

**ADOPTED MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

June 13, 2024

The Humboldt Bay Harbor, Recreation and Conservation District met in regular session on the above date, Regular Session met at 6:00 P.M. at the Wharfinger Building, One Marina Way, Eureka, CA 95501.

REGULAR SESSION – 6:00 P.M.

ROLL CALL

PRESENT: DALE
 HIGGINS
 KULLMANN
 NEWMAN

ABSENT: BENSON

QUORUM: YES

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: The following individuals addressed the Commission regarding subject matters not on the regular session meeting agenda: Kevin McKernan.

CONSENT CALENDAR

- a) Adopt Minutes for the May 9, 2024, Regular Board Meeting
- b) Receive District Financial Reports April 2024
- c) Approve Purchase Order No. 2154 for Scribble Software Upgrade
- d) Second Amendment to Employment Agreement with Director of Administrative Services to Amend Management Leave

COMMISSIONER HIGGINS MOVED ACCEPT CONSENT CALENDAR ITEMS A-D.

COMMISSIONER NEWMAN SECONDED.

VOICE VOTE WAS CALLED, MOTION CARRIED.

Ayes: DALE, HIGGINS, KULLMANN, NEWMAN

Noes: NONE

Absent: BENSON

Abstain: NONE

COMMUNICATIONS, REPORTS AND CORRESPONDENCE RECEIVED

- a) Correspondence Received
 - I. No correspondence received.
- b) Executive Director's Report
 - I. Executive Director presented Executive Director's report.
- c) Staff Reports

Adopted Minutes for June 13, 2024 Regular Board Meeting

- I. Staff presented reports.
- d) District Counsel and District Treasurer Reports
 - I. No report.
- e) Commissioner and Committee Reports
 - I. Commissioners reported on recent activities and subcommittees.

UNFINISHED BUSINESS

- a) **Receive Status Update Regarding Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**
 - I. District Staff presented the item.
 - II. The Commission discussed the item.
 - III. Chair Dale opened the item to public comment. No one commented.
 - IV. Chair Dale moved the discussion back to the Commission.
 - V. Discussion item only, no formal action was taken.

NEW BUSINESS

- a) **Consultant Selection and Contracting for PIDP 2023 Grant Funding for the Redwood Marine Offshore Wind and Heavy Lift Multipurpose Marine Terminal Final Permitting and 30% Design Project**
 - I. District Staff presented the item.
 - II. The Commission discussed the item.
 - III. Chair Dale opened the item to public comment. Barbara Brenner commented, her comments can be found in Attachment A.
 - IV. Chair Dale moved the discussion back to the Commission.
COMMISSIONER NEWMAN MOVED TO 1) SELECT MOFFATT & NICHOL AS THE CONSULTANT FOR THE PIDP 2023 REQUEST FOR QUALIFICATIONS FOR THE REDWOOD MARINE OFFSHORE WIND AND HEAVY LIFT MULTIPURPOSE MARINE TERMINAL FINAL PERMITTING AND 30% DESIGN PROJECT; AND 2) AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN A CONTRACT WITH MOFFATT & NICHOL FOR UP TO \$10,597,335.
COMMISSIONER KULLMANN SECONDED.
VOICE VOTE WAS CALLED, MOTION CARRIED.
Ayes: DALE, HIGGINS, KULLMANN, NEWMAN
Noes: NONE
Absent: BENSON
Abstain: NONE
- b) **Authorize an Agreement to Mutually Terminate Ground and Operating Leases Following Successful Completion of New Market Tax Credit Investments by and between the Humboldt Bay Harbor, Recreation and Conservation District and the Humboldt Bay Development Association**
 - I. Executive Director presented the item.
 - II. The Commission discussed the item.
 - III. Chair Dale opened the item to public comment. No one commented.

- IV. Chair Dale moved the discussion back to the Commission.
COMMISSIONER HIGGINS MOVED TO AUTHORIZE AN AGREEMENT TO MUTUALLY TERMINATE THE GROUND AND OPERATING LEASES FOLLOWING SUCCESSFUL COMPLETION OF NEW MARKET TAX CREDIT INVESTMENTS BY AND BETWEEN THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT AND THE HUMBOLDT BAY DEVELOPMENT ASSOCIATION.
COMMISSIONER NEWMAN SECONDED.
VOICE VOTE WAS CALLED, MOTION CARRIED.
Ayes: DALE, HIGGINS, KULLMANN, NEWMAN
Noes: NONE
Absent: BENSON
Abstain: NONE

c) Preliminary Budget Adoption for Fiscal Year 2024-2025

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Dale opened the item to public comment. No one commented.
- IV. Chair Dale moved the discussion back to the Commission.
COMMISSIONER HIGGINS MOVED TO ADOPT THE PRELIMINARY BUDGET FOR FISCAL YEAR 2024-2025
COMMISSIONER NEWMAN SECONDED.
VOICE VOTE WAS CALLED, MOTION CARRIED.
Ayes: DALE, HIGGINS, KULLMANN, NEWMAN
Noes: NONE
Absent: BENSON
Abstain: NONE

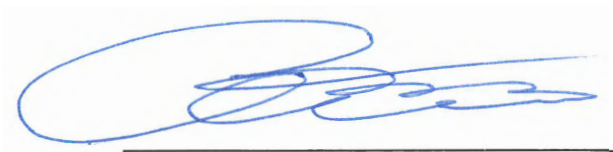
FUTURE AGENDA ITEMS

- a) Resolution Supporting Community Engagement

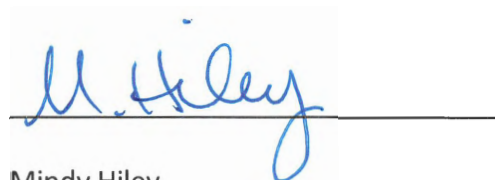
ADJOURNMENT – 6:58 P.M.

APPROVED BY:

RECORDED BY:



Aaron Newman
Secretary of the Board of Commissioners



Mindy Hiley
Director of Administrative Services

Public Comment From: Barbara Brenner, City of Eureka Resident

Submitted To: The Humboldt Harbor, Recreation and Conservation District
Regular Meeting of the Board of Commissioners, June 13, 2024

Congratulations on the opportunity to contract with Moffat & Nichol for the Final Permitting & 30% Design of the Heavy Lift Terminal. They appear to be a highly qualified and experienced firm and have submitted an impressive proposal.

However, it is surprising to find that development of a Humboldt Bay Masterplan is included in the scope of work for this contract and is scheduled to begin very soon, July 2024, next month.

I have neither seen nor heard any press releases or media reports about upcoming Humboldt Bay master planning. Therefore, it is very important to implement a community and stakeholder engagement process simultaneously with the start of Bay master planning. Bay master planning should not proceed without public participation.

Also, storage of military reserve transport ships in Humboldt Bay and all other plans under consideration by the Humboldt Bay Development Association should be incorporated into a master planning process that includes public participation.

Seeing "Community Engagement" later on the agenda, I thank you in advance for swiftly soliciting public participation in planning for these projects which will significantly change the Humboldt Bay and impact surrounding communities.