

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**DATE:** November 14, 2024

**TIME:** Closed Session – 5:00 P.M.  
Regular Session – 6:00 P.M.

**PLACE:** Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501

**How to Observe and Participate in the Meeting:**

Observe: Members of the public can attend the meeting in person or observe the meeting on Zoom at the following link: <https://us02web.zoom.us/j/6917934402>

Meeting ID: 691 793 4402

One tap mobile

(669) 900-9128, 6917934402#

*Public members observing on Zoom will not be able to participate or provide comment.*

*Members of the public who may wish to provide public comment during the meeting must attend in person.*

*The Meeting Room is wheelchair accessible. Accommodations and access to Harbor District meetings for people with other handicaps must be requested of the Director of Administrative Services at (707) 443-0801 at least 24 hours in advance of the meeting.*

**1. Call to Order Closed Session at 5:00 P.M.**

**2. Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the closed session items. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Closed Session Agenda. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners.*

**3. Move to Closed Session**

**a) PUBLIC EMPLOYEE PERFORMANCE EVALUATION** pursuant to Government Code section 54957(b)(1). Title: Executive Director – Chris Mikkelsen

**b) CONFERENCE WITH REAL PROPERTY NEGOTIATORS.** Property: Humboldt County APNs: 401-031-054-000, 401-031-061-000, 401-112-013-000. Agency negotiator: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating parties: California Redwood Company. Under negotiation: price and terms of payment.

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- c) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Humboldt County APNs: 401-031-071-000 and 401-112-029-000. Agency negotiator: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating parties: Sniper Enterprises, LLC. Under negotiation: price and terms of payment.

**4. Call to Order Regular Session at 6:00 P.M. and Roll Call**

**5. Pledge of Allegiance**

**6. Report on Closed Session**

**7. Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the **various issues NOT itemized on this Agenda.** A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public NOT appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.*

**8. Consent Calendar**

- a) Adopt Minutes for October 10, 2024 Regular Board Meeting
- b) Consider Accepting Application for Filing for Harbor District Permit 2023-04: Humboldt Bay Oyster Company Shellfish Farm
- c) Approve a PO for a Temporary Harbor Maintenance Worker
- d) Authorize Executive Director to Amend the Amount of the Most Recent Moffatt & Nichol Contract (Purchase Order No. 2214) from \$10,297,336 to \$10,819,388 to Accommodate Eelgrass Mitigation Planning Activities Funded Through Caltrans Cooperative Agreement. Replaces Purchase Order No. 2178

**9. Communications, Reports, and Correspondence Received**

- a) Correspondence Received
- b) Executive Director's Report
- c) Staff Reports
- d) District Counsel Report
- e) District Treasurer Report
- f) District Engineer Report
- g) District Planner Report
- h) Commissioner and Committee Reports

**10. Unfinished Business**

**a) Receive Status Update Regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**

*Recommendation:* Receive the report and provide direction.

*Summary:* The Board has requested a monthly update regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project. Updates may include the project schedule, budget, funding opportunities, tasks completed, tasks underway, upcoming tasks, community engagement, and the latest overall project strategy. This report will provide an update for November 2024.

**11. New Business**

**a) Consider Adopting Resolution 2024-10, A Resolution Commending Patrick Higgins for His Service as Commissioner of the Humboldt Bay Harbor, Recreation and Conservation District**

*Recommendation:* Staff Recommends that the Board Adopt Resolution 2024-10 and recognize Commissioner Patrick Higgins for his unwavering service the District, and the constituents of Division 5.

*Summary:* Patrick Higgins has served as a Commissioner of the Humboldt Bay Harbor, Recreation and Conservation District continuously since 2007, choosing to retire his seat in 2024. His tireless advocacy has been at the forefront of conservation and restoration projects, as well as helping to incubate business and stimulate economic growth in and around Humboldt Bay. Guided by his love of the natural world and ability to connect with mother earth, Patrick continues to offer his hand in his guidance and stewardship of the Eel River Recovery Project and other legacy initiatives.

**b) Consider Adopting Resolution 2024-11, A Resolution Authorizing the Submission of a California Energy Commission Waterfront Facility Improvement Program Grant for the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal – Enhanced Technical Studies and Public Engagement Project**

*Recommendation:* Staff recommends the Board: Adopt Resolution 2024-11, authorizing staff to submit a grant application and authorizing the Executive Director to sign an associated Letter of Commitment to the California Energy Commission for the Waterfront Facility Improvement Program.

*Summary:* The California Energy Commission has \$45M in grant funding available to support the buildout of offshore wind facilities in California ports, harbors, and other waterfront facilities. The grant is due on 11/22/24. District staff and consultants are actively preparing the grant application. No District funds are being proposed to be used as a match.

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**c) Consider Adopting Resolution 2024-12: A Resolution Establishing Findings Relative to and Approving Harbor District Permit 2024-04 with Conditions for the Humboldt Bay Regional Spartina Eradication Plan Continued Implementation**

*Recommendation:* Staff recommends that the Board consider and discuss the information presented in the staff report, accept public comments, and:

- Adopt Harbor District Resolution No. 2024-12 which includes:
  - Establishing Findings relative to the permit application for and Approving Permit 2024-04 with conditions for the Humboldt Bay Regional Spartina Eradication Plan Continued Implementation

*Summary:* The Harbor District has been working with project partners: Humboldt Bay National Wildlife Refuge, Wiyot Tribe, the City of Arcata, Redwood Community Action Agency, the State Coastal Conservancy, Caltrans, and other partners for many years to remove invasive Spartina (*Spartina densiflora*) from tidal marshes around Humboldt Bay. Invasive Spartina (dense-flowered cordgrass) is a major threat to the diversity of tidal marshes in Humboldt Bay and other West Coast estuaries. The project removes Spartina and restores Humboldt Bay native marsh communities. The Harbor District and project partners continue to coordinate and implement the Humboldt Bay Regional Spartina Eradication Plan (Regional Plan). This permit application requests a new Harbor District Permit for the ongoing project activities as previously approved and fully described in the Regional Plan.

**12. Future Agenda Items**

- a) Resolution Supporting Community Engagement
- b) Wadulh Lagoon: Harbor District Permit 2024-02
- c) Chevron Dock Repair: Harbor District Permit 2024-03

**13. Adjournment**