 - I. Staff presented a report.
- d) District Counsel Report
 - I. No report.
- e) District Treasurer Report
 - I. No report.
- f) District Engineer Report.
 - I. No report.
- g) District Planner Report
 - I. District Planner presented a report.
- h) Commissioner and Committee Reports
 - I. Commissioners reported on recent activities and subcommittees.

Chair Kullmann moved Agenda Item 11a. to before Unfinished Business

NEW BUSINESS

- a) **Consider Adopting Resolution 2026-06, A Resolution Commending Captain John Powell for His Service as a Bar Pilot on Humboldt Bay**
 - I. Board Chair presented the item.
 - II. The Commission discussed the item.
 - III. Chair Kullmann opened the item to public comment. Leroy Zerlang, Cody Hill, Jim Powell and John Powell commented.
 - IV. Chair Kullmann moved the discussion back to the Commission.
COMMISSIONER NORTON MOVED TO ADOPT RESOLUTION 2026-06, A RESOLUTION COMMENDING CAPTAIN JOHN POWELL FOR HIS SERVICE AS A BAR PILOT ON HUMBOLDT BAY.
COMMISSIONER NEWMAN SECONDED.
ROLL CALL VOTE WAS CALLED, MOTION CARRIED.
Ayes: DALE, KULLMANN, NEWMAN, NORTON
Noes: NONE
Absent: BENSON
Abstain: NONE

UNFINISHED BUSINESS

a) Receive Status Update Regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project

- I. District staff presented the item with Josh Singer from Moffat & Nichol, Jordan Mayor from ICF and Jason Volk from ICF.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. Jen Kalt, Amy Jester, Sylvia Van Royen, Sebastian Elrite, Bill Rich, Matt Simmons, Todd Van Herpe, Jane Madson and Tina Manos commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. Discussion item only, no formal action was taken.

NEW BUSINESS

Chair Kullmann moved Agenda Item 11c. to before Item 11b.

c) Consider Approving Resolution 2026-08 Adopting an Initial Study/Mitigated Negative Declaration, A Mitigation Monitoring and Reporting Program, and Establishing Findings Relative to and Approving Harbor District Permit 2023-04 with Conditions for the Humboldt Bay Oyster Company Shellfish Farm

- I. District Planner presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. Todd Van Herpe, Bill Rich, Jen Kalt and Adam Wagschal commented.
- IV. Chair Kullmann moved the discussion back to the Commission.

COMMISSIONER NEWMAN MOVED TO ADOPT RESOLUTION 2026-08 ADOPTING AN INITIAL STUDY/MITIGATED NEGATIVE DECLARATION, A MITIGATION MONITORING AND REPORTING PROGRAM, AND ESTABLISHING FINDINGS RELATIVE TO AND APPROVING HARBOR DISTRICT PERMIT 2023-04 WITH CONDITIONS FOR THE HUMBOLDT BAY OYSTER COMPANY SHELLFISH FARM.

COMMISSIONER DALE SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED.

Ayes: DALE, KULLMANN, NEWMAN, NORTON

Noes: NONE

Absent: BENSON

Abstain: NONE

b) Consider Adopting Resolution 2026-07, A Resolution Authorizing Adoption of the Humboldt County Operational Area Hazard Mitigation Plan 2025 Update

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.

COMMISSIONER DALE MOVED TO ADOPT RESOLUTION 2026-07, A RESOLUTION AUTHORIZING ADOPTION OF THE HUMBOLDT COUNTY OPERATIONAL AREA HAZARD MITIGATION PLAN 2025 UPDATE.

COMMISSIONER NORTON SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED.

Ayes: DALE, KULLMANN, NEWMAN, NORTON

Noes: NONE

Absent: BENSON

Abstain: NONE

d) Accept the Audit Report for the 2024-2025 Fiscal Year

Item will be presented in July 2026.

e) Authorize the Release of an RFP for the Construction and Installation of Certain Components of a Stormwater Pretreatment System to be Installed at the Fields Landing Boat Yard

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. Tod Reincke and Jen Kalt commented.
- IV. Chair Kullmann moved the discussion back to the Commission.

COMMISSIONER DALE MOVED TO RELEASE AN RFP FOR THE CONSTRUCTION AND INSTALLATION OF CERTAIN COMPONENTS OF A STORMWATER PRETREATMENT SYSTEM TO BE INSTALLED AT THE FIELDS LANDING BOAT YARD.

COMMISSIONER NEWMAN SECONDED.

VOICE VOTE WAS CALLED, MOTION CARRIED.

Ayes: DALE, KULLMANN, NEWMAN, NORTON

Noes: NONE

Absent: BENSON

Abstain: NONE

f) Consideration of Fiscal Year 2026-2027 Budget and Preliminary Goals for Redwood Marine Terminal I, Redwood Marine Terminal II, and Shelter Cove

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. Discussion item only, no formal action was taken.

g) Preliminary Budget Adoption for Fiscal Year 2026-27

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.

Draft Minutes for June 11, 2026 Regular Board Meeting

COMMISSIONER DALE MOVED TO ADOPT THE PRELIMINARY BUDGET FOR FISCAL YEAR 2026-27.

COMMISSIONER NEWMAN SECONDED.

VOICE VOTE WAS CALLED, MOTION CARRIED.

Ayes: DALE, KULLMANN, NEWMAN, NORTON

Noes: NONE

Absent: BENSON

Abstain: NONE

ADJOURNMENT – 9:10 P.M.

APPROVED BY:

RECORDED BY:

Aaron Newman
Secretary of the Board of Commissioners

Mindy Hiley
Director of Administrative Services



Humboldt Bay Harbor, Recreation &
Conservation District

PO Box 1030
Eureka, CA 95502

Purchase Order

Date	P.O. No.

Vendor

Ship To
Humboldt Bay Harbor, Recreation and Conservation District PO Box 1030 Eureka, CA 95502

Description	Qty	Rate	Class	Amount
Approved By:			Total	

Chris Mikkelsen

From: WebstaurantStore <orders@webstaurantstore.com>
Sent: Thursday, June 18, 2026 12:59 PM
To: Chris Mikkelsen
Subject: Good News: Your order #127123024 has shipped!

[plus](#) Sign up for Fast & Free Shipping! [Learn More](#)

WebstaurantStore®

RESTAURANT SUPPLIES & EQUIPMENT

[Shop Now](#) [Equipment](#) [Food & Beverage](#) [Tabletop](#) [Disposables](#)

Your order has shipped!

Thank you again for your order! The products listed below were shipped. Your credit card has been charged in full for your order.

Ship to:
Chris Mikkelsen
Humboldt Bay Harbor District
601 Startare Dr
EUREKA, CA 95503

Order Number: [127123024](#)
Order Date: **June 17, 2026**
Shipping Type: **Common Carrier w/ Liftgate**
Call Before Delivery: **Yes**
Liftgate: **Yes**

[Track Order](#)

We cannot guarantee that your order can be modified or canceled at this time. If you wish to modify your order, please contact us as soon as possible.

Shipment from Nevada

Tracking numbers: [87901002](#)

ITEM

QTY



Manitowoc UFP0350A-161 Undercounter Air Cooled Flake Ice Machine - 400 lb.

#499UFP0350AA

1



Humboldt Bay Harbor, Recreation &
Conservation District
PO Box 1030
Eureka, CA 95502

Purchase Order

Date	P.O. No.
6/23/2026	2443

Vendor
Redwood Coast Energy Authority 633 3rd Street Eureka, CA 95501 (707) 269-1700

Ship To
Humboldt Bay Harbor, Recreation and Conservation District PO Box 1030 Eureka, CA 95502

Description	Qty	Rate	Class	Amount
Professional Services Agreement for Community Engagement Activities in the Waterfront Improvement Program Grant OSW-25-005				NTE \$550,000
Approved By:			Total \$550,000	



Humboldt Bay Harbor, Recreation &
Conservation District
PO Box 1030
Eureka, CA 95502

Purchase Order

Date	P.O. No.
6/25/26	2454

Vendor
Garig Equipment 2179 Harbor Street Pittsburg, CA 94565 925-473-2200

Ship To
Humboldt Bay Harbor, Recreation and Conservation District PO Box 1030 Eureka, CA 95502

Description	Qty	Rate	Class	Amount
Travel Lift Parts	8			\$14,214.72
Tax	1			\$1,457.00
Freight	1			\$441.26
Approved By:			Total 16,112.98	

PO 24524

Garig Equipment
2179 Harbor St
Pittsburg, CA 94565-5013 US
+19254732200
garigoffice@gmail.com

PAID



BILL TO
Humboldt Bay Harbor District
601 Startare Dr
Eureka, CA 95501

SHIP TO
Humboldt Bay Harbor District
601 Startare Dr
Eureka, CA 95501

INVOICE 9254

DATE 06/04/2026 **TERMS** Due on receipt

DUE DATE 06/04/2026

DESCRIPTION	QTY	RATE	AMOUNT
MODEL: 150 AMO SERIAL#: 1684-181		0.00	0.00
SEAL,BEARING - 601041 IN STOCK	1	365.93	365.93T
CONE,BEARING - 601037 IN STOCK	1	1,606.25	1,606.25T
CUP,BEARING - 601038 IN STOCK	1	639.21	639.21T
CONE,BEARING - 601035 IN STOCK	1	1,420.68	1,420.68T
CUP,BEARING - 601036 IN STOCK	1	1,121.37	1,121.37T
SEAL,BEARING - 601042 IN STOCK	1	296.76	296.76T
SWIVEL,180,37M,20 - 700764M1 (OLD PART# 700764) - 200-4007 IN STOCK	2	828.58	1,657.16T
FREIGHT CHARGE TBD	0.50	0.00	0.00
50% DEPOSIT INVOICE		0.00	0.00

Ways to pay



[View and pay](#)

SUBTOTAL	7,107.36
TAX	728.50
TOTAL	7,835.86
TOTAL DUE	\$7,835.86

PO 2454

Garig Equipment
2179 Harbor St
Pittsburg, CA 94565-5013 US
+19254732200
garigoffice@gmail.com



BILL TO
Humboldt Bay Harbor District
601 Startare Drive
Eureka, CA 95501-0765

SHIP TO
Humboldt Bay Harbor District
601 Startare Drive
Eureka, CA 95501-0765

INVOICE 9288

DATE 06/25/2026 **TERMS** Due on receipt

DUE DATE 06/25/2026

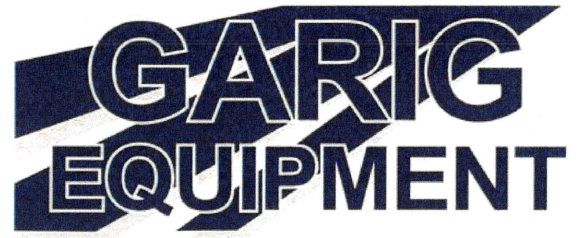
DESCRIPTION	QTY	RATE	AMOUNT
MODEL: 150 AMO SERIAL#: 1684-181			
SEAL,BEARING - 601041 IN STOCK	1	365.93	365.93T
CONE,BEARING - 601037 IN STOCK	1	1,606.25	1,606.25T
CUP,BEARING - 601038 IN STOCK	1	639.21	639.21T
CONE,BEARING - 601035 IN STOCK	1	1,420.68	1,420.68T
CUP,BEARING - 601036 IN STOCK	1	1,121.37	1,121.37T
SEAL,BEARING - 601042 IN STOCK	1	296.76	296.76T
SWIVEL,180,37M,20 - 700764M1 (OLD PART# 700764) - 200-4007 IN STOCK	2	828.58	1,657.16T
FREIGHT CHARGE SENT ON SEPARATE INVOICE	1	0.00	0.00
50% REMAINING AMOUNT DUE			

SUBTOTAL	7,107.36
TAX	728.50
TOTAL	7,835.86

TOTAL DUE \$7,835.86

PO 2454

Garig Equipment
2179 Harbor St
Pittsburg, CA 94565-5013 US
+19254732200
garigoffice@gmail.com



BILL TO
Humboldt Bay Harbor District
601 Startare Drive
Eureka, CA 95501-0765

SHIP TO
Humboldt Bay Harbor District
601 Startare Drive
Eureka, CA 95501-0765

INVOICE 9262

DATE 06/08/2026 **TERMS** Due on receipt

DUE DATE 06/08/2026

DESCRIPTION	QTY	RATE	AMOUNT
FREIGHT CHARGE FOR ODER	1	441.26	441.26
UPS TRACKING: 1Z5831800369456873			

Ways to pay



SUBTOTAL	441.26
TAX	0.00
TOTAL	441.26

[View and pay](#)

TOTAL DUE \$441.26



Humboldt Bay Harbor, Recreation &
Conservation District
PO Box 1030
Eureka, CA 95502

Purchase Order

Date	P.O. No.
6/26/2026	2460

Vendor
Robert Colburn Electric, Inc. PO Box 3667 Eureka, CA 95502

Ship To
Humboldt Bay Harbor, Recreation and Conservation District PO Box 1030 Eureka, CA 95502

Description	Qty	Rate	Class	Amount
USCG Power Replacement - Dock 'F' per Proposal Dated 06/08/2026	1			\$227,025.76
Approved By:			Total \$227,025.76	

COMMISSIONERS
 1st Division
 Aaron Newman
 2nd Division
 Greg Dale
 3rd Division
 Stephen Kullmann
 4th Division
 Craig Benson
 5th Division
 Jack Norton

Humboldt Bay
Harbor, Recreation and Conservation District
 (707)443-0801
 P.O. Box 1030
 Eureka, California 95502-1030



STAFF REPORT
HARBOR DISTRICT MEETING
July 9, 2026

TO: Honorable Board President and Harbor District Board Members

FROM: Rob Holmlund, Development Director

DATE: July 1, 2026

TITLE: Receive Status Update Regarding Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project

STAFF RECOMMENDATION: Receive report and provide direction.

SUMMARY: The Board has requested a monthly update regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project. This report will provide an update for July 2026. This month's update will focus on technical speakers, a review of the status of dredge material testing, and project schedule.

SUMMARY OF JUNE COMMUNITY MEETING IN ARCATA: The HLMT project's District-appointed Community Advisory Committee hosted a successful community meeting in Arcata on 6/24/26. Over 20 volunteers committed dozens of hours to make the event possible. Their efforts were a great success, drawing over 200 members of the community. The event included two speakers, four interactive stations with over 30 posters, a Q&A panel, a "Kids Corner," and a food and beverage area. The stations were staffed by technical experts from the consulting team and community liaisons from the CAC. At a future Board meeting, a detailed summary of the public meeting will be presented to the Board by a representative of the CAC and a technical speaker from the project team.

STIPENDS, ENHANCED COMMUNITY ENGAGEMENT, AND RCEA'S ROLE IN THE WFIP GRANT: The \$18.25M WFIP grant awarded to the District is not activated. The grant includes Redwood Coast Energy Authority (RCEA) as a sub-recipient under the District. RCEA will facilitate the distribution of community stipends issued from the grant. Enhanced community engagement is also a part of RCEA's scope. Their Executive Director will attend the Board meeting on 7/9/26 to provide a brief summary of their upcoming work.

TENTATIVE SCHEDULE FOR TECHNICAL SPEAKERS: The following is a tentative schedule (subject to change) of technical speakers for upcoming Board meetings:

- **July 2026**
 - CEQA process
 - Trail, utilities, and solar array update
 - Security perimeters, fencing, gates, and requirements
 - Samoa Lagoons
- **August 2026**
 - Wet storage and foundation generators briefing
 - Solar (ground and buildings)
 - Green Terminal
 - Lighting - Dark Sky Standards
 - Electrical load demand
- **September 2026**
 - Buildings and aesthetics
 - Sediment Characterization Results
 - Geotech - what do results mean for design
 - Eelgrass Mitigation program
- **October 2026**
 - Woodley Island Marina Work Dock and Fishermen Storage
 - Humboldt Bay Waterfront Recreation Center
 - Stormwater and grading
 - Ground improvements and seismic
 - Navigation and tow out simulation
- **November 2026**
 - Beneficial use findings
 - Shoreline stabilization
 - SLR and Hydrodynamic modeling
 - Tsunami Risk
- **December 2026**
 - Onsite and offsite mitigation
 - Cultural resources
 - Anticipated land traffic volumes
 - Supply chain and workforce capacity
- **Additional topics that may be added to the schedule:**
 - Anticipated ship traffic volume estimates and modeling. Add to the 10/8 Tow-out presentation?
 - Aquaculture related topics
 - Visual Simulations and Aesthetics
 - Schedule update
 - Community/Tribal Engagement Update
 - Permits
 - Community Benefit Program
 - Hydrodynamic model update
- **March or April of 2027 – First hearing of CEQA EIR**

COMMISSIONERS

1st Division

Aaron Newman

2nd Division

Greg Dale

3rd Division

Stephen Kullmann

4th Division

Craig Benson

5th Division

Patrick Higgins

Humboldt Bay
Harbor, Recreation and Conservation District
(707)443-0801
P.O. Box 1030
Eureka, California 95502-1030



STAFF REPORT
HARBOR DISTRICT MEETING
July 9, 2026

TO: Honorable Board President and Harbor District Board Members

FROM: Chris Mikkelsen, Executive Director

DATE: July 1, 2026

TITLE: Biannual Review of Ordinance 8, the Conflict of Interest Code of the Humboldt Bay Harbor, Recreation and Conservation District

STAFF RECOMMENDATION: Staff recommends that the Board make no change to Ordinance 8, currently in its Fourth Amendment, as District Counsel has reviewed it and does not recommend any changes to our current code.

SUMMARY: The Political Reform Act requires local government agencies to review their Conflict of Interest code every two years to determine whether revisions are necessary. After review by District Counsel, an amendment was determined not necessary.

ATTACHMENTS:

- A. Amendment No. 4 to Ordinance No. 8
- B. 2026 Biennial Notice for Conflict of Interest Code from the County of Humboldt

**HUMBOLDT BAY HARBOR, RECREATION
AND CONSERVATION DISTRICT**

AMENDMENT NO. 4 TO ORDINANCE 8

**AN ORDINANCE OF THE BOARD OF COMMISSIONERS AMENDING THE
CONFLICT OF INTEREST CODE OF THE HUMBOLDT BAY HARBOR,
RECREATION, AND CONSERVATION DISTRICT**

RECITALS

WHEREAS, the Board of Commissioners of the Humboldt Bay Harbor, Recreation, and Conservation District ("District") passed and adopted District Ordinance No. 8, which established the District's Conflict of Interest Code in compliance with the Political Reform Act of 1974;

WHEREAS, over time, the Board of Commissioners has amended Ordinance No. 8 by further ordinance; and

WHEREAS, The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations, Section 18730) containing terms of a standard conflict of interest code that may be incorporated by reference into an agency's conflict of interest code; and

WHEREAS, the Board of Commissioners, by way of this Ordinance, desires to further amend Ordinance No. 8 to incorporate by reference the model ordinance contained in California Code of Regulations, Section 18730.

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT DO ORDAIN AS FOLLOWS:

Section 1. Sections 1 through 13, inclusive, of Ordinance No. 8, as amended by Amendment No. 3 to Ordinance No. 8, passed and adopted on October 8, 2020, are deleted in their entirety and replaced with the text set forth in **Exhibit A** hereto and incorporated herein. On and after the Effective Date, **Exhibit A** hereto shall be the Conflict of Interest Code of the District.

Section 2. Publication. The Clerk of the Board shall publish, within 15 days from the passage, at least once in a daily newspaper of general circulation that is printed and published within the District. The publication must also include the names of the members voting for and against.

Section 3. Effective Date. This Ordinance shall be effective upon expiration of 30 days from its publication.

HUMBOLDT BAY HARBOR, RECREATION
AND CONSERVATION DISTRICT

PASSED AND ADOPTED THIS 8th DAY OF AUGUST 2024, BY THE BOARD OF
COMMISSIONERS OF THE HUMBOLDT BAY HARBOR, RECREATION AND
CONSERVATION DISTRICT BY THE FOLLOWING POLLED VOTE:

AYES: Dale, Higgins, Kullmann, Newman

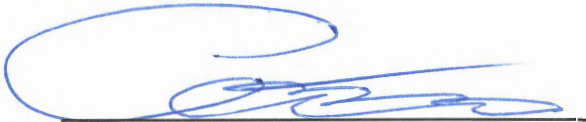
NOES: 0

ABSENT: Benson

ATTEST:



GREG DALE, PRESIDENT
Board of Commissioners



AARON NEWMAN, SECRETARY
Board of Commissioners

HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

Exhibit A

CONFLICT OF INTEREST CODE OF THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

Section 1. Introduction.

In compliance with the Political Reform Act of 1974 ("Act"), California Government Code Section 81000, et seq., and specifically with Section 87300 et seq., the Humboldt Bay Harbor, Recreation, and Conservation District ("District") hereby adopts this Conflict of Interest Code, which shall be applicable to all designated employees of the District. The Fair Political Practices Commission has adopted a regulation, California Code of Regulations, Title 2, Section 18730, which contains the terms of a standard conflict of interest code ("Model Code") for local agencies to adopt. The Model Code may be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to the amendments to the Political Reform Act.

Section 2. Incorporation of the Model Code as the District's Conflict of Interest Code.

The Model Code set forth in Section 18730 of Title 2 of the California Code of Regulations, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference and, along with the attached Appendix A and Appendix B, constitute the conflict of interest code of the Humboldt Bay Harbor, Recreation, and Conservation District. The requirements of this Code are in addition to other requirements of the Act such as the general prohibition against conflicts of interest contained in Government Code Section 87100, and to any other state or local laws pertaining to conflicts of interest.

Section 3. Designated Employees; and Disclosure Categories.

The persons holding positions listed in Appendix A are designated positions. It has been determined that these directors, officers and employees make or participate in the making of decisions which may have a foreseeable material effect on financial interests. Each designated position is assigned one or more of the disclosure categories as set forth in Appendix B. It has been determined that the financial interests set forth in a designated position's disclosure category are the types of financial interests which the individual foreseeably can affect materially through the conduct of his or her office. Each person holding a designated position shall file statements of economic interests disclosing his or her financial interests as required by the applicable disclosure category.

Section 4. Disclosure Categories.

This Code does not establish any disclosure obligation for those designated employees who are also specified in Government Code Section 87200 if they are designated in this Code in that same capacity or if the geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction in which those persons must report their financial interests pursuant to Article 2 of Chapter 7 of the Political Reform Act, Government Code Sections 87200, et seq. In addition, this code does not establish any disclosure obligation for any designated employees who are designated in a conflict of interest code for another agency, if all of the following apply:

HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

A) The geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction of the other agency;

B) The disclosure assigned in the code of the other agency is the same as that required under Article 2 of Chapter 7 of the Political Reform Act, Government Code Section 87200; and

C) The filing officer is the same for both agencies. Such persons are covered by this Code for disqualification purposes only. With respect to all other designated employees, the disclosure categories set forth in Appendix B specify which kinds of financial interest are reportable. Such a designated employee shall disclose in his or her statement of economic interests those financial interests he or she has which are of the kind described in the disclosure categories to which he or she is assigned in Appendix A. It has been determined that the financial interests set forth in a designated employee's disclosure categories are the kinds of financial interests which he or she foresee ably can affect materially through the conduct of his or her office.

Section 5. Statements of Economic Interests; Place of Filing.

All designated positions required to submit a statement of economic interests shall file the original with the President, Board of Commissioners, Humboldt Bay Harbor, Recreation, and Conservation District, who shall be the filing officer for all designated employees other than the members of the Board of Commissioners, Humboldt Bay Harbor, Recreation, and Conservation District. Upon receipt of the statement of economic interests of the Board of Commissioners, Humboldt Bay Harbor, Recreation, and Conservation District, the agency shall make and retain a copy and forward the originals of these statements to the Humboldt County, California, Board of Supervisors, who shall be the filing officer, within five days of the filing deadline or five days of receipt in the case of statements filed late.

Section 6. Statements of Economic interests: Time of Filing.

(A) Initial Statements.

All persons holding a designated position on the effective date of this Code, as originally adopted, promulgated and approved by the Board of Commissioners, Humboldt Bay Harbor, Recreation, and Conservation District, shall file statements within 30 days after the effective date of this Code. Thereafter, each person already in a position when it is designated by an amendment to this Code shall file an initial statement within 30 days after the effective date of the amendment.

(B) Assuming Office Statements.

All persons assuming designated positions after the effective date of this Code shall file statements within 30 days after assuming the designated positions, or if subject to State Senate confirmation, 30 days after being nominated or appointed.

(C) Annual Statements.

All persons holding a designated position shall file statements no later than April 1.

(D) Leaving Office Statements.

HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

All persons who leave designated positions shall file statements within 30 days after leaving office.

Section 7. Contents of and Period Covered by Statements of Economic Interests.

(A) Contents of Initial Statements.

Initial statements shall disclose any reportable investments, interests in real property and business positions held on the effective date of the Code and income received during the 12 months prior to the effective date of the Code.

(B) Contents of Assuming Office Statements.

Assuming office statements shall disclose any reportable investments, interests in real property and business positions held on the date of assuming office or, if subject to State Senate confirmation or appointment, on the date of nomination, and income received during the 12 months prior to the date of assuming office or the date of being appointed or nominated, respectively.

(C) Contents of Annual Statements.

Annual statements shall disclose any reportable investments, interests in real property, income and business positions held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the Code or the date of assuming office whichever is later.

(D) Contents of Leaving Office Statements.

Leaving office statements shall disclose reportable investments, interests in real property, income and business positions held or received during the period between the dosing date of the last statement filed and the date of leaving office.

Section 8. Manner of Reporting.

Statements of economic interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the Humboldt Bay Harbor, Recreation, and Conservation District, and shall contain the following information:

(A) Investments and Real Property Disclosure.

When an investment or an interest in real property is required to be reported, the statement shall contain the following:

1. A statement of the nature of the investment or interest;
2. The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;
3. The address or other precise location of the real property;
4. A statement whether the fair market value of the investment or interest in real property exceeds two thousand dollars (\$2,000), exceeds ten thousand dollars (\$10,000), exceeds one hundred thousand dollars (\$100,000), or exceeds one million dollars (\$1,000,000).

HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

(B) Personal Income Disclosure.

When personal income is required to be reported, the statement shall contain:

1. The name and address of each source of income aggregating five hundred dollars (\$500) or more in value or fifty dollars (\$50) or more in value if the income was a gift, and a general description of the business activity, if any, of each source;
2. A statement whether the aggregate value of income from each source, or in the case of a loan, the highest amount owed to each source, was one thousand dollars (\$1,000) or less, greater than one thousand dollars (\$1,000), or greater than ten thousand dollars (\$10,000), or greater than \$100,000.
3. A description of the consideration, if any, for which the income was received;
4. In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and, the date on which the gift was received;
5. In the case of a loan, the annual interest rate and the security, if any, given for the loan.

(C) Business Entity Income Disclosure. When income of a business entity, including income of a sole proprietorship, is required to be reported, the statement shall contain:

1. The name, address, and a general description of the business activity of the business entity;
2. The name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than ten thousand dollars (\$10,000).

(D) Business Position Disclosure. When business positions are required to be reported, a designated employee shall list the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of management, a description of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.

(E) Acquisition or Disposal During Reporting Period. In the case of an annual or leaving office statement, if an investment or an interest in real property was partially or wholly acquired or disposed of during the period covered by the statement, the statement shall contain the date of acquisition or disposal.

Section 9. Prohibition on Receipt of Honoraria.

(A) No member of the Board of Commissioners, Humboldt Bay Harbor, Recreation, and Conservation District, or designated employee shall accept any honorarium. Subdivisions (a), (b), and (c) of Government Code Section 89501 shall apply to the prohibitions in this section. This section shall not limit or prohibit payments, advances, or reimbursements for travel and related lodging and subsistence authorized by Government Code Section 89506.

HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

Section 9.1. Prohibition. on Receipt of Gifts of \$520 or More.

No member of the Board of Commissioners, Humboldt Bay Harbor, Recreation, and Conservation District, or designated employee shall accept any gifts with a total value of more than five hundred twenty dollars (\$520) in a calendar year from any single source. Subdivision (d) of Government Code Section 89503 shall apply to this section.

Section 10. Disqualification.

No designated employee shall make, participate in making, or in any way attempt to use his or her official position to influence the making of any governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family or on:

(A) Any business entity in which the designated employee has a direct or indirect investment worth two thousand dollars (\$2,000) or more;

(B) Any real property in which the designated employee has a direct or indirect investment worth two thousand dollars (\$2,000) or more;

(C) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating five hundred dollars (\$500) or more in value provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made;

(D) Any business entity in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management; or

(E) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating five hundred dollars (\$500) or more in value provided to; received by, or promised to the designated employee within 12 months prior to the time when the decision is made.

Section 10.1 Legally Required Participation.

No designated employee shall be prevented from making or participating in the making of any decision to the extent his or her participation is legally required for the decision to be made. The fact that the vote of a designated employee who is on a voting body is needed to break a tie does not make his or her participation legally required for purposes of this section.

Section 11. Manner of Disqualification.

When a designated employee determines that he or she should not make a governmental decision because he or she has a disqualifying interest in it, the determination not to act must be accompanied by disclosure of the disqualifying interest. In the case of the Board of Commissioners, Humboldt Bay Harbor, Recreation, and Conservation District, this determination and disclosure shall be made part of the agency's official record; in the case of a

HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

designated employee who is the President of the Board of Commissioners, Humboldt Bay Harbor, Recreation, and Conservation District, this determination and disclosure shall be made in writing to his or her appointing authority; and in the case of other designated employees, this determination and disclosure shall be made in writing to the designated employee's supervisor.

Section 12. Assistance of the Commission and Counsel.

Any person holding a designated position who is unsure of his or her duties under this Code may request assistance from the Fair Political Practices Commission pursuant to Government Code Section 83114 or from the attorney for the District, provided that nothing in this section requires the attorney for the agency to issue any formal or informal opinion.

Section 13. Violations.

This Code has the force and effect of law. Designated employees, officers or directors violating any provision of this Code are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Government Code Sections 81000 - 91014. In addition, a decision in relation to which a violation of the disqualification provisions of this Code or of Government Code Section 87100 or 87450 has occurred may be set aside as void pursuant to Government Code Section 91003.

HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

APPENDIX A

<u>Designated Positions</u>	<u>Disclosure Category</u>
Members of the Board of Commissioners, Humboldt Bay Harbor Recreation, and Conservation District	1,2,3,4
Executive Director	1,2,3,4
Deputy Director	1,2,3,4
Director of Facilities Maintenance	1,2,3,4
Director of Administrative Services	1,2,3,4
Director of Development	1,2,3,4
District Counsel	1,2,3,4
District Treasurer	1,2,3,4
District Engineer	1,2,3,4
District Planner	1,2,3,4
Consultants*	1,2,3,4

* Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest category in the code subject to the following limitation:

The Executive Director may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and based upon that description, a statement of the extent of disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

Appendix B

General Provisions

HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

When a designated employee, officer or director is required to disclose investments, sources of income and business positions, he or she need only disclose investments and positions in business entities and sources of income (other than gifts) which do business in the jurisdiction, plan to do business in the jurisdiction or have done business in the jurisdiction within the past two years. In addition to other activities, a business entity is doing business within the jurisdiction if it owns real property within the jurisdiction. Gifts must be disclosed without regard to the location of the donor. When a designated employee, officer or director is required to disclose interests in real property, he or she need only disclose real property which is located in whole or in part within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the District.

Designated employees, officers or directors shall disclose their financial interests pursuant to the appropriate disclosure categories indicated in Appendix A.

Disclosure Categories

Category 1: Reportable business entity income.

Category 2: Reportable business positions.

Category 3: Interests in real property located within two miles of any land owned or used by the Humboldt Bay Harbor, Recreation and Conservation District.

Category 4: Reportable personal income.



COUNTY OF HUMBOLDT
Office of Elections & Voter Registration

2426 6th Street
Eureka, CA 95501-0788
707-445-7481
Fax 707-445-7204

RECEIVED

MAY 15 2026

H.B.H.R. & C.D.

TO: Humboldt Bay Harbor Recreation & Conservation District
PO Box 1030
Eureka, CA 95502

FROM: Wojtek Czyz, Administrative Analyst

DATE: May 7, 2026

SUBJECT: 2026 Biennial Notice for Conflict of Interest Code

RESPONSE DEADLINE: AUGUST 7, 2026

The Political Reform Act requires local government agencies to review their Conflict of Interest code every two years and determine if revisions to the code are necessary. Any necessary revisions must be reviewed and approved by the Humboldt County Board of Supervisors. The Office of Elections assists in this process by receiving districts' materials and presenting proposed revisions to Board of Supervisors for approval. **Districts must complete and return the enclosed 2026 Local Agency Biennial Notice form to the Office of Elections no later than August 7, 2026.** Please feel free to contact the Humboldt County Office of Elections at 707-445-7481 with questions.

Required Components for Conflict of Interest Code

A local government agency's Conflict of Interest Code must contain three components: (1) terms of the code; (2) designated positions, and (3) disclosure categories. Each component is briefly defined below. Additional information about required components can be found at the Fair Political Practices Commission (FPPC) website: <https://www.fppc.ca.gov/learn/rules-on-conflict-of-interest-codes.html>

1. Incorporation (Terms of the Code): Terms of the Code include provisions that govern local government agencies' decisions, such as how financial interests are reported and where financial statements are held. The FPPC recommends that agencies incorporate FPPC Regulation 18730 by reference because these terms can be quite complex and Regulation 18730 contains all of these provisions. Regulation 18730 can be found on the FPPC's website at <https://www.fppc.ca.gov/the-law/fppc-regulations/regulations-index.html>
2. List of Designated Positions: A Conflict of Interest Code must list all positions that participate in the decision-making process where financial interests may exist, such as voting, negotiating contracts, or making recommendations on district-related matters.
3. Disclosure categories. Disclosure categories describe different types of financial interests based on job descriptions. Higher-level district positions that have a broader

range of job duties will have increased disclosure requirements compared to district positions with limited job duties.

When Conflict of Interest Code Revisions are Necessary

Step 1: District board reviews its Conflict of Interest Code and determines revisions are necessary because of changes in state law or district circumstances (see **Attachment 1: Should You Amend Your Agency's Conflict of Interest Code?**).

Step 2: District board drafts proposed revisions to its Conflict of Interest Code (see **Attachment 2: Conflict of Interest Code Changes**). Contact the Office of Elections for additional information about how the changes should be presented for review.

Step 3: District board completes biennial notice form.

Step 4: District board returns biennial notice form and proposed code revisions to the Office of Elections.

NOTE: Revisions to a district's Conflict of Interest Code do not go into effect until they have been approved by the Humboldt County Board of Supervisors.

When Conflict of Interest Code Revisions are NOT Necessary

Step 1: District board reviews its Conflict of Interest Code and determines no changes are necessary (see **Attachment 1: Should You Amend Your Agency's Conflict of Interest Code?**).

Step 2: District board completes biennial notice form

Step 3: District board returns biennial notice form to the Office of Elections.

Enclosed:

2026 Local Agency Biennial Notice

Attachment 1: Should You Amend Your Agency's Conflict of Interest Code?

Attachment 2: Conflict of Interest Code Changes

2026 Local Agency Biennial Notice

Name of Agency: _____

Mailing Address: _____

Contact Person: _____ Phone No. _____

Email: _____ Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

An amendment is required. The following amendments are necessary:

(Check all that apply.)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (*describe*) _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2026**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.



CALIFORNIA Fair Political Practices Commission

Should you Amend Your Agency's Conflict of Interest Code?

A local agency's conflict of interest code must reflect the current structure of the organization and properly identify officials and employees who should be filing Statements of Economic Interests ([Form 700](#)). A code tells public officials, governmental employees, and consultants what financial interests must be disclosed on the Form 700. It helps provide transparency in local government as required under the Political Reform Act.

Biennial Review of Conflict of Interest Codes

To ensure conflict of interest codes remain current and accurate, each local agency is required to review its code at least every even-numbered year. The agency should receive a Biennial Notice as a reminder of this obligation from its code reviewing body.

The Local Agency Biennial Notice is not forwarded to the FPPC.

The County Board of Supervisors is the code reviewing body for county agencies and the code reviewing body for city agencies is the City Council.

When determining whether to amend, an agency should carefully review its current conflict of interest code and consider the following:

- Is the current code more than five years old?
- Have there been any substantial changes to the agency's organizational structure since the current code was adopted?
- Have any positions been eliminated or renamed since the current code was adopted?
- Have any new positions been added since the current code was adopted?
- Have there been any substantial changes in duties or responsibilities for any positions since the current code was adopted?

The resources on the FPPC website provide guidance to local agencies about amending codes. The information is categorized based on the jurisdiction of the agency. If you answered yes to any of the above questions, your agency's conflict of interest code will likely need to be amended. Each district must complete the enclosed Biennial Notice and return it to their reviewing body. The code reviewing body will provide further instructions on the code amendment and approval process.

Statutory Authority

Government Code Sections 87302, 87302.6, 87303, 87306, 87306.5, 87307, 87309, 87310, 87311, and 87314.

CONFLICT OF INTEREST CODE CHANGES

MATERIALS NEEDED FROM AGENCY MAKING A CHANGE

- Send the Elections Office the entire code showing amendments in ~~strikeout~~ (of old text) and underscore (of new text) format
- In a transmittal letter, discuss areas of change and manner of resolution. Please include
 - Written explanation of all changes
 - Duty statements of newly-designated positions
 - Organization chart of agency
 - Declaration of agency CEO or Board President
 - Minutes of a recent meeting (to show who is involved in decisions)
 - A list of all boards and commissions within the agency, if applicable

STRIKEOUT/UNDERScore AND WRITTEN EXPLANATION EXAMPLE

A.	Outreach Services Community Services	
	1. Community Services Director	2
	2. <u>Community Services Manager</u>	3
	2. Community Services Assistant Manager	3
	3. Cultural Services Manager	4
	4. Senior Recreation Supervisor	4

Comments:

Outreach Services become Community Services.
The Community Services Assistant Manager was reclassified to
Community Services Manager.

COMMISSIONERS
1st Division
Aaron Newman
2nd Division
Greg Dale
3rd Division
Stephen Kullmann
4th Division
Craig Benson
5th Division
Jack Norton

Humboldt Bay
Harbor, Recreation and Conservation District
(707)443-0801
P.O. Box 1030
Eureka, California 95502-1030



STAFF REPORT – HARBOR DISTRICT MEETING
July 9, 2026

TO: Honorable Board President and Harbor District Board Members
FROM: Chris Mikkelsen, Executive Director
DATE: July 1, 2026
TITLE: **Status of Maintenance Dredging of Woodley Island Marina**

STAFF RECOMMENDATION: Staff recommends the Board receive a status report on the dredging of Woodley Island Marina.

BACKGROUND: Maintenance dredging of Woodley Island Marina is a critical activity allowing for the safe navigation and mooring of vessels within the marina. Most recently, the District issued an Invitation for Bids for the Woodley Island Marina Dredging Project in 2023, which awarded a bid to The Dura Group to dredge approximately 64,753 cubic feet of material, with the work performed in two successive cycles in 2024 and 2025. The work performed cost nearly \$ 3,500.00. While the District remains in open application with FEMA for assistance, as dredging costs continue to climb and economic conditions worsen, there are currently no planned dredging activities.