

**AGENDA  
MEETING OF THE BOARD OF COMMISSIONERS  
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**DATE:** September 27, 2018

**TIME:** Executive Closed Session – 6:00 PM  
Regular Session – 7:00 PM

**PLACE:** Woodley Island Marina Meeting Room

*The Meeting Room is wheelchair accessible. Accommodations and access to Harbor District meetings for people with other handicaps must be requested of the Director of Administrative Services at 443-0801 at least 24 hours in advance of the meeting.*

**1. Call to Order at 6:00 P.M.**

Move to Executive Closed Session at 6:00 P.M.

- a) CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION pursuant to Government Code section 54956.9(a). Humboldt Fishermen's Marketing Association, Inc. and The Trinidad Bay Fishermen's Marketing Association, Plaintiffs v. Humboldt Bay Harbor, Recreation and Conservation District and Does 1-20, inclusive, Defendants; Superior Court of California, County of Humboldt case number DR180648, filed September 17, 2018.

**2. Call to Order Regular Session at 7:00 P.M. and Roll Call**

**3. Pledge of Allegiance**

**4. Report on Executive Closed Session**

**5. Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the various issues not itemized on this Agenda. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public not appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District. The three (3) minute time limit for each speaker may be enforced by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.*

**6. Consent Calendar**

- a) Consideration of Approval of Permit 2015-01 Renewal or PG&E's Humboldt Bay Power Plant Final Site Restoration
- b) Adopt Resolution 2018-06 SAVE grant award
- c) **NEW AGENDA ITEM** Accept Financial Reports for the period ended June 30, 2018 along with the cash flow analysis and the monthly check detail reports for April, May, and June 2018.

**7. Communications and Reports**

- a) Staff Reports
- b) District Counsel, District Planner, District Engineer and District Treasurer Reports
- c) Executive Director's Report
- d) Commissioner's Reports
- e) Standing/Ad Hoc Committee Reports

**8. Unfinished Business**

No Unfinished Business

**9. New Business**

- a) Award Dredging Contract for Woodley Island Marina and Fields Landing Boat Yard  
*Staff Recommendation:* Award Dredging Contract for Woodley Island Marina and Fields Landing Boat Yard

*Summary:* The Humboldt Bay Harbor, Recreation & Conservation District will receive sealed proposals at 601 Startare Drive, Eureka, CA 95501, until 2:00 p.m. on Monday, the 10th day of September 2018, for the Maintenance Dredging–Woodley Island Marina. Work includes the removal of approximately 90,542 cubic yards of sediment from the Woodley Island Marina and 7,000 cubic yards of sediment from Fields Landing Boat Yard to be transported and

## **Agenda for August 23, 2018 Regular Board Meeting**

disposed of at the Humboldt Open Ocean Disposal Site. Plans and other bid documents can be viewed at the address above; online at [humboltdbay.org](http://humboltdbay.org); Humboldt Builders' Exchange; and the Daily Journal of Commerce in Oregon.

- 1) **SUPPLEMENTAL STAFF REPORT** - Award Dredging Contract for Woodley Island Marina and Fields Landing Boat Yard  
*Staff Recommendation:* Continue the item to a Special Meeting until 12:00 P.M. on Thursday October 4th.  
*Summary:* The Humboldt Bay Harbor, Recreation and Conservation District has received the attached bids for the dredging project. The lowest bidder was received from Figas Construction for a total bid for Woodley Island Marina is \$2,538,821. The Fields Landing total bid is \$203,500 for a combined total of \$2,742,321. Staff needs additional time to confirm that all bids met the requirements as outlined in the Request for Proposals and to evaluate a complete financial analysis of how the District will pay for the dredging contract.
- b) Receive a Presentation Regarding Measure O – the Public Safety and Essential Services Renewal Measure  
*Staff Recommendation:* Receive presentation Regarding Measure O.  
*Summary:* On July 31, 2018 the Humboldt County Board of Supervisors unanimously approved placing Measure O – the Public Safety and Essential Services Renewal Measure – on the November 2018 ballot for voter consideration. If renewed, Measure O would continue existing voter-approved, locally controlled funding to maintain essential services in Humboldt County, with no increase over current tax rates
- c) Shelter Cove Status Report  
*Staff Recommendation:* Receive presentation from Alan Bobillot, Director of Operations and Maintenance regarding a Shelter Cove Status Report  
*Summary:* The status Report will focus on four criteria: Historical Information and Significance, Impact to Shelter Cove Community, Cost of Operations, Continued Operations regarding the Fish Cleaning Station into the Future, and Announcement and Exit Strategies by Date.
- d) Approve contract with Scribble Software to replace FSM as the Districts primary marina management database.  
*Staff Recommendation:* Approve contract with Scribble Software to replace FSM as the Districts primary marina management database.  
*Summary:* The District's current marina management database was purchased in approximately 2011 and is not meeting the District's needs as the Software does not have technical support; does not directly integrate with QuickBooks; does not track other non-marina leases such as the fisherman's storage leases, Woodley Island tenant leases, Fields Landing and Shelter Cove boat storage, Redwood Marine Terminal I and II leases. The current software has not been updated/ modernized, and as a result, the software is not user friendly and there are frequent user errors which take a great deal of staff time and energy to correct.
- e) Adopt Resolution 2018-07, a resolution in support of the Redwood Coast Energy Authority Offshore Wind Lease Application.  
*Staff Recommendation:* Adopt Resolution 2018-07.  
*Summary:* The Redwood Coast Energy Authority, with support from private companies and government districts, has submitted a lease application to the Bureau of Ocean Energy Management (BOEM) to advance the development of a 100-150 (MW) offshore wind energy project 20 miles off the coast of Eureka.
- f) Discussion of CEDS Project Pipeline 2018  
*Staff Recommendation:* Review CEDS Project Pipeline 2018 and begin developing an economic development project list or work plan for the next three years for the Humboldt Bay Harbor, Recreation and Conservation District (District).  
*Summary:* Attached is the list sent to the County to be included into the 2018 Economic Development Report Projects. The list was finalized by the Humboldt County Economic Development and is currently in the public comment until October 23.
- g) Consideration of Canceling November and December Regular Scheduled Board Meetings.  
*Staff Recommendation:* Consider cancelling November and December regularly scheduled board meetings.  
*Summary:* Thanksgiving falls on the same date as the regular scheduled board meeting for the month of November. The regularly scheduled board meeting for the month of December falls on the Christmas and New Year's holiday break.
- h) **NEW AGENDA ITEM** Adopt Resolution authorizing the purchase of APN's 305-12-011, 305-162-008, and 305-162-006, King Salmon, California.

***Agenda for August 23, 2018 Regular Board Meeting***

*Staff Recommendation:* Adopt Resolution 2018-08.

*Summary:* The Board previously authorized the acquisition of these parcels to mitigate Eelgrass and Long Fin Smelt associated with proposed dredging activities. The total purchase price for the Property is \$47,000.00. The Staff will have the resolution available at the Regularly Scheduled Board Meeting.

**10. Administrative and Emergency Permits**

**11. Adjournment**

COMMISSIONERS

1<sup>st</sup> Division

Larry Doss

2<sup>nd</sup> Division

Greg Dale

3<sup>rd</sup> Division

Stephen Kullmann

4<sup>th</sup> Division

Richard Marks

5<sup>th</sup> Division

Patrick Higgins

**Humboldt Bay**  
**Harbor, Recreation and Conservation District**  
(707) 443-0801  
P.O. Box 1030  
Eureka, California 95502-1030



**STAFF REPORT - HARBOR DISTRICT MEETING**

**September 27, 2018**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Larry Oetker, Executive Director

**DATE:** September 21, 2018

**TITLE:** Consideration of Approval of Permit 2015-01 Renewal for PG&E's Humboldt Bay Power Plant Final Site Restoration

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**STAFF RECOMMENDATION:** It is recommended that the Board approve the permit renewal for an additional 12 months.

**BACKGROUND:** Pacific Gas & Electric Company (PG&E) is in possession of Harbor District Permit Number 2015-01 for Humboldt Bay Power Plant Final Site Restoration. This permit has been renewed in annual increments since 2016. A renewal request letter was received August 15, 2018 and the project schedule includes restoration work continuing into 2019. Therefore, PG&E requests that the permit be renewed for 2019.

**DISCUSSION:** The renewal request letter and original permit 2015-01 are attached (Attachments A and B), detailed project materials are on file with the District.

**ATTACHMENTS:**

- A. Renewal Request from PG&E for Harbor District Permit 2015-01
- B. Final Permit 2015-01 Signed



**Pacific Gas and  
Electric Company™**

**James T. Salmon**  
Environmental Manager  
Humboldt Bay Power Plant

1000 King Salmon Ave  
Eureka, CA 95503  
707-444-0719

August 15, 2018

**ENVR 18-23**

Mr. George Williamson  
District Planner  
Humboldt Bay Harbor, Recreation, and Conservation District  
P.O. Box 1030  
Eureka, California 95502-1030

Dear Mr. Williamson,

Pacific Gas & Electric Company (PG&E) is in possession of Harbor District Permit Number 2015-01 for Humboldt Bay Power Plant Final Site Restoration. This permit expires in August 2018. However, the project schedule presently shows some restoration work continuing into 2019. Therefore, PG&E requests that the permit be reauthorized for 2019.

Thank you in advance for your consideration. If there are any questions, please contact me at 707-674-7766 or at email [james.salmon@pge.com](mailto:james.salmon@pge.com).

Thank You,

A handwritten signature in dark ink, appearing to read 'J T Salmon', is written over the typed name.

James T. Salmon  
HBPP Environmental Manager  
Pacific Gas & Electric Company

**HUMBOLDT BAY HARBOR, RECREATION  
AND CONSERVATION DISTRICT**

**PERMIT**

**Permit No. 15-01**

**601 Startare Drive  
Woodley Island Marina  
P O Box 1030  
Eureka, CA 95502-1030**

**PERMITTEE:**

**Pacific Gas & Electric Company  
1000 King Salmon Ave  
Eureka, CA 95503**

**AGENT**

**Kris Vardas, PG&E, Principal Land Planner  
735 Tank Farm Road  
San Luis Obispo, CA 93401.**

**PROJECT**

**Humboldt Bay Power Plant Final Site Restoration Plan Implementation**

The Board of Commissioners of the **Humboldt Bay Harbor, Recreation and Conservation District** hereinafter referred to as "**District**", having considered the Application herein, number 15-01, received by the **District** on August 19, 2015, and Pacific Gas & Electric Company (PG&E) 1000 King Salmon Avenue, Eureka, California 95503, hereinafter referred to as "**Permittee**", and the **District** as the lead agency, pursuant to the California Environmental Quality Act of 1970, as amended, having made a determination of a Mitigated Negative Declaration and the Board of Commissioners of the **District** having on August 27, 2015, passed Resolution No. 2015-14 establishing findings relative to the Application by **Permittee** for Humboldt Bay Power Plant Final Site Restoration adjacent to Humboldt Bay, California provided for in this Permit, the **Permittee** is hereby authorized to perform the work of improvement, as more particularly described in the Application filed with the **District** and the mitigated negative declaration referred to above.

You are hereby authorized to perform work of improvement described in the Permit Application of **Permittee** consisting of:

PG&E is decommissioning the Humboldt Bay Power Plant (HBPP) and will request termination of their Nuclear Regulatory Commission (NRC) license to own and operate a nuclear reactor. PG&E has prepared a plan for Final Site Restoration (FSR) of areas on the HBPP site where Units 1, 2, and 3 and associated buildings, storage facilities, and appurtenant structures once stood. These areas will be restored to repurpose the former HBPP area to support the Humboldt Bay Generating Station (HBGS) and future power generation-related activities on the property. Areas already committed for other operational needs, such as the Independent Spent Fuel Storage Installation (ISFSI), will continue. PG&E requests a permit from the HBHRCD to implement the Final Site Restoration (FSR) plan, as it contains elements that will involve construction in the jurisdiction of the HBHRCD, as more particularly described below:

The HBPP FSR and reuse planning supports the stated project purpose of PG&E's overall HBPP Decommissioning Program, which is to decommission HBPP Units 1, 2, and 3, (under separate authorization), terminate the license for Unit 3 in accordance with 10 CFR 52.110, conduct surface restoration of certain areas, and to restore the land formerly occupied by Units 1, 2, and 3 to conditions that allow for continued utility uses of the former HBPP footprint.

The HBPP FSR plan includes the following features:

- Reconfigure those portions of the site that are needed for on-going and future utility operation uses of the property;
- Habitat restoration;
- Restore to pre-existing conditions those portions of the property that are not identified for ongoing utility operations;
- Reroute or repair drainage, establish new storm water detention basins, and grade the site to maximize implementation of Low Impact Development (LID) measures;
- Reroute, repair or remove communications, and other infrastructure on property as needed; and
- Contaminated soil remediation.

That the location of the proposed work of improvement shall be located at 1000 King Salmon Avenue, Eureka, CA, in Humboldt County, California adjacent to Humboldt Bay.

**SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:**

1. That you promptly report the dates when you start and finish the work authorized by this Permit. If you find that you cannot complete the work within the time granted by this Permit, ask for an extension before your Permit expires. If you materially change the plan and scope of the work, it will be necessary for you to request a revision of your Application and plans.
2. That all work authorized by this Permit shall further be subject to the approval of the following public agencies:
  - A. Nuclear Regulatory Commission (NRC)
  - B. U.S. Army Corps of Engineers (USACE)
  - C. California Coastal Commission (CCC)
  - D. California Department of Toxic Substances Control (DTSC)
  - E. California Energy Commission (CEC)
  - F. North Coast Regional Water Quality Control Board (NCRWQCB)
  - G. North Coast Unified Air Quality Management District (NCUAQMD)

and you shall fully comply with all regulations and conditions affecting such work as imposed by the above agencies.

3. That there shall be no unreasonable interference with navigation by the work herein authorized.


4. That no attempt shall be made by the **Permittee** to interfere or forbid the full and free use by the public of all navigable waters at or adjacent to the work.
5. That the mitigation measures described in the Mitigated Negative Declaration for PG&E HBPP Final Site Restoration are made conditions of this permit by reference.
6. That the **Humboldt Bay Harbor, Recreation and Conservation District**, its Commissioners, or any officer or employee of the Humboldt Bay Harbor, Recreation, and Conservation District shall in no case be liable for any damages or injury of the work herein authorized which may be caused by or result from future operations undertaken by the **Humboldt Bay Harbor, Recreation and Conservation District** for the conservation or improvement of navigation, or for other purposes, and no claim or right to compensation shall accrue from any such damage.
7. That neither the **Humboldt Bay Harbor, Recreation and Conservation District**, nor its Board of Commissioners, nor any officer of the District shall be liable to any extent for any such injury or damage to any person or property or for the death of any person arising out of or connected with the work authorized by this Permit.
8. That this Permit, if not previously revoked or specifically extended, shall cease and be null and void and terminate on the 27th day of August 2016. This permit may be extended in annual increments for up to a total of nine (9) years at the discretion of the District.
9. That the Board of Commissioners of the **District** may revoke this Permit at any time upon a finding by the **District** of a violation by the **Permittee** of any condition of this Permit.
10. That the **Permittee** shall comply with any regulations, condition, or instructions affecting the work hereby authorized if and when issued by the Nuclear Regulatory Commission (NRC); U.S. Army Corps of Engineers (USACE); California Coastal Commission (CCC); California Department of Toxic Substances Control (DTSC); California Energy Commission (CEC); North Coast Regional Water Quality Control Board (NCRWQCB); and North Coast Unified Air Quality Management District (NCUAQMD) having jurisdiction. Such regulations, conditions, or instruction in effect or prescribed by these Agencies are hereby made a condition of this Permit.
11. That neither the **Humboldt Bay Harbor, Recreation and Conservation District**, nor its Board of Commissioners, nor any officer of the **District** shall be liable to any extent for the injury or damage to any person or property or for the work authorized by this Permit, and the **Permittee** shall indemnify and hold harmless the **District**, its Commissioners and officers free and harmless from any liability for any such injury, death or damage.
12. That **Permittee** shall furnish to the **Humboldt Bay Harbor, Recreation and Conservation District** a written annual progress report and upon



completion, a written completion report describing the completion of the project. **Permittee** shall at all times notify the **Humboldt Bay Harbor, Recreation and Conservation District** in writing of all locations, including new locations, in Humboldt Bay, that **Permittee** proposes to install the uses permitted herein, prior to said installation.

13. That as a condition to the issuance of this Permit, **Permittee** agrees to indemnify and hold harmless **Humboldt Bay Harbor, Recreation and Conservation District** from and against any and all liability, loss, or damage **Humboldt Bay Harbor, Recreation and Conservation District** may suffer from claims and demands for attorneys' fees, costs of suit, and costs of administrative records made against **Humboldt Bay Harbor, Recreation and Conservation District** by any and all third parties as a result of third party environmental actions against **Humboldt Bay Harbor, Recreation and Conservation District** arising out of the subject matter of this Permit, including, but not limited to attorneys' fees, costs of suit, and costs of administrative records pursuant to the California Code of Civil Procedure §1021.5 or any other applicable local, state or federal laws, whether such attorneys' fees, costs of suit, and costs of administrative records are direct or indirect, or incurred in the compromise, attempted compromise, trial appeal or arbitration of claims for attorneys' fees, costs of suit, and costs of administrative records in connection with the subject matter of this Permit.
14. That this Permit is valid as of the 27<sup>th</sup> day of August 2015, and is made subject to the **Permittee** approving and agreeing to the conditions above set forth and executing said approval as hereinafter provided.

EXECUTED on this 27<sup>th</sup> day of August 2015, by authority of the Board of Commissioners of the **Humboldt Bay Harbor, Recreation and Conservation District**.

  
\_\_\_\_\_  
**RICHARD MARKS, President**  
**Board of Commissioners**  
**Humboldt Bay Harbor, Recreation and**  
**Conservation District**

**PG&E, Permittee**, in the above Permit, hereby accepts and agrees to all of the conditions hereinabove set forth. **Permittee** shall indemnify and hold harmless the **Humboldt Bay Harbor, Recreation and Conservation District**, its Board of Commissioners, officers and employees from any and all claims of any nature arising from the performance of and work of improvement contained in the Application for injury, death or damage to any person or property.

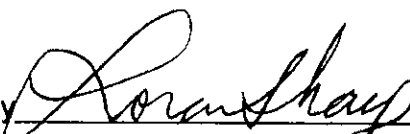
**PG&E, Permittee**, in the above Permit, agrees to indemnify and hold harmless **Humboldt Bay Harbor, Recreation and Conservation District**, its Board of Commissioners, officers and employees from and against any and all liability, loss or damage **District** may suffer from claims and demands from attorneys' fees; costs of suit and costs of administrative records made against **District** by any and all third

Page 4 of 5 Permit 15-01 PG&E

parties as a result of third party environmental actions against **District** arising out of the subject matter of this Permit including, but not limited to, attorneys' fees, costs of suit and costs of administrative records pursuant to the California Code of Civil Procedure §1021.5 or any other applicable local, state or federal laws, whether such attorney's fees, costs of suit and costs of administrative records are direct or indirect, or incurred in the compromise, attempted compromise, trial, appeal or arbitration of claims for attorneys' fees, costs of suit and costs of administrative records in connection with the subject matter of this Permit.

Dated: August 27, 2015

Pacific Gas & Electric Company

By   
Title Director/Nuclear Plant Manager  
HBPP

## COMMISSIONERS

1<sup>st</sup> Division

Larry Doss

2<sup>nd</sup> Division

Greg Dale

3<sup>rd</sup> Division

Stephen Kullmann

4<sup>th</sup> Division

Richard Marks

5<sup>th</sup> Division

Patrick Higgins

**Humboldt Bay**  
**Harbor, Recreation and Conservation District**  
 (707) 443-0801  
 P.O. Box 1030  
 Eureka, California 95502-1030



**STAFF REPORT – HARBOR DISTRICT MEETING**  
**September 27, 2018**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Larry Oetker, Executive Director

**DATE:** September 21, 2018

**TITLE:** Adopt Resolution 2018-06, a resolution to authorize the execution of a grant agreement and accept funds from the California Natural Resources Agency Department of Parks and Recreation Division of Boating and Waterways for the Surrendered and Abandoned Vessel Exchange Program.

**STAFF RECOMMENDATION:** Staff recommends the Board adopt Resolution 2018-06.

**BACKGROUND:** The California Natural Resources Agency Department of Parks and Recreation Division of Boating and Waterways (DBW) is authorized under Section 525 of the State of California Harbors and Navigation code to appropriate funds for the Abandoned Watercraft Abatement Fund and the Vessel Turn-In Program. The DBW distributes monies from these two funds as the Surrendered and Abandoned Vessel Exchange (SAVE) Program to local public agencies that have jurisdiction over navigable waterways in California for the express purpose of removal and disposal of abandoned, wrecked or dismantled vessels, or surrendered vessels or parts thereof, which pose or have the potential to pose a substantial hazard to navigation or likelihood of causing environmental degradation. Only recreational vessels and marine debris are eligible for removal.

The Harbor District has partnered with the City of Eureka and Humboldt County Sheriff's Office for many years to remove abandoned and surrendered vessels from local waterways to avoid environmental and navigational hazards as well as physical damage to marine facilities. There are currently approximately thirty (30) such vessels stored at the Fields Landing Boat Yard and Shelter Cove Facility awaiting disposal. In April 2018, the District applied for a SAVE grant to appropriately dispose of up to eight (8) of those vessels. In August 2018, the DBW notified the District that it had been awarded a grant in the amount of \$61,540.58 from the SAVE Program.

**DISCUSSION:** The funds from the SAVE grant will first be used to appropriately dispose of any abandoned vessels to which the Harbor District currently holds title. If grant funds remain, the District will use the funds to dispose of any vessels voluntarily surrendered to the District by the

owners. The District is required to provide a 10% matching cash or in-kind contribution, equivalent to \$6,155.00

**ATTACHMENTS:**

A. Resolution 2018-06

**HUMBOLDT BAY HARBOR, RECREATION  
AND CONSERVATION DISTRICT**

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**RESOLUTION NO. 2018-06**

**A RESOLUTION TO AUTHORIZE THE EXECUTION OF A GRANT AGREEMENT  
AND ACCEPT FUNDS FROM THE CALIFORNIA NATURAL RESOURCES AGENCY  
DEPARTMENT OF PARKS AND RECREATION DIVISION OF BOATING AND  
WATERWAYS FOR THE SURRENDERED AND ABANDONED VESSEL EXCHANGE  
PROGRAM**

**WHEREAS**, the State of California Harbors and Navigation Code section 525 authorizes the California Natural Resources Agency Department of Parks and Recreation Division of Boating and Waterways ("DBW") to appropriate funds for the Abandoned Watercraft Abatement Fund and the Vessel Turn-In Program. The Abandoned Watercraft Abatement Fund and the Vessel Turn-In Program have been combined into the Surrendered and Abandoned Vessel Exchange ("SAVE") Grant Program; and

**WHEREAS**, the Humboldt Bay Harbor, Recreation and Conservation District ("District") owns and operates the Woodley Island Marina, Fields Landing Boat Yard, Redwood Marine Terminals I and II, King Salmon Fisherman's Channel and controls and operates the Shelter Cove Boat Launching Facility and boat storage yard, and is a qualified local government agency with jurisdiction over navigable waters in California eligible for grant funding under the SAVE Program; and

**WHEREAS**, there are currently thirty (30) abandoned and/or derelict vessels located at District boat storage facilities; and

**WHEREAS**, in April 2018 the District submitted an application to the SAVE Program for funding to appropriately dispose of up to eight (8) of those vessels; and

**WHEREAS**, the DBW has awarded a SAVE grant to the District in the amount of \$61,540.58 for the removal and appropriate disposal of surrendered and abandoned vessels; and

**WHEREAS**, the procedures established by the DBW require a resolution from the District authorizing the execution of the SAVE Grant Agreement;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Humboldt Bay Harbor, Recreation and Conservation District hereby:

1. Accepts the award of a SAVE Program Grant in the amount of \$61,540.58 from the California Natural Resources Agency Department of Parks and Recreation Division of Boating and Waterways; and
2. Certifies that the District has reviewed, understands, and agrees to the provisions contained in the grant agreement; and
3. Delegates the authority to the Executive Director, Larry Oetker or his designee, to execute the grant agreement and any subsequent amendments with the State of California for the purposes of this grant, and to execute all other documents needed in connection with the SAVE Grant

- Program; and
4. Authorizes a 10% cash or in-kind contribution of District Funds in the amount of \$6,155.00.

**PASSED AND ADOPTED** by the Board of Commissioners of the Humboldt Bay Harbor, Recreation and Conservation District at a duly called meeting held on the 27th day of September 2018, by the following polled vote:

**AYES:**

**NOES:**

**ABSENT:**

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**RICHARD MARKS, President**  
**Board of Commissioners**

**ATTEST:**

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**PATRICK HIGGINS, Secretary**  
**Board of Commissioners**

## **CERTIFICATE OF SECRETARY**

The undersigned, duly qualified and acting Secretary of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, does hereby certify that the attached Resolution is a true and correct copy of RESOLUTION NO. 2018-06 entitled,

**A RESOLUTION TO AUTHORIZE THE EXECUTION OF A GRANT AGREEMENT  
AND ACCEPT FUNDS FROM THE CALIFORNIA NATURAL RESOURCES AGENCY  
DEPARTMENT OF PARKS AND RECREATION DIVISION OF BOATING AND  
WATERWAYS FOR THE SURRENDERED AND ABANDONED VESSEL EXCHANGE  
PROGRAM**

as regularly adopted at a legally convened meeting of the Board of Commissioners of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, duly held on the 27th day of September 2018; and further, that such Resolution has been fully recorded in the Journal of Proceedings in my office and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 27th day of September 2018.

---

PATRICK HIGGINS, Secretary  
Board of Commissioners

COMMISSIONERS

1<sup>st</sup> Division

Larry Doss

2<sup>nd</sup> Division

Greg Dale

3<sup>rd</sup> Division

Stephen Kullmann

4<sup>th</sup> Division

Richard Marks

5<sup>th</sup> Division

Patrick Higgins

**Humboldt Bay**  
**Harbor, Recreation and Conservation District**  
(707) 443-0801  
P.O. Box 1030  
Eureka, California 95502-1030



**STAFF REPORT – HARBOR DISTRICT MEETING**  
**September 27, 2018**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Larry Oetker, Executive Director

**DATE:** September 25, 2018

**TITLE:** Accept Financial Reports for the period ended June 30, 2018 along with the cash flow analysis and the monthly check detail reports for April, May, and June 2018.

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**STAFF RECOMMENDATION:** Staff recommends that the Board: Accept Financial Reports for the period ended June 30, 2018 along with the cash flow analysis and the monthly check detail reports for April, May, and June 2018.

**BACKGROUND:** These reports have not been subjected to an audit, review, or compilation engagement.

**DISCUSSION:** Attached are the Financial Reports for the period ended June 30, 2018, the cash flow analysis, and the monthly check detail reports for April, May, and June 2018.

**ATTACHMENTS:**

A. Financial Reports



John R. Goff, CPA

Mark G. Wetzel, CPA

Michael R. Cline, CPA

**D | L | M**

DAVID L. MOONIE & CO., LLP

*Certified Public Accountants*

Kenneth X. Stringer, CPA

Aaron S. Weiss, CPA

Joshua S. Miller, CPA

Matthew J. Hague, CPA

September 7, 2018

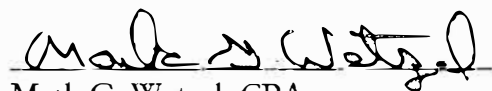
Larry Oetker, Executive Director  
Humboldt Bay Harbor, Recreation  
and Conservation District  
P.O. Box 1030  
Eureka, California 95501

Enclosed are seven copies of the financial reports for the period ended June 30, 2018, along with the cash flow analysis and the monthly check detail reports for April, May, and June 2018.

These reports have not been subjected to an audit, review, or compilation engagement, and no assurance is provided on them.

If you have any questions, please call.

Very truly yours,



Mark G. Wetzel, CPA  
David L. Moonie & Co., LLP

MGW:

Enc. (7)

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**HUMBOLDT BAY HARBOR,  
RECREATION, AND CONSERVATION DISTRICT**

**Financial Reports**

**For The Period July 1, 2017 Through June 30, 2018**

HUMBOLDT BAY HARBOR, RECREATION, AND CONSERVATION DISTRICT

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HUMBOLDT BAY HARBOR,  
RECREATION, AND CONSERVATION DISTRICT  
Comparative Statement of Net Position  
June 30, 2018 and 2017

	2018	2017	Increase (Decrease)
<u>ASSETS</u>			
Current Assets:			
Cash	\$ 1,435,862	\$ 1,805,229	\$ (369,367)
Accounts receivable (net of allowance for doubtful accounts)	354,109	249,657	104,452
Taxes and interest receivable	-	3,787	(3,787)
Prepaid expenses	1,052	55,119	(54,067)
Total Current Assets	<u>1,791,023</u>	<u>2,113,792</u>	<u>(322,769)</u>
Restricted Assets:			
Cash from customer deposits	90,073	72,560	17,513
Total Restricted Assets	<u>90,073</u>	<u>72,560</u>	<u>17,513</u>
Capital assets, net of prior depreciation (current year depreciation has not been included)	12,739,741	13,501,751	(762,010)
Other Noncurrent Assets:			
New Market loan receivable	5,849,375	5,849,375	-
Total Assets	<u>20,470,212</u>	<u>21,537,478</u>	<u>(1,067,266)</u>
<u>DEFERRED OUTFLOWS OF RESOURCES</u>			
Deferred outflows of resources related to pension	278,007	282,524	(4,517)
Total Deferred Outflows	<u>278,007</u>	<u>282,524</u>	<u>(4,517)</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 20,748,219</u>	<u>\$ 21,820,002</u>	<u>\$ (1,071,783)</u>
<u>LIABILITIES</u>			
Current Liabilities:			
Accounts payable and accrued liabilities	\$ 310,150	\$ 345,587	\$ (35,437)
Unearned revenue	1,216,948	1,369,079	(152,131)
Pollution remediation liability	76,502	103,562	(27,060)
Ground lease unearned revenue - current portion	60,092	60,092	-
Customer deposits	90,073	72,560	17,513
Notes payable - current	1,301,611	1,322,188	(20,577)
Total Current Liabilities	<u>3,055,376</u>	<u>3,273,068</u>	<u>(217,692)</u>
Long-Term Liabilities:			
Bond and loans payable	3,927,877	4,202,900	(275,023)
Ground lease unearned revenue	3,706,955	3,767,047	(60,092)
Net pension and other post-employment benefits liability	1,258,093	1,258,093	-
Total Long-Term Liabilities	<u>8,892,925</u>	<u>9,228,040</u>	<u>(335,115)</u>
Total Liabilities	<u>11,948,301</u>	<u>12,501,108</u>	<u>(552,807)</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>			
Deferred inflows of resources related to pension	90,449	90,449	-
Total Deferred Inflows	<u>90,449</u>	<u>90,449</u>	<u>-</u>
<u>NET POSITION</u>			
Net investment in capital assets	9,698,957	9,885,839	(186,882)
Unrestricted	(989,488)	(657,394)	(332,094)
Total Net Position	<u>8,709,469</u>	<u>9,228,445</u>	<u>(518,976)</u>
Total Liabilities, Deferred Inflows of Resources, and Net Position	<u>\$ 20,748,219</u>	<u>\$ 21,820,002</u>	<u>\$ (1,071,783)</u>

These financial statements have not been subjected to an audit or review or compilation engagement, and no assurance is provided on them. The provision for depreciation and substantially all disclosures have been omitted.

**HUMBOLDT BAY HARBOR, RECREATION, AND CONSERVATION DISTRICT**

**Comparative Statement of Activities And Changes In Net Position**

For The Period Ended June 30, 2018 and 2017

	<u>6/30/18</u>	<u>6/30/17</u>	<u>Increase (Decrease)</u>
<b>Operating Revenues:</b>			
Sales and permits	\$ 32,255	\$ 69,941	\$ (37,686)
Slip rentals	696,249	675,067	21,182
Utility charges	62,586	63,372	(786)
Rents and concessions	228,358	230,273	(1,915)
Rents - Tidelands leases	354,962	357,512	(2,550)
Rents - Redwood Terminal 2	395,400	365,779	29,621
Fields Landing fees and rents	206,719	166,385	40,334
Shelter Cove fees and rents	98,693	111,788	(13,095)
Harbor improvement surcharge	83,403	77,438	5,965
Other revenues	87,966	55,458	32,508
<b>Total Operating Revenues</b>	<u>2,246,591</u>	<u>2,173,013</u>	<u>73,578</u>
<b>Operating Expenses:</b>			
Salaries and wages	808,270	791,229	17,041
Commissioners fees	25,200	24,800	400
Imputed auto value	470		470
Payroll benefits	453,899	437,547	16,352
Elections	14,591	84,675	(70,084)
Insurance	61,666	55,538	6,128
Professional services	274,171	211,223	62,948
Legal fees	32,825	36,169	(3,344)
Accounting fees	52,294	67,524	(15,230)
Rents and leases	140,442	137,700	2,742
Repairs and maintenance	90,090	87,447	2,643
Utilities	268,312	168,164	100,148
Redwood dock expenses	12,938	11,831	1,107
Redwood terminal 2 expenses	298,636	195,904	102,732
Fields Landing operating expenses	81,570	56,614	24,956
Shelter Cove operating expenses	98,514	52,913	45,601
Other operating expenses	212,227	232,442	(20,215)
<b>Total Operating Expenses, excluding depreciation</b>	<u>2,926,115</u>	<u>2,651,720</u>	<u>274,395</u>
<b>Income or (Loss) From Operations</b>	<u>(679,524)</u>	<u>(478,707)</u>	<u>(200,817)</u>
<b>Non-Operating Revenues:</b>			
Interest	171,427	172,783	(1,356)
Taxes	1,024,727	999,051	25,676
Federal revenues		54	(54)
Other government grants	136,625	76,118	60,507
Other	172,717	573,141	(400,424)
<b>Total Non-Operating Revenues</b>	<u>1,505,496</u>	<u>1,821,147</u>	<u>(315,651)</u>
<b>Non-Operating Expenses:</b>			
Interest	247,663	263,896	(16,233)
Grant expenses	112,082	48,816	63,266
Other	2,103	1,221	882
<b>Total Non-Operating Expenses</b>	<u>361,848</u>	<u>313,933</u>	<u>47,915</u>
<b>Net Non-Operating Revenues and Expenses</b>	<u>1,143,648</u>	<u>1,507,214</u>	<u>(363,566)</u>
<b>INCREASE (DECREASE) IN NET POSITION, EXCLUDING DEPRECIATION</b>	<b>464,124</b>	<b>1,028,507</b>	<b>(564,383)</b>
<b>Net Position, Beginning of Year</b>	<u>8,245,345</u>	<u>8,199,938</u>	<u>45,407</u>
<b>Net Position, End of Period</b>	<u><b>\$ 8,709,469</b></u>	<u><b>\$ 9,228,445</b></u>	<u><b>\$ (518,976)</b></u>

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## SUPPLEMENTARY INFORMATION

## HUMBOLDT BAY HARBOR, RECREATION, AND CONSERVATION DISTRICT

Schedule of Activities - Budget and Actual

For The Period Ended June 30, 2018

	<b>Budget</b>		<b>Actual</b>	<b>YTD Budget</b>
	<b>Annual</b>	<b>Year-To-Date</b>	<b>Year To Date</b>	<b>Variance - Favorable (Unfavorable)</b>
Operating Revenues:				
Sales and permits	\$ 70,000	\$ 70,000	\$ 32,255	\$ (37,745)
Slip rentals	910,000	910,000	696,249	(213,751)
Utility charges	100,000	100,000	62,586	(37,414)
Rents and concessions	245,600	245,600	228,358	(17,242)
Rents - Tidelands leases	416,251	416,251	354,962	(61,289)
Rents - Redwood Terminal 2	620,500	620,500	395,400	(225,100)
Late fees and interest on past due accounts	20,000	20,000	41,692	21,692
Fields Landing fees and rents	345,450	345,450	206,719	(138,731)
Shelter Cove fees and rents	121,875	121,875	98,693	(23,182)
Harbor improvement surcharge	100,000	100,000	83,403	(16,597)
Other revenues	25,000	25,000	46,274	21,274
Total Operating Revenues	<u>2,974,676</u>	<u>2,974,676</u>	<u>2,246,591</u>	<u>(728,085)</u>
Operating Expenses:				
Salaries and wages	948,000	948,000	808,270	139,730
Commissioners fees	25,400	25,400	25,200	200
Imputed auto value			470	(470)
Payroll benefits	489,000	489,000	453,899	35,101
Advertising and promotion	9,000	9,000	2,686	6,314
Bad debts			97	(97)
Communications	13,000	13,000	13,494	(494)
Conferences and meetings	28,000	28,000	32,282	(4,282)
Dues and subscriptions	50,000	50,000	43,268	6,732
Elections	25,000	25,000	14,591	10,409
Insurance	60,000	60,000	61,666	(1,666)
Automotive expenses	35,000	35,000	43,236	(8,236)
Office expense	41,000	41,000	43,261	(2,261)
Operating supplies	12,000	12,000	9,664	2,336
Outside services	45,000	45,000	14,966	30,034
Professional services	251,000	251,000	274,171	(23,171)
Legal fees	60,000	60,000	32,825	27,175
Accounting fees	50,000	50,000	52,294	(2,294)
Rents and leases	205,400	205,400	140,442	64,958
Repairs and maintenance	121,000	121,000	90,090	30,910
Small tools			1,323	(1,323)
Utilities	210,000	210,000	268,312	(58,312)
Redwood dock expenses	10,000	10,000	12,938	(2,938)
Redwood terminal 2 expenses	65,000	65,000	298,636	(233,636)
King Salmon operating expenses	5,000	5,000	7,950	(2,950)
Fields Landing operating expenses	50,000	50,000	81,570	(31,570)
Shelter Cove operating expenses	30,000	30,000	98,514	(68,514)
Dredging expense				-
Total Operating Expenses, Excluding Depreciation	<u>2,837,800</u>	<u>2,837,800</u>	<u>2,926,115</u>	<u>(88,315)</u>
Income or (Loss) From Operations	<u>136,876</u>	<u>136,876</u>	<u>(679,524)</u>	<u>(816,400)</u>

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HUMBOLDT BAY HARBOR, RECREATION, AND CONSERVATION DISTRICT  
Schedule of Activities - Budget and Actual, Continued  
For The Period Ended June 30, 2018

	<b>Budget</b>		<b>Actual</b>	YTD Budget
	<u>Annual</u>	<u>Year-To-Date</u>	<u>Year To Date</u>	<u>Variance - Favorable (Unfavorable)</u>
Non-Operating Revenues:				
Interest	170,000	170,000	171,427	1,427
Taxes	965,000	965,000	1,024,727	59,727
Other government grants	784,326	784,326	136,625	(647,701)
Other	1,678,500	1,678,500	172,717	(1,505,783)
Total Non-Operating Revenues	<u>3,597,826</u>	<u>3,597,826</u>	<u>1,505,496</u>	<u>(2,092,330)</u>
Non-Operating Expenses:				
Interest	1,699,868	1,699,868	247,663	1,452,205
Grant expenses	831,338	831,338	112,082	719,256
Other	8,500	8,500	2,103	6,397
Capital expenditures	888,000	888,000	0	888,000
Total Non-Operating Expenses	<u>3,427,706</u>	<u>3,427,706</u>	<u>361,848</u>	<u>3,065,858</u>
Net Non-Operating Revenues and Expenses	<u>170,120</u>	<u>170,120</u>	<u>1,143,648</u>	<u>973,528</u>
Increase (Decrease) In Net Position, Excluding Depreciation	<u>\$ 306,996</u>	<u>\$ 306,996</u>	<u>464,124</u>	<u>\$ 157,128</u>

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**HUMBOLDT BAY HARBOR, RECREATION, AND CONSERVATION DISTRICT**

**Comparative Schedule of Activities, Budget and Actual - Marina**

For The Period Ended June 30, 2018 and 2017

	<b>Marina</b>			
	<b>Budget</b>		<b>Actual</b>	
	<b>Annual</b>	<b>Year To Date</b>	<b>Year To Date</b>	<b>Prior Year To Date</b>
<b>Operating Revenues:</b>				
Sales and permits	\$ 10,000	\$ 10,000	\$ 12,582	\$ 11,222
Slip rentals	650,000	650,000	463,280	431,769
Transient rentals	100,000	100,000	69,415	86,220
Woodley Island Marina dredging surcharge	95,000	95,000	96,657	94,092
Woodley Island Marina float replacement surcharge	65,000	65,000	66,895	62,991
Utility charges	100,000	100,000	62,586	63,372
Rents and concessions	10,000	10,000	15,738	12,498
Late fees and interest on past due accounts	10,000	10,000	13,849	12,649
Other revenues		-	7	21
<b>Total Operating Revenues</b>	<b>1,040,000</b>	<b>1,040,000</b>	<b>801,009</b>	<b>774,834</b>
<b>Operating Expenses:</b>				
Salaries and wages	220,000	220,000	171,988	216,423
Commissioners fees	7,620	7,620	7,560	7,440
Payroll benefits	114,000	114,000	93,996	86,786
Advertising and promotion	3,000	3,000	696	523
Bad debts		-		20,119
Communications	6,000	6,000	2,882	3,111
Conferences and meetings	3,000	3,000		
Dues and subscriptions	10,000	10,000		
Elections	5,000	5,000		
Insurance	30,000	30,000	31,596	30,628
Automotive expenses	5,000	5,000	8,211	5,855
Office expense	16,000	16,000	16,280	16,218
Operating supplies	6,000	6,000	9,664	6,354
Outside services		-	14,966	7,549
Professional services	10,000	10,000	7,147	3,290
Legal fees	5,000	5,000	3,520	4,311
Accounting fees	10,000	10,000	12,763	15,250
Repairs and maintenance	50,500	50,500	49,748	36,733
Small tools		-	872	930
Utilities	150,000	150,000	244,017	147,078
<b>Total Operating Expenses, Excluding Depreciation</b>	<b>651,120</b>	<b>651,120</b>	<b>675,906</b>	<b>608,598</b>
<b>Income or (Loss) From Operations</b>	<b>388,880</b>	<b>388,880</b>	<b>125,103</b>	<b>166,236</b>
<b>Non-Operating Revenues:</b>				
Taxes	90,000	90,000	90,000	93,204
Other		-	2,662	9,268
<b>Total Non-Operating Revenues</b>	<b>90,000</b>	<b>90,000</b>	<b>92,662</b>	<b>102,472</b>
<b>Non-Operating Expenses:</b>				
Interest	129,217	129,217	45,631	51,514
Other		-	1,319	1,057
Capital expenditures	105,000	105,000		
Less: Amounts reported on balance sheet		-		
<b>Total Non-Operating Expenses</b>	<b>234,217</b>	<b>234,217</b>	<b>46,950</b>	<b>52,571</b>
<b>Net Non-Operating Revenues and Expenses</b>	<b>(144,217)</b>	<b>(144,217)</b>	<b>45,712</b>	<b>49,901</b>
<b>Net Income (Loss), Excluding Depreciation</b>	<b>\$ 244,663</b>	<b>\$ 244,663</b>	<b>\$ 170,815</b>	<b>\$ 216,137</b>

These financial statements have not been subjected to an audit or review or compilation engagement, and no assurance is provided on them. The provision for depreciation and substantially all disclosures have been omitted

# HUMBOLDT BAY HARBOR, RECREATION, AND CONSERVATION DISTRICT

## Monthly Cash Flow Analysis

For The Months Ended June 30, 2018 and May 31, 2018

	June 30, 2018	May 31, 2018
<b><u>Account Balances</u></b>		
Checking	\$ 94,481	\$ 20,439
Savings	43,043	31,051
Tariff	1,017	5,197
County Treasury	1,345,930	1,645,930
Cash on hand	555	555
<b>Total Cash</b>	<b>1,485,026</b>	<b>1,703,172</b>
 Add: Accounts Receivable (less doubtful accounts)	 227,241	 227,241
Less: Accounts Payable	(141,275)	(141,275)
Available Cash and Receivables	<u>\$ 1,570,992</u>	<u>\$ 1,789,138</u>
 <b><u>Change in Cash Balance</u></b>		
Balance, Beginning of Month	\$ 1,703,172	\$ 1,933,922
Monthly Deposits	226,822	145,117
Monthly Payments	(444,968)	(375,867)
Balance, End of Month	<u>\$ 1,485,026</u>	<u>\$ 1,703,172</u>
 <b><u>Monthly Payments Summary</u></b>		
Significant/Unusual Expenses:		
Humboldt Bay Development Assoc lease payment		\$ 47,742
Third payroll in month		19,709
Worker's compensation annual payment		31,296
Health insurance for April		23,685
BBVA bond and loan payment	\$ 234,181	
Redwood Terminal 2 expense - well drilling	18,265	
Sub-total, Unusual Expenses	<u>252,446</u>	<u>122,432</u>
General operating expenses and other misc. expense	192,522	253,435
Total Cash Payments	<u>\$ 444,968</u>	<u>\$ 375,867</u>
 <b><u>Monthly Deposits Summary</u></b>		
Significant/Unusual Revenues:		
Property taxes and interest on cash in treasury		
Interest Payment on NMTC note receivable	\$ 40,187	
EPA Grant deposit		
Annual lump sum lease payments and grant payments		
Sub-total, Unusual Revenues	<u>40,187</u>	<u>-</u>
General revenues	\$ 186,635	\$ 145,117
Total Cash Receipts	<u>\$ 226,822</u>	<u>\$ 145,117</u>

# HUMBOLDT BAY HARBOR, RECREATION, AND CONSERVATION DISTRICT

## Monthly Cash Flow Analysis

For The Months Ended May 31 and April 30, 2018

	<u>May 31, 2018</u>	<u>April 30, 2018</u>
<b><u>Account Balances</u></b>		
Checking	\$ 20,439	\$ 98,091
Savings	31,051	74,114
Tariff	5,197	5,232
County Treasury	1,645,930	1,755,930
Cash on hand	555	555
<b>Total Cash</b>	<b><u>1,703,172</u></b>	<b><u>1,933,922</u></b>
Add: Accounts Receivable (less doubtful accounts)	227,241	210,052
Less: Accounts Payable	(141,275)	(174,915)
Available Cash and Receivables	<b><u>\$ 1,789,138</u></b>	<b><u>\$ 1,969,059</u></b>
<b><u>Change in Cash Balance</u></b>		
Balance, Beginning of Month	\$ 1,933,922	\$ 1,511,583
Monthly Deposits	145,117	637,573
Monthly Payments	(375,867)	(215,234)
Balance, End of Month	<b><u>\$ 1,703,172</u></b>	<b><u>\$ 1,933,922</u></b>
<b><u>Monthly Payments Summary</u></b>		
Significant/Unusual Expenses:		
Humboldt Bay Development Assoc lease payment	\$ 47,742	
Third payroll in month	19,709	
Worker's compensation annual payment	31,296	
Health insurance for April	23,685	
Redwood Terminal 2 expense - road work		\$ 18,398
Sub-total, Unusual Expenses	<u>122,432</u>	<u>18,398</u>
General operating expenses and other misc. expense	253,435	196,836
Total Cash Payments	<b><u>\$ 375,867</u></b>	<b><u>\$ 215,234</u></b>
<b><u>Monthly Deposits Summary</u></b>		
Significant/Unusual Revenues:		
Property taxes and interest on cash in treasury		\$ 447,621
Sub-total, Unusual Revenues	<u>-</u>	<u>447,621</u>
General revenues	\$ 145,117	189,952
Total Cash Receipts	<b><u>\$ 145,117</u></b>	<b><u>\$ 637,573</u></b>

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07/19/18  
Accrual Basis

Humboldt Bay Harbor, Recreation & Conservation District  
Account QuickReport  
As of June 30, 2018

Date	Num	Name	Memo	Amount
06/01/2018		Employment Development De	State PR taxes	-1,413.51
06/01/2018		Tri Counties Bank	Federal PR Taxes	-3,992.44
06/08/2018		State Disbursement Unit	Wage Garnishment	-233.53
06/13/2018		PERS	Retirement	-3,836.52
06/14/2018		QuickBooks Payroll Service	Payroll	-18,270.02
06/15/2018		Tri Counties Bank	Federal PR Taxes	-4,553.22
06/15/2018		Employment Development De	State PR taxes	-1,527.26
06/14/2018		California State Disbursement	Wage Garnishment	-23.07
06/14/2018		State Disbursement Unit	Wage Garnishment	-403.09
06/28/2018		QuickBooks Payroll Service	Payroll	-22,933.86
06/04/2018	EFT	Wells Fargo Equipment Financ	RT2 forklift	-565.09
06/13/2018	EFT	CalPERS 457 Program	Employer 457 match	-300.00
06/13/2018	EFT	PERS	Retirement	-2,849.69
06/22/2018	EFT	PERS	Retirement	-3,762.64
06/22/2018	EFT	CalPERS 457 Program	457Match	-300.00
06/26/2018	EFT	Employment Development De	State PR taxes	-1,568.80
06/26/2018	EFT	Tri Counties Bank	Federal PR Taxes	-4,815.88
06/26/2018	EFT	CalPERS 457 Program	Deferred comp employee	-1,275.00
06/26/2018	EFT	State Disbursement Unit	State PR taxes	-233.53
06/13/2018	EFT	CalPERS 457 Program	Deferred comp employee	-1,233.00
06/05/2018	58153	Emery, Max	SC per diem	-148.00
06/05/2018	58154	Harshwal & Company, LLP	Audit services	-4,512.00
06/05/2018	58155	Hester, Michael	SC Per diem	-740.00
06/05/2018	58156	Juchtzer, Rick	SC Per Diem	-148.00
06/05/2018	58157	Provolt, Robert	SC per diem	-740.00
06/07/2018	58158	Kelly-O'Hern Associates	Calc and mapping Fairhaven, Green Diar	-1,472.50
06/07/2018	58159	Thomas Home Center	RT2 door	-14,174.84
06/07/2018	58160	Lithia Chrysler Dodge	Auto	-44.97
06/07/2018	58161	World Oil Enviromental Servi	Oily waste	-1,249.73
06/07/2018	58162	Schmidbauer Lumber	Cafe deck	-131.66
06/13/2018	58163	Dock Boxes Unlimited	Electrical boxes WI docks	-791.57
06/13/2018	58164	Humboldt Land Title Company	Escrow #163968	-5,000.00
06/15/2018	58181	Emery, Max	SC per diem	-148.00
06/15/2018	58182	Hester, Michael	SC	-222.00
06/15/2018	58183	Provolt, Robert	SC	-518.00
06/20/2018	58184	A T & T	Office phones	-464.86
06/20/2018	58185	Advanced Security Systems	Security alarms	-391.50
06/20/2018	58186	City of Eureka	Water & sewer	-9,937.02
06/20/2018	58187	Coastal Business Systems, Inc	Copier lease	-268.22
06/20/2018	58188	Coastal Tractor	SC tractor	-365.22
06/20/2018	58189	Fisch Drilling	RT2 well drilling	-18,265.00
06/20/2018	58190	Humboldt Bay Municipal Wate	RT2	-695.12
06/20/2018	58191	Nylex.net	PC repairs	-157.50
06/20/2018	58192	Pacific Gas & Electric	WI, FL utilities	-9,036.21

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Accrual Basis

## Humboldt Bay Harbor, Recreation &amp; Conservation District

## Account QuickReport

As of June 30, 2018

06/20/2018	58193	Recology Eel River	SC garbage	-403.20
06/20/2018	58194	Restif Cleaning Service	WI Carpet cleaning	-198.80
06/20/2018	58195	Southwest Answering Service	WI answering service	-295.80
06/20/2018	58196	Standard Insurance Company	ST 908447 0001	-285.60
06/20/2018	58197	Thomas Home Center	RT2 door repair	-3,937.95
06/20/2018	58198	Verizon Wireless	Cell phones	-929.51
06/20/2018	58200	BBVA Compass	Loan payment	-234,180.66
06/21/2018	58201	Aflac	Employee pd ins.	-206.18
06/29/2018	58202	ILWU Local 14A	Union Dues	-129.00
06/29/2018	58222	Emery, Max	SC Per Diem	-148.00
06/29/2018	58223	Hester, Michael	SC Per Diem	-740.00
06/29/2018	58224	Juchitzer, Rick	SC Per Diem	-148.00
06/25/2018	58225	ACWA JPIA	Health Ins.	-26,563.93
06/25/2018	58226	California Assoc. of Port Authc	Dues June - August	-3,179.75
06/25/2018	58227	Carl Johnson Co.	RT2	-252.13
06/25/2018	58228	Coldwell Banker Commerical	RT2 commission	-360.00
06/25/2018	58229	Englund Marine Supply	FL	-158.17
06/25/2018	58230	Hensell Materials, Inc.	RT2, WI	-149.31
06/25/2018	58231	Humboldt Waste Management	WI greenwaste	-135.64
06/25/2018	58232	Industrial Electric Service Co.	SC	-712.38
06/25/2018	58233	Khrustalev, Alexander	Tenant Refund	-20.00
06/25/2018	58234	Mitchell, Brisso, Delaney & Vri	Professional services	-3,212.00
06/25/2018	58235	Napa Auto Parts	SC, FL, Maint, RT2	-877.70
06/25/2018	58236	Pierson Building Center	FL, RT2, SC, WI maint	-1,217.84
06/25/2018	58237	Precision Intermedia	Webhosting	-60.00
06/25/2018	58238	Recology Humboldt County	Garbage	-1,545.02
06/25/2018	58239	Renner Petroleum	Fuel	-2,021.46
06/25/2018	58240	Schmidbauer Lumber	Maint.	-57.71
06/25/2018	58241	Security Lock & Alarm	Mlocks & Keys	-56.37
06/25/2018	58242	Shelter Cove Resort Improver	SC utilities	-567.53
06/25/2018	58243	SHN Consulting Engineers & Geologists		-7,473.75
06/25/2018	58244	Thrifty Supply	Void	0.00
06/25/2018	58245	U S Bank Corporate Payment	Mtgs, maint	-1,679.70
				<u>-435,615.16</u>

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Accrual Basis

Humboldt Bay Harbor, Recreation & Conservation District  
Account QuickReport  
As of May 31, 2018

Date	Num	Name	Memo	Amount
05/03/2018		QuickBooks Payroll Service Payroll		-18,804.56
05/08/2018		PERS	Retirement	-4,173.19
05/08/2018		PERS	Retirement	-33.57
05/08/2018		PERS	Retirement	-2,849.69
05/09/2018		Tri Counties Bank	Federal PR taxes	-3,872.62
05/10/2018		Employment Development I	State PR Taxes	-1,375.57
05/11/2018		California State Disbursement Unit	Wage garnishment	-23.07
05/11/2018		State Disbursement Unit	Wage garnishment	-233.53
05/11/2018		CalPERS 457 Program	Deferred Comp - employee contri	-1,258.00
05/16/2018		PERS	Retirement	-3,759.43
05/16/2018		CalPERS 457 Program	Deferred Comp - employee contri	-1,233.00
05/17/2018		QuickBooks Payroll Service Payroll		-19,782.74
05/18/2018		Employment Development I	State PR Taxes	-1,415.69
05/18/2018		Tri Counties Bank	Federal PR taxes	-4,438.02
05/30/2018		CalPERS 457 Program	Deferred Comp - employee contri	-1,233.00
05/30/2018		PERS	Retirement	-3,759.43
05/31/2018		QuickBooks Payroll Service Payroll		-18,476.17
05/18/2018	Bank trans	Humboldt Bay Developement	Feb 18 through April 18 RT2 rent	-47,742.00
05/14/2018	EFT	CalPERS 457 Program	Employer 457 match	-300.00
05/16/2018	EFT	CalPERS 457 Program	457 match 5-18-18	-300.00
05/16/2018	EFT	State Disbursement Unit	Wage garnishment	-233.53
05/02/2018	EFT	Wells Fargo Equipment Fin	RT2 forklift	-565.09
05/21/2018	EFT	Employment Development I	State PR Taxes	-7.90
05/21/2018	EFT	Tri Counties Bank	Federal PR taxes	-171.88
05/30/2018	EFT	CalPERS 457 Program	Employer 457 match	-300.00
05/14/2018	58032	California Assoc. of Port Aut	Dues	-3,179.75
05/14/2018	58033	City of Eureka	Water & Sewer WI	-9,451.02
05/14/2018	58034	Coastal Business Systems,	Copier lease	-268.22
05/14/2018	58035	Humboldt Fence Co.	Service call - linear receiver	-395.60
05/14/2018	58036	Johnson, Harry.	Tenant Refund	-1,268.16
05/14/2018	58037	Emery, Max	SC per diem	-148.00
05/14/2018	58038	Hester, Michael	SC per diem	-370.00
05/14/2018	58039	Juchtzer, Rick	SC per diem	-148.00
05/14/2018	58040	Provolt, Robert	SC per diem	-444.00
05/18/2018	58041	ILWU Local 14A	Union Dues	-141.50
05/18/2018	58042	Aflac	Employee pd Insurance	-250.16
05/18/2018	58062	Emery, Max	SC per diem	-74.00
05/18/2018	58063	Hester, Michael	SC per diem	-592.00
05/18/2018	58064	Mooers, Cory	SC per diem	-222.00
05/18/2018	58065	Provolt, Robert	SC per diem	-666.00
05/21/2018	58066	SDRMA	Insurance	-31,295.72
05/22/2018	58067	ACWA JPIA	Health Insurance	-47,370.68
05/22/2018	58068	Christiansen, Ralph	Tenant Refund	-88.27
05/22/2018	58069	Frink, Tony.	Tenant Refund	-155.20

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## Humboldt Bay Harbor, Recreation &amp; Conservation District

## Account QuickReport

As of May 31, 2018

05/22/2018	58070	High Rock Conservation Ca	RT2	-600.00
05/22/2018	58071	Howser, Suzie	Reimbursement	-444.23
05/22/2018	58072	Humboldt Waste Managem	Greenwaste	-320.28
05/22/2018	58073	Lublin, Michael	Tenant Refund	-266.96
05/22/2018	58074	Mario's Marina, LLC	SC hotel	-4,424.00
05/22/2018	58075	Mather, Gary	Tenant Refund	-184.80
05/22/2018	58076	Mendes Supply Company	Janitorial	-63.98
05/22/2018	58077	Petrusha, Tim	Reimbursement Harbor Safety	-444.23
05/22/2018	58078	Planwest Partners, Inc.	District Planner	-15,795.00
05/22/2018	58079	Restif Cleaning Service	USACOE carpet cleaning	-140.00
05/22/2018	58080	Sebring, Mike	Tenant Refund	-83.60
05/22/2018	58081	Shelter Cove Resort Improv	Water & sewer	-78.16
05/22/2018	58082	United Rentals Inc.	Equip rental	-226.28
05/22/2018	58083	US Postal Service	Postage	-1,000.00
05/22/2018	58084	World Oil Enviromental Ser	Used oil	-120.00
05/22/2018	58085	101Netlink	Wifi	-415.00
05/22/2018	58086	A-1 Radiator	SC	-617.78
05/22/2018	58087	B & B Portable Toilets	RMT	-77.21
05/22/2018	58088	California Redwood Co.	Red Tank	-430.85
05/22/2018	58089	Campton Electric Supply		-1,725.47
05/22/2018	58090	Coastal Tractor	SC tractor	-61.65
05/22/2018	58091	Dockal & Associates	Professional services	-956.25
05/22/2018	58092	Don's Rent All	Equip rental	-121.52
05/22/2018	58093	Englund Marine Supply	Maint	-835.81
05/22/2018	58094	Eureka Oxygen Company	Cyl rental	-170.60
05/22/2018	58095	Humboldt Bay Solar Fund LI	RT2 Solar	-14,609.79
05/22/2018	58096	Humboldt Community Serv	FL utilities	-251.13
05/22/2018	58097	ICF Jones & Stokes, Inc.	Sediment Management	-12,890.00
05/22/2018	58098	Mendes Supply Company	Janitorial	-940.49
05/22/2018	58099	North Coast Laboratories, L	FL sampling	-205.00
05/22/2018	58100	Nylex.net	PC repair	-310.00
05/22/2018	58101	Planwest Partners, Inc.	District Planner	-15,512.94
05/22/2018	58102	Razursharp Saw Chain Serv	Maint	-148.66
05/22/2018	58103	Redwood Electrical Services	RT2	-5,500.46
05/22/2018	58104	Schmidbauer Lumber	Maint	-597.48
05/22/2018	58105	Security Lock & Alarm	Keys, locks	-567.15
05/22/2018	58106	Staples Credit Plan	Office	-690.77
05/22/2018	58107	Thrifty Supply	Maint	-77.41
05/22/2018	58108	United Rentals Inc.	Equip rental	-517.20
05/22/2018	58109	Verizon Wireless	Cell phones	-462.54
05/22/2018	58110	101Netlink	SC	-80.00
05/23/2018	58113	A T & T	Office phones	-444.13
05/23/2018	58114	David L. Moonie & Compan	Professional services	-6,450.00
05/23/2018	58115	Fastenal Company	SC	-90.20
05/23/2018	58116	Fembridge Tractor & Equipr	WI	-25.53
05/23/2018	58117	Hickey, Penny (Petty Cash)	Petty Cash	-159.28
05/23/2018	58118	Humboldt Bay Municipal Wa	RT2 water	-759.80

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Humboldt Bay Harbor, Recreation & Conservation District  
**Account QuickReport**

As of May 31, 2018

05/23/2018	58119	Humboldt County Tax Collet Taxes	-2,768.16
05/23/2018	58120	John's Used Cars & Wrecke SC abandoned cars	-1,398.83
05/23/2018	58121	Matthews Paints Fire boat	-68.99
05/23/2018	58122	Mill Yard, The WI	-571.21
05/23/2018	58123	Mitchell, Brisso, Delaney & \ Professional services	-1,969.00
05/23/2018	58124	Napa Auto Parts SC, Maint, Boats, autos	-598.21
05/23/2018	58125	Occupational, Enviromental Employment physical	-140.00
05/23/2018	58126	Pacific Gas & Electric Utilities	-2,852.54
05/23/2018	58127	Pierson Building Center Maint, boat, RT2, FL, SC	-1,360.97
05/23/2018	58128	Recology Humboldt County Garbage	-3,520.01
05/23/2018	58129	Renner Petroleum Fuel	-1,710.41
05/23/2018	58130	SHN Consulting Engineers \ Professional services	-14,664.52
05/23/2018	58131	Southwest Answering Serviv Answering service	-140.40
05/23/2018	58132	Specialty Traffic Systems Maint	-35.75
05/23/2018	58133	Times-Standard, Tri-City Wt Classified ad Dir Admin	-402.20
05/23/2018	58134	Tony Gosselin & Sons Tire repair	-30.00
05/23/2018	58135	U S Bank Corporate Payme Mtgs, maint	-2,926.84
05/23/2018	58136	Western Chainsaw WI landscaping	-495.40
05/23/2018	58137	Pacific Gas & Electric Utilities	-9,813.46
			<u>-369,230.48</u>



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Humboldt Bay Harbor, Recreation & Conservation District  
Account QuickReport  
As of April 30, 2018

Date	Num	Name	Memo	Amount
04/06/2018		California State Disbursement U	Wage garnishment	-23.07
04/06/2018		CalPERS 457 Program	Employee 457 contribution	-1,258.00
04/06/2018		PERS	Retirement	-3,972.45
04/06/2018		State Disbursement Unit	Wage garnishment	-233.53
04/02/2018		CalPERS 457 Program	Employer 457 match	-300.00
04/02/2018		PERS	Retirement	-2,849.69
04/06/2018		Employment Development Depa	State PR taxes	-1,414.23
04/06/2018		Tri Counties Bank	Federal PR taxes	-4,261.24
04/05/2018		QuickBooks Payroll Service	Payroll	-19,025.57
04/20/2018		California State Disbursement U	Wage garnishment	-23.07
04/20/2018		State Disbursement Unit	Wage garnishment	-233.53
04/12/2018		Employment Development Depa	State PR taxes	-1,760.34
04/12/2018		Tri Counties Bank	Federal PR taxes	-5,425.42
04/12/2018		Employment Development Depa	State PR taxes	-461.53
04/12/2018		Tri Counties Bank	Federal PR taxes	-1,262.36
04/12/2018		PERS	Retirement	-3,972.45
04/19/2018		QuickBooks Payroll Service	Payroll	-22,591.78
04/12/2018	EFT	CalPERS 457 Program	Employer 457 match	-300.00
04/03/2018	EFT	Wells Fargo Equipment Finance	RT2 forklift	-565.09
04/12/2018	57849	CalPERS 457 Program	Employee 457 contribution	-1,258.00
04/06/2018	57923	Emery, Max	SC per diem 3-20, 3-21	-148.00
04/06/2018	57924	Hester, Michael	SC per diem 3-26, 3-27, 3-28	-222.00
04/06/2018	57925	Juchtzer, Rick	SC per diem	-148.00
04/06/2018	57926	Provolt, Robert	SC per diem	-222.00
04/06/2018	57927	Campton Electric Supply	Conf. room	-401.02
04/06/2018	57928	Englund Marine Supply	Maint.	-130.32
04/06/2018	57929	Grainger	Maint.	-336.02
04/06/2018	57930	Mendes Supply Company	Janitorial	-156.44
04/06/2018	57931	North Coast Laboratories, LTD	RT2 lime silos	-100.00
04/06/2018	57932	Pacific Gas & Electric	WI, FL, RT2, RMT	-14,088.94
04/06/2018	57933	Quill Corporation	Office	-217.18
04/06/2018	57934	Reichert, Gabriela	Tenant Refund	-206.46
04/06/2018	57935	Thomas Home Center	RT2 OHD	-180.00
04/20/2018	57936	Hester, Michael	SC 4-2,4-3,4-4	-222.00
04/13/2018	57937	NRC Envirmental	Tenant Refund	-535.45
04/13/2018	57938	101Netlink	Wifi	-357.00
04/13/2018	57939	A T & T	Office phones	-465.24
04/13/2018	57940	Advanced Display & Signs	Trail signs	-628.67
04/13/2018	57941	Coast Seafood Co.	Qtrly interest payment	-9,768.93
04/13/2018	57942	Cummins Pacific Arcata	Fireboat	-575.99
04/13/2018	57943	Dockal & Associates	RT2 NMTC	-531.25
04/13/2018	57944	Englund Marine Supply	Maint.	-402.62
04/13/2018	57945	G. R. Wilcox Enterprises, Inc.	SC maint	-6,330.00
04/13/2018	57946	Humboldt Bay Municipal Water	RT2	-663.76

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## Humboldt Bay Harbor, Recreation &amp; Conservation District

## Account QuickReport

As of April 30, 2018

04/13/2018	57947	Humboldt Bay Solar Fund LLC	Solar	-11,623.50
04/13/2018	57948	League of Women Voters of Hb	State of Community luncheon - 1 table	-500.00
04/13/2018	57949	Mendes Supply Company	Janitorial	-528.03
04/13/2018	57950	Schmidbauer Lumber	Maint.	-3,564.74
04/13/2018	57951	Shafer's Ace Hardware	Maint.	-186.73
04/13/2018	57952	U S Bank Corporate Payment S	Mtgs. Maint	-2,415.54
04/13/2018	57953	Eureka Oxygen Company	Welding supplies	-231.84
04/13/2018	57954	Mill Yard, The	WI maint	-28.59
04/13/2018	57955	Napa Auto Parts	Auto, Boats, RT2 FL WI	-1,401.25
04/13/2018	57956	Pierson Building Center	WI, FL, RMT, RT2, boats	-1,929.09
04/13/2018	57957	Tony Gosselin & Sons	Tire repair	-20.00
04/13/2018	57958	Vern's Furniture	laundry	-4,525.52
04/13/2018	57959	Western Chainsaw	WI maint	-296.70
04/20/2018	57986	ILWU Local 14A	Union Dues	-582.00
04/20/2018	57987	Coldwell Banker Commerical Pacific	Partner	-6,366.37
04/16/2018	57988	B & B Portable Toilets	RMT	-77.21
04/16/2018	57989	Campton Electric Supply	WI conf rm	-47.78
04/16/2018	57990	Englund Marine Supply	Maint.	-860.34
04/16/2018	57991	Hilficker Company	Maint.	-1,235.31
04/16/2018	57992	Humboldt County-Enviromental	HazMat fee WI	-1,358.81
04/16/2018	57993	Mendes Supply Company	Janitorial	-298.52
04/16/2018	57994	Nylex.net	QB install	-335.00
04/16/2018	57995	Pacific Gas & Electric	Utilities	-2,906.21
04/16/2018	57996	Recology Humboldt County	Garbage	-4,881.05
04/16/2018	57997	Renner Petroleum	Fuel	-1,527.79
04/16/2018	57998	SDRMA	Insurance	-206.87
04/16/2018	57999	Security Lock & Alarm	Key	-10.85
04/16/2018	58000	Shelter Cove General Store, Inc.	SC Fuel	-9.46
04/16/2018	58001	Shelter Cove Resort Improve	Utilities SC	-41.13
04/16/2018	58002	SHN Consulting Engineers & Ge	Professional services	-3,774.25
04/16/2018	58003	Southwest Answering Service	Answering service WI	-155.40
04/16/2018	58004	Thomas Gast & Associates	Dredging BMP's	-7,563.46
04/16/2018	58005	Verizon Wireless	Cell phones	-467.87
04/16/2018	58006	Hillside Powersports Marine	PA Boat	-282.32
04/16/2018	58007	Humboldt Waste Management	SC	-152.70
04/16/2018	58008	Campton Electric Supply	Maint.	-920.75
04/20/2018	58009	Kernen Construction	RT2	-18,398.21
04/20/2018	58010	Mitchell, Brisso, Delaney & Vriez	Professional services	-3,354.50
04/30/2018	58011	Humboldt Community Services	FL utilities	-234.36
04/30/2018	58012	ICF Jones & Stokes, Inc.	Professional services	-4,725.00
04/30/2018	58013	Precision Intermedia	Internet services	-167.50
04/30/2018	58014	Recology Eel River	Garbage	-403.20
04/30/2018	58015	Recology Humboldt County	Garbage	-2,066.85
04/30/2018	58016	Standard Insurance Company	Life Ins.	-285.60
04/20/2018	58030	Aflac	Employee pd insurance	-294.14
04/20/2018	58031	ILWU Local 14A	Union Dues	-154.00

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Accrual Basis

Humboldt Bay Harbor, Recreation & Conservation District  
**Account QuickReport**  
As of April 30, 2018

-199,624.98

COMMISSIONERS

1<sup>st</sup> Division

Larry Doss

2<sup>nd</sup> Division

Greg Dale

3<sup>rd</sup> Division

Stephen Kullmann

4<sup>th</sup> Division

Richard Marks

5<sup>th</sup> Division

Patrick Higgins

**Humboldt Bay**  
**Harbor, Recreation and Conservation District**  
 (707) 443-0801  
 P.O. Box 1030  
 Eureka, California 95502-1030



**STAFF REPORT – HARBOR DISTRICT MEETING**  
**September 27, 2018**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Larry Oetker, Executive Director

**DATE:** September 21, 2018

**TITLE:** Award Dredging Contract for Woodley Island Marina and Fields Landing Boat Yard

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**STAFF RECOMMENDATION:** Staff recommends that the Board: Review the Bids and Award the Dredging Contract for Woodley Island Marina and Fields Landing Boat Yard.

**BACKGROUND:** The Humboldt Bay Harbor, Recreation & Conservation District is scheduled to open sealed proposals at 601 Startare Drive, Eureka, CA 95501, at 2:00 p.m. on Monday, September 24, 2018, for the Maintenance Dredging–Woodley Island Marina and Fields Landing Boat Yard. Work includes the removal of approximately 90,542 cubic yards of sediment from the Woodley Island Marina and 7,000 cubic yards of sediment from Fields Landing Boat Yard to be transported and disposed of at the Humboldt Open Ocean Disposal Site. Plans and other bid documents can be viewed at the address above; online at [humboldtbay.org](http://humboldtbay.org); Humboldt Builders' Exchange; and the Daily Journal of Commerce in Oregon.

**DISCUSSION:** Since the bids for the dredging contract will not be received until after the agenda packet is distributed, there will be an addendum to this Staff Report which will include a summary table of all bids received. Staff intends to notice the addendum on the District website and on the notice board outside the Board Room no latter than Tuesday, September 25th at 4:00 P.M.

COMMISSIONERS

1<sup>st</sup> Division

Larry Doss

2<sup>nd</sup> Division

Greg Dale

3<sup>rd</sup> Division

Stephen Kullmann

4<sup>th</sup> Division

Richard Marks

5<sup>th</sup> Division

Patrick Higgins

**Humboldt Bay**  
**Harbor, Recreation and Conservation District**  
 (707) 443-0801  
 P.O. Box 1030  
 Eureka, California 95502-1030



**SUPPLIMENTAL STAFF REPORT – HARBOR DISTRICT MEETING**  
**September 27, 2018**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Larry Oetker, Executive Director

**DATE:** September 25, 2018

**TITLE:** Award Dredging Contract for Woodley Island Marina and Fields Landing Boat Yard

---

**STAFF RECOMMENDATION:** Staff recommends that the Board: Continue the item to a Special Meeting until 12:00 P.M. on Thursday October 4<sup>th</sup>.

**BACKGROUND:** See September 25th Staff Report for Background.

**DISCUSSION:** The Humboldt Bay Harbor, Recreation and Conservation District has received the attached bids for the dredging project. The lowest bidder was received from Figs Construction for a total bid for Woodley Island Marina is \$2,538,821. The Fields Landing total bid is \$203,500 for a combined total of \$2,742,321.

Staff needs additional time to confirm that all bids met the requirements as outlined in the Request for Proposals and to evaluate a complete financial analysis of how the District will pay for the dredging contract.

**ATTACHMENTS:**

A. Table of Bids Received

**BID SCHEDULE****Maintenance Dredging–Woodley Island Marina**

<b>Bid Schedule</b> <b>Humboldt Bay Harbor, Recreation, and Conservation District Maintenance Dredging–Woodley Island Marina</b>			<b>Mercer Fraser</b>		<b>Dutra Group</b>		<b>Figas Construction</b>	
<b>Bid Item No.</b>	<b>Approx. Quantity</b>	<b>Bid Item Description with Total Price Written in Words</b>	<b>Unit Price</b>	<b>Total Item Price</b>	<b>Unit Price</b>	<b>Total Item Price</b>	<b>Unit Price</b>	<b>Total Item Price</b>
1 BASE	Lump Sum	Mobilization and Demobilization fixed at		\$ 967,000.00		\$ 600,000.00		\$ 200,000.00
2 BASE	Lump Sum	Pre- and Post-Dredging Hydrographic Survey Woodley Island Marina		\$ 50,000.00		\$ 35,000.00		\$ 30,000.00
4 BASE	90,542 CY w/over-dredge	Mooring Basin Dredging, Wharves 1 through I with transport and disposal at the Humboldt Open Ocean Disposal Site .	39.00 /CY	\$ 3,531,138.00	25.00 /CY	\$ 2,263,550.00	25.50 /CY	\$ 2,308,821.00
		Stand-by time at \$ per hour.	\$4,900.00/HR		\$1,500.00/HR		\$1,000.00/HR	
<b>BASE BID TOTAL</b>				<b>\$ 4,548,138.00</b>		<b>\$ 2,898,550.00</b>		<b>\$ 2,538,821.00</b>

**NON-MANDATORY ALTERNATE BID SCHEDULE****Maintenance Dredging–Woodley Island Marina**

<b>Non-Mandatory Alternate Bid Schedule Humboldt Bay Harbor, Recreation, and Conservation District</b> <b>Maintenance Dredging– Fields Landing Boat Yard (FLBY)</b>			<b>Mercer Fraser</b>		<b>Dutra Group</b>		<b>Figas Construction</b>	
<b>Bid Item No.</b>	<b>Approx. Quantity</b>	<b>Bid Item Description</b>	<b>Unit Price</b>	<b>Total Item Price</b>	<b>Unit Price</b>	<b>Total Item Price</b>	<b>Unit Price</b>	<b>Total Item Price</b>
1 ALT	Lump Sum	Mobilization and Demobilization fixed at		\$ 90,000.00		\$ 45,005.00		\$ 20,000.00
2 ALT	Lump Sum	Pre- and Post-Dredging Hydrographic Survey FLBY		\$ 15,000.00		\$ 25,000.00		\$ 5,000.00
3 ALT	7,000 CY w/over-dredge	Fields Landing Boat Yard Finger Dock Dredging with transport and disposal at HOODS	70.00 /CY	\$ 490,000.00	not listed /CY	\$ 231,000.00	25.50 /CY	\$ 178,500.00
		Stand-by time at \$ per hour.	\$4,900.00/HR		\$1,500.00/HR		\$1,000.00/HR	
<b>BASE BID TOTAL</b>				<b>\$ 595,000.00</b>		<b>\$ 301,005.00</b>		<b>\$ 203,500.00</b>

## COMMISSIONERS

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Larry Doss

2<sup>nd</sup> Division

Greg Dale

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**Humboldt Bay**  
**Harbor, Recreation and Conservation District**  
 (707) 443-0801  
 P.O. Box 1030  
 Eureka, California 95502-1030



## **STAFF REPORT – HARBOR DISTRICT MEETING**

**September 27, 2018**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Larry Oetker, Executive Director

**DATE:** September 21, 2018

**TITLE:** Receive a Presentation Regarding Measure O – the Public Safety and Essential Services Renewal Measure

---

**STAFF RECOMMENDATION:** Staff recommends that the Board: Receive a presentation regarding Measure O.

**BACKGROUND:** On July 31, 2018 the Humboldt County Board of Supervisors unanimously approved placing Measure O – the Public Safety and Essential Services Renewal Measure – on the November 2018 ballot for voter consideration. If renewed, Measure O would continue existing voter-approved, locally controlled funding to maintain essential services in Humboldt County, with no increase over current tax rates.

**DISCUSSION:** This item and presentation is an opportunity to learn more about Measure O and answer questions the District may have. The District has not applied for funding but owns and operates a fire boat and other emergency/public safety services that would be eligible for these funds. The election will be held Tuesday, November 6, 2018. For more information, please visit the County website [humboldt.gov/MeasureO](http://humboldt.gov/MeasureO).

**ATTACHMENTS:**

- A. Resolution 18-78. Resolution Placing a Renewal of the Humboldt County Transactions and Use Tax on the November 2018 Ballot for Voter Approval.
- B. Measure O Community Presentation



**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA**

Certified copy of portion of proceedings, Meeting of July 31, 2018

RESOLUTION NO. 18-78

**RESOLUTION PLACING A RENEWAL OF THE HUMBOLDT COUNTY TRANSACTIONS AND USE TAX ON THE NOVEMBER 2018 BALLOT FOR VOTER APPROVAL**

**WHEREAS**, Measure Z has provided critical public safety and essential services to Humboldt County since passage by the voters in 2014; and

**WHEREAS**, Measure Z has allowed the Sheriff's Office to add new deputies in Northern, Southern and Eastern Humboldt, open substations in Garberville, McKinleyville and Willow Creek, and provide vital equipment for use in emergencies; and

**WHEREAS**, As a result of Measure Z funding, caseload ratios for Probation Officers have been brought back in line with national standards, allowing the county to more appropriately supervise and manage offenders who are known to be of high risk to re-offend; and

**WHEREAS**, Measure Z has allowed the District Attorney's Office to recover Deputy District Attorney and District Attorney Investigator positions frozen in prior years, add one new prosecutor and one new investigator, and provided funds to support testimony by experts and witnesses, thereby improving the office's ability to prosecute crime and Increase public safety; and

**WHEREAS**, despite limited funding, volunteer fire departments and firefighters play critical roles in protecting life and property in Humboldt County and this renewal measure will continue to support firefighters and maintain resources and training that better – and more safely - protect county residents; and

**WHEREAS**, protective and counseling services for victims and witnesses of child abuses have faced severe reductions in recent years; and

**WHEREAS**, hard drugs and narcotics like meth continue to be problems in Humboldt County, and continued funds are needed to fight drug-related crimes, eliminate meth labs, and provide drug prevention and rehabilitation services; and

**WHEREAS**, Public Works has provided maintenance to many miles of county roads, a service that otherwise would have been unlikely without Measure Z funding, and significantly prolonged the life of those roadways; and

**WHEREAS**, Humboldt County still has a \$150 million backlog of road maintenance projects and over a third of the county's roads are currently classified as "poor" or "very poor", and without additional funding our roads will continue to deteriorate, and become more expensive to repair in the future; and

**WHEREAS**, over the past 25 years, the State of California has taken \$386 million in revenue from Humboldt County's budget, and this measure provides our area with a guaranteed source of local funding that cannot be taken by the state; and



**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA**

Certified copy of portion of proceedings, Meeting of July 31, 2018

**RESOLUTION NO. 18-78**

**WHEREAS**, renewing this measure will continue to provide funds for essential services without raising tax rates, including maintaining 911 emergency response, rural ambulance and fire protection services, ensuring 24-hour sheriff's patrols, providing children's mental health and victims of child abuse services, emergency communications systems for natural disasters such as earthquakes or tsunamis, and repairing deteriorating roads; and

**WHEREAS**, funds from this measure would continue to be subject to strict accountability provisions, including annual audits and a citizens' advisory committee established by the Board of Supervisors to make recommendations to the Board as to the expenditure of funds derived from the tax Imposed by this measure; and

**WHEREAS**, the Transactions and Use Tax is a general tax and the revenues from the tax will be placed in the county's discretionary General Fund for general purposes; and

**WHEREAS**, a local half-cent Transactions and Use Tax will continue to benefit the people of Humboldt County by generating revenue of approximately \$12 million per average year; and

**WHEREAS**, the net proceeds of the Transactions and Use Tax will be used by the county; and

**WHEREAS**, the Humboldt County Board of Supervisors adopted Humboldt County Ordinance No.2608 on July 31, 2018, which renews the half-cent Transactions and Use Tax approved through passage of Measure Z until ended by the voters; and

**WHEREAS**, the Humboldt County Board of Supervisors wishes to place this general tax measure on the November 6, 2018 ballot for majority voter approval pursuant to Revenue and Taxation Code Section 7285 and Government Code Section 53723; and

**WHEREAS**, upon approval of a majority vote, the ordinance will become operative the first day of the first calendar quarter commencing more than 110 days after the adoption of Humboldt County Ordinance No. 2608.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That all the above recitations are true and correct.
2. That the Transactions and Use Tax is a general tax not raised for a specific purpose, in which the revenues from the tax will be placed in the county's discretionary General Fund for general purposes, thereby requiring a majority vote of the voters voting in the election on the tax, which includes voters in both the incorporated and unincorporated areas of the county.
3. This tax shall be applicable in the incorporated and unincorporated territory of the county.
4. This tax will be collected and administered by the State Board of Equalization.
5. The Transactions and Use Tax will remain at the rate of 0.5%.

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA**

Certified copy of portion of proceedings, Meeting of July 31, 2018

RESOLUTION NO. 18-78

6. The net proceeds of this tax will be used by the county for services which will benefit the residents of the county.
7. The Transactions and Use Tax will terminate when ended by voters of Humboldt County.
8. The full text of the Transactions and Use Tax is found in Humboldt County Ordinance No. 2608 and Ordinance No. 2517.
9. The Board of Supervisors hereby directs staff to take whatever action is necessary to place on the November 6, 2018 election ballot, for majority voter approval, the general tax measure, as summarized in the ballot measure statement below, and to place in the ballot pamphlet the full text of Humboldt County Ordinance No. 2608.

Ballot measure statement:

<b>MEASURE, Humboldt County Public Safety/Essential Services Renewal Measure.</b> To maintain essential services including 911 emergency response/rural ambulance/fire protection; ensuring 24-hour sheriff's patrols; providing children's mental health/victims of child abuse services; emergency communications systems; repairing deteriorating roads; and other essential general services, shall a measure to renew the existing 1/2-cent sales tax, generating approximately \$12,000,000 annually until ended by voters, with annual audits/citizen oversight, no increase in tax rate, be adopted?	YES	
	NO	

10. Upon approval of the voters, Humboldt County Ordinance No.2608 will be operative on the first day of the first calendar quarter commencing more than 110 days after the adoption of Humboldt County Ordinance No. 2608.
11. This resolution is effective immediately.

Dated: July 31, 2018

  
\_\_\_\_\_  
Ryan Sundberg, Chair  
Humboldt County Board of Supervisors

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA**

Certified copy of portion of proceedings, Meeting of July 31, 2018

RESOLUTION NO. 18-78

Adopted on motion by Supervisor Fennell, seconded by Supervisor Wilson, and the following vote:

AYES: Supervisors Fennell, Bass, Wilson, Sundberg

NAYS: Supervisors --

ABSENT: Supervisors Bohn

ABSTAIN: Supervisors --

STATE OF CALIFORNIA )

County of Humboldt )

I, KATHY HAYES, Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be an original made in the above-entitled matter by said Board of Supervisors at a meeting held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.




By: Brooke Eberhardt  
Deputy Clerk of the Board of Supervisors of the  
County of Humboldt, State of California

# Information About Measure 'O'

Humboldt County's  
Public Safety & Essential Services  
Renewal Measure


Fall 2018



COUNTY OF HUMBOLDT  
The Home of the Redwoods

Humboldt County

California's Redwood Coast



What is  
Measure  
O?

- Board voted unanimously to place Measure O – Public Safety and Essential Services Renewal Measure on the November ballot.
- Measure O will maintain locally-controlled funding, without raising tax rates.

Humboldt County

California's Redwood Coast





## Why was Measure O placed on the ballot?

- Over past 25 years state has taken \$368 million from County.
- Measure O would continue existing, voter-approved locally-controlled funding that cannot be taken by Sacramento.

Humboldt County

California's Redwood Coast



## What essential services will Measure O maintain?

- Measure O will maintain:
  - Rural ambulance service
  - Services for victims of child abuse



Humboldt County

California's Redwood Coast



- Measure O will maintain:
  - Fire protection services
  - Providing additional mental health services for children



Humboldt County



California's Redwood Coast



- Measure O will continue:
  - 911 emergency response times
  - Repair of deteriorating roads



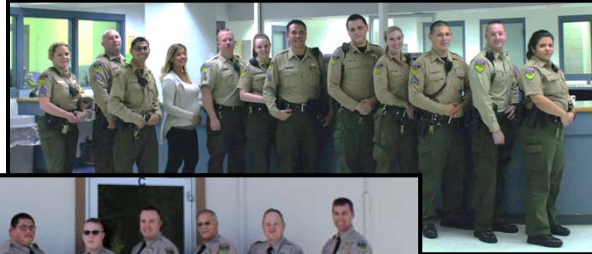
Humboldt County



California's Redwood Coast



- Measure O will continue:
  - 24/7 Sheriff's Deputy coverage



Humboldt County

California's Redwood Coast

How else  
will  
Measure O  
continue  
protecting  
Public  
Safety?

- Volunteer fire has limited funding but play critical public safety roles
- Measure O will support these volunteers to protect residents



Humboldt County

California's Redwood Coast



Eureka Police  
Department



DHHS Mobile Intervention Services  
Team (MIST) and EPD Partnership

Humboldt County

California's Redwood Coast



Ferndale Police  
Department



District Attorney – DHHS partnership  
on Child Abuse Services Team (CAST)

Humboldt County

California's Redwood Coast





Fortuna Police  
SRO, DTF



Arcata Police Juvenile Diversion Team

Humboldt County

California's Redwood Coast



How  
does  
Measure O  
help kids  
stay safe?

- Protective and counseling services for victims and witnesses of child abuse have been severely reduced.
- Measure O will restore these services and protect children that have been victims of horrible crimes.

Humboldt County

California's Redwood Coast



## What does Measure O cost?

- Continues the existing, voter-approved half-cent sales tax, with no increase in tax rate.
- Measure O is not applied to prescription medicine or food purchased as groceries.
- Visitors to our region also pay the cost.

Humboldt County

California's Redwood Coast



## Is Measure O fiscally accountable?

- Continues accountability:
  - Financial audits
  - An independent Citizens' Advisory Committee to ensure funds are spent efficiently on public priorities.
- By law, all Measure O funding must be spent locally, and none can be taken by the state.

Humboldt County

California's Redwood Coast



## Getting More Information

- Measure O is on the November 6 ballot.
  - More Elections information and to register to vote:  
[humboldt.gov/Elections](http://humboldt.gov/Elections)
- The County will continue to keep the community informed about Measure O.
  - For more information, please visit the county website:  
[humboldt.gov/MeasureO](http://humboldt.gov/MeasureO).
  - If you have specific questions about Measure O or to request a presentation for your organization please call 445-7266 or email [cao@co.humboldt.ca.us](mailto:cao@co.humboldt.ca.us)

Humboldt County

California's Redwood Coast

## COMMISSIONERS

1<sup>st</sup> Division

Larry Doss

2<sup>nd</sup> Division

Greg Dale

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Patrick Higgins

**Humboldt Bay**  
**Harbor, Recreation and Conservation District**  
 (707) 443-0801  
 P.O. Box 1030  
 Eureka, California 95502-1030



**STAFF REPORT – HARBOR DISTRICT MEETING**  
**September 27, 2018**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Larry Oetker, Executive Director

**DATE:** September 21, 2018

**TITLE:** Approve contract with Scribble Software to replace FSM as the Districts primary marina management database.

---

**STAFF RECOMMENDATION:** Staff recommends that the Board: Approve contract with Scribble Software and authorize the Executive Director to sign the contract.

**BACKGROUND:** The District's current marina management database was purchased in approximately 2011 and is not meeting the District's needs as the Software does not have technical support; does not directly integrate with QuickBooks; does not track other non-marina leases such as the fisherman's storage leases, Woodley Island tenant leases, Fields Landing and Shelter Cove boat storage, Redwood Marine Terminal I and II leases. The current software has not been updated/ modernized, and as a result, the software is not user friendly and there are frequent user errors which take a great deal of staff time and energy to correct.

**DISCUSSION:** The District considered several marina management databases. Of the databases the District considered, Scribble Software best fit the District's needs and was recommended to the District by the City of Eureka. Scribble Software was chosen due to its ability to track slip, tideland and upland leases. By replacing the existing marina software with Scribble Software, staff will save time and minimize errors. The database will also provide much improved transparency as the database will directly integrate with QuickBooks and every transaction will be tracked as opposed to the daily batch journal entries which are required with the current software. The Scribble Software has additional modules, such as meter reading and dock inventory verification that is compatible with smart phones, which the District may choose to acquire in the future.

The total initial purchase, set-up, and training will cost \$7,105.00. The software itself is \$4,395 for 5 devices; the remaining \$2,710 are for mapping, FSM data conversion and one-time set-up and installation on all 6 devices (5 user stations and the server). This price includes mapping of 237 wet slips for \$495; if the District choses to have Scribble map the storage sites for Fields Landing, Woodley Island and Redwood Marine Terminal One, the additional cost is \$100 per hundred spaces.

In addition, Scribble offers a Service Plan for technical support (both phone and email) at three different rates, the "Standard" Support Plan being the cheapest at a rate of \$125 per month with a 10% discount for annual payment up front and covers technical support for all work stations. Support plans are optional, and the initial setup includes 30-days free. If support is needed after the 30-days and the District chooses not to enroll in a support plan, technical support is still available at a cost of \$195 for the first hour and \$150 per hour thereafter. Enrollment in a support plan can occur at anytime and details can be found on Page 4 of the Purchase Contract Summary.

The fiscal impact of the Scribble Software to the District will be outweighed by the overall savings to the District in staff time will outweigh the initial cost. The initial costs do not cover future upgrades, additional user licenses and software module add-ons.

COMMISSIONERS

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**STAFF REPORT – HARBOR DISTRICT MEETING**  
**September 27, 2018**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Larry Oetker, Executive Director

**DATE:** September 21, 2018

**TITLE:** Adopt Resolution 2018-07, a resolution in support of the Redwood Coast Energy Authority Offshore Wind Lease Application.

---

**STAFF RECOMMENDS THAT THE BOARD:** Staff recommends the Board: adopt Resolution 2018-07.

**BACKGROUND:** The Redwood Coast Energy Authority, with support from private companies and government districts, has submitted a lease application to the Bureau of Ocean Energy Management (BOEM) to advance the development of a 100-150 (MW) offshore wind energy project 20 miles off the coast of Eureka.

**DISCUSSION:** The environmental and community impacts of the proposed project have not yet been analyzed, but the concept of developing offshore wind energy and the associated in port infrastructure has the potential to modernize port infrastructure, create living wage jobs; and revitalize the port economy.

**ATTACHMENTS:**

A. Resolution 2018-07

**HUMBOLDT BAY HARBOR, RECREATION  
AND CONSERVATION DISTRICT**

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**RESOLUTION NO. 2018-07**

**RESOLUTION IN SUPPORT OF THE REDWOOD COAST ENERGY  
AUTHORITY OFFSHORE WIND LEASE APPLICATION**

**WHEREAS**, the State of California has adopted aggressive greenhouse gas reduction goals with the objective of developing new renewable energy resources; and

**WHEREAS**, the Humboldt Bay region has the potential to foster a new renewable energy industry, with a viable wind resource and existing harbor infrastructure to support it; and

**WHEREAS**, the project will likely result in the development of a new multiuse dock and associated upland infrastructure which will greatly assist the port to modernize and attract additional maritime commerce, and

**WHEREAS**, Redwood Coast Energy Authority (RCEA) has shown leadership in establishing and successfully operating a Community Choice Energy program that now provides affordable electricity to over 90% of the county's residents and businesses; and

**WHEREAS**, the Humboldt County Board of Supervisors adopted a Resolution supporting RCEA's exploration of an offshore wind project off the coast of Humboldt County; and

**WHEREAS**, RCEA has selected a consortium of partners, which plans to submit a lease application for a selected offshore area to the Bureau of Ocean Energy Management (BOEM) for possible wind energy development; and

**WHEREAS**, development of the Humboldt coast's wind resource has the potential to create numerous local skilled jobs and associated economic activity; and

**WHEREAS**, the location of the envisioned wind project twenty or more miles from shore would minimize any potential negative visual impact; and

**WHEREAS**, preliminary data shows that the daily cycle of offshore wind, which peaks during evening hours, matches energy load patterns and is complementary to daytime solar generation; and

**WHEREAS**, many community stakeholders engaged thus far by RCEA have expressed enthusiasm for offshore wind development; and

**WHEREAS**, the BOEM offshore wind lease application would be bolstered with an endorsement letter from the Humboldt Bay Harbor, Conservation, and Recreation District.

**NOW, THEREFORE, BE IT RESOLVED**, that the Humboldt Bay Harbor, Recreation, Conservation District hereby elects to submit a letter to BOEM in support of the Redwood Coast Offshore Wind lease application.

**PASSED AND ADOPTED** by the Board of Commissioners of the Humboldt Bay Harbor, Recreation, and Conservation District at a duly called meeting held on the 27th day of September 2018, by the following polled vote:

**AYES:**

**NOES:**

**ABSENT:**

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**RICHARD MARKS, President**  
**Board of Commissioners**

**ATTEST:**

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**PATRICK HIGGINS, Secretary**  
**Board of Commissioners**



## **CERTIFICATE OF SECRETARY**

The undersigned, duly qualified and acting Secretary of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, does hereby certify that the attached Resolution is a true and correct copy of RESOLUTION NO. 2018-07 entitled,

### **RESOLUTION IN SUPPORT OF THE REDWOOD COAST ENERGY AUTHORITY OFFSHORE WIND LEASE APPLICATION**

as regularly adopted at a legally convened meeting of the Board of Commissioners of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, duly held on the 27th day of September 2018; and further, that such Resolution has been fully recorded in the Journal of Proceedings in my office and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 27th day of September 2018.

---

PATRICK HIGGINS, Secretary  
Board of Commissioners

COMMISSIONERS

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Larry Doss

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**STAFF REPORT – HARBOR DISTRICT MEETING**  
**September 27, 2018**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Larry Oetker, Executive Director

**DATE:** September 21, 2018

**TITLE:** Discussion of Potential Economic Development Projects to include in the Humboldt County 2018 Comprehensive Economic Development Strategy (CEDS)

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**STAFF RECOMMENDATION:** Staff recommends that the Board:

1. Review the draft list of CEDS Project and authorize Staff to forward the projects to the County.
2. Continue the item to the Board's October meeting to allow Staff to further develop a project list and work plan for priority economic development projects

**BACKGROUND:** Attached is a preliminary draft list of projects to be included into the County 2018 CEDS. The attached preliminary list was included in the public comment draft. Humboldt County Economic Development Department has a public comment period until October 23rd. Staff is in the process of reviewing previous economic feasibility and revitalization studies and plans to expand the list of potential projects based on public input and direction from the board.

**ATTACHMENTS:**

- A. CEDS Project Pipeline 2018

## COMMISSIONERS

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**Project Pipeline 2018**

To assist with organization, projects are organized by the areas which they are located: Port of Humboldt, Samoa Peninsula, Other Areas around the Bay; Outlying Fishing Communities.

**A. Port of Humboldt Bay**

This category includes projects that directly improve maritime commerce navigation and/or are located either within the waters of Humboldt Bay or the Pacific Ocean. Humboldt Bay is the largest protected body of water on the West Coast between San Francisco and Puget Sound; the second largest enclosed bay in California, and the largest port between San Francisco and Coos Bay Oregon.

Section 30101 (a) of the California Coastal Act found that: "The ports of the State of California, including the Humboldt Bay Harbor, Recreation, and Conservation District, constitute one of the state's primary economic and coastal resources and are an essential element of the national maritime industry."

Appendix II Section 19 of the Harbors and Navigation Code specifies that: "The district shall improve Humboldt Bay Harbor for navigation and commerce through maintenance and construction of channels, shipways, berths, anchorage places, turning basins, breakwaters, bulkheads, wharves, processing plants, warehouses, roads, spur tracks or beltline railways, and any other work that is deemed necessary that would not otherwise be accomplished by other public or private agencies."

**1. Rezone and/or Expand Allowable Coastal Dependent Industrial Land Uses**

The County's zoning regulations for the industrial areas around Humboldt Bay are a significant barrier to the development of a modern port in Humboldt Bay.

- a. The administrative procedures for reviewing principally permitted uses desperately needs to be significantly streamlined.
- b. The list of uses which are principally permitted and conditionally permitted needs to be greatly expanded.
- c. A significant amount of land zoned for Coastal Dependent Industrial needs to be rezoned to Industrial General.
- d. Smaller Coastal Zoning Amendments should be done now and not wait for a comprehensive update of the Local Coastal Plan.

There are currently approximately 1,380 acres of property zoned for Coastal Dependent Industrial (CDI) use. Of this total, approximately 1,100 acres are on land and 278 acres are in the water. More than two-thirds of the property, or 948 acres, is located on the Samoa Peninsula. Of the approximately 1,100 acres of CDI zoned lands, only approximately 121 acres are currently utilized for CDI purposes, and the remaining 979 acres are greatly underutilized.

As per Humboldt County's approved Local Coastal Plan, the principal uses are limited to any coastal-dependent industrial use that requires access to a maintained navigable channel in order to function, including, but not limited to: public docks, water-borne carrier import and export operations, ship building and boat repair, commercial fishing facilities, including berthing and fish receiving, and fish processing when product is for human consumption (fish waste processing and fish processing of products for other than human consumption are considered coastal- related uses), marine oil terminals, OCS service or supply bases, ocean intake, outfall or discharge pipelines serving offshore facilities, and aquaculture and aquaculture support facilities.

**2. Improve Reliability of Navigating Through the Entrance to Humboldt Bay by Expanding the South Jetty to make a 12-month port.**

During annual winter storms the Eel River deposits a large amount of sediment into the Pacific Ocean. Longshore currents typically push this sediment north and it goes around the south jetty and is deposited into the mouth of the bay. These Eel River deposits then create shoaling which reduces the navigable federal channel to approximately 33 feet from the 48 feet established by the Army Corps of Engineers. This shoaling causes ships to not be able to enter or exit the Bay with drafts exceeding these limits. Therefore, typically only half loads can transport during this shoaling period. Currently it takes the Army Corps of Engineers with their annual dredging cycle during June or October to correct this problem. As a result, the bay experiences significant problems and can only operate at full capacity a few months out of the year. There needs to be a study that reviews the sediment transport and disposition into the bay to see if there is an engineering solution to this problem which could make the port a reliable 12-month port and continue to provide needed sediment for the north jetty sand beaches dunes.

**3. Dredging**

One of the most valuable economic assets Humboldt County has is Humboldt Bay and access to maritime commerce. The Harbor District works closely with the U.S. Army Corp of Engineers to keep the entrance to the Harbor dredged. Over the past several years, a large volume of sand has accumulated outside of the entrance of the Bay. Strong waves and currents eventually transport the sand into the federally-maintained Humboldt Bar and Entrance Channel, which runs between two large jetties, and into interior channels. Usually heavy shoaling of the federal channels occurs after annual maintenance dredging, resulting in deep-draft-vessel operating restrictions that adversely affect commerce and limit the Bay's use as a harbor of refuge.

**4. Harbor Dredging Support Equipment**

The Harbor District needs a tug, crane, flat top and dump barges to effectively dredge the Woodley Island Marina for the current dredging event as well as the multiple dredging events to come. The Woodley Island Marina was dredged in 1988 (131,000 CY), 1998 (226,238 CY), and 2006/07 (230,065 CY) with a cutterhead suction dredge with disposal on the Samoa Beach. With an annual dredging strategy in place, the Harbor District will utilize the Dredging Support Equipment for annual dredging events in the future.

**5. Rail Service Connecting the Port of Humboldt Bay to the National Rail System**

There is currently a proposed project to construct a 220-mile dual track, green railroad from Fairhaven Business Park interconnecting to the national rail network near Red Bluff in the Central Valley. There are current plans to develop a trail adjacent to the North Coast Railroad Authority's north-south line. The trail would rail bank for future potential reuse of north-south rail service. The Harbor District supports the concept of rail with trail and rail banking and developing rail service to the Humboldt Bay.

**B. Samoa Peninsula**

**1. Redwood Marine Terminal II Innovation Center**

The District hopes to create an Innovation Park to provide economic stability and resiliency to the communities surrounding Humboldt Bay and Humboldt County. The Innovation Center has the potential to possess a Public Cargo Dock, Aquaculture Production, Energy Production and Research, and Marine Research (Attachment B).

All aspects of the Innovation Center have the potential to help to ensure that Humboldt County can compete in a competitive global market and to help protect Humboldt County from the occurrence of economic shocks caused by unforeseen natural disasters. Disasters such as fires, severe winter storms, flooding, and mudslides can cut off road routes connecting Humboldt County to the outside world. With the development of a Multipurpose Dock, trade will be able to continue in the event of a natural disaster that cuts off other relied upon trade routes.

**2. Samoa Industrial Waterfront Transportation Improvement Project**

Roadway and rail to docking facilities: design, permitting, construction.

### **3. Mariculture Facility**

The Harbor District proposes to renovate a 30,000 sq. foot former machine building at Redwood Marine Terminal II (RMTII) to support aquaculture operations.

### **4. Offshore Wind Energy Upland Assembly & Multipurpose Dock**

The Harbor District has plans for a 50 acre development with a deep draft terminal. The dock would need to be massive compared to those now in the harbor. It is estimated to be 820 feet long, up to 165 feet wide and have a MLLW draft of 32+ feet. Cranes would need to lift 500-600 tonnes.

The multipurpose berth concept involves the provision of basic terminal infrastructure to handle a mixture of cargo and non-cargo uses. The conceptual terminal layout is flexible and is designed to provide guidance to the Harbor District on land allocation for cargo, cruise and non-cargo uses

### **5. Sea Level Rise Material Beneficial Reuse Site**

In order to protect our developed and natural areas from the impact of climate change and sea level rise, the Harbor District has acquired and permitted an upland Dredge material dewatering facility. Permit conditions require that the site be limited to prevent salt water from entering the ground water. Once the facility is lined up to 60,000 cubic yards, clean dredge material will be able to be processed each year. Reutilizing this material will create jobs in the restoration and construction sectors and indirectly retain valuable, agricultural, commercial, and industrial lands and jobs.

### **6. High Tech Center**

By renovating the existing 17-story building that was formerly part of a pulp mill, the center would have unobstructed 360-degree views of ocean, bay, and mountains. The center would be located at the confluence of the new fiber optic lines that are planned to go along Highway 299 (the Digital 299 Project), the proposed transpacific lines which would land at the foot of the 17-story building. This new high-tech center would have access to markets in Asia and throughout America.

### **7. Mariculture Upland Pre-Permitting**

The District plans to have pre-permitted space for up to 200,000 square feet of upland aquaculture. This will require permits that include a coastal development permit, Water Quality Control Board permit for use of effluent discharge out ocean outfall, fresh water intake from main industrial line; salt water intake from salt water well, ocean, and bay.

## **C. Surrounding the Bay**

### **1. Water Trails**

Docks and Access.

### **2. Fields Landing Marine/Industrial Development**

Heavy haul out (500+ tons), dry stack storage and boat ramp.

## **D. Outlying Communities**

### **1. Shelter Cove Fish Cleaning Station**

The Harbor District proposes to retrofit the existing fish cleaning station and retain it in its current location and/or relocate and replace the existing fish waste disposal system with a new approximately 2,500 square foot facility constructed in one to three phases. Phase 1 of the proposed project will relocate and replace the existing fish cleaning station system and change the method of fish offal disposition. The second phase of the proposed project will house two tractor work bays, and a shop/office/storage space. The third project phase will be market/retail space development. This building will be constructed adjacent to the other two phases.

Once the new fish cleaning facility is operational, the existing station's damaged gravity-driven ocean discharge

pipe will be removed. There will be no fisheries-related economic losses from fish cleaning facility modifications, and fishing activities will not be affected or interrupted. The uses of the Fish Cleaning Facilities would be intended to facilitate and assist fisherman to directly package and market their products to add value and diversify their revenues. The Harbor District is dedicated to protecting the local economy during the construction and transition phases of this project.

COMMISSIONERS

1<sup>st</sup> Division

Larry Doss

2<sup>nd</sup> Division

Greg Dale

3<sup>rd</sup> Division

Stephen Kullmann

4<sup>th</sup> Division

Richard Marks

5<sup>th</sup> Division

Patrick Higgins

**Humboldt Bay**  
**Harbor, Recreation and Conservation District**  
 (707) 443-0801  
 P.O. Box 1030  
 Eureka, California 95502-1030



**STAFF REPORT – HARBOR DISTRICT MEETING**

**September 27, 2018**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Larry Oetker, Executive Director

**DATE:** September 21, 2018

**TITLE:** Consider cancelling November and December regularly scheduled board meetings.

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**STAFF RECOMMENDATION:** Staff recommends that the Board: Consider cancelling November and December regularly scheduled board meetings.

**BACKGROUND:** Thanksgiving falls on the same date as the regular scheduled board meeting for the month of November. The regulatory scheduled board meeting for the month of December falls on the Christmas and New Year's holiday break.

**DISCUSSION:** To replace the canceled regularly scheduled board meetings, a special meeting for each month will be scheduled for the third week of those months.

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**STAFF REPORT – HARBOR DISTRICT MEETING**

**September 27, 2018**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Larry Oetker, Executive Director

**DATE:** September 25, 2018

**TITLE:** Adopt Resolution 2018-08 authorizing the purchase of APN's 305-12-011, 305-162-008, and 305-162-006, King Salmon, California.

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**STAFF RECOMMENDATION:** Staff recommends that the Board: Adopt Resolution 2018-08.

**BACKGROUND:** The Board previously authorized the acquisition of these parcels to mitigate Eelgrass and Long Fin Smelt associated with proposed dredging activities.

**DISCUSSION:** The total purchase price for the Property is \$47,000.00. The Staff will have the resolution available at the Regularly Scheduled Board Meeting.