



**ADDENDUM NO. 4**

**Feb 16, 2021**

**Humboldt Bay Harbor, Recreation and Conservation District**

**Notice of Request for Qualifications**

**Habitat Mitigation Design and Analysis**

**The following question was received on February 2, 2021:**

I am in need of clarification about the Suction Dredging at Woodley island Marina and other Humboldt Bay Locations Section. Is it the intention of the Harbor District that an Incidental Take Permit (ITP) is acquired as part of the contract that will result from the RFQ? If not, what work will the selected contractor/team be required to fulfill related to suction dredging and acquisition of the ITP.

**The Harbor District's response is as follows:**

It is not anticipated that an ITP will be acquired as part of the contract. The scope of work is described in Section 8 of the Request for Qualifications. The tasks include (1) Opportunities and Constraints Analysis; (2) Habitat Mitigation Site Prioritization; (3) Conceptual Designs; and (4) Estimate Mitigation Potential. These tasks may be associated with the Harbor District's pursuit of a longfin smelt ITP for suction dredging. Specifically, the contracted work involves early stages of developing a habitat restoration program that will serve to mitigate for projects, potentially including mitigation for suction dredging impacts to longfin smelt.

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**The following question was received on February 5, 2021:**

The RFQ states 'Statements of Qualifications shall not be longer than 30 pages'. Are resumes included in the 30 page count?

**The Harbor District's response is as follows:**

Yes

**The following question was received on February 5, 2021:**

Regarding Rate Schedule, can we submit our standard company Fee Schedule, or do you want it broken down to list specific staff that will be working on the project? Or Both?

**The Harbor District's response is as follows:**

Only include rates for the staff that would be working on the project and for any equipment that would be used.

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**The following question was received on February 8, 2021:**

The timeline indicates "The initial conceptual restoration design(s) should be complete by May 2021". Is this completion date in the RFQ correct, that conceptual restoration design(s) will be done approximately 2 months after contracting?

**The Harbor District's response is as follows:**

Yes, but not for all the required mitigation described in the RFQ. This timeline is specifically for restoration that will mitigate for the proposed water intakes.

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**The following question was received on February 8, 2021:**

Will the conceptual designs need to be supported by rationale for providing mitigation for the listed activities in the RFQ?

**The Harbor District's response is as follows:**

Yes. Harbor District staff will take the lead on providing this rationale, but the contractor may be asked to provide input and will need to consider mitigation demand during habitat restoration project prioritization and design. Initial efforts will focus on mitigation for the proposed bay water intakes.

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**The following question was received on February 12, 2021:**

Page 4 of the RFQ states this:  
"The Harbor District also owns a significant amount of upland property that may be available for habitat restoration/mitigation projects"

In the following paragraph it also says “Additional mitigation opportunities have been identified around the bay that will be considered during prioritization of habitat restoration/mitigation opportunities”.

What is the location and characterization of each of the additional sites?  
If that information is not available currently, when is it expected to be made available?

**The Harbor District’s response is as follows:**

This information is not currently in a format that can be distributed, it will become available as Harbor District staff works with the selected contractor to prioritize restoration opportunities.

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**The following question was received on February 15, 2021:**

Regarding to this direction as it applies to resumes:

***Format***

Statements of Qualifications shall not be longer than 30 pages with no smaller than 11-point font submitted in PDF. Firms are encouraged to keep proposals concise.

Resumes are generally branded, and if a team is made of multiple firms, that branding can vary in look and font sizes. Does the 11pt font rule apply to the brief resumes asked for in the RFQ, or can firms maintain their branding standards? Thank you in advance.

**The Harbor District’s response is as follows:**

The formatting standards (including minimum font size) apply to all sections of the SOQ’s, including the resumes.

END OF ADDENDUM