

AGENDA
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

DATE: July 13, 2023

TIME: Closed Session – 5:00 P.M.
Regular Session – 6:00 P.M.

PLACE: Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501
Public Advisory: The Woodley Island Meeting Room is now open to the public.

How to Observe and Participate in the Meeting:

Observe: Members of the public can attend the meeting in person or observe the meeting on Zoom at the following link: <https://us02web.zoom.us/j/6917934402>

Meeting ID: 691 793 4402
One tap mobile
(669) 900-9128, 6917934402#

Public members observing on Zoom will not be able to participate or provide comment. Members of the public who may wish to provide public comment during the meeting must attend in person.

The Meeting Room is wheelchair accessible. Accommodations and access to Harbor District meetings for people with other handicaps must be requested of the Director of Administrative Services at (707) 443-0801 at least 24 hours in advance of the meeting.

1. Call to Order Closed Session at 5:00 P.M.

2. Public Comment

Note: This portion of the Agenda allows the public to speak to the Board on the closed session items. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Closed Session Agenda. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners.

3. Move to Closed Session

a) PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code section 54957(b)(1). Title: Executive Director – Larry Oetker

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- b) CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Larry Oetker, Executive Director
Unrepresented employee: Title: Deputy Executive Director
 - c) CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Larry Oetker, Executive Director
Unrepresented employee: Title: Director of Development
 - d) CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Larry Oetker, Executive Director
Unrepresented employee: Title: Director of Administrative Services
 - e) CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Larry Oetker, Executive Director
Unrepresented employee: Title: Natural Resources Coordinator II
 - f) CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Larry Oetker, Executive Director
Unrepresented employee: Title: Marina Manager
 - g) CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Larry Oetker, Executive Director
Unrepresented employee: Title: Maintenance Manager
4. **Call to Order Regular Session at 6:00 P.M. and Roll Call**
 5. **Pledge of Allegiance**
 6. **Report on Closed Session**
 7. **Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the **various issues NOT itemized on this Agenda**. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public NOT appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.*

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8. Consent Calendar

- a) Adopt Minutes for June 8, 2023 Regular Board Meeting
- b) Adopt Minutes for June 22, 2023 Special Board Meeting
- c) Receive District Financial Reports for May 2023
- d) Approve Salary Schedules for CalPERS Audit Compliance
- e) Charter Agreement Renewal for Andrew Smyth dba North Coast Sportfishing to operate a Charter Service at Woodley Island Marina

9. Communications, Reports and Correspondence Received

- a) Correspondence Received
- b) Executive Director's Report
- c) Staff Reports
- d) District Counsel and District Treasurer Reports
- e) Commissioner and Committee Reports

10. Unfinished Business - None

11. New Business

a) Award a Contract for the Woodley Island Marina Dredging Project

Recommendation: Staff recommends the Board: Award a contract for the Woodley Island Marina Dredging Project selecting from the two bids received and authorize staff up to a 10% contingency to cover unforeseen expenses.

Summary: The District released an Invitation for Bids for the Woodley Island Marina Dredging Project on May 30, 2023. A pre-bid meeting was held on June 15, 2023, and a bid opening meeting was held on June 30, 2023, at the District Office. Work comprises dredging at Woodley Island Marina with a Base Bid to remove 64,753 cubic yards of material and an Alternate Bid for 14,073 cubic yards of additional material. As proposed, dredged material will be disposed of at the Humboldt Open Ocean Disposal Site. The project is scheduled for completion by October 15, 2023.

12. Future Agenda Items

- a) **Adopt Final Budget at Special Meeting on Thursday, July 27, 2023**
- b) **Subcommittees**

13. Adjournment