

**MINUTES  
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS  
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**June 29, 2017**

The Humboldt Bay Harbor, Recreation, and Conservation District met in regular session on the above date, 6:00 P.M. Closed Session, 7:00 P.M. Open Session, at the Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501.

**1) CLOSED SESSION - 6:00 P.M.**

The Commission met in closed session to discuss the following items:

- 1) Conference with Real Property Negotiator. Agency Negotiator: Board President, Executive Director, and District Counsel.
  - a. Roundhouse Environmental Cleanup Grant Contract and Timber Heritage Association Property Purchase Agreement.
- 2) Public Employee Performance Evaluation and contract renewal.
  - a. Title: Director of Harbor Operations and Bar Pilot- Tim Petrusa.
  - b. Title: Director of Operations and Facilities Maintenance- Alan Bobillot.

**2) ADJOURN EXECUTIVE CLOSED SESSION**

**3) OPEN SESSION – 7:00 P.M.**

**ROLL CALL:**

PRESENT:            MARKS  
                         KULLMANN  
                         DALE  
                         DOSS

ABSENT:            HIGGINS

QUORUM: Yes

**4) PLEDGE OF ALLEGIANCE**

**REPORT ON EXECUTIVE CLOSED SESSION**

- 1) Nothing to report out on.
- 2) Nothing to report out on.

**5) PUBLIC COMMENT:** The following individuals addressed the Commission regarding subject matters not on this meeting's agenda: Kent Sawatzky.

**6) CONSENT CALENDAR:**

- a. Consideration of approval of Board meeting minutes for May 18, 2017.
  - I. COMMISSIONER DALE MOVED TO APPROVE OF THE MAY 18, 2017 MINUTES. COMMISSIONER KULLMANN SECONDED.
  - II. Chair Marks then opened up public comment on the item. Seeing no members of the public wishing to speak, Chair Marks then moved the discussion back to the Commission.

VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: MARKS, KULLMANN, DALE, DOSS

Noes: NONE

Absent: HIGGINS

Abstain: NONE

**7) COMMUNICATIONS AND REPORTS:**

**a. Executive Director, Jack Crider Report:**

- o Visit and Tour from April Ingram- LP General Counsel.
- o Visit and Tour from Beth Lamb RWQCB Dave Parsons replacement.
- o Visit and tour from Principle Power, offshore wind power.
- o Received license fee \$350K and signed to Standard Solar per PPA
- o Essayons is here 12 days to dredge- should return depth to min. 45-48 feet in main channel
- o Samoa Lagoons debris burned, developing grading plan for County, prepping for dredge spoil disposal
- o Still waiting on EPA & USACE HOODS location approval for dredge spoil disposal
- o Project descriptions to come out soon: Elk River in-water, Shipwreck, PALCO Marsh, RMT II

**b. Staff Reports**

- o Director of Maintenance & Operations, Alan Bobillot:
  - a) Conducted practice run with dredge, did not pump any mud.
  - b) Preparing for 4<sup>th</sup> of July Woodley Island event

**c. District Counsel, District Planner, District Treasurer and District Engineer Reports**

- o District Counsel: Nothing to report.
- o District Planner Staff, Vanessa Blodgett:
  - o Current projects include:
    - a) Shelter Cove building CDP filed and accepted
    - b) Responded to CCC comments on LCL 1091. Looking at three options.
    - c) FY 2017-18 Budget- final budget review and adoption tonight
    - d) Martin Slough Enhancement Project permit application acceptance noticing
    - e) District-City Maintenance Disposal Options
    - f) EPA \$242K Brownfield Grant Application submitted for RMT II Debris cleanup
    - g) Website management, minutes, ads, and Facebook posts.
- o District Engineer, Mike Foget:
  - a) Eelgrass survey conducted in late May, now processing data
  - b) Fields Landing will be moving into ERA level 2 status on July 1.
- o District Treasurer, Mark Wetzel:
  - a) May financial out soon
  - b) Cash position is about \$8 million right now.

**d. Commissioner and Committee Reports**

- o Commissioners reported on recent activities and meetings.

**e. Other NONE.**

**8) NON-AGENDA: NONE.**

**9) NEW BUSINESS:**

- a. **CONSIDERATION OF GRANT AGREEMENT WITH HUMBOLDT COUNTY FOR BROWNFIELDS CLEANUP AT THE SAMOA ROUNDHOUSE.**
  - I. Executive Director Crider presented the item.
  - II. **COMMISSIONER DOSS MOVED TO APPROVE THE GRANT AGREEMENT WITH HUMBOLDT COUNTY FOR BROWNFIELDS CLEANUP AT THE SAMOA ROUNDHOUSE. COMMISSIONER KULLMANN SECONDED THE MOTION.**
  - III. The Commission briefly discussed the item.
  - IV. Chair Marks then opened up public comment on the item: Public commenters included: Kent Sawatzky. Chair Marks then moved the discussion back to the Commission.
  - V. **VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.**  
Ayes: MARKS, KULLMANN, DOSS, DALE  
Noes: NONE  
Absent: HIGGINS  
Abstain: NONE
- b. **CONSIDERATION TO APPRAISE AND POSSIBLE PURCHASE OF MITIGATION PROPERTY AT KING SALMON.**
  - I. Executive Director Crider presented the item.
  - II. **COMMISSIONER DOSS MOVED TO APPROVE THE APPRAISAL COST AND THE PLACEHOLDER FOR THIS KING SALMON PROPERTY. COMMISSIONER DALE SECONDED THE MOTION.**
  - III. The Commission discussed the item and asked questions of staff.
  - IV. Chair Marks then opened up public comment on the item: Public commenters included: Kent Sawatzky, Steve Rosenberg. Chair Marks then moved the discussion back to the Commission.  
**VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.**  
Ayes: MARKS, KULLMANN, DOSS, DALE  
Noes: NONE

Absent: HIGGINS  
Abstain: NONE

- c. CONSIDERATION OF CONTRACT RENEWAL WITH ALAN BOBILLOT, DIRECTOR OF OPERATIONS AND FACILITIES MAINTENANCE.
- I. Executive Director Crider presented the item.
  - II. COMMISSIONER DALE MOVED TO APPROVE THE STAFF RECOMMENDED 1-YEAR CONTRACT RENEWAL, INCLUDING THE FIVE PERCENT RAISE TO \$88,017 PER YEAR SALARY, FOR ALAN BOBILLOT, DIRECTOR OF OPERATIONS AND FACILITIES MAINTENANCE. COMMISSIONER KULLMANN SECONDED THE MOTION.
  - III. The Commission briefly discussed the item.
  - IV. Chair Marks then opened up public comment on the item: Public commenters included: Kent Sawatzky, Susan Penn. Chair Marks then moved the discussion back to the Commission.
  - V. VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.  
Ayes: MARKS, KULLMANN, DOSS, DALE  
Noes: NONE  
Absent: HIGGINS  
Abstain: NONE
- d. CONSIDERATION OF CONTRACT RENEWAL WITH TIM PETRUSHA, DIRECTOR OF HARBOR OPERATIONS AND BAR PILOT.
- I. Executive Director Crider presented the item.
  - II. COMMISSIONER DALE MOVED TO APPROVE THE STAFF RECOMMENDED 1-YEAR CONTRACT RENEWAL, INCLUDING THE FIVE PERCENT RAISE TO \$88,482 PER YEAR SALARY, FOR TIM PETRUSHA, HARBOR OPERATIONS AND BAR PILOT. COMMISSIONER KULLMANN SECONDED THE MOTION.
  - III. The Commission discussed the item.
  - IV. Chair Marks then opened up public comment on the item: Public commenters included: No members of the public commented on the item. Chair Marks then moved the discussion back to the Commission.
  - V. VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.  
Ayes: MARKS, KULLMANN, DOSS, DALE  
Noes: NONE  
Absent: HIGGINS  
Abstain: NONE
- e. DISCUSSION OYSTER PRE-PERMITTING
- I. Commissioner Dale recused himself and left the room.
  - II. Executive Director Crider introduced the item.
  - III. Commissioner Doss further introduced the item.
  - IV. The Commission discussed the item and asked questions of staff.
  - V. Chair Marks then opened up public comment on the item: Public commenters included: Kent Sawatzky, Stan Brandenburg, Steve Rosenberg, Casey Allen, Sebastian Elrite, Pete Oringer. Chair Marks then moved the discussion back to the Commission.
  - VI. As a discussion item, no action was taken by the Commission
  - VII. After the item was closed, Commissioner Dale returned to the dais.
- f. DISCUSSION MARINA SURCHARGES FOR DREDGING AND FLOAT REPLACEMENT
- I. Executive Director Crider introduced the item.
  - II. Commissioner Doss further introduced the item.
  - III. The Commission discussed the item.
  - IV. Chair Marks then opened up public comment on the item: Public commenters included: Stan Brandenburg, Kent Sawatzky, Steve Rosenberg, Casey Allen. Chair Marks then moved the discussion back to the Commission.
  - V. As a discussion item, no action was taken by the Commission
- g. DISCUSSION DREDGE DEWATERING SITE AT REDWOOD MARINE TERMINAL II
- I. Executive Director Crider introduced the item.
  - II. The Commission discussed the item.

- III. Chair Marks then opened up public comment on the item. Public commenters included: No members of the public commented on this item.
- IV. As a discussion item, no action was taken by the Commission

**10) UNFINISHED BUSINESS:**

**A. FINAL BUDGET REVIEW AND ADOPTION FY 2017/18**

- I. Executive Director Crider presented the item.
- II. COMMISSIONER KULLMANN MOVED TO ADOPT THE FISCAL YEAR 2017/18 BUDGET. COMMISSIONER DALE SECONDED THE MOTION.
- III. The Commission discussed the item.
- IV. Chair Marks then opened up public comment on the item: Public commenters included: Kent Sawatzky, Susan Penn, Joan Romo. Chair Marks then moved the discussion back to the Commission.
- V. VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.  
Ayes: MARKS, KULLMANN, DOSS, DALE  
Noes: NONE  
Absent: HIGGINS  
Abstain: NONE

**B. CONSIDERATION OF RESOLUTION 2017- 08 FOR FY 2017/18 BUDGET**

- I. Executive Director Crider presented the item.
- II. COMMISSIONER KULLMANN MOVED TO ADOPT RESOLUTION 2017-08 FOR FISCAL YEAR 2017/18 BUDGET. COMMISSIONER DALE SECONDED THE MOTION.
- III. Chair Marks then opened up public comment on the item: Public commenters included: No members of the public commented on the item. Chair Marks then moved the discussion back to the Commission.
- IV. ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.  
Ayes: MARKS, KULLMANN, DOSS, DALE  
Noes: NONE  
Absent: HIGGINS  
Abstain: NONE

**11) ADMINISTRATIVE AND EMERGENCY PERMITS: NONE**

**12) ADJOURNMENT**

APPROVED BY:

Patrick Higgins  
Secretary

RECORDED BY:

George Williamson  
District Planner