

**MINUTES  
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS  
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**September 7, 2017**

The Humboldt Bay Harbor, Recreation, and Conservation District met in regular session on the above date, 11:30 A.M. Closed Session, 12:30 P.M. Open Session, at the Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501.

**1) CLOSED SESSION – 11:30 A.M.**

The Commission met in closed session to discuss the following items:

- a. Move to Executive Closed Session pursuant to the provisions of the California Government Code Sections 54957(b)(1) (Public Employee Performance Evaluation) and 54956.8 (Conference with Real Property Negotiators).
  - i. Public Employee Performance Evaluation
    1. Title: Executive Director (Termination of Employment Contract)
  - ii. Conference with Real Property Negotiators
    1. Agency Negotiator: Board President, Executive Director and District Counsel
      - a. Under Negotiation: Sequoia Investments X Lease extension. Under Negotiation: Sequoia Investments X Lease extension.

**2) ADJOURN EXECUTIVE CLOSED SESSION**

**3) OPEN SESSION – 7:00 P.M.**

**ROLL CALL:**

PRESENT:            MARKS  
                         HIGGINS  
                         DOSS  
                         KULLMANN  
                         DALE

ABSENT:            NONE.

QUORUM: Yes

**4) PLEDGE OF ALLEGIANCE**

**5) REPORT ON EXECUTIVE CLOSED SESSION**

- 1) No action to report out on, however the item is on the agenda under 7a.

**6) PUBLIC COMMENT:** The following individuals addressed the Commission regarding subject matters not on this meeting's agenda: Robert Dumoschel, Kent Sawatzky, and Susan Penn.

**7) NEW BUSINESS:**

**A. CONSIDERATION OF ACCEPTANCE OF EXECUTIVE DIRECTORS RESIGNATION AND TO TERMINATE EMPLOYMENT AGREEMENT, EFFECTIVE OCTOBER 31, 2017.**

- I. Executive Director Jack Crider presented the item.
- II. COMMISSIONER HIGGINS MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S RESIGNATION TO TERMINATE EMPLOYMENT AGREEMENT, EFFECTIVE OCTOBER 31, 2017. COMMISSIONER DALE SECONDED THE MOTION.
- III. The Commission discussed and commented on the item.
- IV. Chair Marks then opened up public comment on the item. Kent Sawatzky commented on this item. Chair Marks then moved the discussion back to the Commission.
- V. VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.  
Ayes: MARKS, DOSS, HIGGINS, KULLMANN, DALE  
Noes: NONE  
Absent: NONE  
Abstain: NONE

**B. CONSIDERATION OF APPROVAL OF PROCESS TO SOLICIT FOR A NEW EXECUTIVE DIRECTOR.**

- I. Executive Director Crider presented the item.
- II. COMMISSIONER HIGGINS MOVED TO APPROVE THE PRESENTED PROCESS TO SOLICIT FOR A NEW EXECUTIVE DIRECTOR. COMMISSIONER KULLMANN SECONDED THE MOTION.

- III. The Commission discussed the item.
- IV. Chair Marks then opened up public comment on the item. Kent Sawatzky, Susan Penn, and Karen Brooks commented on the item. Chair Marks then moved the discussion back to the Commission.
- V. VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.  
Ayes: MARKS, DOSS, HIGGINS, KULLMANN, DALE  
Noes: NONE  
Absent: NONE  
Abstain: NONE

**C. CONSIDERATION OF APPROVAL OF EXECUTIVE DIRECTOR SELECTION COMMITTEE.**

- I. Executive Director Crider presented the item.
- II. COMMISSIONER HIGGINS MOVED TO APPROVE THE ESTABLISHMET OF THE EXECUTIVE DIRECTOR SELECTION COMMITTEE AS PRESENTED. COMMISSIONER KULLMANN SECONDED THE MOTION.
- III. The Commission discussed the item.
- IV. Chair Marks then opened up public comment on the item: Kent Sawatzky, Ken Bates, Karen Brooks, and Susan Penn commented on the item. Chair Marks then moved the discussion back to the Commission.
- V. COMMISSIONER HIGGINS WITHDREW HIS MOTION, AND COMMISSIONER KULLMANN REMOVED HIS SECOND.
- VI. COMMISSIONER KULLMANN MOVED TO CONTACT THE THREE PEOPLE ON THE CURRENT LIST, AND TO CREATE AN OPPORTUNITY FOR THE PUBLIC TO CONTACT THE COMMISSION, IF THEY ARE INTERESTED IN SERVING ON THE SELCTION COMMITTEE. THE COMMISSION WILL THEN CONSIDER SELCTION COMMITTEE SIZE AND APPONTMENTS AT ITS UPCOMING SEPTEMBER 28<sup>TH</sup> MEETING. COMISSIONER DOSS SECONDED THE MOTION.
- VII. The Commission discussed new the motion.
- VIII. Chair Marks then opened up public comment on the item: Kent Sawatzky and Karen Brooks commented on the item. Chair Marks then moved the discussion back to the Commission
- IX. VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.  
Ayes: MARKS, DOSS, HIGGINS, DALE, KULLMANN  
Noes: NONE  
Absent: NONE  
Abstain: NONE

**8) ADMINISTRATIVE AND EMERGENCY PERMITS: NONE.**

**9) ADJOURNMENT**

APPROVED BY:

Patrick Higgins  
Secretary

RECORDED BY:

George Williamson  
District Planner