

**AGENDA**  
**SPECIAL MEETING OF THE BOARD OF COMMISSIONERS**  
**HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**DATE:** March 18, 2020

**TIME:** Special Session – 5:00 PM

**PLACE:** Woodley Island Marina Meeting Room via Teleconference (712) 432-0220, passcode 4430801#

*The Meeting Room is wheelchair accessible. Accommodations and access to Harbor District meetings for people with other handicaps must be requested of the Director of Administrative Services at 443-0801 at least 24 hours in advance of the meeting.*

**1. Call to Order Special Session at 5:00 PM and Roll Call**

**2. Pledge of Allegiance**

**3. Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the various issues not itemized on this Agenda. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public not appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District. The three (3) minute time limit for each speaker may be enforced by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.*

**4. New Business**

- a) **Consideration and possible adoption of Resolution 2020-05, A Resolution of the Humboldt Bay Harbor, Recreation and Conservation District Relating to Employee Procedures, Leave Accruals and in Response to COVID-19. (Roll Call Vote)**

**Recommendation:** Staff recommends the Board Adopt Resolution 2020-05

**Summary:** On March 11, 2020 Humboldt County Health Officer Teresa Frankovich, MD declared a local health emergency in response to the coronavirus disease 2019 (COVID-19) outbreak in California and beyond. In response to this declaration, the Board, Executive Director, and Staff need to be proactive and prepared to address situations in the workplace regarding updated procedures for employees, leave accruals and an interim telecommuting policy as a result of COVID-19 outbreak.

**5. Adjournment**