

**AGENDA
MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

DATE: May 24, 2018
TIME: Regular Session – 7:00 PM
PLACE: Woodley Island Marina Meeting Room

The Meeting Room is wheelchair accessible. Accommodations and access to Harbor District meetings for people with other handicaps must be requested of the Director of Administrative Services at 443-0801 at least 24 hours in advance of the meeting.

1. **Call to Order Regular Session at 7:00 P.M. and Roll Call**
2. **Pledge of Allegiance**
3. **Report on Executive Closed Session**
4. **Public Comment**

Note: This portion of the Agenda allows the public to speak to the Board on the various issues not itemized on this Agenda. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public not appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District. The three (3) minute time limit for each speaker may be enforced by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.

5. **Consent Calendar - None**
6. **Communications and Reports**
 - a) Staff Reports
 - b) District Counsel, District Planner, District Engineer and District Treasurer Reports
 - c) Executive Director's Report
 - d) Commissioner's Reports
 - e) Standing/Ad Hoc Committee Reports
7. **Unfinished Business**
 - a) **FY 2018-19 District Budget Preparation – draft goals revenues and expenditures by programmatic activity**

Staff Recommendation: receive staff presentation and comment on draft goals

Summary: The Executive Director is presenting the budget review to the full Board in a series of regular and special meetings prior to June adoption. The schedule includes presentation of draft goals, revenues and expenditures by programmatic activity for Port Operations, Conservation and Recreation Programs, Administrative Services, General Operating and Staffing at this meeting. The series of meeting double as strategy sessions for the Board, Executive Director and District Staff to get a clear understanding of financials for each activity and what can reasonably be accomplished within financial means.
8. **New Business - None**
9. **Administrative and Emergency Permits - None**
10. **Adjournment**

Agenda Item 7.a

Humboldt Bay Harbor, Recreation, and Conservation District

FY 2018-19 Budget Preparation

May 24, 2018 Board Review

Port Operations

Administrative Services

Conservation and Recreation

General Operating and Staffing

FY 2018-19 Budget Preparation

Budget Process

- Review goals, revenues, and expenditures by facility/
programmatic activity

Study Session Outcomes

- Overview of where we are now
- Goals for the next year
- Revenues and expenditures summary
- Board input

Budget Schedule

Date	Meeting Type	Purpose
April 26 th	Regular	Preliminary Goals, Income, and Expenditures: 1. Redwood Marine Terminal I 2. Redwood Marine Terminal II 3. Fields Landing Boat Yard 4. Shelter Cove
May 10 th	Special	Preliminary Goals, Income, and Expenditures: 1. Woodley Island Marina 2. Dredging
May 24 th	Regular	Preliminary Goals, Income, and Expenditures: 1. Port Operations 2. Conservation and Recreation Programs 3. Administrative Services 4. General Operating and Staffing
June 14 th	Special	Adoption of Preliminary Budget and public notice published (June 15)
June 28 th	Regular	Budget review as required
July 26 th	Regular	Adoption of Final Budget and transmission to Board of Supervisors

Port Operations GOALS

- Dredging strategy coordination with USACE for Federal Channel dredging that address winter shoaling issues.
- Begin Planning for multi-purpose berth development
 - Work with RCEA to prepare port for off-shore wind energy development
- Work with commercial fishing industry to evaluate existing support facilities and determine their needs.

Port Operations GOALS

- Continue to work with Humboldt Bay Cruise Ship Collaborative to market and develop port as cruise ship destination.
- Work with Sediment Advisory Committee to complete Sediment Management Plan Program EIR
- Work with the County, City of Eureka, RREDC, and private dock owners on a port marketing strategy to attract businesses to Humboldt Bay.

Conservation GOALS

- Coordinate dredging activities with potential beneficial reuse projects.
- Review Eelgrass Management Plan and begin to implement management strategy.
- Work with the County, City of Eureka, and City of Arcata to implement stormwater runoff programs to keep the Bay clean.

Recreation GOALS

- Promote boater safety and training programs for recreational and commercial users.
- Evaluate additional recreational boating opportunities around Dock I and Woodley Island Marina.