

MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

July 9, 2015

PRESENT:

Commissioner Newman
Commissioner Dale
Commissioner Marks
Commissioner Wilson
Commissioner Higgins

President Marks called the Executive Closed Session to order at 6:25 p.m.

President Marks adjourned the Executive Closed Session at 7:00 p.m.

President Marks called the regular meeting of the Board of Commissioners to order at 7:07 p.m.

President Marks led those present in the Pledge of Allegiance.

District Counsel reported on Closed Session as follows: Conference with Real Property Negotiators – Samoa Wood Pellets Lease – No action taken.

PUBLIC COMMENT: None

CONSENT CALENDAR: None

COMMUNICATIONS AND REPORTS

EXECUTIVE DIRECTOR'S REPORT:

- ❖ Responses to the RFQ for Community Development Block Grant Consultant Services have been received from SHN Engineers, LACO, GHD and Oscar Larson and Associates. The successful respondent will conduct a Feasibility study for infrastructure reuse at Redwood Terminal 2 on the wastewater, ocean outfall and filtration plant. Executive Director and Andrew Whitney from County of Humboldt interviewed and ranked all respondents on July 2. SHN scored the highest; their team consists of Ch2M Hill and Hemphill water engineering and Microfloc. The County of Humboldt is working on the scope and contract, which will pay \$70,000-\$80,000. An Economic Development Association representative will tour the facility on July 28. A contract will be brought to the Board for consideration on July 9.
- ❖ Pictures of fuel being taken to boats moored at Woodley Island Marina, indicating the need for a fuel dock.
- ❖ Showed an example of wildlife-friendly fencing for Woodley Island. The Woodley Island Wildlife Area Committee will meet on September 9.
- ❖ July 3 – Three State Senators – Lara, Leyva and McGuire – the Governor's Ports and Goods Movement Committee toured Humboldt Bay and local infrastructure and held a press conference on the importance of California ports to the State's economy.

STAFF REPORTS

Deputy Director:

- ❖ Bay tour with Food and Drug Administration and State Department of Health Officials.
- ❖ Tour of White Slough with Wildlife Refuge, Regional Water Board and PG&E.
- ❖ Fourth of July on Woodley Island was a success. The Island was full of people and there were no incidents.
- ❖ Kayak storage is now available on Woodley Island.

Director of Facility Maintenance:

- ❖ Woodley Island has been plagued with a sewer backup for years that Maintenance staff could not find, until a complete day of digging and the mystery was solved. He thanked City of Eureka for the use of their vacuum truck and the two-man crew for the day.
- ❖ The dredge engine was received from CumminsWest. Installation will take place in early August by District staff.

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- ❖ The conex box on the Island has been set up for kayak storage.

District Counsel:

- ❖ Spoke with a woman from USEPA on a flight from Sacramento to Los Angeles, who was on her way to a superfund site in Southern California. He told her how beneficial the cleanup by USEPA has been to Humboldt County.

District Planner:

- ❖ Conditional Use and Coastal Development Permits for Redwood Terminal 2 have been filed with and accepted by the County of Humboldt. Michael Wheeler, County staff, sent over the draft project referral today. The District will provide the CEQA determination.
- ❖ Will attend the water trails agency meeting next week.
- ❖ Comments are due tomorrow on the Mitigated Negative Declaration for the permit for PG&E Humboldt Bay Power Plant Final Site Restoration Project.

District Treasurer:

- ❖ Thanked Executive Director and Director of Administrative Services for their work on the FY2015/16 Budget.

COMMISSIONER AND COMMITTEE REPORTS:

Commissioner Newman:

- ❖ Frustrating salmon season so far. Commercial salmon season opens in Fort Bragg on Sunday.

Commissioner Dale:

- ❖ Spent the week at Trinity Lake.

Commissioner Marks:

- ❖ Watched the fireworks through the fog.
- ❖ Thanked his fellow commissioners for the porta-potty approval.
- ❖ Enjoyed the bay tour with the Senators – they were stunned by the beauty of the bay – too bad it rained that day.

Commissioner Wilson

- ❖ Suggested pictures of the kayak storage, dredge engine, Senators' visit be put on the District's Facebook page.

Commissioner Higgins:

- ❖ Attended the world's largest salmon barbeque in Fort Bragg.
- ❖ Participated in the bay tour with the Senators, who were impressed with the area and the Commissioners' knowledge. Senator Lara is very interested in short sea shipping/marine highway.
- ❖ Eel River grade has lots of resilience and areas of recovery.

OTHER: None

NON AGENDA: None

UNFINISHED BUSINESS

A. SECOND READING AND ADOPTION OF 2015/16 BUDGET.

Director of Administrative Services stated the summary of the FY 2015/16 Budget as follows:
Revenue \$8,804,370; Operating Expenses \$2,871,090; Non-Operating Expenses \$4,809,111;
Excess Revenues Over Expenses \$1,124,169; Deduct Single-Use Revenues (\$175,100); Total
Budget Balance \$949,069.

COMMISSIONER WILSON MOVED FOR THE ADOPTION OF THE FY 2015/16 BUDGET.
COMMISSIONER HIGGINS SECONDED. MOTION CARRIED WITHOUT DISSENT.

B. CONSIDERATION OF PROVIDING PUBLIC NOTIFICATION PRIOR TO SUE OF HERBICIDES ASSOCIATED WITH THE HUMBOLDT BAY REGIONAL INVASIVE *SPARTINA* ERADICATION PROJECT.

Deputy Director reported the standard public notice venues would be used to notify interested parties three weeks prior to treatment of the use of herbicide Imazapyr to eradicate *Spartina* – Times-Standard, website, email list, etc. The costs associated with notification will be built into the grant application.

COMMISSIONER HIGGINS MOVED THE APPROVAL OF PROVIDING PUBLIC NOTIFICATION PRIOR TO USE OF HERBICIDES ASSOCIATED WITH THE HUMBOLDT BAY REGIONAL INVASIVE *SPARTINA* ERADICATION PROJECT. COMMISSIONER WILSON SECONDED.

President Marks said this does not represent an endorsement by the Board of the use of herbicides; it is setting the process for notification.

MOTION CARRIED WITHOUT DISSENT.

NEW BUSINESS

A. CONSIDERATION OF SELECTION FOR DIVING SERVICES FOR OCEAN OUTFALL PIPE INSPECTION, MAINTENANCE AND REPAIR.

Executive Director reported RFQs were distributed on June 5 and due June 22. M&M Diving, Global Diving and DRS Marine were the three submittals. All companies were interviewed and have experience on the ocean, bay and river outfall pipes. MM Diving is the only company with direct experience with the Redwood Terminal 2 line and has worked for the District in the past with good results.

Staff recommended selection of MM Diving and to start contract negotiations with draft contract back to the Board on July 23.

COMMISSIONER NEWMAN MOVED FOR THE APPROVAL OF MM DIVING FOR DIVING SERVICES FOR OCEAN OUTFALL PIPE INSPECTION, MAINTENANCE AND REPAIR TO START CONTRACT NEGOTIATIONS TO BE APPROVED BY THE BOARD ON JULY 23.
COMMISSIONER DALE SECONDED.

Commissioner Newman said it is important to keep this asset in good working condition.

MOTION CARRIED WITHOUT DISSENT.

B. DISCUSSION OF ELIMINATION OF STATE AND COUNTY VESSEL MOORAGE DISCOUNT.

Executive Director reported the original marina loan document from California Department of Boating and Waterways (CDBAW) required a moorage fee waiver for all State-owned vessels. District historically charged 50% rate to cover electrical, security, and other costs. The discount was also offered to the County Sheriff vessel. In 2014 the Harbor District paid off all CDBAW loans including the original loan with the moorage fee waiver. Current vessels are paying 50%.

Executive Director said these agencies should pay the same as everyone else for moorage at Woodley Island Marina.

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Commissioner Dales asked if the District receives any services from these vessels. Executive Director replied the Sheriff's vessel responds if available. Commissioner Dale said it is a benefit to have the Sheriff's presence.

President Marks asked how the District justifies not charging the full price to all.

Commissioner Wilson said the vessels are from non-profit agencies and do provide educational benefits.

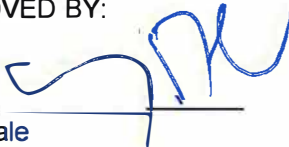
Executive Director said this is just a discussion item for this meeting and will bring back to the Board for consideration at the next meeting. He suggested letters will be sent out to the agencies regarding this issue and inviting them to attend the next meeting. Not charging the agencies was one of the original loan conditions. The City of Eureka's loan is newer and does not have this condition.

A representative of HSU's research vessel *CORAL SEA* told the Board the vessel is used for research projects and sampling areas around the bay.

ADMINISTRATIVE AND EMERGENCY PERMITS: None

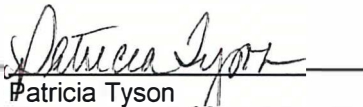
The Regular Meeting of the Board of Commissioners adjourned at 7:45 p.m.

APPROVED BY:



Greg Dale
Secretary

RECORDED BY:



Patricia Tyson
Director of Administrative Services