

MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

May 12, 2016

PRESENT:

Commissioner Doss
Commissioner Dale
Commissioner Higgins
Commissioner Wilson
Commissioner Marks

President Higgins called the Executive Closed Session to order at 6:06 p.m.

President Higgins adjourned Executive Closed Session at 6:26 p.m.

President Higgins called the regular meeting of the Board of Commissioners to order at 7:00 p.m.

President Higgins asked Pete Oringer to lead the Pledge of Allegiance.

District Counsel reported on the Executive Closed Session as follows: Public Employee Performance Evaluation: Chief Executive Officer Annual Evaluation – no action taken.

PUBLIC COMMENT: None

President Higgins said there has been a lack of decorum during Public Comment. He said this will not be tolerated; and if necessary, the meeting will be recessed until the meeting can be brought under control.

CONSENT CALENDAR

COMMISSIONER DALE MOVED FOR THE APPROVAL OF THE CONSENT CALENDAR. COMMISSIONER WILSON SECONDED. MOTION CARRIED WITHOUT DISSENT.

COMMUNICATIONS AND REPORTS

EXECUTIVE DIRECTOR REPORT

- ❖ Manila Community Services District & Gabrych Family have approved use of tideland for intertidal pre-permitting - total 262 acres - waiting on 4 more.
- ❖ Have two unsolicited proposals for energy generation at Redwood Terminal 2 - Solar and biomass - Need to put out RFQ/RFP - simulated by recent legislation.
- ❖ Board of Supervisors decision on CDI - June 14th - Need private landowners to attend – the main concern is the timing of the Planning Commission lease approval.
- ❖ Next week will take sediment samples at Fields Landing mitigation site - test will provide the final approval to use the location or not.
- ❖ Happy/sad to announce the retirement of Patti Tyson- Director of Administrative Services who has worked for the District for 19 years. Her last day will be July 29th.
- ❖ With the recent staffing changes, it is a good time to look at some restructuring.
President Higgins appointed Commissioners Dale and Wilson as a committee to work with Executive Director on staff restructuring.

STAFF REPORTS:

Director of Facility Maintenance:

- ❖ Received one tractor bid from Coastal Tractor in Salinas - \$23,650 for a 2008 Case JX 95 Mudder 95 hp, 2074 hours- Excellent condition. The bid was awarded and the tractor was delivered today, in service tomorrow.
- ❖ Removed the "Coast Guard Boat hedge" for deck repairs and to remove dead animals. Repairs will include increasing the size by 8ft in width.
- ❖ Revenues at Shelter Cove \$4,200 - Bottom fish opens this weekend. Cultural resource investigation next week - 8 test holes dug and sifted.
- ❖ Redwood Terminal 2 electrical and plumbing contractors are working - roof and siding will begin June 1.

Director of Harbor Operations:

- ❖ Vibracore system arrived; training held with District and City Staff.
- ❖ Dredge BAYPORT scheduled to arrive next week. Additional dredge equipment to arrive this weekend.
- ❖ M/V GLORIOUS PLUMERIA arrived last Saturday to the California Redwood Chip Export dock. Loaded three hatches and departed safely under the draft limit of 25'.
- ❖ Additional chip ship will arrive next month. A new agreement for California Redwood Company was signed. New fendering for the dock has been ordered.
- ❖ Schneider Dock – log ship ordered May 22, under deck load.

DISTRICT COUNSEL, DISTRICT PLANNER AND DISTRICT TREASURER REPORT: None

COMMISSIONER AND COMMITTEE REPORTS:

Commissioner Doss:

- ❖ Said he was shocked and excited to see a chip ship come in to the bay.
- ❖ Stressed the importance of continuing talking about ground transportation, Highway 101 and Last Chance Grade; there is a danger of losing that leg of Highway 101.
- ❖ Reported it was a great time at the Rhododendron Parade.

Commissioner Dale:

- ❖ Attended the Coastal Commission hearing yesterday in Newport Beach; meetings are confusing. Discussion was on land use designation versus zoning on properties around Carlsbad. Highly recommends the Board attend the local Coastal Commission meeting in the Fall.

Commissioner Higgins:

- ❖ Spoke on KMUDs Monday Morning Magazine along with Director of Facility Maintenance and Director of Harbor Operations; topics included shoaling and Shelter Cove.
- ❖ Has been working at the upper South Fork of the Eel River – Coho Salmon.
- ❖ Suggested the Board make a minor investment in the media and community outreach to tell the District's story.

Commissioner Wilson:

- ❖ Reported the Benbow Dam is being removed; he has a lot of childhood memories of the Dam.
- ❖ Said John Casali, a Shelter Cove advocate, has reported the District's activities are successful.
- ❖ Participated as an interviewee for this year's Cascadia Program.

Commissioner Marks:

- ❖ Attended a Samoa Trail project meeting. The scope of work was discussed. The District will provide the maintenance for the project.
- ❖ Attended a NCRA meeting yesterday in Eureka. Timber Heritage Association presented an update; 3,000 people enjoyed the speeder rides last year. There was an update on the Annie/Mary Trail project and the City of Eureka gave an update on their trail project.

OTHER

Presentation by Humboldt State University classes regarding Woodley Island Wildlife Area Management and Shoreline Protection Options for Humboldt Bay.

Students from Yvonne Everett's HSU 2016 Senior Planning Practicum course spoke on development of an inventory of shoreline protection devices; the majority of shorelines in Humboldt Bay were built over 100 years ago. Their recommendations were to conduct further analysis of wind and wave energy; implement a program permitting process for shoreline protection projects and study strategies that could be used in combination with shoreline protection methods.

Commissioner Wilson stated this was the most sophisticated report and the end result is a tool to be used for planners in the future. It should be placed on the District's website.

Commissioner Doss said there is an inordinate amount of information about this from the East Coast as there is so much property on water; permitting is ridiculous and overdone.

Commissioner Dale asked about the impact of sea level rise around Humboldt Bay; are the shorelines retreating.

Uri Driscoll said Gordon Peabody has done extensive work on Cape Cod.

Pete Oringer said Chesapeake Bay is a classic example. He commended the students on the quality of the rendering. He and Commissioner Dale were on the Humboldt Bay Management Plan Committee and he said this report should be adopted as an addendum to the Humboldt Bay Management Plan.

A report on the Woodley Island Wildlife Area Management Plan Update was given. The Wildlife Area was designated in 1977 as mitigation for the building of the marina. The students looked at habitat types, exotic and invasive plants, fencing, allowing dogs, and public access. A roadside trail with interpretive signs was recommended as a compromise to public access to the Wildlife Area as the consensus was access should be limited. Also continued maintenance and monitoring was recommended.

NON AGENDA: None

UNFINISHED BUSINESS

A. DISCUSSION OF PRELIMINARY FY 2016/17 BUDGET.

Executive Director said the following items were deleted from the items presented at the Board's Budget Workshop on May 2 in order to present to the Board a balanced budget: Administration: meeting room carpet, tables and chairs; Woodley Island: Oyster Bar design/permitting, barbecues and picnic tables; Redwood Marine Terminal Berth 1: Fuel dock; Redwood Terminal 2: Change orders; Fields Landing Boat Yard: Lighting; and Dredging: King Salmon entrance dredging.

Kent Sawatzky asked for the Projected Expenses of Debt Payments for FY 2015/16 be added to the Preliminary FY 2016/17 Budget.

NEW BUSINESS

A. CONSIDERATION OF TIMBER HERITAGE ASSOCIATION PURCHASE OPTION AGREEMENT EXTENSION.

Executive Director reported the original Option Agreement was signed and the \$5,000 deposit was received on March 12, 2015. Timber Heritage Association (THA) has requested a one-year extension at the sole District Board discretion. In the Agreement it states a request for an extension shall be in writing 30 days prior to expiration of the agreement; this is a late request. Also in the Agreement, it states THA must demonstrate significant progress toward entitlements and Staff has determined that significant progress has been made. Staff recommends approval of Option Agreement extension.

COMMISSIONER HIGGINS MOVED FOR THE APPROVAL OF THE TIMBER HERITAGE ASSOCIATION PURCHASE OPTION AGREEMENT EXTENSION. COMMISSIONER WILSON SECONDED.

Commissioner Doss said he is excited about the impressive amount of work that has been done.

Commissioner Marks said there has been an incredible amount of volunteer hours put into this project and they have accomplished a lot. THA is hosting more festivals and Chamber meetings to bring the public's attention to the project. Commissioner Marks thanked THA for all their hard work.

Commissioner Higgins said the layout as a museum is impressive.

Commissioner Wilson said he is happy with the success of receiving the EPA funding for the Targeted Brownfields Assessment Program.

Pete Oringer said the final product is not there yet – museums tell stories when successful. This area is rich in stories and they will tell both the good and bad parts of the story – it is a work in progress. Mr. Oringer thanked the Board for their partnership.

Bruce Seivertson, THA President, said they estimated there were 9,000 volunteer hours spent in 2015. He invited all to come to the Oysters, Ales and Rails fundraiser on August 27.

MOTION CARRIED WITHOUT DISSENT.

B. CONSIDERATION OF HAG FISH LEASE EXTENSION AND EXPANSION.

Director of Harbor Operations said the Hag Fish Corporation Lease began August 2015 and includes 4,500 sf of warehouse space, 600 sf of outside storage, 144 sf of office space, 75 ft. of dock space, and a Landing Charge of \$.015 per pound for Hag Fish over the dock. Improvements have been made to the facility: New power to the building and dock and a new water pumping system. The Lessee is requesting additional warehouse space and outside storage space for market growth and frozen food offerings and is requesting a three-year Lease Extension with an Additional Option. The one-year estimate for rent, moorage and landings is \$53,160.

COMMISSIONER DALE MOVED FOR THE APPROVAL OF HAG FISH LEASE EXTENSION AND EXPANSION. COMMISSIONER WILSON SECONDED.

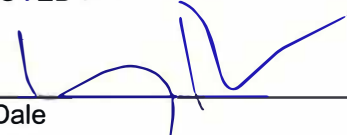
District Counsel suggested the motion be amended to authorize the Executive Director to sign the Lease Extension and Expansion upon approval by District Counsel.

COMMISSIONER DALE ACCEPTED DISTRICT COUNSEL'S FRIENDLY AMENDMENT. COMMISSIONER WILSON SECONDED. MOTION CARRIED WITHOUT DISSENT.

ADMINISTRATIVE AND EMERGENCY PERMITS: None

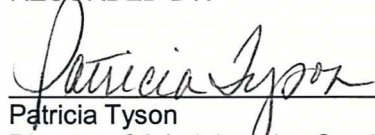
The Regular Meeting of the Board of Commissioners adjourned at 8:34 p.m.

APPROVED BY:



Greg Dale
Secretary

RECORDED BY:



Patricia Tyson
Director of Administrative Services