

AGENDA
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

DATE: February 28, 2019

TIME: Executive Closed Session – 6:00 PM
Regular Session – 7:00 PM

PLACE: Woodley Island Marina Meeting Room

The Meeting Room is wheelchair accessible. Accommodations and access to Harbor District meetings for people with other handicaps must be requested of the Director of Administrative Services at 443-0801 at least 24 hours in advance of the meeting.

1. **Call to Order at 6:00 P.M.**
2. **Move to Executive Closed Session**
 - a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Terms of potential acquisition and/or lease of real property on the Samoa Peninsula, Humboldt County, with Assessor's Parcel Numbers, 401-112-021 and 401-112-024 pursuant to California Government Code § 54956.8. District negotiators: Larry Oetker, Executive Director and Ryan Plotz, District Counsel. Negotiating party: Steven Mueller. Under negotiation: price and payment terms.
 - b) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Terms of potential acquisition and/or lease of real property on the Samoa Peninsula, Humboldt County, with Assessor's Parcel Numbers, 401-111-006 pursuant to California Government Code § 54956.8. District negotiators: Larry Oetker, Executive Director and Ryan Plotz, District Counsel. Negotiating party: Steven Mueller. Under negotiation: price and payment terms.
 - c) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Terms of potential sublease of District's lease interest by District under lease between the District and Mario's Marina LLC dated April 1, 2016 for the real property commonly known as Mario's Marina in Shelter Cove, Humboldt County, California pursuant to California Government Code § 54956.8. District negotiators: Larry Oetker, Executive Director and Ryan Plotz, District Counsel. Negotiating party: Craig Compton, California Redwood Company Under negotiation: price and payment terms.
 - d) CONFERENCE WITH LEGAL COUNCIL – EXISTING LITIGATION (Gov. Code section 54956.9). Name of Case: Humboldt Fishermen's Marketing Association, Inc. and The Trinidad Bay Fishermen's Marketing Association, Plaintiffs, v. The Humboldt Bay Harbor, Recreation, and Conservation District, et al., Defendants, Humboldt County Superior Court Case No. DR 180648.
 - e) PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND EMPLOYMENT CONTRACT RENEWAL pursuant to Government Code section 54957(b)(1).
 1. Title: Executive Director – Larry Oetker
3. **Call to Order Regular Session at 7:00 P.M. and Roll Call**
4. **Pledge of Allegiance**
5. **Report on Executive Closed Session**
6. **Public Comment**

Note: This portion of the Agenda allows the public to speak to the Board on the various issues not itemized on this Agenda. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public not appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred

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to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District. The three (3) minute time limit for each speaker may be enforced by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.

7. Consent Calendar

- a) Approval of Meeting Minutes for January 24, 2019 Regular Board Meeting
- b) Approval of Meeting Minutes for February 11, 2019 Special Board Meeting
- c) Approval of Meeting Minutes for February 21, 2019 Emergency Board Meeting
- d) Receive District Financial Reports for November 2018

10. Communications and Reports

- a) Executive Director's Report
- b) Staff Reports
- c) District Counsel and District Treasurer Reports
- d) Commissioner and Committee Reports
- e) Others

11. Unfinished Business

12. New Business

a) Adopt Resolution 2019-02. A Resolution Recognizing Penny Hickey on her Retirement.

Recommendation: Staff recommends the Board: Adopt Resolution No. 2019-04, A Resolution Recognizing Penny Hickey on her Retirement.

Summary: Penny Hickey served the Harbor District for ten years and has always performed her duties with the utmost integrity and pride. The Harbor District expresses their appreciation of the time, effort and countless contributions of Penny Hickey to the Harbor District.

b) Adopt Resolution 2019-03. A Resolution Recognizing Suzie Howser on her Retirement.

Recommendation: Staff recommends the Board: Adopt Resolution No. 2019-05, A Resolution Recognizing Suzie Howser on her Retirement.

Summary: Suzie Howser was hired as Account Clerk for the Humboldt Bay Harbor, Recreation and Conservation District on June 6th, 1988 and was later promoted to Dock Master. Ms. Howser has served the Harbor District for more than 31 years. In this time, she has always performed her duties with the utmost integrity and pride. The Harbor District expresses their appreciation of the time, effort and countless contributions of Suzie Howser to the Harbor District.

c) Adopt Resolution 2019-04. A Resolution Designating Business Matters, Appointment and Authorization for the Humboldt Bay Harbor, Recreation and Conservation District for Calendar Year 2019.

Recommendation: Staff recommends the Board: Adopt Resolution No. 2019-04, A Resolution Designating Business Matters, Appointment and Authorization for the Humboldt Bay Harbor, Recreation and Conservation District for Calendar Year 2019.

Summary: The Humboldt Bay Harbor, Recreation and Conservation District is enabled to appoints and/or authorizes the specified Business Matters for the Fiscal Year beginning January 1, 2019 and ending December 31, 2019 for all divisions of the Humboldt Bay Harbor, Recreation and Conservation District under Appendix II of the State of California Harbors and Navigation Code: Humboldt Bay Harbor, Recreation and Conservation District.

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d) Adopt Resolution 2019-05. A Resolution Establishing Rent, Fees, and Interest Collection Policy.

Recommendation: Staff recommends the Board: Adopt Resolution 2019-05, A Resolution Establishing Rent, Fees, and Interest Collection Policy.

Summary: The District has several hundred leases and services that require the payment of monies in full and in a timely manner. Under limited and specific circumstance it may be necessary to initiate collection, liens, and asset forfeiture in order to collect the amounts owed to the District. In order to ensure that each tenant, use, or service is treated equally it is necessary to establish written procedures and guidelines.

e) Update on the District's Efforts to Build a New Multipurpose Dock at Redwood Marine Terminal I to Support Proposed Offshore Wind Energy Development.

Recommendation: Staff recommends the Board: Receive a report from staff and provide direction as appropriate.

Summary: For many years the District has planned to expand the capabilities Redwood Marine Terminal I (RMT I) to a new multi-purpose berth and land-based facility. The District completed a feasibility study and business plan. New opportunities to accommodate renewable energy assembly and operation and maintenance operations have made it clear that if we are going to attract wind energy development to our port, the District, federal, State, and regional resources are needed to make our port ready for these opportunities

f) Consideration of Harbor District Sponsorship at the Gold Level for the 2019 Humboldt Bay Symposium

Recommendation: Staff recommends the Board: Sponsor the 2019 Humboldt Bay Symposium at the Gold level.

Summary: The 2019 Humboldt Bay Symposium is a community-oriented conference focused on research and restoration of coastal ecosystems and sustainable use and enjoyment of Humboldt Bay and the surrounding region. This year's theme is "Rising to Meet the Challenges of Climate Change" and will feature sessions on sea level rise and adaptation planning, ecosystem restoration, ocean and fisheries research, and economic development. The event will be held on April 11-12, 2019 at the Wharfinger Building in Eureka.

12. Administrative and Emergency Permits

13. Adjournment