

**MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

May 09, 2013

PRESENT

Commissioner Newman
Commissioner Wilson
Commissioner Marks
Commissioner Higgins

ABSENT

Commissioner Dale

President Wilson called the Executive Closed Session to order at 6:00 P.M.

President Wilson adjourned the Executive Closed Session at 7:00 P.M.

President Wilson called the Regular Meeting of the Board of Commissioners to order at 7:03 P.M.

President Wilson asked Director of Conservation to lead those present in the Pledge of Allegiance.

In the absence of District Counsel, CEO reported out of the Executive Closed Session as follows:
Freshwater Tissue property purchase negotiations; Conference with Labor Negotiator – no action to report.

PUBLIC COMMENT: None

CONSENT CALENDAR: None

COMMUNICATIONS AND REPORTS

CHIEF EXECUTIVE OFFICER REPORT

- ❖ Attended a stakeholder meeting regarding the Samoa Industrial Waterfront Transportation Access Plan where many property owners attended; the meeting was to discuss the preferred alternative route, which property owners seemed satisfied with.
- ❖ Stated Director of Facility Maintenance rebuilt the fish cleaning station at the end of the breakwater on Woodley Island; does not prefer this location because it is not visible from the offices where Staff can supervise its use. CEO said he would prefer it to be near the work dock.

STAFF REPORTS

Director of Conservation

- ❖ Has been working on many topics: Water Trails, Aquaculture, MPA Monitoring, Sediment Reuse Study, Coastal Regional Sediment, Fish Waste, Hog Island Oyster Company, Schneider Dock Dredging, PG & E Power Plant, and Spartina Control.

Bar Pilot Tim Petrusha

- ❖ Reported the Fire Boat has been undergoing its yearly maintenance.
- ❖ Received a call from the Coast Guard yesterday to say there was a floating piling creating a navigation hazard; towed it to Fields Landing.

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CEO stated the District has been getting many calls that require response from the Coast Guard. Commissioner Wilson asked what typically happens to a boat that is removed from the Bay by District Staff. Bar Pilot Tim Petrusha said legal notices are sent out and if the owner does not respond, the District could auction or destroy it. Commissioner Wilson reported sometimes the District has to spend money to do away with someone else's garbage.

- ❖ Has been working on alternative locations for the Humboldt Aquaculture Innovation Center in case the Coastal Commission does not issue a waiver.

Bar Pilot John Powell

- ❖ Assisted with the towing of the boat stuck in North Bay to Woodley Island Marina, then on to Fields Landing.
- ❖ Requested "likes" on the District's Facebook page.
- ❖ Has been working on District website changes.

Director of Administrative Services

- ❖ Stated the Budget process is ready to begin; requested a Special Meeting next week.

COMMISSIONER AND COMMITTEE REPORTS

Commissioner Newman

- ❖ No report.

Commissioner Marks

- ❖ Attended meetings about the Pulp Mill.
- ❖ Attended Budget meetings.
- ❖ Said the Egrets came back to Indian Island around May 1, an annual event.

Commissioner Higgins

- ❖ Has been working with Susan Penn on Wildlife Area enhancement possibilities; maybe Egrets will come to Woodley Island.
- ❖ Attended an MPA Monitoring Enterprise meeting; wants to ensure access to fish is maintained and record data.
- ❖ Hooked two Salmon at Shelter Cove yesterday.
- ❖ Has been working on the Humboldt Bay Power Plant decommissioning since the 1970's.
- ❖ Is happy about the possible Pulp Mill purchase.

Commissioner Wilson

- ❖ Stated the Humboldt Harbor Working Group has been encouraging the Board to adopt a Resolution on the rail; District Board Members have been reviewing the wording.
- ❖ Said many projects the District has gotten involving in have been the result of student projects.

OTHER

- ❖ Presentations by Humboldt State University Students
 - Building Coastal Resilience through Adaptive Sea Level Rise Planning – Kerry McNamee, Evan Wisheropp, Christopher Weinstein, Andrew Nugent
 - Fields Landing Waterfront Revitalization Plan – Kara Houston, Julia Acker, Stephanie Calderon, Nichole Crossland

NON AGENDA

COMMISSIONER HIGGINS MOVED TO ADD TO THE AGENDA AS NEW BUSINESS ITEM 11(D) THE CONSIDERATION OF TRAVEL EXPENSES FOR CEO AND BAR PILOTS TO TRAVEL TO SAN FRANCISCO, CALIFORNIA, MAY 13 – 15, 2013 FOR SEVERAL MEETINGS. COMMISSIONER MARKS SECONDED.

CEO reported the reason it was not on the Agenda is because the opportunity presented itself after the Agenda was published.

MOTION CARRIED WITHOUT DISSENT.

UNFINISHED BUSINESS: None

NEW BUSINESS

A. CONSIDERATION OF AGREEMENT FOR AUDITING SERVICES WITH HUNTER, HUNTER & HUNT TO PERFORM THE ANNUAL AUDIT OF THE HARBOR DISTRICT FINANCIAL RECORDS FOR FISCAL YEARS ENDING 2013, 2014 AND 2015.

COMMISSIONER HIGGINS MOVED FOR AGREEMENT FOR AUDITING SERVICES WITH HUNTER, HUNTER & HUNT TO PERFORM THE ANNUAL AUDIT OF THE HARBOR DISTRICT FINANCIAL RECORDS FOR FISCAL YEARS ENDING 2013, 2014 AND 2015. COMMISSIONER MARKS SECONDED.

Commissioner Wilson reported when he has used Hunter, Hunter and Hunt's services, he has found them satisfactory and while not always the least inexpensive, has always been quality work.

Director of Administrative Services stated four bids were received, two local and two from out of the area; while Hunter, Hunter and Hunt was not the lowest bidder, they were the highest rated by the committee.

CEO said the proposals were reviewed by District Treasurer, CEO and Director of Administrative Services.

Commissioner Higgins stated his assent to Commissioner Wilson's statement.

Commissioner Newman said Hunter, Hunter & Hunt seem to be the most qualified.

MOTION CARRIED WITHOUT DISSENT.

B. CONSIDERATION OF ADOPTION OF RESOLUTION NO. 2013-05, A RESOLUTION TO ENTER INTO A CONTRACT AND ACCEPT FUNDS FROM THE CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE FOR SECRETARIAT SERVICES FOR THE HARBOR SAFETY COMMITTEE OF THE HUMBOLDT BAY AREA.

COMMISSIONER NEWMAN MOVED FOR ADOPTION OF RESOLUTION NO. 2013-05, A RESOLUTION TO ENTER INTO A CONTRACT AND ACCEPT FUNDS FROM THE CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE FOR SECRETARIAT SERVICES FOR THE HARBOR SAFETY COMMITTEE OF THE HUMBOLDT BAY AREA. COMMISSIONER HIGGINS SECONDED.

CEO reported Dockmaster has been providing Secretariat services to the Harbor Safety Committee since 2009; listed them out and they are quite extensive. This contract pays the District \$21,000.

ROLL CALL VOTE WAS TAKEN:
COMMISSIONER NEWMAN – AYE
COMMISSIONER DALE – ABSENT
COMMISSIONER WILSON – AYE
COMMISSIONER MARKS – AYE
COMMISSIONER HIGGINS – AYE

C. CONSIDERATION OF LETTER OF SUPPORT FOR AB 277 (HALL) TO SUPPORT RATIFICATION OF THE WIYOT TRIBE COMPACT WITH THE STATE OF CALIFORNIA.

COMMISSIONER HIGGINS MOVED FOR LETTER OF SUPPORT FOR AB 277 (HALL) TO SUPPORT RATIFICATION OF THE WIYOT TRIBE COMPACT WITH THE STATE OF CALIFORNIA. COMMISSIONER NEWMAN SECONDED.

Stephen Kullman of the Wiyot Tribe reported AB 277 protects a pristine area near Table Bluff that will be protected instead of developed.

Commissioner Higgins stated he would like to see this letter of support expedited.

MOTION CARRIED WITHOUT DISSENT.

D. CONSIDERATION OF TRAVEL EXPENSES FOR CEO AND BAR PILOTS TO TRAVEL TO SAN FRANCISCO, CALIFORNIA, MAY 13 – 15, 2013, FOR SEVERAL MEETINGS.

CEO said he hopes to be introduced to the San Francisco Bar Pilots while in San Francisco; and speak to the Army Core about dredging; specifically for the dredge *Yaquina* to come to Humboldt Bay to dredge the inner channels.


Commissioner Wilson asked CEO to discuss dredge issues with Washington, D.C. lobbyist, Will Edington.

COMMISSIONER HIGGINS MOVED FOR APPROVAL OF TRAVEL EXPENSES FOR CEO AND BAR PILOTS TO TRAVEL TO SAN FRANCISCO, CALIFORNIA, MAY 13 – 15, 2013, FOR SEVERAL MEETINGS. COMMISSIONER NEWMAN SECONDED. MOTION CARRIED WITHOUT DISSENT.

ADMINISTRATIVE AND EMERGENCY PERMITS: None

President Wilson adjourned the Regular Meeting of the Board of Commissioners at 8:42 P.M.

APPROVED BY:



Patrick Higgins
Secretary

RECORDED BY:



Kim Farrell
Clerk