

**ADOPTED MINUTES
SPECIAL MEETING OF THE BOARD OF DIRECTORS
HUMBOLDT BAY DEVELOPMENT ASSOCIATION, INC.**

March 15, 2022

PRESENT:

Leroy Zerlang
Richard Marks
Patrick Higgins

ABSENT:

Miles Slattery

The Meeting of the Board of Directors was called to order at 5:09 PM

PUBLIC COMMENT: None

RESIGNATION OF AARON NEWMAN, APPOINT NEW SECRETARY

Item presented by Larry Oetker, Harbor District Executive Director
Aaron Newman was appointed to the Board of Commissioners for the Humboldt Bay Harbor, Recreation and Conservation District and therefore had to resign from the Development Association.

CHAIR MARKS MOVED TO NOMINATE PATRICK HIGGINS AS SECRETARY OF THE DEVELOPMENT ASSOCIATION.

ZERLANG SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED.

AYES: MARKS, HIGGINS, ZERLANG

NOES: NONE

ABSENT: SLATTERY

ABSTAIN: NONE

CONSENT CALENDAR

a) Adopt Minutes for May 17, 2021 Special Board Meeting

ZERLANG MOVED TO APPROVE THE CONSENT CALENDAR.

HIGGINS SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED.

AYES: HIGGINS, MARKS, ZERLANG

NOES: NONE

ABSENT: SLATTERY

ABSTAIN: NONE

NON-AGENDA: None

UNFINISHED BUSINESS: None

NEW BUSINESS

a) Adopt the Audit for FY 2021/2022

District Staff presented the item.

The Board discussed the item.

Chair Marks opened the item to public comment; no one commented.

HIGGINS MOVED TO ADOPT THE AUDIT FOR THE 2021/2022 FISCAL YEAR.

ZERLANG SECONDED THE MOTION.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED.

AYES: HIGGINS, MARKS, ZERLANG

NOES: NONE

ABSENT: SLATTERY

ABSTAIN: NONE

b) Establish meeting schedule as the 3rd Tuesday of every month at 5:00 PM at the Harbor District Board Room

Chair Marks presented the item.

The Board discussed the item.

Chair Marks opened the item to public comment; no one commented.

HIGGINS MOVED TO SET REGULAR BOARD MEETING SCHEDULE AS THE THIRD WEDNESDAY OF EVERY MONTH AT 3:00 PM.

ZERLANG SECONDED THE MOTION

ROLL CALL VOTE WAS CALLED, MOTION CARRIED.

AYES: HIGGINS, MARKS, ZERLANG

NOES: NONE

ABSENT: SLATTERY

ABSTAIN: NONE

c) Update on Samoa Peninsula Current and Long-Range Development Opportunities and the County's Enhanced Infrastructure Finance District

Item presented by R. Holmlund, District Staff.

The Board discussed the item.

Chair Marks opened the item to public comment, no one commented.

Discussion only, no formal action was taken.

d) Update on New Market Tax Credit Loan Termination Timeline, Process, Preliminary Cost

Item presented by C. Mikkelsen, District Staff.

The Board discussed the item.

Chair Marks opened the item to public comment, no one commented.

Discussion only, no formal action was taken.

e) Tax Exempt Filing Status

Item presented by C. Mikkelsen, District Staff.

The Board discussed the item.

Item was opened to public comment, no one commented.

Discussion only, no formal action was taken.

f) Consider the Timeline and Options for Filling Board Vacancies

Chair Marks presented the item.

The Board discussed the item and directed Larry Oetker to take a few individuals to lunch to discuss possible board membership of the Humboldt Bay Development Association.

Chair Marks opened the item to public comment; no one commented.

COMMUNICATIONS AND REPORTS

- a) Executive Director's Report – Larry Oetker gave a report on recent activities
- b) Staff Reports – None
- c) Board Reports – Board members reported on recent activities

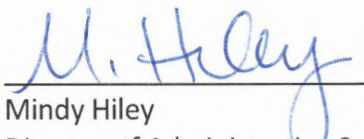
The meeting was adjourned at 6:06 PM

APPROVED BY:



Patrick Higgins
Secretary
Humboldt Bay Development Association

RECORDED BY:



Mindy Hiley
Director of Administrative Services