

**MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

April 28, 2016

PRESENT:

Commissioner Doss
Commissioner Dale
Commissioner Higgins
Commissioner Wilson
Commissioner Marks

President Higgins called the Executive Closed Session to order at 6:04 p.m.

President Higgins adjourned Executive Closed Session at 6:48 p.m.

President Higgins called the regular meeting of the Board of Commissioners to order at 7:02 p.m.

President Higgins asked Commissioner Marks to lead the Pledge of Allegiance.

District Counsel reported on the Executive Closed Session as follows: Existing Litigation regarding Sears v. Humboldt Bay Harbor, Recreation and Conservation District – No action taken: Public Employee Performance Evaluation – No action taken.

PUBLIC COMMENT

President Higgins commented that decorum during Public Comment has been missing recently. The three minute allowance for each speaker during Public Comment will be adhered to and he requested courtesy and respect be given to the Board and Staff during Public Comment. He also stated any disruption during any part of the Board meeting will be met with a recess of the meeting; and if necessary, the Eureka Police Department will be called. Questions can be asked of the Board or Staff during Public Comment, but a response is discouraged in order to avoid a back and forth dialogue. Questions should be submitted in writing.

George Wheeler of McKinleyville thanked the Board of Commissioners for their service. He is a recreational user of the bay, coastal waters. He urged the Board to provide more recreational opportunities for families, safer launch facilities, campgrounds on the bay.

James Roberts of King Salmon said originally PG&E donated the point in King Salmon to protect the citizens in the event of a tsunami. He said the channel is being mitigated for Eel grass. The "powers that be" do not care about the citizens. The bridge across the channel will not stand up to a tsunami or earthquake. Fisherman's Channel and the fingers, if dredged properly, will be the place to bring in supplies in case of a disaster.

Jim Roberts Jr. thanked Jack Crider and Kris Vartas of PG&E for meeting with him last week. King Salmon needs to be dredged. If the Harbor District had utilized a shovel dredge instead of purchasing a cutter head suction dredge, the dredging would be done with a cost of the \$2 million PG&E gave to the District. The channel is man-made and now we have to mitigate the eel grass in a man-made channel. The agencies are stupid. The Coastal Commission had no idea about the bridge. Everyone in King Salmon is at risk. It would be ideal to pump the sediment up the channel to fill it in and get rid of the bridge; but it cannot happen due to the eel grass mitigation.

CONSENT CALENDAR

COMMISSIONER MARKS MOVED FOR THE APPROVAL OF THE CONSENT CALENDAR.
COMMISSIONER WILSON SECONDED. MOTION CARRIED WITHOUT DISSENT.

COMMUNICATIONS AND REPORTS

EXECUTIVE DIRECTOR REPORT

- ❖ Samoa Trail Project Community Meeting – Wednesday, May 4th. Samoa Women's Club 1pm-5pm and 5:30-6:30
- ❖ Board of Supervisors CDI meeting – next meeting will be in May .
- ❖ Shelter Cove Revenues since April 1 - \$735 launch, \$640 storage, \$75 Charter Boat. Total \$1,450.
- ❖ Preliminary solar assessment on Redwood Terminal 2 buildings: 200,000 sqft surface area, .90 megawatt - feasible to offset District's total power uses.
- ❖ King Salmon dredging mitigation costs at Fields Landing in excess of \$1 million. The Eelgrass Management Plan may reduce costs. Consideration is being given to phasing the main channel dredging to design a better mitigation project.

STAFF REPORTS:

Deputy Director:

- ❖ Reported he continues to work on the following projects prior to his departure:
 - Mariculture Pre-Permitting Project
 - HSU Desalination Project
 - Seafood Market Permitting
 - Chevron Project CEQA comment responses

Director of Harbor Operations:

- ❖ Dredging/Shoaling Update: Official USACE Soundings Received Today; Draft Restriction of 25'; Dredge ESSAYONS Cancelled Due to Draft; Manson Dredge BAYPORT to Arrive May 20th for Entire Project; \$7.5 Million for Maintenance Dredging.
- ❖ Redwood Terminal 2 construction beginning; ADA Bathrooms started; electrical upgrades started and gas and waterline replacement started.

Director of Facility Maintenance:

- ❖ Shelter Cove Is open 7 days a week, weather permitting. One tractor is in operation and is working out well. We can launch up to 20 boats per day. We have hired two people as seasonal employees from the community. Currently we are staffing 4 days a week with Harbor District staff. Clean up is going well and will be completed when our permit is in place. Harbor District and seasonal staff are maintaining the fish cleaning station and will take over the operations May 1st.

Director of Administrative Services:

- ❖ In her absence, Executive Director reported the revised FY 2016/17 Budget Schedule as follows:
 - May 2 – Budget Workshop
 - May 12 – Adoption of Preliminary Budget
 - May 13 – 30 day Public Comment Period begins
 - June 23 – Public Hearing and First Reading of Budget
 - July 14 – 2nd Reading and Adoption of FY 2016/17 Budget

DISTRICT COUNSEL, DISTRICT PLANNER AND DISTRICT TREASURER REPORT

District Counsel:

- ❖ Visited port cities of Durban and Port Elizabeth in South Africa.
- ❖ Litigation matters and Public Records Request compliance.

District Planner:

- ❖ Supporting Staff in cost assessment and working on King Salmon dredging.

COMMISSIONER AND COMMITTEE REPORTS:

Commissioner Doss:

- ❖ Phone conference with Congressman Huffman's local office rep and several local representatives regarding maintenance dredging and shoaling.
- ❖ Attended League of Women Voters luncheon.
- ❖ April 26 – King Salmon meetings with PG&E representatives and residents.
- ❖ Rhododendron Parade this weekend.

Commissioner Dale:

- ❖ Yesterday the President of University of California, Janet Napolitano, visited and took them for a tour of Humboldt Bay. Looking for opportunities to incorporate the UC in rural areas.

Commissioner Higgins:

- ❖ Participated on the phone conference call.
- ❖ Unable to go crab fishing due to strong currents.
- ❖ Attended Planning Commission meeting on Coastal Dependent Industrial zones. Looking forward to the Board of Supervisors meeting where this will be discussed.
- ❖ Eel grass regulation needs to be revisited. Salt marshes are going away and need to be protected.
- ❖ Monday Morning Magazine on KMUD – Yvonne Everett's class will discuss their projects and Harbor District staff will speak about Shelter Cove and Humboldt Bay maintenance dredging.

Commissioner Wilson:

- ❖ Interviewed during the Cascadia program sponsored by Humboldt Area Foundation.

Commissioner Marks:

- ❖ Cancelling softball games due to lousy weather.
- ❖ Attended the 2x2 Committee meeting.
- ❖ League of Women Voters luncheon.
- ❖ Attended an exciting Planning Commission meeting.
- ❖ Attended a NCRA meeting in Novato.

OTHER: None

NON AGENDA: None

UNFINISHED BUSINESS: None

NEW BUSINESS

A. CONSIDERATION OF PURCHASE OF A TRACTOR FOR SHELTER COVE BOAT LAUNCHING NOT TO EXCEED \$25,000.00.

Executive Director said he is requesting Board approval for the expense prior to receiving the bids for the tractor in order to purchase the tractor and get it operational in Shelter Cove before the recreational fishing season begins. Bids are due May 5 at 2 p.m.

Director of Facility Maintenance reported on the tractor specifications. He travelled to Salinas and visited tractor shops to see what is available. It is critical to the operations to get a second tractor.

Commissioner Wilson asked if the Board is able to give prior authorization. District Counsel stated the Board is able to give the Executive Director authorization to act within the set parameters.

COMMISSIONER WILSON MOVED FOR THE APPROVAL FOR THE EXECUTIVE DIRECTOR TO PURCHASE A TRACTOR FOR SHELTER COVE BOAT LAUNCHING NOT TO EXCEED \$25,000.00. COMMISSIONER DALE SECONDED.

Commissioner Dale asked if staff is looking for a tractor identical to what is being used currently. Director of Facility Maintenance said the tractors he looked at on his trip were New Holland tractors with parts that can be cross matched with the current tractor.

MOTION CARRIED WITHOUT DISSENT.

B. CONSIDERATION OF ADOPTION OF RESOLUTION 2016-09, A RESOLUTION ESTABLISHING VARIOUS FEES FOR SERVICES AT THE SHELTER COVE BOAT LAUNCHING AND STORAGE FACILITY.

COMMISSIONER DOSS MOVED FOR THE ADOPTION OF RESOLUTION 2016-09, A RESOLUTION ESTABLISHING VARIOUS FEES FOR SERVICES AT THE SHELTER COVE BOAT LAUNCHING AND STORAGE FACILITY. COMMISSIONER WILSON SECONDED.

Executive Director said the Board established the following rates at their last Board meeting: Storage \$40/month, Launch \$35, Charter Boat launch and fees \$75, Charter Boat self launch and fees \$40, Commercial poundage fees \$0.30/lb crab and Salmon, Bottomfish and Albacore \$0.15/lb, Self Launch Parking \$5/day. There was a two week public comment period and one written comment and three phone calls were received: Jack Scarbrough - \$300 annual launch pass with priority; Rodney Morris - Commercial fisherman - Crab/Salmon \$0.15/lb; William Bolt - Commercial fisherman - Crab/Salmon \$0.15/lb; One anonymous - Storage rates are too low.

Executive Director stated staff recommends - no changes to storage, launch, charter boat and parking fees; but would recommend all commercial fish landing fees at \$0.15/lb. He said he is not in favor of an annual pass/priority reservations until costs and revenues are assessed.

COMMISSIONER DOSS SAID HE WOULD ACCEPT THE FRIENDLY AMENDMENT TO HIS MOTION. COMMISSIONER WILSON SECONDED.

Discussion was held about setting up a reservation listing on the website so that people could check reservation schedules and have the future potential of setting up priority passes.

ROLL CALL VOTE WAS TAKEN:

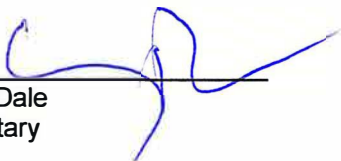
COMMISSIONER DOSS – AYE
COMMISSIONER DALE – AYE
COMMISSIONER HIGGINS – AYE
COMMISSIONER WILSON – AYE
COMMISSIONER MARKS – AYE

MOTION CARRIED WITHOUT DISSENT.

ADMINISTRATIVE AND EMERGENCY PERMITS: None

The Regular Meeting of the Board of Commissioners adjourned at 8:05 p.m.

APPROVED BY:



Greg Dale
Secretary

RECORDED BY:



Patricia Tyson
Director of Administrative Services