

AGENDA
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

DATE: February 11, 2021

TIME: Closed Session – 5:00 P.M.
Regular Session – 6:00 P.M.

PLACE: Join Zoom Meeting
<https://us02web.zoom.us/j/3432860852>

Meeting ID: 343 286 0852
One tap mobile
(669) 900-9128, 343 286 0852# US

1. Call to Order Closed Session at 5:00 P.M.

2. Public Comment

Note: This portion of the Agenda allows the public to speak to the Board on the closed session items. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Closed Session Agenda. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners.

3. Move to Closed Session

a) CONFERENCE WITH LABOR NEGOTIATORS. Agency designated representatives: Larry Oetker, Executive Director. Employee organization: Management Employees.

b) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Terms of potential lease and sublease of District's lease interest by District under lease between the District and Mario's Marina LLC dated April 1, 2016 for the real property commonly known as Mario's Marina in Shelter Cove (APN: 108-171-023-000), Humboldt County, California pursuant to California Government Code § 54956.8. District negotiators: Larry Oetker, Executive Director and Ryan Plotz, District Counsel. Negotiating party: Mario's Marina and Shelter Cove Fisherman's Preservation, Inc. Under negotiation: price and payment terms.

4. Call to Order Regular Session at 6:00 P.M. and Roll Call

5. Pledge of Allegiance

6. Report on Closed Session

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7. Public Comment

*Note: This portion of the Agenda allows the public to speak to the Board on the **various issues NOT itemized on this Agenda**. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public NOT appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District. Callers can “raise their hand” by pressing *9 and unmute themselves by pressing *6.*

8. Consent Calendar

- a) Adopt Minutes for January 14, 2021 Regular Board Meeting
- b) Receive District Financial Reports for December 2020
- c) Consideration of Accepting Permit Application 2021-01 (Humboldt Bay Trail South) for Filing
- d) Consideration of a Support Letter for the Proposed Humboldt Bay Trail Planning Study: Eureka to College of the Redwoods

9. Communications, Reports and Correspondence Received

- a) Executive Director’s Report
- b) Staff Reports
- c) District Counsel and District Treasurer Reports
- d) Commissioner and Committee Reports
- e) Correspondence Received

10. Unfinished Business - NONE

11. New Business

- a) **Accept the Audit Report for the 2019-2020 Fiscal Year and Extend the Contract with Harshwal & Company LLP**

Recommendation: Staff recommends the Board: Accept the Audit Report for the 2019-2020 Fiscal Year and extend the audit contract with Harshwal & Company LLP for another year.

Summary: Independent auditors report prepared by Harshwal & Company LLP for the fiscal year ending June 30th, 2020. The Dredge Surcharge report was prepared by Mark Wetzels, District Treasurer.

b) Consider Adopting Resolution 2021-02 Recognizing PacOut Green Team as Outstanding Environmental Stewards of Humboldt Bay

Recommendation: Staff recommends the Board: Adopt Resolution 2021-02.

Summary: The Harbor District would like to recognize PacOut Green Team for their continued commitment to removing litter throughout Humboldt County and especially for their commitment to keeping the Humboldt Bay shoreline clean.

c) Staff Presentation Regarding Development of a Memorandum of Understanding with the Shelter Cove Resort Improvement District and Shelter Cove Fishing Preservation Inc. Related to Shelter Cove Fishing Infrastructure

Recommendation: Staff recommends the Board: Receive a staff presentation and provide staff direction regarding development of a memorandum of understanding with the Shelter Cove Resort Improvement District and Shelter Cove Fishing Preservation Inc. related to Shelter Cove fishing infrastructure.

Summary: Harbor District staff has been coordinating with staff from the Shelter Cove Resort Improvement District and members of Shelter Cove Fishing Preservation Inc. to develop solutions that will allow for long-term operation and maintenance of key fishing infrastructure. This includes strategizing for long term public access to key lands. Access to private lands may be maintained through easements, leases and/or public acquisitions. To help advance these efforts, a memorandum of agreement between the three entities is being developed that will clearly define each entities role.

d) Consideration of Approving Amendment 2 to Permit 13-03 for the Humboldt Bay Mariculture Pre-Permitting Project and Adopting Addendum 1 to the Project's Final Environmental Impact Report (SCH #2013062068) to Allow Culture of Five Additional Native Seaweed Species

Recommendation: Staff recommends the Board: Approve Amendment 2 to Permit 13-03 for the Humboldt Bay Mariculture Pre-Permitting Project and adopt Addendum 1 to the project's Final Environmental Impact Report (#2013062068) to allow culture of five additional native seaweed species.

Summary: Staff is recommending that the Board approve five additional native seaweed species for culture under the District's existing Humboldt Bay Mariculture Pre-Permitting Project.

e) Consider Approving Contract with LACO Associated to Develop a Conceptual Master Plan for a New Multipurpose Terminal and Associated Upland Facilities Between Redwood Marine Terminal I and II

Recommendation: Staff recommends that the Board: Approve the Contract with LACO Associates for up to \$37,500 plus authorize an additional 15% (\$5,625) contingency.

Summary: For many years the District has planned to expand the capabilities of Humboldt Bay and Redwood Marine Terminal I (RMT I) by developing a new modern

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multi-purpose berth and land-based facility. The proposed contract would develop a conceptual master plan and opportunities and constraints analysis of almost the entire coastal dependent Industrial properties between the Samoa Bridge and the former pulp mill (RMT II).

f) Consider Adopting Resolution 2021-01 A Resolution Designating Business Matters, Appointment and Authorization for the Humboldt Bay Harbor, Recreation and Conservation District for Calendar Year 2021

Recommendation: Staff recommends the Board: Adopt Resolution 2021-01 and accept the meeting calendar for 2021.

Summary: Annually the Board approves a Resolution which appoints specific staff and/or consultants, established financial limitations, legal notice designations, meeting schedules, and other business matters of the District.

g) Consider Adopting Resolution NO. 2021-03 Authorizing a Salary Step System for Management Employees and Providing a One Time Incentive Based Salary Increase

Recommendation: Staff recommends that the Board: Adopt Resolution No 2021-03.

Summary: In July 2020, the Board and the employees represented by Operating Engineers No. 3 approved a Collective Bargaining Agreement which among other items established a Salary Step System and provided a \$2 per hour wage increase. The management employee step system is generally the same model as employees.

12. Future Agenda Items

- a) Suction Dredging (Long Fin Smelt Mitigation)
- b) Bar Pilot Recruitment
- c) Personnel Policy Revisions
- d) Brown Act Training
- e) FLBY Contract Amendment
- f) Green Diamond Shared Services Agreement
- g) Rail Corridor Letter
- h) Budget Schedule

13. Adjournment