

**ADOPTED MINUTES  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
HUMBOLDT BAY DEVELOPMENT ASSOCIATION, INC.**

**March 9, 2023**

**PRESENT:**

Richard Marks  
Patrick Higgins (Arrived at 4:32 PM)  
Aaron Newman  
Dale Unea  
Leroy Zerlang

**ABSENT:**

None

The Special Meeting of the Board of Directors was called to order at 4:30 PM

**PUBLIC COMMENT:** Jeff Hunerlach

**CONSENT CALENDAR**

**a) Adopt Minutes for January 18, 2023 Regular Board Meeting**

DIRECTOR NEWMAN MOVED TO APPROVE THE CONSENT CALENDAR.

DIRECTOR UNEA SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

AYES: HIGGINS, MARKS, NEWMAN, UNEA, ZERLANG

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

**NEW BUSINESS**

**a) Elect Officers for Calendar Year 2023, Clarifying that the Board Chair is the President of the Board of Directors for the Humboldt Bay Development Association**

Item presented by District Staff

The Board Discussed the item.

Item was opened to public comment, no one commented.

DIRECTOR HIGGINS MOVED TO ELECT RICHARD MARKS AS PRESIDENT OF THE BOARD OF DIRECTORS FOR THE HUMBOLDT BAY DEVELOPMENT ASSOCIATION, SERVING AS THE BOARD CHAIR.

DIRECTOR NEWMAN SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

AYES: HIGGINS, MARKS, NEWMAN, UNEA, ZERLANG

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

DIRECTOR NEWMAN MOVED TO ELECT LEROY ZERLANG AS VICE PRESIDENT AND PATRICK HIGGINS AS SECRETARY OF THE BOARD OF DIRECTORS FOR THE HUMBOLDT BAY DEVELOPMENT ASSOCIATION.

DIRECTOR UNEA SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

AYES: HIGGINS, MARKS, NEWMAN, UNEA, ZERLANG

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

**b) Adopt Humboldt Bay Development Association Audit for FY 2021/2022**

Item presented by District Staff

The Board Discussed the item.

Item was opened to public comment, no one commented.

DIRECTOR HIGGINS MOVED TO ADOPT THE HUMBOLDT BAY DEVELOPMENT ASSOCIATION AUDIT FOR FISCAL YEAR 2021/2022.

DIRECTOR NEWMAN SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

AYES: HIGGINS, MARKS, NEWMAN, UNEA, ZERLANG

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

**c) Authorize the Executive Director to Review and Execute Closing Documents as a Part of the Chase Community Capital New Market Tax Credit Loan Related to the Harbor District and the Development Association**

Item presented by District Staff

The Board Discussed the item.

Item was opened to public comment, no one commented.

DIRECTOR HIGGINS MOVED TO AUTHORIZE BOTH THE BOARD PRESIDENT AND THE EXECUTIVE DIRECTOR TO REVIEW AND EXECUTE CLOSING DOCUMENTS AS A PART OF THE CHASE COMMUNITY CAPITAL NEW MARKET TAX CREDIT LOAN.

DIRECTOR ZERLANG SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

AYES: HIGGINS, MARKS, NEWMAN, UNEA, ZERLANG

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

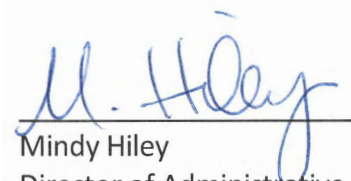
**The meeting was adjourned at 4:50 PM**

APPROVED BY:



Patrick Higgins  
Secretary  
Humboldt Bay Development Association

RECORDED BY:



Mindy Hiley  
Director of Administrative Services  
Humboldt Bay Harbor District