

**Humboldt Bay Harbor District
Office Fee Schedule**

Service/Charge	Effective 12/1/2019
Requests for Copies of Public Documents Archival Research <i>*Archival research, as used in this context, is defined as the process of collecting any Harbor District information not dated within 30 days of the request.</i>	\$75/hour, one hr minimum, 1/2 hr increments thereafter
Photocopy cost (no binding included): ~ Request 50 or more copies ~ Photocopy cost (less than 50 copies) - B&W ~ Photocopy cost - color (per page) ~ Photocopy cost - oversized up to 11"x17" ~ Electronic media (disk, tape, etc) <i>**Actual cost is the charge for the Harbor District cost for the actual time of the position reproducing any information (wage and payroll burden) plus the actual media cost (photocopy, computer disc, tape, etc) and any costs incurred for archival research.</i>	Actual Cost** \$0.10 per side \$1.00 per side \$0.25 per side Actual Cost**
Facsimiles	\$1.00 per page
Board Meeting Agendas Paper copies for entire Fiscal Year	\$25.00 per calendar year
Board Meeting Minutes Paper copies for entire Fiscal Year	\$25.00 per calendar year
Notary Services Fees set by state	\$15 per signature, per page

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<p>Permit Process</p> <p>A non-refundable deposit is required with application for permits. In addition to the deposit, all actual costs beyond the deposit will be charged based on fully burdened rates and all third-party costs.</p> <p>~ Administrative Permit (Deposit) \$400 ~ Emergency Permit (Deposit) \$400 ~ Harbor District Permit (Deposit) \$500 ~ CEQA Statutorial or Categorical Exemption (Deposit) \$100 ~ CEQA Initial Study - Negative Declaration Review (Deposit) \$500 ~ CEQA Environmental Impact Report Review (Deposit) \$1,000</p>	<p>see below</p>
<p>Late Fees and Interest</p> <p>Monthly moorage rent <u>or lease payments are</u> due on the first of each month and considered late if not paid on or before the 10th of each month. Interest is applied at the end of the month on the balance due. Yearly rent is due by the 10th of the first month of the <u>lease year. If the rental or lease agreement specifies a different due date, fees and/or interest specified in the agreement supersede this proposal.</u></p> <p>Late Fee: Ten (10) days after due date.</p> <p>Late Fee: Thirty (30) days after due date and every 30 days thereafter.</p>	<p>10% of outstanding balance, \$25 minimum</p> <p>10% of outstanding balance, \$25 minimum</p>