

AGENDA
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

DATE: April 11, 2024

TIME: Closed Session – 5:00 P.M.
Regular Session – 6:00 P.M.

PLACE: Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501

How to Observe and Participate in the Meeting:

Observe: Members of the public can attend the meeting in person or observe the meeting on Zoom at the following link: <https://us02web.zoom.us/j/6917934402>

Meeting ID: 691 793 4402

One tap mobile

(669) 900-9128, 6917934402#

Public members observing on Zoom will not be able to participate or provide comment.

Members of the public who may wish to provide public comment during the meeting must attend in person.

The Meeting Room is wheelchair accessible. Accommodations and access to Harbor District meetings for people with other handicaps must be requested of the Director of Administrative Services at (707) 443-0801 at least 24 hours in advance of the meeting.

1. Call to Order Closed Session at 5:00 P.M.

2. Public Comment

Note: This portion of the Agenda allows the public to speak to the Board on the closed session items. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Closed Session Agenda. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners.

3. Move to Closed Session

a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: All or Portions of Humboldt County Assessor Parcel Nos.: 401-112-024-000, 401-031-040-000, 401-031-078-000, and 401-031-083-000, and portions of the tidelands along the Samoa Peninsula adjacent to Redwood Marine Terminal I. Agency negotiator: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating parties: Crowley Wind Services, Inc. Under negotiation: price and terms of payment.

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- b) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Terms of potential acquisition and/or lease of real property on the Samoa Peninsula, Humboldt County, with Assessor's Parcel Numbers, 401-112-021 and 401-112-024 California pursuant to California Government Code § 54956.8. District negotiators: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating party: California Marine Investments LLC. Under negotiation: price and payment terms.
- c) CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One case. Facts and circumstances involve allegations by California River Watch of certain violations of the Clean Water Act or other related laws arising from the District's Fields Landing facilities.

4. Call to Order Regular Session at 6:00 P.M. and Roll Call

5. Pledge of Allegiance

6. Report on Closed Session

7. Public Comment

*Note: This portion of the Agenda allows the public to speak to the Board on the **various issues NOT itemized on this Agenda.** A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public NOT appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.*

8. Consent Calendar

- a) Adopt Minutes for the March 14, 2024 Regular Board Meeting
- b) Receive District Financial Reports February 2024
- c) Consider Approval and Adoption of a Procurement Policy

9. Communications, Reports, and Correspondence Received

- a) Correspondence Received
- b) Executive Director's Report
- c) Staff Reports
- d) District Counsel and District Treasurer Reports

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- e) Commissioner and Committee Reports
 - 1. Presentation on the Eel River Recovery Project – Commissioner Higgins

10. Unfinished Business

- a) **Receive Status Update Regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**

Recommendation: Receive the report and provide direction.

Summary: The Board has requested a monthly update regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project. Updates may include project schedule, budget, funding opportunities, tasks completed, tasks underway, upcoming tasks, the latest overall project strategy, and agreements with Crowley Wind Services. This report will provide an update for the month of April 2024.

- b) **Receive Status Update Regarding the District-Owned Marine Outfall Line**

Recommendation: Receive the report and provide direction.

Summary: As shared at the March 14th Board Meeting, the District-owned Marine Outfall Line has received some significant exposure and peripheral damage due to the 2023-24 Winter Storms. This damage is consistent with the exceptional beach erosion experienced over winter along the Samoa Peninsula. This staff report will include an infrastructure assessment, the emergency scope of work, an estimated project schedule, an estimated budget, funding opportunities, work underway, and an assessment of the next steps.

11. New Business

- a) **Budget Goals for Woodley Island Marina, Fields Landing Boat Yard, and Dredging**

Recommendation: Receive a report on the proposed capital expense projects for the 2024-2025 fiscal year for Woodley Island Marina, Fields Landing Boat Yard, and Dredging.

Summary: Beginning at the April 11th meeting, staff will present the Capital expense projects under consideration for the 2024-2025 fiscal year and the projected costs of each. These items do not include the recurring maintenance and operations costs, which will be presented in the final draft budget brought to the commission for approval in June.

- b) **Review and Adopt Travel Reimbursement Guidelines**

Recommendation: Staff recommends the board adopt CalHR 2203 - Allowances and Travel Reimbursements for all Harbor District travel.

Summary: Business travel has been steadily increasing for Harbor District staff and commissioners, often partially reimbursable under grants. By adopting the state

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rates for allowances and travel reimbursements, the District would comply with grant reimbursement policies while covering travel necessities for staff.

12. Future Agenda Items

- a) Resolution supporting Missing and Murdered Indigenous Persons (MMIP)
- b) District Bay-wide Piling Removal Concept
- c) ACOE Nearshore placement update

13. Adjournment