DATE: June 29, 2017
TIME: Executive Closed Session  6:00 PM
        Regular Session          7:00 PM
PLACE: Woodley Island Marina Meeting Room

The Meeting Room is wheelchair accessible. Accommodations and access to Harbor District meetings for people with other handicaps must be requested of the Director of Administrative Services at 443-0801 at least 24 hours in advance of the meeting.

1. Call to Order at 6:00 p.m.
   a. Move to Executive Closed Session pursuant to the provisions of the California Government Code Sections 54956.8 (Conference with Real Property Negotiator) and 54957(b)(1) (Public Employee Performance Evaluation).

   1. Conference with Real Property Negotiator
   Agency Negotiator: Board President, Executive Director and District Counsel
   Roundhouse environmental cleanup grant contract and Timber Heritage Association property Purchase agreement.

   Title: Director of Harbor Operations and Bar Pilot- Tim Petrusha
   Title: Director of Operations and Facilities Maintenance- Alan Bobillot

2. Adjourn Executive Closed Session

3. Call to Order Regular Session at 7:00 P.M. and Roll Call

4. Pledge of Allegiance

5. Public Comment

Note: This portion of the Agenda allows the public to speak to the Board on the various issues not itemized on this Agenda. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public not appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District. The three (3) minute time limit for each speaker may be enforced by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.

6. Consent Calendar
   a. Consideration of approval of minutes for May 18, 2017.

7. Communications and Reports
   a. Executive Director Report
   b. Staff Reports
   c. District Counsel, District Planner, District Engineer and District Treasurer Reports
   d. Commissioner and Committee Reports
   e. Other

8. Non Agenda
Agenda for June 29, 2017 Special Board Meeting

9. New Business
   a. Consideration of grant agreement with Humboldt County for Brownfields Cleanup at the Samoa roundhouse.
   b. Consideration to appraise and possible purchase of mitigation property at King Salmon.
   c. Consideration of contract renewal with Alan Bobillot, Director of Operations and Facilities Maintenance.
   d. Consideration of contract renewal with Tim Petrusha, Director of Harbor Operations and Bar Pilot.
   e. Discussion oyster pre-permitting - Commissioner Doss
   f. Discussion Marina surcharges for dredging and float replacement - Commissioner Doss
   g. Discussion Dredge dewatering site at Redwood Marine Terminal II.

10. Unfinished Business
    a. Final Budget review and adoption FY 2017/18.
    b. Consideration of Resolution 2017-08 for FY 2017/18 Budget.

11. Administrative and Emergency Permits

12. Adjournment
MINUTES (Subject to Approval)
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

May 18, 2017

The Humboldt Bay Harbor, Recreation, and Conservation District met in regular session on the above date, 6:00 P.M. Closed Session, 7:00 P.M. Open Session, at the Woodley Island Marina Meeting Room, 601 Starlere Drive, Eureka, CA 95501.

1) CLOSED SESSION - 6:00 P.M.

The Commission met in closed session to discuss the following items:
   a) Move to Executive Closed Session pursuant to the provisions of the California Government Code Section 54957(b)(1) (Public Employee Performance Evaluation), 54956.9 (a) (Existing Litigation) and 54956.8 (Conference with Real Property Negotiators)
   1) Public Employee Performance Evaluation. Title: Executive Director (Annual Evaluation and Contract renewal)
       Conference with legal counsel—Existing Litigation from National Audubon Society and California
   2) Waterfowl Association v. Humboldt Bay Harbor, Recreation and Conservation District, pending in Humboldt County Superior Court.
   3) Conference with Real Property Negotiators Agency Negotiator: Board President, Executive Director and District Counsel Property Purchase- Dog Ranch

2) ADJOURN EXECUTIVE CLOSED SESSION

3) OPEN SESSION – 7:00 P.M.

ROLL CALL:
PRESENT: HIGGINS
         MARKS
         KULLMANN
         DALE

ABSENT: DOSS

QUORUM: Yes

4) PLEDGE OF ALLEGIANCE

5) REPORT ON EXECUTIVE CLOSED SESSION
   1) Nothing to report out on, but item is on Open Session Agenda Item 11h.
   2) Nothing to report out on.
   3) Nothing to report out on, but item is on Open Session Agenda Item 11d.

6) PUBLIC COMMENT: The following individuals addressed the Commission regarding subject matters not on this meeting’s agenda: Kent Sawatzky

7) CONSENT CALENDAR:
   a. Consideration of approval of Board meeting minutes for April 27, 2017

   I.COMMISSIONER HIGGINS MOVED FOR THE APPROVAL OF THE CONSENT CALENDAR. COMMISSIONER KULLMANN SECONDED.
   II.Chair Marks then opened up public comment on the item. Seeing no members of the public wishing to speak, Chair Marks then moved the discussion back to the Commission.

   VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

   Ayes: MARKS, HIGGINS, KULLMANN, DALE
   Noes: NONE
  Absent: DOSS
   Abstain: NONE
8) COMMUNICATIONS AND REPORTS:

a. Executive Director, Jack Crider Report:
   - Conference Call with EPA regarding HOODS sediment disposal, USACE will need to help expedite permits for Sept./Oct. dredging.
   - West Coast Contractors here next week- costs to clamshell and dump barge to HOODS.
   - Will continue to complete Samoa Lagoons preparation and equipment needed for upland disposal.
   - Danco has proposed to use Samoa property for dredge disposal.
   - Staff looking at disposal options Samoa Peninsula and Elk River Island
   - Next Special Commission meeting June 9th- Shelter Cove 5 pm.

b. Staff Reports
   - Director of Harbor Operations, Tim Petrusha:
     - Dredge Support Crew from Great Lakes Dredging have arrived
       - Temporary office provided
       - Dredge Terrapin Island due to arrive Saturdays morning
     - Currently scheduled for 2 weeks of work- 400,00 CYDS
   - USACE looking for funding for an extension
     - Lieutenant Colonel Travis J. Rayfield of the USACE here Wednesday 24th
     - New commander for the USACE San Francisco sector
   - Director of Maintenance & Operations, Alan Bobilott:
     - Marina maintenance and utilities upgrades in progress
     - Still repairing RMTII storm damage
     - RMT I, created BMP checklist for LCL 1091 Vessel

c. District Counsel, District Planner, District Treasurer and District Engineer Reports
   - District Counsel: NONE.
   - District Planner, George Williamson:
     - Current projects include:
       - Mariculture Intertidal Pre-permitting & Yeung Oyster Farm EIR- Scoping report
       - Shelter Cove facility- County CDP
       - Woodley Island- CDP modifications- response to Coastal Commission
       - LCL1091 vessel- permanent site options CDP- response to Coastal Commission
       - FY 2017-18 Budget – Preliminary Budget adoption tonight
       - Eelgrass Management Plan- time extension granted, draft in preparation
   - District Treasurer, Mark Wetzel:
     - Monthly statements- April’s full report will be available next week.
   - District Engineer: NONE.

d. Commissioner and Committee Reports
   - Commissioner Higgins
     - MPA Monitoring- pursuing collaborative monitoring to assure agencies and maintain access to fisheries
   - Commissioner Kullmann
     - Attended MPA meeting regarding monitoring
   - Commissioner Marks
     - Attended many meetings regarding dredging on the Bay
   - Commissioner Dale: NONE.

e. Other NONE.

9) NON-AGENDA: NONE.

10) UNFINISHED BUSINESS:
Minutes (subject to approval)
Regular Meeting of the Board of Commissioners
Humboldt Bay Harbor, Recreation, and Conservation District
May 18, 2017

a. CONSIDERATION TO ESTABLISH LEASE RATES FOR PRE-PERMITTING SUBTIDAL AREAS 1, 2 AND 3.
   I. Commissioner Dale recused himself and left the room for this item.
   II. Executive Director Crider presented the item.
   III. The Commission briefly discussed the item.
   IV. COMMISSIONER HIGGINS MOVED TO ESTABLISH RATES FOR PRE-PERMITTING SUBTIDAL
       LEASE SITES 1 AND 2 AT $3,000 PER AN ACRE PER A YEAR, AND SUBTIDAL LEASE SITE 3 AT
       $7,000/AC/YEAR. COMMISSIONER KULLMANN SECONDED THE MOTION.
   V. Chair Marks then opened up public comment on the item: Public commenters included: Kent Sawatzky,
       Sebastian Eirite, Chris Starboard. Chair Marks then moved the discussion back to the Commission. The
       Commission discussed the item further.
   VI. VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
       Ayes: MARKS, HIGGINS, KULLMANN
       Noes: NONE
       Absent: DOSS
       Abstain: DALE

11) NEW BUSINESS:

A. CONSIDERATION OF EXCLUSIVE RIGHT TO NEGOTIATE AGREEMENT WITH PERCIFORMES GROUP.
   I. Executive Director Crider and Commissioner Higgins introduced the item. Tim Aberson, a Perciformes Group
      representative called in remotely via conference call. And presented information about the company.
   II. The Commission briefly discussed the item.
   III. COMMISSIONER HIGGINS MOVED TO ENTER INTO AN EXCLUSIVE RIGHT TO NEGOTIATE AGREEMENT
        WITH PERCIFORMES GROUP. COMMISSIONER DALE SECONDED THE MOTION.
   IV. The Commission then further discussed the item.
   V. Chair Marks then opened up public comment on the item: Public commenters included: Kent Sawatzky.
      Chair Marks then moved the discussion back to the Commission.
   VI. VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
       Ayes: MARKS, HIGGINS, KULLMANN, DALE
       Noes: NONE
       Absent: DOSS
       Abstain: NONE

B. PRELIMINARY BUDGET REVIEW AND ADOPTION FY 2017/18.
   I. Executive Director Crider introduced the item.
   II. COMMISSIONER DALE MOVED TO APPROVE THE PROPOSED BUDGET FOR FISCAL YEAR 2017-18
       AND DIRECTED THE EXECUTIVE DIRECTOR TO MAKE REQUESTED ADDITIONS/CHANGES.
       COMMISSIONER KULLMANN SECONDED THE MOTION.
   III. The Commission discussed the item, requested additions/changes, and noted that the final budget will come
        back before the commission for a public hearing.
   IV. Chair Marks then opened up public comment on the item: Public commenters included: Kent Sawatzky,
       Susan Penn. Chair Marks then moved the discussion back to the Commission.
   V. VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
       Ayes: MARKS, HIGGINS, KULLMANN, DALE
       Noes: NONE
       Absent: DOSS
       Abstain: NONE

C. RESOLUTION 17-07 CONSIDERATION OF CERTIFICATION OF ACCEPTANCE IN REAL PROPERTY
   CONVEYED BY PACIFIC GAS AND ELECTRIC COMPANY FOR KING SALMON FISHERMAN’S CHANNEL.
   I. COMMISSIONER HIGGINS MOVED TO ADOPT RESOLUTION 2017-07. COMMISSIONER DALE
       SECONDED THE MOTION.
   II. Executive Director Crider introduced the item.
   III. The Commission briefly discussed the item.
   IV. Chair Marks then opened up public comment on the item: Public commenters included: Kent Sawatzky,
       Chair Marks then moved the discussion back to the Commission.
   V. ROLE CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Minutes (subject to approval)
Regular Meeting of the Board of Commissioners
Humboldt Bay Harbor, Recreation, and Conservation District
May 18, 2017

Ayes: MARKS, HIGGINS, KULLMANN, DALE
Noes: NONE
Absent: DOSS
Abstain: NONE

D. CONSIDERATION OF PROPERTY PURCHASE COMMONLY KNOWN AS DOG RANCH AND AGREE TO BE NAMED AS PURCHASER IN MULTIPLE GRANT APPLICATIONS.
   I. Executive Director Crider introduced the item.
   II. The Commission briefly discussed the item.
   III. COMMISSIONER HIGGINS MOVED TO PURCHASE THE PROPERTY COMMONLY KNOWN AS DOG RANCH AND AGREE TO BE NAMED AS PURCHASER IN MULTIPLE GRANT APPLICATIONS.
        COMMISSIONER KULLMANN SECONDED THE MOTION.
   IV. The Commission briefly discussed the item.
   V. Chair Marks then opened up public comment on the item: Public commenters included: Kent Sawatzky, Sebastian with Aqua Rodeo Farms, Chris Starboard. Chair Marks then moved the discussion back to the Commission.
   VI. VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
        Ayes: MARKS, HIGGINS, KULLMANN, DALE
        Noes: NONE
        Absent: DOSS
        Abstain: NONE.

E. CONSIDERATION OF CONTRACT AMENDMENT WITH MERKEL & ASSOCIATES.
   I. Executive Director Crider introduced the item.
   II. COMMISSIONER KULLMANN MOVED APPROVE THE HUMBOLDT BAY EELGRASS MANAGEMENT PLAN DEVELOPMENT CONTRACT AMENDMENT NO. 1 WITH MERKEL & ASSOCIATES.
        COMMISSIONER KULLMANN SECONDED THE MOTION.
   III. The Commission discussed the item and invited Whelan Gilkerson to speak on behalf of Merkel and Associates.
   IV. Chair Marks then opened up public comment on the item: Public commenters included: Kent Sawatzky. Chair Marks then moved the discussion back to the Commission.
   V. VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
        Ayes: MARKS, HIGGINS, KULLMANN
        Noes: NONE
        Absent: DOSS
        Abstain: DALE

   I. Executive Director Crider introduced the item.
   V. COMMISSIONER HIGGINS MOVED TO SELECT HARSHAL & COMPANY FOR AUDITING SERVICES FOR FY’S 2017-2019. COMMISSIONER DALE SECONDED THE MOTION.
   VI. The Commission briefly discussed the item.
   VII. Chair Marks then opened up public comment on the item: Public commenters included: Kent Sawatzky. Chair Marks then moved the discussion back to the Commission.
   VIII. VOICE CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
        Ayes: MARKS, HIGGINS, KULLMANN, DALE
        Noes: NONE
        Absent: DOSS
        Abstain: NONE.

G. CONSIDERATION OF LEASES OF SUBTIDAL AREAS 1 AND 2 WITH: STARBIRD MARICULTURE, AQUA RODEO FARMS, HUMBOLDT
   I. Commissioner Dale recused himself and left the room.
   II. Executive Director Crider presented the item.
   III. COMMISSIONER HIGGINS MOVED TO APPROVE THE 3 SUBTIDAL TENANT LEASES.
        COMMISSIONER KULLMANN SECONDED THE MOTION.
   IV. The Commission briefly discussed the item.
V. Chair Marks then opened up public comment on the item: Public commenters included: Kent Sawatzky, Todd Van Herpe, Sebastian Elrite. Chair Marks then moved the discussion back to the Commission.

VI. VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
   - Ayes: MARKS, HIGGINS, KULLMANN, DALE
   - Noes: NONE
   - Absent: DOSS
   - Abstain: DALE

H. CONSIDERATION OF CONTRACT RENEWAL FOR EXECUTIVE DIRECTOR JACK CRIDER
I. COMMISSIONER HIGGINS MOVED TO APPROVE THE CONTRACT RENEWAL FOR EXECUTIVE DIRECTOR JACK CRIDER. COMMISSIONER KULLMANN SECONDED THE MOTION.
II. District Counsel suggested that the motion include the salary amount decided upon in Closed Session. COMMISSIONER HIGGINS ACCEPTED THIS AS A FRIENDLY AMENDMENT AND ADDED TO APPROVE A 5% RAISE FROM $136,000 TO APPROXIMATELY $142,000, FOR A ONE YEAR CONTRACT TO THE MOTION. COMMISSIONER KULLMANN ACCEPTED THE FRIENDLY AMENDMENT.
III. Chair Marks then opened up public comment on the item: Public commenters included: Kent Sawatzky. Chair Marks then moved the discussion back to the Commission.
IV. VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
   - Ayes: MARKS, HIGGINS, KULLMANN, DALE
   - Noes: NONE
   - Absent: DOSS
   - Abstain: NONE

12) ADMINISTRATIVE AND EMERGENCY PERMITS: NONE

13) ADJOURNMENT

APPROVED BY

Patrick Higgins
Secretary

RECORDED BY:

George Williamson
District Planner
THE COUNTY OF HUMBOLDT
BROWNFIELDS CLEANUP REVOLVING LOAN FUND
SUBGRANT AGREEMENT

THIS AGREEMENT is made and entered into on this 22 day of June, 2017, by and between HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, acting herein through, its duly authorized representative, hereinafter referred to as “Grantee”, and the COUNTY OF HUMBOLDT, a duly organized political subdivision of the State of California, herein represented by the Director of Community Development Services, duly authorized to act herein and hereinafter referred to as “Grantor”.

WITNESSETH:

WHEREAS, the County of Humboldt is the recipient of Brownfields Cleanup Revolving Loan Funds (BCRLF) from the United States Environmental Protection Agency (EPA) and is authorized to make certain sub grants from these funds (Sub grants); and

WHEREAS, these funds are to be used to undertake cleanup of brownfields sites by making low interest loans to parties willing to undertake cleanup of these sites or to be granted to eligible parties for that purpose; and

WHEREAS, the Grantee is the owner of certain real property located in Samoa California, which property is more particularly described in Exhibit 1, attached hereto (hereinafter “Property’); and

WHEREAS, cleanup of the Property shall be in accordance with the specifications described in Exhibit 2, attached hereto (the Project); and

WHEREAS, the Property is not listed, or proposed for listing on the National Priorities List of the U. S. Environmental Protection Agency (EPA); and

WHEREAS, the Grantee is not a generator or transporter of the contamination at the site; and

WHEREAS, the Grantee is not and has never been subject to any penalties resulting from environmental non-compliance at or on the Property nor is the Grantee, or its Project contractors or subcontractors currently suspended, debarred, or otherwise declared ineligible for participation in this federal program or from the receipt of these funds; and

WHEREAS, the Grantee acquired the property after the time of disposal or placement of hazardous substances and has not caused, contributed to, permitted, or exacerbated the release of a hazardous substance on, or emanating from that property.

NOW, THEREFORE, in consideration of the covenants and promises contained herein, it is mutually agreed by and between the parties as follows:
1. The Grantee will carry out the Project in accordance with the Comprehensive Environmental Response Compensation and Liability Act (CERCLA) 104(k); Uniform Administrative Requirements for Grants and Cooperative Agreements to States and Local Governments (40 CFR Part 31); all provisions in the Terms and Conditions of the Brownfields Revolving Loan fund Cooperative Agreement between USEPA and Grantor (Grant ID # BF-96986701-0) that are applicable to the Grantee; and all other applicable provisions of federal, state or local law.

2. The Grantee, and any and all of its contractors and subcontractors, shall carry out the Project in accordance with the Davis-Bacon Act of 1931 (40 U.S.C. 276a-276a-5 and 42 U.S.C. 3222). CERCLA compliance with Davis Bacon requires payment of Federal prevailing wage rates for construction, repair or alteration work funded in whole or in part with BCRLF Loan or Sub grant Funds. The Grantee must obtain recent and applicable wage rates from the U.S. Department of Labor and incorporate them into the construction contract.

3. The Grantee, and any and all of its contractors and subcontractors hired for the performance of the Project, shall comply with 29 C.F.R.§ 5.5 (a)(3)(iii) and shall furnish weekly a statement with respect to the wages paid each employee during the preceding week for the duration of the project.

4. The Grantee shall comply with Executive Order 11246, Equal Employment Opportunity, and implementing regulations at 41 CFR 60-4 relating to federally assisted construction contracts.

5. Grantee shall have completed all obligations under this Section 5 (a through k) prior to signing this Agreement, or, in the alternative, shall complete these obligations prior to initiating cleanup activities.

   a. The Grantee shall provide the Grantor with a copy of the Phase I and Phase II Environmental Assessment of the Property performed according to the American Society for Testing and Materials (ASTM) standards. The Grantee shall be responsible for the payment of all costs and expenses related to the Assessment. The Grantee agrees that granted funds shall not be used for the payment of any cost or expense related to the Assessment. The Assessment shall include, but is not limited to site background, the threat posed to by the contaminant to public health, welfare and the environment and all past enforcement activities conducted by any governmental agency, and the site testing results.

   b. The Grantee shall enter the site into the appropriate State response program and receive all State approvals required by that program and submit copies of the State approvals to the Grantor and EPA.

   c. The Grantor shall designate a qualified environmental project manager who shall review and approve of the proposed cleanup and coordinate the work to be performed using BCRLF funds. The Grantor's environmental project manager
will review the Grantee’s remedial planning, design, and engineering documents and review the cleanup activities as they are on-going to ensure that the cleanup is being completed in accordance with all local, State, and Federal requirements and is protective of human health and the environment.

d. The Grantee shall draft an ‘analysis of brownfields cleanup alternatives’ document that contains information about the site and contamination issues (i.e., exposure pathways, identification of contaminant sources, etc.); cleanup standards; applicable laws; alternatives considered; and the proposed cleanup. The evaluation of alternatives must include effectiveness, implement ability, and the cost of the cleanup proposed.

e. The Grantee shall make the draft analysis of brownfields cleanup alternatives document available for review and public comment for a period of not less than thirty (30) days from the date of publication of a public notice which announces the availability of the document for public review.

f. The Grantee must provide the community with notice of its intent to apply for an EPA brownfields grant and request comments on the Project. The Grantee shall publish, in a newspaper of local distribution, a notice of intent to conduct the Project and announce a meeting to be held in the area of the Project to inform the public and solicit public comment on the project. Comments on the project shall be accepted for a period of 30 days from the issuance of the published announcement. The Grantee shall furnish the Grantor with proof of publication of the project announcement, minutes from the project meeting including records of verbal comments and any written comments received, as well as documentation of the Grantee’s response to comments received.

g. The Grantee shall also submit copies of the draft analysis of brownfields cleanup alternatives to the State for review and approval and to the Grantor’s designated environmental project manager, if applicable, for review and comment.

h. After the public comment period, the Grantee shall incorporate all appropriate comments into a final analysis of brownfields cleanup alternatives document and prepare a written response to the public comments if appropriate.

i. The Grantee shall prepare remedial design and engineering documents and submit them to the State for review and approval and to the Grantor’s designated environmental project manager, if applicable, for review and comment. This may occur simultaneously with the submittal of the analysis of cleanup alternatives document.

j. Prior to the initiation of any cleanup activities, the Grantee shall prepare a detailed budget for the proposed cleanup activities and submit it to the Grantor and EPA for approval.
k. If environmental samples will be collected during cleanup activities, the Grantee shall prepare a Sampling Analysis Plan which sets forth the manner and method of collecting samples to assure the complete removal of all hazardous substances and submit it to EPA for review and approval.

6. The Grantee understands and agrees that all Funds provided by Grantor shall be used to clean up the Property identified in Attachment I.

7. The Grantee further understands and agrees that any and all work performed on the Property for which Grant Funds are used and the receipt of any Funds under this Agreement is conditioned upon the Grantee’s full compliance with the Project Documents and this Agreement.

8. Grantor agrees to grant the Grantee an amount of up to $72,000 to be used for cleanup of the Property.

9. The Grant Funds shall be payable to the Grantee as reimbursement for allowable expenses incurred based upon the progress of the work and in accordance with the approved Project Budget, attached hereto and made a part hereof. No reimbursement shall be made to the Grantee without the written approval of the Grantor or the Grantor’s designated environmental project manager.

10. Grantee shall commence work on the Project within 90 days from the date of execution of this Agreement and shall complete and perform all work on the Project within 365 days in accordance with a Schedule of Work attached hereto and made a part hereof.

11. All work of the Project performed pursuant to this Agreement and with Grant Funds shall be performed in a good and workmanlike manner.

12. All changes or modification to the Project or the Project Documents shall be approved in writing by the Grantor prior to such change or modification becoming effective. All additional costs incurred as the result of any Change Orders shall be the responsibility of the Grantee. In the event that unforeseen conditions are discovered during the project implementation, the Grantor reserves the right to revise the Cleanup Action and the Project Documents.

13. Grantee, at its sole cost and expense, and from sources other than Sub grant Funds, shall be responsible for obtaining all permits, licenses, approvals, certifications and inspections required by federal, state or local law and to maintain such permits, licenses, approvals, certifications and inspections in current status during the term of this Agreement.

14. The Grantee shall:

   a. Notify the Grantor when the Project is complete. The notice shall contain certification or documentation that the cleanup is complete and has been performed in accordance with the terms of this Agreement. This cleanup closeout documentation shall summarize the actions taken, the resources committee, the
problems encountered in completion of the project, if any, identify any institutional controls required, and document that the cleanup is complete and is protective of human health and the environment. This documentation shall be submitted to the State for review and approval and to the Grantor's designated environmental project manager, if applicable, for review and comment.

b. Perform all of its obligations and agreements under this Sub grant Agreement, and any other agreements or instruments to which the Grantee is a party and which relate to this Grant or to the Project.

15. The Grantee shall indemnify, defend and hold harmless the Grantor from any and all liability, loss, damage(s) and expense(s), including attorney's fees, which Grantor may or shall incur in connection with the Project or by reason of any good faith action taken by the Grantor in order to protect its rights hereunder.

16. The Grantee shall erect a sign on the Project site stating that the Project is being financed in part by the BCRLF and the Grantor and providing the appropriate contacts for obtaining information on activities being conducted at the site and for reporting suspected criminal activities. The sign erected on the Project site shall comply with all requirements of the state and local law applicable to on premise outdoor advertising.

17. The Grantee shall not demolish any part of the buildings or structures located on the Property or commit any waste except as provided in the Scope of Work without the prior written consent of the Grantor.

18. Any forbearance by the Grantor with respect to any of the terms and conditions of this Agreement shall in no way constitute a waiver of any of Grantor's rights or privileges granted hereunder.

19. The Grantee agrees to maintain financial and programmatic records pertaining to all matters relative to this Agreement in accordance with generally accepted accounting principles and procedures and to retain all of its records and supporting documentation applicable to this Agreement for a period of three (3) years except as follows:
   a. Records that are subject to audit findings shall be retained three (3) years after such findings have been resolved.
   b. All such records and supporting documents shall be made available, upon request, for inspection or audit by the Grantor or its representatives.

20. The Grantee must obtain written approval from the Grantor prior to destroying or approving of the destruction of any records relating to this Agreement.

21. The Grantee agrees to permit the Grantor or its designated representative to inspect and/or audit its records and books relative to this Agreement at any time during normal business hours and under reasonable circumstances and to copy therefrom any information that the Grantor desires relevant to this Agreement. The Grantor shall provide written notice to the Grantee prior to the execution of this provision. The Grantee agrees to deliver the records or have the records delivered to the Grantor or its designated
representative at an address designated by such party within the County of Humboldt. If the Grantor or its representative finds that the records delivered by the Grantee are incomplete, the Grantee agrees to pay the Grantor or its representative’s costs to travel to the Grantee’s office or other location where the books or records are located to audit or retrieve the complete records.

22. The Grantee will comply with the statutes prohibiting discrimination on the grounds of race, color, national origin, sex and disability. In addition, the Grantee will undertake good faith efforts to give opportunities for qualified Small Business Enterprises (SBE), Minority Business Enterprises (MBE) and Women-Owned Business Enterprises (WBE) to submit proposals, bids, and provide services on contracts and subcontracts for services and supplies. The Grantee shall submit a report of such efforts on the County -provided form.

23. The Grantee agrees to protect, indemnify, defend and hold harmless, the Grantor, its officers, administrators, agents, servants, employees and all other persons or legal entitles to whom the Grantee may be liable from, for or against any and all claims, demands, suits, losses, damages, judgments, costs and expenses, whether direct, indirect or consequential and including, but not limited to, all fees, expenses and charges of attorneys and other professionals, court costs, and other fees and expenses for bodily injury, including death, personal injury and property damage, arising out of or in connection with the performance of any work or any responsibility or obligation of the Grantee as provided herein and caused in whole or in part by any act, error, or omission of the Grantee, its agents, servants, employees or assigns.

24. The Grantee shall not assign or attempt to assign directly or indirectly, any of its rights under this Agreement or under any instrument referred to herein without the prior written consent of the Grantor. The Grantee shall not assign all or any portion of the Property made the subject of this Agreement without the prior written consent of the Grantor.

25. The Grantee certifies by its signature below that Grantee is not a Nuclear Weapons Contractor, in that the Grantee does not knowingly or intentionally engage in the research, development, production, or testing of nuclear warheads, nuclear weapon systems or nuclear weapons components as defined by the Nuclear Free Humboldt County Ordinance. Grantee agrees to notify the Grantor immediately if it becomes a Nuclear Weapons Contractor, as defined above. The Grantor may immediately terminate this agreement if it determines that the foregoing certification is false or if Grantee becomes a Nuclear Weapons Contractor.

26. This Agreement is not intended to create or vest any rights in any third party or to create any third party beneficiaries.

27. All amendments to this Agreement shall be in writing and signed by both parties hereto.

28. It is expressly understood that a failure or delay on the part of the Grantee in the performance, in whole or in part, or any of the terms of this Agreement, if such failure is attributable to an Act of God, fire, flood, riot, insurrection, embargo, emergency or
governmental orders, regulations, priority, or other limitations or restrictions, or other similar unforeseen causes beyond the reasonable control of such party, the failure or delay shall not constitute a breach or default under this Agreement however, the Grantee shall use its best effort to insure that the Project is completed in a reasonable time without unnecessary delay.

29. The provisions of this Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

30. The following shall not constitute a waiver of a party’s right to demand at any time exact compliance with the terms of this Agreement: (1) the failure of either party to exercise any power or right given it hereunder, (2) the failure of either party to insist on strict compliance by the other party with its obligations hereunder, and (3) any custom or practice of the parties at variance with the terms hereof.

31. All notices, requests, instructions or other documents to be given hereunder to either party by the other shall be in writing and delivered personally or sent by certified or registered mail, postage prepaid, to the addresses set forth in this Agreement. Any such notice, request, instruction or other document shall be conclusively deemed to have been received and be effective on the date on which personally delivered or, if sent by certified or registered mail, on the day mailed to the parties as follows:

TO THE GRANTOR: Paula Mushrush
Housing & Grants
The County of Humboldt
3015 H Street
Eureka, CA
95501

TO THE GRANTEE: Jack Crider
Executive Director
Humboldt Bay Harbor, Recreation and Conservation
District
601 Startare Drive
Eureka, CA 95502

Or to such other address as a party may subsequently specify in writing to the other party.

32. This Agreement and all covenants, agreements, representations and warranties made herein shall survive the execution of this Agreement and shall continue in full force and effect so long as the Grantee obligations are outstanding.

33. If any provision or item of this Agreement is held invalid, such invalidity shall not affect other provisions or items of this Agreement which can be given effect without the invalid provisions or items, and to this end, the provisions of this Agreement are hereby declared severable.
45. Except for any exhibits, attachments, plats or other documents as may be affixed hereto, made a part hereof, and properly identified herewith, this Agreement constitutes the entire contract between the parties, and shall not be otherwise affected by any other purported undertaking, whether written or oral.

46. The Grantee understands and agrees that any use of the Property or any activity thereon which is inconsistent with the foregoing provisions is expressly prohibited.

IN WITNESS HEREOF, the parties hereto have caused this Agreement to be executed in the name and on behalf of each of them (acting individually or by their respective officers or appropriate legal representatives, as the case may be, hereunto duly authorized) as of the day and year first written above.

WITNESSES:

GRANTEE:
Humboldt Bay Harbor, Recreation and Conservation District

BY: [Signature]
Jack Crider, Executive Director

[TYPE NAME OF SIGNATURE]

GRANTOR:
County of Humboldt

BY: [Signature]
John Ford

[TYPE NAME OF SIGNATURE]

APPROVED AS TO INSURANCE PROVISIONS & INDEMNITY:

Kelly Vizgaurdis, Risk Manager

BCRLF Sub grant Agreement 6/13/2017 8 County of Humboldt
EXHIBIT 1

PROPERTY DESCRIPTION
EXHIBIT 2

PROJECT DOCUMENTS

Approved Cleanup Action Document:
Weston Solutions, Inc. (April 2017) Analysis of Brownfields Cleanup Alternatives

Scope of Work:
1) Hire, per Title 48, Chapter 15, specially certified professionals for abatement actions to be conducted, under the laws and regulations outlined in Section 2.3 of the Report, to carry out the Alternative 3 the abatement of asbestos containing material (ACM) and lead based paint (LBP) and removal and disposal of boiler shop dripline surface soil.

2) Prior to beginning work secure proper permits required including, but not limited to, Air Quality and North Coast Regional Water Quality Board.

3) Complete Work as outline in Alternative 3
   a) ACM and LBP building materials are present within the four primary site buildings and one storage shed. Structures include Roundhouse, Boiler Shop, Machine/Blacksmith Shop, and Car Shed. During the proposed abatement, each individual building structure would be temporarily sealed to prevent contaminant migration. The ACM and LBP would be properly and permanently removed from the Site and disposed of at an appropriately licensed disposal facility or facilities. Once completed, confirmation sampling would be performed to verify that fugitive asbestos was removed from the building structures.
   b) Excavation of approximately 15 cubic yards of lead impacted soil above the screening level of 320 mg/kg to a maximum depth of 1 foot. Excavated soils would be stockpiled on-site and sampled for waster characterization (two waste characterization samples assumed). The Phase II TBA results indicate that these soils would not be California hazardous waste. The excavated soil would then be transported off-site for disposal and an appropriately licensed treatment/disposal facility. Confirmation soil samples should be collected from the excavation bottom and/or sidewalls to confirm removal of the lead impacted soil. The excavation would be backfilled and compacted with clean material appropriate for planned use.

4) Report to County on a quarterly basis.

Schedule of Work:
Work must begin within 90 days of signing the contract and end within 365 days of execution of contract.

Project Budget:
Abatement of ACM and LBP Building Materials: $47,925
Removal and Disposal of Boiler Shop Dripline Surface Soil Component: $17,500
10% Contingency: $6,542
King Salmon Parcels
King Salmon Parcels

Potential Mitigation Area (1.9 acres)
EMPLOYMENT AGREEMENT
With
ALAN BOBILLOT

THIS AGREEMENT, made this 1st day of July, 2017 between the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, a public entity, located in Humboldt County, California, herein referred to as "District", and Alan Bobillot, herein referred to as "Employee".

The parties recite that:

A. District is a public entity with legal duties, powers and obligations set forth in Sections 1 through 83 of Appendix 2 of the Harbors and Navigation Code of the State of California.

B. Employee is willing to be employed by District, and District is willing to employ Employee in the unclassified, at-will position of Director of Operations and Facility Maintenance on the terms and conditions hereinafter set forth.

C. The position of Director of Operations and Facility Maintenance is an unclassified service employee as defined in Section 73 of Appendix 2 of the Harbors and Navigation Code. Said position is an "At Will" position terminable at the will of either the employer or the employee.

FOR THE REASONS SET FORTH ABOVE, AND IN CONSIDERATION OF THE MUTUAL COVENANTS AND PROMISES OF THE PARTIES HERETO, DISTRICT AND EMPLOYEE COVENANT AND AGREE AS FOLLOWS:

1. Pursuant to this Agreement, Employee is employed as Director of Operations and Facility Maintenance for the Humboldt Bay Harbor, Recreation and Conservation District effective July 1, 2017, and Employee hereby accepts and agrees to such employment.

2. Employee shall perform and complete the services and tasks set forth in and according to the time frame set forth in Exhibit "A", attached hereto and incorporated by reference, entitled "Scope of Work".

3. Employee shall at all times faithfully, industriously, and to the best of his ability, experience, and talent perform all duties that may be required pursuant to the expressed and implicit terms as set forth by the Executive Director of the District. Such duties shall be rendered in Humboldt County, California and at such other place or places as District shall in good faith require or the interest, and needs or requests of District shall require or make advisable.

4. Employee shall serve in the position of Director of Operations and Facility Maintenance at the will and pleasure of the Executive Director of District. The Executive Director of the District or Employee may
terminate this Agreement and terminate Employee's employment with or without cause at any time. In the event Employee desires to terminate employment with the District as Director of Operations and Facility Maintenance, it is expected that Employee shall give to District a minimum of thirty (30) days written notice of said intention to terminate. Employee shall be compensated for accrued benefits to the date of termination in accordance with the provisions of the Personnel Policy.

5. District shall pay Employee and Employee agrees to accept from District, $________/year in full payment of Employee's services for his position as Director of Operations and Facility Maintenance hereunder, compensation to be set by the Board of Commissioners and as adjusted from time to time.

In addition to the foregoing, Employee shall receive the employee benefits for full time employees as now established by the District's personnel policy, or different employee benefits as may be modified or established by the District in the future. However, nothing in this section or any other part of this Agreement shall be interpreted as preventing or precluding the District from rescinding, amending or otherwise modifying the existing Personnel Policy or from adopting additional personnel policies or procedures concerning the employment, including but not limited to modifications of the benefits of employment.

6. Employee's salary, job duties and performance shall be reviewed in May of each year by the Executive Director of the District. The annual performance review may be used to adjust Employee's salary based upon performance and/or cost of living, as negotiated and recommended by the Executive Director and approved by the Board of Commissioners. However, nothing in this section shall be construed as a promise or commitment by the District to increase compensation, or concerning the amount of any such increase.

7. The effective date of appointment of Employee as Director of Facility Maintenance shall be July 1, 2017 and unless renewed, will terminate on June 30, 2018. In the event the Employee is terminated without cause or the Employee's contract is not renewed, Employee will be given the opportunity to retire.

8. Employee shall devote his full time, attention, knowledge and skill solely and exclusively as Director of Operations and Facility Maintenance, solely and exclusively to the business and interest of the District. The position is considered to by an exempt position within the meaning of the California Labor Code for the purposes of wage and hour provisions. Employee's workweek is not necessarily limited to 40 hours per week. Employee may be expected to work in excess of 40 hours per week if required to perform his duties as Director of
Operations and Facility Maintenance at the regular monthly salary with no provision for overtime pay.

9. Employee is an unclassified employee as Director of Operations and Facility Maintenance. The position of Director of Operations and Facility Maintenance is not entitled to participate as a member of the International Longshoremen’s and Warehousemen’s Union AFL/CIO Local 14, Unit A, pursuant to the Union Contract with District and Director of Facility Maintenance is not included as a member of the bargaining unit represented by the Union.

10. Employee shall abide by all applicable provisions of District’s Personnel Policy as amended and with all other District policies and procedures currently in force or as may be implemented during the term of employment.

11. This written Agreement contains the sole and entire agreement between the parties. It supersedes any and all other agreements between the parties. The parties acknowledge and agree that neither of them has made any representation with respect to the subject matter of this Agreement or any representations including the execution and delivery hereof except such representations as are specifically set forth herein, and each party acknowledges that he/she or it has relied on his/her or its own judgment in entering into this Agreement. The parties further acknowledge that any statements or representations that may have heretofore been made by either of them to the other are void and of no effect and that neither of them has relied thereon in connection with his or its dealings with the other.

12. No waiver of modification of this Agreement or of any covenant, condition, or limitation herein contained shall be valid unless in writing and duly executed by the party to be charged therewith.

13. This Agreement and performance hereunder and all suits and special proceedings hereunder shall be construed in accordance with the laws of the State of California. In any action, special proceeding, or other proceedings that may be brought arising out of, in connection with, or by reason of this Agreement, the laws of the State of California shall be applicable and shall govern to the exclusion of the law of any other form. Any legal proceedings or actions arising out of this agreement shall be venued in Humboldt County, California.

Executed at Humboldt County, California, on the date first above written.

HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

By _________________________________
Alan Bobillot- Employee
EXHIBIT A

DIRECTOR OF FACILITY MAINTENANCE

SCOPE OF WORK

Definition of Position:

Under the direction of the Executive Director, the Director of Facility Maintenance oversees the Harbor District’s maintenance staff, Harbor District vehicles and vessels and maintenance of all Harbor District facilities including Woodley Island Marina; Fields Landing Boat Yard; Redwood Marine Terminal and Redwood Terminal 2; Gerald Hansen Wildlife Area; King Salmon Beach; Shelter Cove Boat Launching Facility, Park Street Mitigation Area, all other projects and properties under Harbor District management, and such other related duties, tasks and responsibilities as may be assigned by the Executive Director.

The Director of Facility Maintenance is a full-time, permanent, unclassified, at-will management position.
EMPLOYMENT AGREEMENT
With
TIM PETRUSHA

THIS AGREEMENT, made this 1st day of July, 2017 between the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, a public entity, located in Humboldt County, California, herein referred to as "District", and Tim Petrusha, herein referred to as "Employee".

The parties recite that:

A. District is a public entity with legal duties, powers and obligations set forth in Sections 1 through 83 of Appendix 2 of the Harbors and Navigation Code of the State of California.

B. Employee is willing to be employed by District, and District is willing to employ Employee in the unclassified, at-will position of Director of Harbor Operations and Bar Pilot on the terms and conditions hereinafter set forth.

C. The position of Director of Harbor Operations and Bar Pilot is an unclassified service employee as defined in Section 73 of Appendix 2 of the Harbors and Navigation Code. Said position is an "At Will" position terminable at the will of either the employer or the employee.

FOR THE REASONS SET FORTH ABOVE, AND IN CONSIDERATION OF THE MUTUAL COVENANTS AND PROMISES OF THE PARTIES HERETO, DISTRICT AND EMPLOYEE COVENANT AND AGREE AS FOLLOWS:

1. Pursuant to this Agreement, Employee is employed as Director of Harbor Operations and Bar Pilot for the Humboldt Bay Harbor, Recreation and Conservation District effective July 1, 2017, and Employee hereby accepts and agrees to such employment.

2. Employee shall perform and complete the services and tasks set forth in and according to the time frame set forth in Exhibit "A", attached hereto and incorporated by reference, entitled "Scope of Work".

3. Employee shall at all times faithfully, industriously, and to the best of his ability, experience, and talent perform all duties that may be required pursuant to the expressed and implicit terms as set forth by the Executive Director of the District. Such duties shall be rendered in Humboldt County, California and at such other place or places as District shall in good faith require or the interest, and needs or requests of District shall require or make advisable.

4. Employee shall serve in the position of Director of Harbor Operations and Bar Pilot at the will and pleasure of the Executive Director of District. The Executive Director of the District or Employee may
terminate this Agreement and terminate Employee's employment with or without cause at any time. In the event Employee desires to terminate employment with the District as Director of Harbor Operations and Bar Pilot, it is expected that Employee shall give to District a minimum of thirty (30) days written notice of said intention to terminate. Employee shall be compensated for accrued benefits to the date of termination in accordance with the provisions of the Personnel Policy.

5. District shall pay Employee and Employee agrees to accept from District, $_________/year in full payment of Employee's services for his position as Director of Harbor Operations and Bar Pilot hereunder, compensation to be set by the Board of Commissioners and as adjusted from time to time.

In addition to the foregoing, Employee shall receive the employee benefits for full time employees as now established by the District's personnel policy, or different employee benefits as may be modified or established by the District in the future. However, nothing in this section or any other part of this Agreement shall be interpreted as preventing or precluding the District from rescinding, amending or otherwise modifying the existing Personnel Policy or from adopting additional personnel policies or procedures concerning the employment, including but not limited to modifications of the benefits of employment.

6. Employee's salary, job duties and performance shall be reviewed in May of each year by the Executive Director of the District. The annual performance review may be used to adjust Employee's salary based upon performance and/or cost of living, as negotiated and recommended by the Executive Director and approved by the Board of Commissioners. However, nothing in this section shall be construed as a promise or commitment by the District to increase compensation, or concerning the amount of any such increase.

7. The effective date of appointment of Employee as Director of Harbor Operations and Bar Pilot shall be July 1, 2017 and unless renewed, will terminate on June 30, 2018. In the event the Employee is terminated without cause or the Employee's contract is not renewed, Employee will be given the opportunity to retire.

8. Employee shall devote his full time, attention, knowledge and skill solely and exclusively as Director of Harbor Operations and Bar Pilot, solely and exclusively to the business and interest of the District. The position is considered to be an exempt position within the meaning of the California Labor Code for the purposes of wage and hour provisions. Employee's workweek is not necessarily limited to 40 hours per week. Employee may be expected to work in excess of 40 hours per week if required to perform his duties as Director of Harbor
Operations and Bar Pilot at the regular monthly salary with no provision for overtime pay.

9. Employee is an unclassified employee as Director of Harbor Operations and Bar Pilot. The position of Director of Harbor Operations and Bar Pilot is not entitled to participate as a member of the International Longshoremen's and Warehousemen's Union AFL/CIO Local 14, Unit A, pursuant to the Union Contract with District and Director of Harbor Operations and Bar Pilot is not included as a member of the bargaining unit represented by the Union.

10. Employee shall abide by all applicable provisions of District's Personnel Policy as amended and with all other District policies and procedures currently in force or as may be implemented during the term of employment.

11. This written Agreement contains the sole and entire agreement between the parties. It supersedes any and all other agreements between the parties. The parties acknowledge and agree that neither of them has made any representation with respect to the subject matter of this Agreement or any representations including the execution and delivery hereof except such representations as are specifically set forth herein, and each party acknowledges that he/she or it has relied on his/her or its own judgment in entering into this Agreement. The parties further acknowledge that any statements or representations that may have heretofore been made by either of them to the other are void and of no effect and that neither of them has relied thereon in connection with his or its dealings with the other.

12. No waiver of modification of this Agreement or of any covenant, condition, or limitation herein contained shall be valid unless in writing and duly executed by the party to be charged therewith.

13. This Agreement and performance hereunder and all suits and special proceedings hereunder shall be construed in accordance with the laws of the State of California. In any action, special proceeding, or other proceedings that may be brought arising out of, in connection with, or by reason of this Agreement, the laws of the State of California shall be applicable and shall govern to the exclusion of the law of any other form. Any legal proceedings or actions arising out of this agreement shall be venued in Humboldt County, California.

Executed at Humboldt County, California, on the date first above written.

HUMBOLDT BAY HARBOR, RECREATION
AND CONSERVATION DISTRICT

By___________________________
Tim Petruska- Employee
Humboldt Bay Harbor, Recreation & Conservation District
Final FY 2017/18 Budget Report

For Commission Review June 29, 2017
Final FY 2017/18 Budget Report  
for Commission Review June 29, 2017

Note: the following changes are incorporated into this Budget Report since the May 18, 2017 draft:

**Revenues:**
- Increased RMT II Revenue (R12) for sales of scrap and surplus equipment ($50K) (will be used to pay down Coast Seafoods Loan)
- Re-allocated DG Fairhaven Power Lease Revenue to RMT II (R12) (no change to overall budget)
- Regional Water Quality Control Board THA Reimbursement for Samoa Shops clean-up monitoring (R22) ($8,500 – to be reimbursed by THA)

**Expenses:**
- Admin. Staff raises (E1) ($8K)
- Professional real estate services associated with dredge mitigation property purchase (E19) ($6k)
- Purchase of 3rd tractor Shelter Cove ($25K)
- Fields Landing Travellift wire rope ($10K)
- RMT II (E26) outfall pipe inspection costs ($15k)
- Dredging mitigation expenses for purchase of property and associated costs ($60k)
- Regional Water Quality Control Board Samoa Shops clean-up monitoring (NOE4) ($8,500 to be reimbursed by THA)

**Grants:**
- Added $200K EPA Brownfields Grant for RMT II, with $40K District match
- Added $72K County/EPA Brownfields Grant for Samoa Shops clean-up
Contents

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Appendix

Appendix A - Revenue Details by Type/Facility
Budget Overview and Summary

This budget represents the Humboldt Bay Harbor, Recreation and Conservation District’s (District) financial plan for the upcoming fiscal year. An updated budget format is proposed for FY 2017/18 that in addition to the expense and revenues itemization, provides the community with more information on priorities, issues and the budget process. The purpose of this budget document is to provide a comprehensive picture of proposed operations, ongoing maintenance, and capital improvements for the budget year.

District Financial Highlights

- Redwood Marine Terminals (RMT) I and II Improvements for expanded tenant base
- RMT II grid-connected photovoltaic solar energy license payments
- Dredging Infrastructure – Vessels, motors, pipes
- Shelter Cove – New fish cleaning facility design and operations (Ocean Protection Council Grant)
- Cutterhead dredge operations revenue from City of Eureka and District Dredging
- Mariculture Leases for both sub-tidal and intertidal culturing
- Woodley Island – seafood market, fuel dock, dry RV parking and second restaurant permitting
- Fields Landing – new boat repair and fabrication tenant and boat sales
- King Salmon property acquisition with funding of mitigation efforts
- Revenue from fiber optic cable use of ocean outfall will be used to pay off Coast Seafoods Loan in FY 2017/18

Budget Summary

<table>
<thead>
<tr>
<th></th>
<th>GENERAL</th>
<th>MARINA</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUE</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Revenue</td>
<td>$1,934,676</td>
<td>$1,040,000</td>
<td>$2,974,676</td>
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<tr>
<td>Non-Operating Revenue</td>
<td>$3,507,826</td>
<td>$90,000</td>
<td>$3,597,826</td>
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<td><strong>TOTAL REVENUE</strong></td>
<td>$5,442,502</td>
<td>$1,130,000</td>
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<td><strong>EXPENSES</strong></td>
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<tr>
<td>Operating Expenses</td>
<td>$2,186,680</td>
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<td>$2,837,800</td>
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<tr>
<td>Non-Operating Expenses</td>
<td>$3,193,489</td>
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<td><strong>TOTAL EXPENSES</strong></td>
<td>$5,380,169</td>
<td>$885,337</td>
<td>$6,265,506</td>
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<td><strong>EXCESS REVENUES OVER (UNDER) EXPENSES</strong></td>
<td>$62,333</td>
<td>$244,663</td>
<td>$306,996</td>
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</tbody>
</table>

Budget Process

The Budget is prepared annually under direction of the Executive Director. In March, the Board of Commissioners approves the budget schedule for the next fiscal year’s budget at a regularly scheduled
Commission meeting and appoints a Budget Committee. The Budget Committee of two Commissioners works with staff to develop a preliminary budget and review the current year’s budget and forecast. With the departure of the Director of Administrative Services, the District Planner has been tasked to assist with the FY 2017/18 budget preparation.

The preliminary budget is presented at a Commission workshop/meeting where District staff receives input from the Commission. Staff revises the budget as necessary and presents the preliminary budget for adoption at a Commission meeting on or before June 15 (in accordance with CA Harbors and Navigation Code Section 6093). A public notice is published stating: preliminary budget adoption, where the budget is available to review, and the time and place the Commission will meet to adopt the final budget.

Commissioners hear public input on the preliminary budget at the May or June meeting. Based on this comment and Commission direction, staff revises the Budget and presents it to the Commissioners. The final budget is adopted at a public hearing no later than August first of each year (per CA Harbors and Navigation Code Section 6093.3). The FY 2017/18 Budget preparation and adoption schedule follows.

**FY 2017/18 Budget Schedule**

<table>
<thead>
<tr>
<th>ACTION ITEM</th>
<th>DATE (2017)</th>
<th>MEETING TYPE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget format update presented and Budget Committee</td>
<td>March 23</td>
<td>regular</td>
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<tr>
<td>appointed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preliminary budget prepared, presented, and reviewed</td>
<td>April 13 &amp; 27</td>
<td>special / workshop</td>
</tr>
<tr>
<td>Preliminary budget adoption</td>
<td>May 18</td>
<td>special</td>
</tr>
<tr>
<td>30-day public notice period begins</td>
<td>May 19</td>
<td>n/a</td>
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<tr>
<td>Public Input, Final budget public hearing and adoption</td>
<td>June 29</td>
<td>rescheduled regular</td>
</tr>
</tbody>
</table>

Note: Budget Committee meetings scheduled separately.

*Short-Term Factors Influencing Decisions*

Short-term factors influencing District decisions and projections include both internal and external factors, some of which are outside the control of the District. Factors include impact of outside economic factors, ability to receive permits from regulatory agencies, changes in land use laws that allow development, and internal resources (funding/staff) available to support District operations and maintenance. Nation-wide and State-wide economic trends that affect the financial condition of the District appear to be slowly improving.

**The District**

**History and Overview**

The Humboldt Bay Harbor, Recreation and Conservation District was created in 1973 to address the diverse management needs of Humboldt County’s tidelands, bays, and estuaries. The District oversees planned development of the harbors and ports within its boundaries, as well as protection of the natural resources located here. It is a countywide agency with permit jurisdiction over all tide, submerged and other lands granted to the District, including all of Humboldt Bay. District operations focus on three primary areas: commercial use, recreational use, and conservation. These operations are managed by staff and governed by an elected board of commissioners.
District Today

Harbor/ Port
The District oversees and promotes many port development projects and programs. These include dredging, retention and improvement of commercial fishing facilities, improvement of transportation and maritime facilities, pilotage licensing, Oil Spill Co-op coordination, erosion control, shoreline protection projects, port marketing, mariculture, aquaculture and permitting for development.

Recreation
Development of recreational facilities is an important function of the District. Woodley Island Marina, King Salmon beach, and the Shelter Cove boat launching facility are examples of the District's commitment to recreational development. In addition, the District works on planning and improvements to other boat launch facilities, trails, water trails, and interpretive signage throughout its jurisdiction.

Conservation
The District is involved in many conservation activities including managing several wildlife areas, participating in or coordinating many natural resource research projects, serving as California Environmental Quality Act (CEQA) lead agency, and participating in or sponsoring many bay awareness educational events. In addition to its ongoing conservation programs, the District also manages and maintains three wildlife areas in the Humboldt Bay area.

Facilities and Services
- Woodley Island Marina
- Fields Landing Boat Yard
- Redwood Marine Terminals I and II
- Shelter Cove Boat Launch & Facilities
- King Salmon
- Mariculture Leases
- Development Permits
- Dredging
- Pilotage
- Safety and Environmental Clean-up Coordination
- Public bay access facilities and maintenance
- Wildlife area management

Staffing
Budget

The District distinguishes operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the principal ongoing operations. The principal operating revenues of the District are charges to customers for rents and tidelands leases and harbor improvement surcharges. Operating expenses include the cost of maintaining the marina and tidelands, general and administrative expenses. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses. Other government grants represent non-operating revenues received from other agencies related to harbor projects and other initiatives. Capital improvement projects and debt payments are reported as non-operating expenses.

Three Year Financial Summary Annual Comparison

<table>
<thead>
<tr>
<th>Revenue</th>
<th>FY 2015/16 Actual</th>
<th>FY 2016/17 Budget</th>
<th>FY 2016/17 Projected</th>
<th>FY 2017/18 Budget</th>
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<tbody>
<tr>
<td>Operating</td>
<td>$1,714,338</td>
<td>$2,490,011</td>
<td>$2,442,483</td>
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<td>Non-Operating</td>
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<td>$1,567,609</td>
<td>$1,710,734</td>
<td>$3,597,826</td>
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<tr>
<td>Total Revenue</td>
<td>$3,493,641</td>
<td>$4,057,620</td>
<td>$4,153,217</td>
<td>$6,572,502</td>
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<tr>
<td>Expenses</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating</td>
<td>$2,603,410</td>
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<td>$2,732,834</td>
<td>$2,837,800</td>
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<td>Non-Operating</td>
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<td>$1,652,647</td>
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<td>$3,427,706</td>
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<td>Total Expenses</td>
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<td>$4,035,952</td>
<td>$3,473,880</td>
<td>$6,265,506</td>
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<tr>
<td>Net Income (Loss)</td>
<td>$(849,745)</td>
<td>$21,668</td>
<td>$679,337</td>
<td>$306,996</td>
</tr>
</tbody>
</table>

District Revenue

The Harbor District’s principal sources of income include a small portion of Humboldt County property taxes; tideland leases from dock operators and mariculture operations; rents and leases from Woodley Island Marina, Woodley Island commercial spaces, the Fields Landing Boat Yard, and Redwood Marine Terminals I and II; permitting fees; and other service charges including the Harbor Improvement Surcharge—a general charge levied on cargo and deep draft vessels. In addition, the Harbor District supplements its principal revenue by securing grant funds from various sources to further its mission.

The FY 2017/18 revenues below include tenant expansion at District facilities including at RMT I and II; and ‘Other Non-Operating Revenue’ includes revenue from fiber optic cable use of the RMT II ocean outfall pipe ($1.25 million). The table and chart below show revenue sources by type, followed by revenue details, which are further described in the Revenue Narrative.
### FY 2017/18 Revenue by Type

<table>
<thead>
<tr>
<th>Revenue Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moorage</td>
<td>750,000</td>
</tr>
<tr>
<td>Sales, Permits, Other Service Charges</td>
<td>430,000</td>
</tr>
<tr>
<td>Leases and Rents</td>
<td>1,749,676</td>
</tr>
<tr>
<td>Other Operating Revenue</td>
<td>45,000</td>
</tr>
<tr>
<td>Grant Revenue</td>
<td>784,326</td>
</tr>
<tr>
<td>Property Tax Revenue</td>
<td>965,000</td>
</tr>
<tr>
<td>Interest</td>
<td>170,000</td>
</tr>
<tr>
<td>Other Non-Operating Revenue</td>
<td>1,678,500</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>$6,572,502</strong></td>
</tr>
</tbody>
</table>

### Revenue by Type

- **Moorage** 11%
- **Sales, Permits, Other Service Charges** 6%
- **Leases and Rents** 27%
- **Other Operating Revenue** 1%
- **Grant Revenue** 12%
- **Other Non-Operating Revenue** 25%
- **Property Tax Revenue** 15%
- **Interest** 3%
- **Total Revenue** 100%
### Revenue (R) Narrative

**R1 - Property Tax Revenue**

Property Tax Revenue apportionment received from County of Humboldt - District’s portion of property taxes paid.

**R2 - Sales and Permit Fees**

General - Estimated income from permit fees.

Marina - Estimated income from coin-operated showers, washers, and dryers, vending machines, ice machine, charter service, permits for fish sales and other business permits and forklift fees.

**R3 - Harbor Surcharge**

Anticipated Harbor Improvement Surcharge generated revenues t. The Harbor District collects a Harbor Surcharge Fee for each commercial vessel transiting the bay based on draft and tonnage. With new contracts in place, expectations from terminal operators and continued facility improvements the District expects tonnage volumes to increase in 2017.
Using estimates from the dock operators along with historical fuel import estimates, Humboldt Bay cargo volumes are anticipated to be approximately 1,000,000 metric tons in 2017.

R5 - Slip Rentals
Estimated income from the rental of slips at Woodley Island Marina. (See Appendix A for details)

R6 - Transient Slip Rentals
Estimated income from transient slips rentals at Woodley Island Marina. (See Appendix A for details)

R7 - Woodley Island Marina Maintenance Dredging Surcharge
Charge assessed toward Woodley Island Marina maintenance dredging.

R8 - Woodley Island Marina Float Replacement
Charge for all Woodley Island Marina tenants/transients, deposited into a specifically designated dock/float replacement fund.

R9 - Tenant Utilities Reimbursement
Revenue received from the metering of electrical use by Harbor District facilities tenants.

R10 - Fields Landing
Revenue received from storage (boats and trailers) utilities, forklift, and equipment rentals, building space rent, and Travelift haul out fees and usage. (See Appendix A for details)

R11 - Redwood Marine Terminal I (RMT I)
Revenue received from building space rent, terminal lease, wharfage, dock use, forklift fees, unloading live crab/eels, dockage fees, and crab pots/other storage. (See Appendix A for details)

R12 - Redwood Marine Terminal II (RMT II)
Revenue estimated to be received from the property tenants including, but not limited to: Taylor Mariculture, DG Power and Coast Seafoods Company. Also revenue from solar license fee and sales of scrap and surplus equipment from RMT II. (See Appendix A for details)

R13 - Shelter Cove
Revenue from tractor launches, storage (proposed fee increase), and parking. New ice and bait sales revenue anticipated for FY 2017-18. (See Appendix A for details)

R14 - Rents and Concessions
Money to be received by the District for rents and concessions including: Café Marina Restaurant; office spaces; work yard rent/ storage on Woodley Island; and proposed dry RV parking use. (See Appendix A for details)

R15 - Tideland Leases
Money to be received by the District for tidelands leases held throughout the Humboldt Bay area including new subtidal mariculture tenants. (See Appendix A for details)

R16 - Late Fees and Interest on Delinquent Accounts
Late fees and interest collected on delinquent accounts.

R17 - Other Operating Revenue
Revenue received from Secretarial Services for Harbor Safety Committee, Chevron’s payment for the PORTS O&M costs, other government agencies and miscellaneous operating revenue. Also monies received for fire boat operation and maintenance support.
R18 – Investment Interest
Interest earned by the District on monies presently deposited in the Humboldt County Treasury and interest income related to the New Market Tax Credit.

R19 - Grant Revenue
Monies from grant-funded projects expected to be received in FY 2017/18. See projected grant activity in ‘Grants Summary’ section below.

R20 - Mitigation Reimbursement
Monies received for payment of mitigation expenses for Fisherman’s Channel dredging project.

R21 - Dredging Revenue
Revenue received from reimbursement of dredging expenses by City of Eureka for dredging 50,000 cubic yards @S7/yd.

R22 - Other Non-Operating Revenue
Revenue received from other non-operating sources. Includes FY2017-18 revenue from fiber optic cable placement in and use of ocean outfall pipe ($1.25 million from Inyo Networks). Also includes reimbursement from Timber Heritage Association for Regional Water Quality Control Board costs associated with monitoring clean-up activities at Samoa Shops.

District Expenditures

Salaries, wages, benefits, services and supplies are almost 50% of the District’s expenses. FY 2017/18 debt payments include paying off the Coast Seafoods Loan as further discussed in the debt section. The table and chart below show expenses by type, followed by expense details; which are further described in the Operating and Non-Operating Expenses Narratives.

<table>
<thead>
<tr>
<th>FY 2017/18 Expenses by Type</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries, Wages, Benefits</td>
<td>1,507,400</td>
</tr>
<tr>
<td>Services and Supplies</td>
<td>1,330,400</td>
</tr>
<tr>
<td>Grant Expenses</td>
<td>831,338</td>
</tr>
<tr>
<td>Capital Expenses &amp; Other</td>
<td>896,500</td>
</tr>
<tr>
<td>Debt Payments</td>
<td>1,699,868</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>$ 6,265,506</strong></td>
</tr>
</tbody>
</table>

Expenses by Type
## EXPENSES

<table>
<thead>
<tr>
<th>Line #</th>
<th>Actual Audited</th>
<th>2016-17 Budget</th>
<th>2016-17 Total Projected</th>
<th>2017-18 Proposed Budget</th>
<th>General</th>
<th>Marina</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>E1 Salaries/Wages</td>
<td>1,331,465</td>
<td>911,242</td>
<td>849,672</td>
<td>728,000</td>
<td>220,000</td>
<td>948,000</td>
<td></td>
</tr>
<tr>
<td>E2 Commish Fees</td>
<td>25,400</td>
<td>25,200</td>
<td>24,600</td>
<td>17,780</td>
<td>7,620</td>
<td>25,400</td>
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</tr>
<tr>
<td>E3 Temp Srvcs</td>
<td>-</td>
<td>20,000</td>
<td>-</td>
<td>45,000</td>
<td>-</td>
<td>45,000</td>
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<tr>
<td>E4 Payroll Burden</td>
<td>included above</td>
<td>398,122</td>
<td>429,100</td>
<td>375,000</td>
<td>114,000</td>
<td>489,000</td>
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<tr>
<td>E5 Advert/Promo</td>
<td>9,828</td>
<td>7,000</td>
<td>9,211</td>
<td>6,000</td>
<td>3,000</td>
<td>9,000</td>
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<tr>
<td>E6 Auto/Vessel</td>
<td>51,781</td>
<td>61,000</td>
<td>35,790</td>
<td>30,000</td>
<td>5,000</td>
<td>35,000</td>
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<tr>
<td>E7 Communications</td>
<td>12,811</td>
<td>14,000</td>
<td>11,376</td>
<td>7,000</td>
<td>6,000</td>
<td>13,000</td>
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</tr>
<tr>
<td>E8 Conf/Mtgs</td>
<td>25,204</td>
<td>28,000</td>
<td>30,911</td>
<td>25,000</td>
<td>3,000</td>
<td>28,000</td>
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<tr>
<td>E9 Dues/Subs</td>
<td>34,725</td>
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<td>30,000</td>
<td>25,000</td>
<td>10,000</td>
<td>35,000</td>
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<tr>
<td>E10 Elect/Gov. Fees</td>
<td>24,461</td>
<td>25,000</td>
<td>45,399</td>
<td>20,000</td>
<td>5,000</td>
<td>25,000</td>
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<tr>
<td>E11 Insurance</td>
<td>50,000</td>
<td>62,500</td>
<td>56,577</td>
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<td>E12 Office Expense</td>
<td>49,767</td>
<td>41,000</td>
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<td>25,000</td>
<td>3,000</td>
<td>28,000</td>
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</tr>
<tr>
<td>E13 Oper Supplies</td>
<td>8,882</td>
<td>7,000</td>
<td>17,952</td>
<td>6,000</td>
<td>6,000</td>
<td>12,000</td>
<td></td>
</tr>
<tr>
<td>E14 Security Guards</td>
<td>2,640</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>E15 Legal Services</td>
<td>184,583</td>
<td>30,000</td>
<td>40,178</td>
<td>55,000</td>
<td>5,000</td>
<td>60,000</td>
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<tr>
<td>E16 Acctg/Audit</td>
<td>44,093</td>
<td>48,000</td>
<td>40,050</td>
<td>40,000</td>
<td>10,000</td>
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</tr>
<tr>
<td>E17 Planner</td>
<td>included above</td>
<td>40,000</td>
<td>included below</td>
<td>100,000</td>
<td>-</td>
<td>100,000</td>
<td></td>
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<tr>
<td>E18 Engineer</td>
<td>-</td>
<td>-</td>
<td>included below</td>
<td>60,000</td>
<td>-</td>
<td>60,000</td>
<td></td>
</tr>
<tr>
<td>E19 Prof. / Outside Srvcs</td>
<td>2,640</td>
<td>60,000</td>
<td>198,831</td>
<td>81,000</td>
<td>10,000</td>
<td>91,000</td>
<td></td>
</tr>
<tr>
<td>E20 Utilities</td>
<td>164,617</td>
<td>185,000</td>
<td>160,258</td>
<td>60,000</td>
<td>150,000</td>
<td>210,000</td>
<td></td>
</tr>
<tr>
<td>E21 Repairs and Maintenance</td>
<td>131,113</td>
<td>107,490</td>
<td>79,033</td>
<td>70,000</td>
<td>50,000</td>
<td>120,000</td>
<td></td>
</tr>
<tr>
<td>E22 Fields Landng</td>
<td>58,476</td>
<td>56,000</td>
<td>63,482</td>
<td>50,000</td>
<td>-</td>
<td>50,000</td>
<td></td>
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<tr>
<td>E23 Shelter Cove</td>
<td>81,992</td>
<td>61,000</td>
<td>39,394</td>
<td>30,000</td>
<td>-</td>
<td>30,000</td>
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<tr>
<td>E24 King Salmon</td>
<td>-</td>
<td>7,000</td>
<td>4,194</td>
<td>5,000</td>
<td>-</td>
<td>5,000</td>
<td></td>
</tr>
<tr>
<td>E25 RMT Berth I</td>
<td>-</td>
<td>45,000</td>
<td>11,573</td>
<td>10,000</td>
<td>-</td>
<td>10,000</td>
<td></td>
</tr>
<tr>
<td>E26 RMT Berth II</td>
<td>301,199</td>
<td>90,000</td>
<td>350,813</td>
<td>65,000</td>
<td>-</td>
<td>65,000</td>
<td></td>
</tr>
<tr>
<td>E27 HBD - RMT II Rent</td>
<td>-</td>
<td>-</td>
<td>137,025</td>
<td>185,400</td>
<td>-</td>
<td>185,400</td>
<td></td>
</tr>
<tr>
<td>E28 Marcltre Lse Fee</td>
<td>-</td>
<td>19,751</td>
<td>-</td>
<td>20,000</td>
<td>-</td>
<td>20,000</td>
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<tr>
<td>E29 Other Operating Expenses</td>
<td>5,721</td>
<td>-</td>
<td>246</td>
<td>500</td>
<td>500</td>
<td>1,000</td>
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</tr>
<tr>
<td><strong>TOTAL OPERATING EXPENSES</strong></td>
<td>2,603,410</td>
<td>2,383,305</td>
<td>2,732,834</td>
<td>2,186,680</td>
<td>651,120</td>
<td>2,837,800</td>
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</tr>
</tbody>
</table>

## Non-Operating Expenses

<table>
<thead>
<tr>
<th>Line #</th>
<th>2015-16</th>
<th>2016-17</th>
<th>2016-17</th>
<th>2017-18 Proposed Budget</th>
<th>General</th>
<th>Marina</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>NOE1 Grant Expenses</td>
<td>197,099</td>
<td>365,528</td>
<td>150,000</td>
<td>831,338</td>
<td>-</td>
<td>831,338</td>
<td></td>
</tr>
<tr>
<td>NOE2 Capital Expenses</td>
<td>981,276</td>
<td>726,500</td>
<td>30,000</td>
<td>783,000</td>
<td>105,000</td>
<td>888,000</td>
<td></td>
</tr>
<tr>
<td>NOE3 Debt Payments</td>
<td>559,224</td>
<td>560,619</td>
<td>599,214</td>
<td>1,570,651</td>
<td>129,217</td>
<td>1,699,868</td>
<td></td>
</tr>
<tr>
<td>NOE4 Other Non-Operating Expense</td>
<td>2,377</td>
<td>-</td>
<td>1,832</td>
<td>8,500</td>
<td>-</td>
<td>8,500</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL NON-OPERATING EXPENSES</strong></td>
<td>1,739,976</td>
<td>1,652,647</td>
<td>741,046</td>
<td>3,193,489</td>
<td>234,217</td>
<td>3,427,706</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL EXPENSES** | 4,343,386 | 4,035,952 | 3,473,880 | 5,380,169 | 885,337 | 6,265,506 |
Operating Expenses (E) Narrative

**E1 - Salaries and Wages**
Salaries and wages paid to Harbor District employees. Includes the negotiated increase (COLA) for the District’s represented employees. Includes hiring HMWIII-Dredge Captain ($90,000) in FY2017-18.

**E2 - Commissioners Fees**
Fees paid for the service of Commissioners on the Board.

**E3 - Temporary Services**
Expenses paid for additional temporary services as needed; includes seasonal dredge crew ($25,000) and seasonal administrative assistant ($20,000).

**E4 - Payroll Burden**
Payroll Burden consists of employer–paid taxes and employer–paid benefits and insurances provided for in the District’s Personnel Policy. The Employer Contribution Rate for PERS for FY 2017/18 is 8.418% for employees hired prior to January 1, 2013 and 6.533% for employees hired on or after January 1, 2013, plus $2,850 per month for PERS unfunded liability.

**E5 - Advertising and Promotion**

*General* - Allocation for the printing of legal notices in the local newspapers required by laws and permit procedures of the State and the District. This line item also funds the printing and distribution of notices to inform the public of special interest items concerning the District’s meeting and projects. There is also an amount included for the publication and for additional port, Marina and District marketing and promotional materials.

*MVina* – Allocation for the printing of notices, newsletters, Marina advertisements etc. to inform the Marina tenants and/or the general public of items which may be of special interest to them.

**E6 - Automotive Expense**
Cost of maintaining and fueling the District’s automobiles, vessels, electric trucks, security vehicles, forklift, and other operating equipment.

**E7 - Communications**
Telephones and Cell Phones - This amount includes the costs for the FAX, modem, E-mail and Website hosting, offsite Web link, wifi and cell phones.

**E8 - Conferences & Meetings**
Approves travel expenses for attendance at the following up to the total budget amount: (1) CMANC conferences; (1) legislative trips to Washington DC; (1) CSDA training conference, (1) Pacific Coast Congress of Harbor Masters, (1) Northern Area Port Security meetings, and (4) Conservation-related meetings. Additional conferences or travel that would exceed the budget require individual approval by the Board.

**E9 - Dues & Subscriptions**
This category includes dues for membership in the following organizations: California Marine Affairs and Navigation Conference, California Association of Port Authorities, California Special District Association, Association of California Water Agencies, Pacific Coast Congress of Harbor Managers and Port Masters, California Association of Harbor Masters and Port Captains, Fishing News, Pacific Fishing, Costco and various other subscriptions. Dues/Subscription costs vary by a variety of factors and amounts shown are estimated. Dues and subscriptions expenses that would exceed the budget require individual approval by the Board.

**E10 - Elections and Fees Paid to Other Governmental Entities**
There are no Board seats slated for election for the District in FY 2017/18. Also includes property tax administration fees.
E11 - Insurance
The Special Districts Risk Management Authority (SDRMA) policy combines several of the individual property, liability, bonds and other miscellaneous policies into one, plus the Marina Operator’s Liability policy. The CAPA excess insurance through Alliant Insurance Services is still in order. The District’s Fireboat and Port Security/Work boat are insured through Poseidon Insurance. Insurance for RMT II is also included. Insurance expenses that would exceed the budget require individual approval by the Board.

E12 - Office Expense
Expenses include office supplies, postage and other expenses necessary for the operation of the office.

E13 - Operating Supplies
Expenses for janitorial and other operating supplies.

E14 - Security Guards

E15 - Legal Services
Fees paid to District Counsel Paul Brisso, Michell Brisso Delaney & Vrieze LLP, for work in connection with the Woodley Island Marina and other District legal assistance. Including, but not limited to, reviewing/preparing ordinances, permits, agreements, leases etc. between the District and other agencies/entities, attending Commissioner meetings, and all other general legal and litigation work needed by the District.

E16 - Accounting/Auditing Services
Fees paid for the services of District Treasurer Mark Wetzel, David Mooney LLP, for service in a controllership capacity, supervision of bookkeeping functions, statements and reports and monitoring all District cash transactions. Fees paid to independent accounting firm to perform the District’s annual certified audit.

E17 - District Planner Services
Fees paid for the services of District Planner George Williamson, Planwest Partners Inc., for service in all aspects of planning associated with District projects. Also provides administrative support services.

E18 - District Engineer
Fees paid for the services of District Engineer Mike Foget, SHN, for service in all aspects of engineering associated with District projects.

E19 - Professional/Outside Services
This account includes funds for website revision, appraisal services, engineering and environmental consultant services required and transportation (marine/roads/rail) study support that have not been covered in any other category. Professional services may be hired to assist with Ordinance revisions, asset inventory, and dredging-related projects. Includes real-estate commission fees associates with King Salmon property acquisition for dredging mitigation ($6,000).

E20 - Utilities
Expenses for electricity, gas, water, sewer and refuse for the District office, Marina docks, lights, office spaces, and buildings. This expense will be offset by revenue received from water and electrical meter installation and billing.

E21 - Repairs and Maintenance
Estimated expenses for repairs and maintenance to Marina docks, light fixtures, compressor, miscellaneous equipment, facilities and roof repairs to the main building, as well as other District facilities. Also includes all tools less than $2,500 and annual maintenance agreements on office equipment.
E22 - Fields Landing Expense
This is to cover any expenses of the District for the repair and maintenance of the District's Fields Landing property including storm water filters, repairs to buildings and yard lighting. Also included are insurance, utilities, water, sewer, refuse, and telephone service.

E23 - Shelter Cove Expense
Expenses/miscellaneous items needed for the repair and maintenance of the District's facilities at Shelter Cove (includes Insurance Expense). Also includes repairs to breakwater, roads, fencing and new fish cleaning station expenses.

E24 - King Salmon Expense
Estimated expenses for maintaining the King Salmon Beach area, including replacing signage, vegetation maintenance, and breakwater repair.

E25 - Redwood Marine Terminal Berth I Expense
Estimated expenses for maintaining the Redwood Dock/Berth I property (planking, roadway upgrade, power).

E26 - Redwood Marine Terminal Berth II Expense
Estimated expenses for maintaining the Redwood Marine Terminal II property, utilities and minor repairs. Also includes outfall pipe inspection costs ($15,000).

E27 - HBDA - RMT II Rent
Rent paid to Humboldt Bay Development Association (HBDA) for RMT II.

E28 - Mariculture Lease Fees
Fees paid to private tidelands owners for mariculture leases.

E29 - Other Operating Expenses
Other miscellaneous operating expenses.

Non-Operating Expenses (NOE) Narrative

NOE1 - Grant Expenses
Expenses associated with grant-funded projects expected to occur in FY 2017/18 are summarized in ‘Grants Summary’ section below. Also includes associated District match expenses when applicable.

NOE2 - Capital Expenses
Capital improvement expenditures are summarized and described in the ‘Capital Projects’ section below.

NOE3 - Debt Payments
Debt payments are summarized and described in ‘Debt’ section below.

NOE4 - Other Non-Operating Expenses
Regional Water Quality Control Board costs for monitoring clean-up activities at Samoa Shops (to be reimbursed by Timber Heritage Association).

Grants Summary
The table below summarizes projected FY 2017/18 grant activity. Grant revenue varies from year to year based on available grant funding. District matching expenses are not included in the table below.

<table>
<thead>
<tr>
<th>Title</th>
<th>Grant Total</th>
<th>FY17/18 Revenue</th>
<th>FY17/18 Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>US Army Corps of Engineers - Spartina control</td>
<td>$299,000</td>
<td>$135,000</td>
<td>$150,000</td>
</tr>
</tbody>
</table>
### Natural Resources Agency - Spartina control*
- **Grant Total**: $180,000
- **FY17/18 Revenue**: $26,067
- **FY17/18 Expenses**: $11,079

### Natural Resources Agency - Shelter Cove
- **Grant Total**: $228,072
- **FY17/18 Revenue**: $63,000
- **FY17/18 Expenses**: $70,000

### CA Dept. Fish & Wildlife - Secretariat Service*
- **Grant Total**: $23,274
- **FY17/18 Revenue**: $23,274
- **FY17/18 Expenses**: $23,274

### EPA Humb. Bay Eel Grass Management Plan*
- **Grant Total**: $89,874
- **FY17/18 Revenue**: $64,985
- **FY17/18 Expenses**: $64,985

### Sediment Management Plan*
- **Grant Total**: $200,000
- **FY17/18 Revenue**: $200,000
- **FY17/18 Expenses**: $200,000

### Humboldt County/EPA – Samoa Shops Brownfields*
- **Grant Total**: $72,000
- **FY17/18 Revenue**: $72,000
- **FY17/18 Expenses**: $72,000

### EPA Brownfields Grant – RMT II
- **Grant Total**: $200,000
- **FY17/18 Revenue**: $200,000
- **FY17/18 Expenses**: $200,000

**TOTALS**
- **Grant Total**: $1,292,220
- **FY17/18 Revenue**: $784,326
- **FY17/18 Expenses**: $791,338

*Grants end during fiscal year 2017-2018. The rest are ongoing.

### Capital Expenses

Estimated expenses for FY 2017/18 capital projects are summarized by facility in the table below and itemized in the following section.

<table>
<thead>
<tr>
<th>Facility/Project</th>
<th>FY 2017/18 Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Woodley Island Facility Improvement</td>
<td>$ 105,000</td>
</tr>
<tr>
<td>Dredging Expenses</td>
<td>$ 390,000</td>
</tr>
<tr>
<td>Dredging Mitigation Property Acquisition</td>
<td>$ 60,000</td>
</tr>
<tr>
<td>Fields Landing Boat Yard</td>
<td>$ 30,000</td>
</tr>
<tr>
<td>Redwood Marine Terminal Berth I Improvement</td>
<td>$ 25,000</td>
</tr>
<tr>
<td>Redwood Marine Terminal II - Property Improvement</td>
<td>$ 60,000</td>
</tr>
<tr>
<td>King Salmon</td>
<td>$ 48,000</td>
</tr>
<tr>
<td>Shelter Cove</td>
<td>$ 60,000</td>
</tr>
<tr>
<td>Mariculture Pre-Permitting (Subtidal and Intertidal)</td>
<td>$ 75,000</td>
</tr>
<tr>
<td>Harbor District Economic Impact Analysis</td>
<td>$ 20,000</td>
</tr>
<tr>
<td>Humboldt Bay Management Plan Update</td>
<td>$ 15,000</td>
</tr>
<tr>
<td><strong>Total Capital Expenses</strong></td>
<td><strong>$ 888,000</strong></td>
</tr>
</tbody>
</table>

#### Woodley Island Facility Improvement

1. Roof repairs and Coast Guard deck  $ 15,000
2. Float replacement                  $ 50,000
3. Bilge system repairs               $ 10,000
4. Oyster Bar and Fish Market permitting $ 10,000
5. 30 dry RV parking spaces in existing lots $ 20,000

**Total Costs** $ 105,000
### Dredging Expenses

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Electric booster pump variable drive</td>
<td>$20,000</td>
</tr>
<tr>
<td>2) Booster pump engine*</td>
<td>$40,000</td>
</tr>
<tr>
<td>3) 5,000 feet of dredge pipe*</td>
<td>$40,000</td>
</tr>
<tr>
<td>4) RMTII electrical connections</td>
<td>$5,000</td>
</tr>
<tr>
<td>5) Booster pump rental*</td>
<td>$20,000</td>
</tr>
<tr>
<td>6) Permitting (District share, includes ITP)</td>
<td>$115,000</td>
</tr>
<tr>
<td>7) District dredging costs of 50K cu. yds. @ $3/yd</td>
<td>$150,000</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$390,000</strong></td>
</tr>
</tbody>
</table>

8) Dredging mitigation property acquisition                    | $60,000  |

**Total Costs**                                                | **$450,000** |

* or these expense ($100k total) may be used to purchase AquaDam for dredged material dewatering at RMT II

### Fields Landing Boat Yard

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Stormwater sprinkler system</td>
<td>$10,000</td>
</tr>
<tr>
<td>2) Yard sweeper</td>
<td>$10,000</td>
</tr>
<tr>
<td>3) Travelift wire rope</td>
<td>$10,000</td>
</tr>
</tbody>
</table>

**Total Cost**                                                 | **$30,000** |

### Redwood Marine Terminal Berth I Improvement

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Terminal building improvements</td>
<td>$10,000</td>
</tr>
<tr>
<td>2) Electrical upgrades- pump</td>
<td>$5,000</td>
</tr>
<tr>
<td>3) Dock repairs- lumber, CalFire</td>
<td>$10,000</td>
</tr>
</tbody>
</table>

**Total Cost**                                               | **$25,000** |

### Redwood Marine Terminal II - Property Improvement

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Warehouse Lighting</td>
<td>$20,000</td>
</tr>
<tr>
<td>2) Warehouse added doors</td>
<td>$10,000</td>
</tr>
<tr>
<td>3) Road improvements, tarmac and rock</td>
<td>$10,000</td>
</tr>
<tr>
<td>4) Permitting CDI and new tenants</td>
<td>$20,000</td>
</tr>
</tbody>
</table>

**Total Costs**                                             | **$60,000** |
King Salmon

1) Clam Island mitigation site, ISM sampling $ 20,000
2) Dredging and mitigation permits $ 20,000
3) Railroad Ave. dredge pipe culvert $ 3,000
4) Breakwater repairs $ 5,000

Total Costs $ 48,000

Shelter Cove

1) Fish Cleaning Station 30'x40' concrete slab $ 30,000
2) 20 ft. freezer and cooler $ 50,000
3) Electrical, plumbing & solid waste separator $ 20,000
4) Lighting $ 5,000
5) New tractor $ 25,000

Total $ 130,000

Less grant contribution $ (70,000)

Net Cost to General Fund $ 60,000

Mariculture Pre-Permitting (Subtidal and Intertidal)

Estimated expenses for red tank dock improvements ($5,000), subtidal mitigation- 21 pilings removal ($20,000), and intertidal permitting ($50,000).

Harbor District Economic Impact Analysis

Humboldt Bay Harbor District Economic Impact Analysis ($20,000).

Humboldt Bay Management Plan Update

Humboldt Bay Management Plan Update ($15,000).

Harbor Improvement

Payments for harbor improvement projects such as channel deepening, shoreline protection, shoal abatement and navigation aid improvement. None anticipated in FY 2017/18.

Property Acquisition

Dredging mitigation property acquisition near King Salmon; includes property cost and expenses for appraisal and preliminary site design. (Costs included under Dredging Expenses above).

Recreational Enhancements

None anticipated in FY 2017/18.

Conservation Enhancements

None anticipated in FY 2017/18.
Auto/Operating Equipment
None anticipated in FY 2017/18.

Office Equipment
None anticipated in FY 2017/18.

Debt
The table below shows the debt payments summary for FY 2015/16, FY 2016/17, and FY 2017/18. The following narrative provides a discussion and projected pay down amounts for each loan/lease.

<table>
<thead>
<tr>
<th>DEBT PAYMENTS SUMMARY</th>
<th>2015/16 Actual</th>
<th>2016/17 Budget</th>
<th>2016/17 Projected</th>
<th>2017-18 Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General</td>
<td>Marina</td>
<td>TOTAL</td>
<td>General</td>
</tr>
<tr>
<td>Refunding Bonds: Series 2014</td>
<td>307,570</td>
<td>307,570</td>
<td>307,570</td>
<td>208,570</td>
</tr>
<tr>
<td>Tri-Counties Bank - Electric Meters Loan</td>
<td>45,920</td>
<td>45,920</td>
<td>45,920</td>
<td>-</td>
</tr>
<tr>
<td>Tractor Lease – Shelter Cove</td>
<td>5,387</td>
<td>5,387</td>
<td>5,387</td>
<td>5,387</td>
</tr>
<tr>
<td>Coast Seafood Repay</td>
<td>39,600</td>
<td>39,600</td>
<td>39,600</td>
<td>1,195,957</td>
</tr>
<tr>
<td>Compass BBVA Bank - NMTC Loan repay</td>
<td>160,747</td>
<td>160,747</td>
<td>160,737</td>
<td>160,737</td>
</tr>
<tr>
<td>TOTAL DEBT PAYMENTS</td>
<td>559,224</td>
<td>566,006</td>
<td>526,395</td>
<td>1,570,651</td>
</tr>
</tbody>
</table>

Debt Payments Narrative
Refunding Bonds: Series 2014
In FY 2014/15, the District completed a Bond refinance to reduce the District’s total debt service. The District issued revenue bonds to pay off CA Dept. of Boating and Waterways loans that were originally incurred to build Woodley Island Marina and dry stack storage and to pay for the deepening of Humboldt Bay’s bar and entrance channel. The following table presents the projected pay down amounts:

<table>
<thead>
<tr>
<th>Year Ending</th>
<th>June 30</th>
<th>Principal</th>
<th>Interest</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>$ 179,648</td>
<td>$ 127,922</td>
<td>$ 307,570</td>
<td></td>
</tr>
<tr>
<td>2018</td>
<td>187,089</td>
<td>120,481</td>
<td>307,570</td>
<td></td>
</tr>
<tr>
<td>2019</td>
<td>194,838</td>
<td>112,732</td>
<td>307,570</td>
<td></td>
</tr>
<tr>
<td>2020</td>
<td>202,909</td>
<td>104,661</td>
<td>307,570</td>
<td></td>
</tr>
<tr>
<td>2021</td>
<td>211,313</td>
<td>96,257</td>
<td>307,570</td>
<td></td>
</tr>
<tr>
<td>2022 to 2026</td>
<td>1,195,335</td>
<td>342,515</td>
<td>1,537,850</td>
<td></td>
</tr>
<tr>
<td>2027 to 2030</td>
<td>993,387</td>
<td>82,074</td>
<td>1,075,461</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>$ 3,164,519</td>
<td>$ 986,642</td>
<td>$ 4,151,161</td>
<td></td>
</tr>
</tbody>
</table>

Electric Meter Loan Payments
Monthly payments on the Woodley Island Marina electric meter loan. In February 2013, the District obtained a loan from Tri Counties Bank (formerly North Valley Bank) for $200,000, at a fixed interest rate of 5.5%, due February 2018. The following table presents the projected pay down amounts:

<table>
<thead>
<tr>
<th>Year Ending</th>
<th>Principal</th>
<th>Interest</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>$43,002</td>
<td>$2,918</td>
<td>$45,920</td>
</tr>
<tr>
<td>2018</td>
<td>29,166</td>
<td>1,051</td>
<td>30,217</td>
</tr>
<tr>
<td>Total</td>
<td>$72,168</td>
<td>$3,969</td>
<td>$76,137</td>
</tr>
</tbody>
</table>

**Shelter Cove Tractor Lease**

In FY 2015/16 the District assumed responsibility for the operations of the boat launching facility in Shelter Cove, California, to maintain access to fishing and recreation in the Shelter Cove area. The District entered into a capital lease for the purchase of a tractor for the Shelter Cove boat launching operation. The lease requires four annual payments of $5,387 at 5.5% annual interest. The following table presents the projected pay down amounts:

<table>
<thead>
<tr>
<th>Year Ending</th>
<th>Principal</th>
<th>Interest</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>$4,588</td>
<td>$799</td>
<td>$5,387</td>
</tr>
<tr>
<td>2018</td>
<td>4,840</td>
<td>547</td>
<td>5,387</td>
</tr>
<tr>
<td>2019</td>
<td>5,107</td>
<td>281</td>
<td>5,388</td>
</tr>
<tr>
<td>Total</td>
<td>$14,535</td>
<td>$1,627</td>
<td>$16,162</td>
</tr>
</tbody>
</table>

**Coast Seafoods Repayment**

Repayment of loan to Coast Seafoods for the trucking of the liquors from Redwood Terminal 2 to KapStone. The primary purpose of this letter of credit was to finance the trucking of the hazardous materials from the Humboldt Bay Region to a pulp mill in the state of Washington, which began in April 2014 and completed in September 2014. As of June 30, 2016, the District had borrowed $1.16 million from Coast Seafoods Company, at 3.5% annual interest. The District intends to use a portion of the projected fiber optic cable revenue and revenue from sales of RMT II scrap and surplus equipment to pay off the remaining Coast Seafoods loan in FY 2017/18.

**Compass BBVA Bank Loan - New Market Tax Credits Program**

The District obtained funding through the New Market Tax Credit (NMTC) program to complete restoration and renovation of the buildings on the RMT II site. The NMTC program will result in an estimated $5 million in renovation and improvements to the site by the Humboldt Bay Development Association (HBDA) a not-for-profit entity. The District entered into a long-term ground lease with the HBDA for leasing RMT II. During the year ended June 30, 2016, the District borrowed $1,560,000 from Compass BBVA Bank, at a 5.99% annual interest rate to fund its required contribution to the transaction. Payments of principal and interest are due semi-annually with the first payment due July 1, 2016. The following table presents the projected pay down amounts:

<table>
<thead>
<tr>
<th>Year Ending</th>
<th>Principal</th>
<th>Interest</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>$86,212</td>
<td>$74,525</td>
<td>$160,737</td>
</tr>
<tr>
<td>2018</td>
<td>73,542</td>
<td>87,195</td>
<td>160,737</td>
</tr>
<tr>
<td>2019</td>
<td>78,013</td>
<td>82,724</td>
<td>160,737</td>
</tr>
<tr>
<td>2020</td>
<td>82,756</td>
<td>77,981</td>
<td>160,737</td>
</tr>
<tr>
<td>2021</td>
<td>87,787</td>
<td>72,950</td>
<td>160,737</td>
</tr>
<tr>
<td>2022 to 2026</td>
<td>525,787</td>
<td>277,896</td>
<td>803,683</td>
</tr>
<tr>
<td>2027 to 2030</td>
<td>625,903</td>
<td>97,411</td>
<td>723,314</td>
</tr>
<tr>
<td>Total</td>
<td>$1,560,000</td>
<td>$770,682</td>
<td>$2,330,682</td>
</tr>
</tbody>
</table>
# Appendix A - Revenue Details by Type/Facility

## Tideland Leases (Annual) - Revenue

<table>
<thead>
<tr>
<th>Fields Landing Leases - Revenue</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Reinke Marine</td>
<td>$30,000</td>
</tr>
<tr>
<td>T-Mobile</td>
<td>$22,250</td>
</tr>
<tr>
<td>MSRC</td>
<td>$7,200</td>
</tr>
<tr>
<td>Storage (30)</td>
<td>$41,000</td>
</tr>
<tr>
<td>Travel lift services</td>
<td>$230,000</td>
</tr>
<tr>
<td>Building rental</td>
<td>$15,000</td>
</tr>
<tr>
<td><strong>Total Fields Landing Leases</strong></td>
<td><strong>$345,450</strong></td>
</tr>
</tbody>
</table>

## Redwood Marine Terminal II - Revenue

<table>
<thead>
<tr>
<th>Redwood Marine Terminal II - Revenue</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>DG Fairhaven Power</td>
<td>$83,000</td>
</tr>
<tr>
<td>Other Tenants</td>
<td>$230,500</td>
</tr>
<tr>
<td>Utility rebill</td>
<td>$90,000</td>
</tr>
<tr>
<td>Sales of scrap and surplus equipment</td>
<td>$50,000</td>
</tr>
<tr>
<td>Solar License Fee</td>
<td>$250,000</td>
</tr>
<tr>
<td><strong>Total RMT II</strong></td>
<td><strong>$703,500</strong></td>
</tr>
</tbody>
</table>

## Woodley Island Marina - Revenue

<table>
<thead>
<tr>
<th>Woodley Island Marina - Revenue</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Café Marina</td>
<td>$110,000</td>
</tr>
<tr>
<td>US Army Corp. Engineers</td>
<td>$22,500</td>
</tr>
<tr>
<td>US Coast Guard</td>
<td>$17,700</td>
</tr>
<tr>
<td>Ship Shack</td>
<td>$2,600</td>
</tr>
<tr>
<td>Fisherman Storage</td>
<td>$8,500</td>
</tr>
<tr>
<td>Permits</td>
<td>$2,500</td>
</tr>
<tr>
<td>Kayak Storage</td>
<td>$1,200</td>
</tr>
<tr>
<td>RV Parking 480 unit/days @ $20/day</td>
<td>$9,600</td>
</tr>
<tr>
<td><strong>Woodley Island Rents subtotal</strong></td>
<td>$174,600</td>
</tr>
<tr>
<td><strong>Total Woodley Island Marina</strong></td>
<td>$924,600</td>
</tr>
</tbody>
</table>

## Shelter Cove - Revenue

<table>
<thead>
<tr>
<th>Shelter Cove - Revenue</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Launch services</td>
<td>$70,000</td>
</tr>
<tr>
<td>Boat storage (includes increase)</td>
<td>$30,000</td>
</tr>
<tr>
<td>Charter Boat Fees</td>
<td>$16,000</td>
</tr>
<tr>
<td>Commercial Fisherman lb fees</td>
<td>$875</td>
</tr>
<tr>
<td>Ice and Bait sales (new)</td>
<td>$5,000</td>
</tr>
<tr>
<td><strong>Total Shelter Cove</strong></td>
<td><strong>$121,875</strong></td>
</tr>
</tbody>
</table>

## Dredging Revenue

<table>
<thead>
<tr>
<th>Dredging Revenue</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Eureka</td>
<td>50K cuyds @ $7/yd</td>
</tr>
</tbody>
</table>
RESOLUTION NO. 2017-08

A RESOLUTION ADOPTING THE FINAL FISCAL YEAR 2017-2018 HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT BUDGET

WHEREAS, the Board of Commissioners of the Humboldt Bay Harbor, Recreation, and Conservation District reviewed and approved a draft and final annual budget pursuant to California Harbors and Navigation Code Section 6093; and

WHEREAS, the Board of Commissioners approved the fiscal year 2017-18 draft budget on May 18, 2017 and set 7:00p.m., June 22, 2017 at the Woodley Island Meeting Room, 601 Startare Drive, Eureka, CA as the time and place for the public hearing adopting the final fiscal year 2017-18 budget; due to lack of quorum the public hearing was rescheduled for June 29, 2017;

WHEREAS, notice of said hearing was posted on the Harbor District’s website on May 19, 2017 and published the Eureka Times Standard on June 23, 2017; and

WHEREAS, copies of the draft budget were made available on the Harbor District’s website and at the District Office.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Humboldt Bay Harbor, Recreation and Conservation District hereby adopts the Final Fiscal Year 2017-18 Budget as set forth in Exhibit A, attached hereto and by reference incorporated herein.

PASSED AND ADOPTED by the Humboldt Bay Harbor, Recreation and Conservation District Board of Commissioners at a duly called meeting held on the 29th day of June 2017, by the following polled vote:

AYES:

NOES:

ABSENT:

RICHARD MARKS, President
Board of Commissioners

ATTEST:

PATRICK HIGGINS, Secretary
Board of Commissioners