

# **HARBOR MAINTENANCE WORKER II** for the Humboldt Bay Harbor, Recreation, and Conservation District

The Humboldt Bay Harbor, Recreation, and Conservation District is seeking to fill 3 **seasonal Harbor Maintenance Worker II positions**. A complete application form may be submitted electronically to [abobillot@humbolddbay.org](mailto:abobillot@humbolddbay.org) or be delivered to 601 Startare Drive Eureka, CA 95501. Position open until filled. Applicants may find the application form on the Harbor District's website - [www.humbolddbay.org/jobs](http://www.humbolddbay.org/jobs)

Positions will primarily be based out of Woodley Island or Shelter Cove. Wage starts at \$16.43/hour, no benefits, with potential for overtime. The position is considered seasonal (1080 hours, roughly through October with the possibility becoming full-time staff at the end of the season).

## **Required Qualifications (General)**

- Have dependable transportation.
- Work weekends and holidays.
- Pass pre-employment drug screen and physical

## **Definition of Duties:**

Under the general direction of the Director of Facility Maintenance, the Harbor Maintenance Worker II is required to perform skilled and semi-skilled labor in the maintenance, construction and service activities related to Harbor District facility maintenance and to perform other related tasks in assigned areas as required. In addition, the Harbor Maintenance Worker II is to do janitorial and grounds keeping work on all Harbor District and related facilities as directed.

## **Examples of Duties:**

Responsibilities and duties may include, but are not limited to, the following:

- Inspect, maintain, and repair Harbor District facilities and equipment;
- Perform general building maintenance duties in the areas of carpentry, plumbing and electrical repair.
- Operate construction equipment and power tools such as compressors, pumps, generators, paint sprayers, sand-blasters, forklift, Travelift, various watercraft, mowers, edgers and blowers and others; maintain hand tools and assigned equipment.
- Utilize proper safety precautions related to all work performs.
- Maintain records related to the assigned areas of responsibility.
- Respond to requests and inquiries from the general public.
- Assist in the regular preventative maintenance programs set by performing scheduled checks and reporting results.
- Repair any problems discovered during regularly scheduled checks.
- Performs grounds keeping duties.
- Empties trash containers on docks and keeps docks clean.
- Cleans restrooms and offices areas.
- Washes windows.
- Assist in emergency and rescue efforts in the harbor area.
- Assist in the enforcement of laws, rules and regulations concerning the use of Harbor District facilities.

- Coordinate Custodian/Groundskeeper and Harbor Maintenance Worker I activities and record in daily log the daily tasks in the absence of the Director of Facility Maintenance.
- Report on current projects to the Director of Facility Maintenance.
- Perform related duties and responsibilities as required.

**Desirable Qualifications:**

Knowledge of:

- Methods and techniques of construction (including electrical, plumbing, mechanical and carpentry), maintenance, and repair related to harbor facilities.
- Operational characteristics of mechanical equipment and tools used in the assigned area of responsibility.
- Small boat operation and maintenance.
- Welding safety and techniques
- Heavy equipment operation, safety and maintenance.
- Harbor operational procedures.
- General custodial practices.
- Plant care/landscape techniques.
- Firefighting techniques.
- Safe work practices.

Ability to:

- Work outdoors in cold and wet conditions and during hours of daylight and darkness.
- Possess sufficient strength and stamina to lift and carry objects weighing up to 70 lbs. and perform sustained heavy physical labor.
- Perform skilled and semi-skilled maintenance, construction and repair work on harbor facilities and equipment.
- Operate a variety of vehicular and stationary mechanical equipment in a safe and effective manner in routine situations.
- Work independently in the absence of supervision.
- Use and operate hand tools, mechanical equipment, and power tools and equipment required for the work in a safe and efficient manner.
- Direct the work of others.
- Perform heavy manual labor.
- Follow both written and oral directions.
- Communicate clearly and concisely, both orally and in writing.
- High school graduation or equivalent.
- Three years of increasingly responsible experience performing field maintenance duties with limited custodial duties or three years successful experience in the Harbor District Harbor Maintenance Worker I position or equivalent.
- Formal or informal education and training which ensures the ability to read and write at a level necessary for successful job performance.