

**ADOPTED MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
HUMBOLDT BAY DEVELOPMENT ASSOCIATION, INC.**

September 21, 2022

PRESENT:

Dale Unea
Richard Marks
Patrick Higgins

ABSENT:

Leroy Zerlang (arrived at 3:05 PM)

The Meeting of the Board of Directors was called to order at 3:00 PM

PUBLIC COMMENT: None

CONSENT CALENDAR

a) Adopt Minutes for August 17, 2022 Regular Board Meeting

DIRECTOR HIGGINS MOVED TO APPROVE THE CONSENT CALENDAR.

DIRECTOR UNEA SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED.

AYES: HIGGINS, MARKS, UNEA

NOES: NONE

ABSENT: ZERLANG

ABSTAIN: NONE

NON-AGENDA: None

UNFINISHED BUSINESS

a) Restructure of Rental Agreement at RMT II

Presented by District Staff.

The Board discussed the item.

Item was opened to public comment; no one commented.

Discussion only, no formal action was taken.

b) Update on Samoa Peninsula Current and Long-Range Development Opportunities and the County's Enhanced Infrastructure Finance District

Presented by Executive Director.

The Board discussed the item.

Item was opened to public comment; no one commented.

Discussion only, no formal action was taken.

- c) **Update on New Market Tax Credit Loan Termination Timeline, Process, Preliminary Cost**
Presented by District Staff.
The Board discussed the item.
Item was opened to public comment; no one commented.
Discussion only, no formal action was taken.

NEW BUSINESS

- a) **Consider Approval of an Agreement for Administrative Services with Humboldt Bay Harbor, Recreation and Conservation District for FY 2022/2023**
Item presented by District Staff.
The Board Discussed the item.
Item was opened to public comment, no one commented.
DIRECTOR ZERLANG MOVED TO APPROVE AN AGREEMENT FOR ADMINISTRATIVE SERVICES WITH THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT FOR FISCAL YEAR 2022/2023.
DIRECTOR HIGGINS SECONDED.
ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
AYES: HIGGINS, MARKS, UNEA, ZERLANG
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- b) **Consider Adopting A Master Resolution and Authorization for Depository Accounts and Treasury Management Services from PNC Bank**
Item presented by District Staff.
The Board Discussed the item.
Item was opened to public comment, no one commented.
DIRECTOR ZERLANG MOVED TO ADOPT A MASTER RESOLUTION AND AUTHORIZATION FOR DEPOSITORY ACCOUNTS AND TREASURY MANAGEMENT SERVICES FROM PNC BANK.
DIRECTOR UNEA SECONDED.
ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
AYES: HIGGINS, MARKS, UNEA, ZERLANG
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

COMMUNICATIONS AND REPORTS

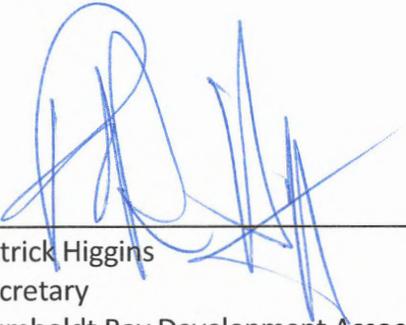
- a) Executive Director's Report
Executive Director presented Executive Director's report.
- b) Staff Reports
- c) Board Reports
Board members reported on recent activities.

FUTURE AGENDA ITEMS

- a) Evaluate Humboldt Bay Development Association financials and see if there is a way to contribute to the Samoa Peninsula Fire District

The meeting was adjourned at 3:50 PM

APPROVED BY:



Patrick Higgins
Secretary
Humboldt Bay Development Association

RECORDED BY:



Mindy Hiley
Director of Administrative Services
Humboldt Bay Harbor District