

**MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

November 13, 2014

PRESENT:

Commissioner Marks
Commissioner Wilson
Commissioner Higgins

ABSENT:

Commissioner Newman
Commissioner Dale

President Marks called the Executive Closed Session to order at 6:00 p.m.

Craig Spjut, President of the Building and Construction Trades Council of Humboldt County, asked the Board to consider incorporating wording regarding building trades and apprenticeship programs when negotiating contracts for the pulp mill site improvements.

The Board of Commissioners then convened to Executive Closed Session.

President Marks adjourned the Executive Closed Session at 6:50 p.m.

President Marks called the regular meeting of the Board of Commissioners to order at 7:01 p.m.

Commissioner Wilson led those present in the Pledge of Allegiance.

District Counsel reported on the Executive Closed Session as follows: Status of Conference with Real Property Negotiator: DG Fairhaven ocean outfall use agreement; Sale of Boiler a Redwood Terminal 2 Property; Tideland Lease with Humboldt Bay Municipal Water District - No action taken. District Counsel also reported Conference with Real Property Negotiator: ERTN with Renewable Energy Technologies, LLC is also listed under New Business on this agenda. This item will be pulled and no action was taken in Executive Closed Session.

PUBLIC COMMENT

Kent Sawatzky said the County Board of Supervisors are considering campaign reform. He asked if the Harbor District has campaign limitations.

CONSENT CALENDAR

COMMISSIONER HIGGINS MOVED FOR THE APPROVAL OF THE CONSENT CALENDAR.
COMMISSIONER WILSON SECONDED. MOTION CARRIED WITHOUT DISSENT.

COMMUNICATIONS AND REPORTS

EXECUTIVE DIRECTOR'S REPORT:

- ❖ Nehalem River Dredge – Executive Director reported the County tax issue has been resolved; the need for extra pipe has been resolved; \$25,000 will be held for setup and operations; \$91,000 balance has been paid.
 - Vern Scovell thanked the Board for their business. He said the dredge is a fine machine, but not pretty. He has taken a lot of pride in the dredge and it will do quality work.
- ❖ Steve Calanog, USEPA, gave the Board a status update on the first setback, the first accident. A subcontractor employee fell 15' into caustic sludge and then went through emergency decontamination. The employee was released from the hospital three hours later with minor chemical burns and abrasions. Mr. Calanog said during the accident investigation the workers were not wearing fall protection equipment, had no fall protection training and had an inadequate

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Health and Safety Plan. He said work has been stopped and advisors were brought in for assistance. Mr. Calanog said they will remobilize the first week of January when the workers will have had more training, will wear the required equipment and there will be safety oversight. He said he wanted to give the Board a personal update as he takes this situation very seriously. The Board expressed their gratitude for the expeditious response to help the injured employee and thanked Mr. Calanog for his report.

- ❖ Pre-permitting proposals committee – Greg Seiler and Cedar Reuben from the Headwaters Fund Board, Miles Slattery from City of Eureka, Adam Wagschal from HT Harvey, Commissioners Newman and Higgins and Executive Director. The first meeting will be held November 16; committee will determine the ranking criteria. Letters will be sent to the 13 proposers requesting additional information and interviews will be forthcoming.
- ❖ Coastal Regional Sediment Management Plan – A draft plan has been in existence since May 2012. There are many findings in the plan, similar to those of sea level rise and beneficial use reports. The US Army Corps of Engineers would like the Harbor District to be the lead agency for implementation of the plan; a final report and funding should be available by September 30, 2015.

STAFF REPORTS:

Director of Facility Maintenance

- ❖ Berth 1 – repairs include decking, stringers, piling caps, preparations for installation of a fisherman's crane. Electricity has been restored, allowing for unloading crab pots.
- ❖ Tenant shower facility – removal of fiberglass and tile – complete project estimated at \$2,000
- ❖ Redwood Terminal 2 – roofing repairs
- ❖ Fields Landing Boat Yard – moving the dredge inside the building next week; preparing for open house for King Salmon residents.

Director of Harbor Operations

- ❖ Working on mariculture pre-permitting project.
- ❖ Attended the West Coast Harbor Safety Summit in Napa.
- ❖ Working with SHN on the pre-dredge surveys
- ❖ Waiting for weather window to reinstall the PORTS system.
- ❖ Worked with other District staff on marine debris removal.

Mitch White – Taylor Mariculture

- ❖ Reported on their new installation at Berth 2. Nursery wrap has been installed in order to raise smaller sees that go into the flupsy. Water is being pumped up the pipes into the room for larvae setting. Rafts constructed by Taylor Shellfish in Washington were staged at the Fields Landing Boat Yard, launched and floated. He said the District staff at the boat yard are very professional.

District Planner -

- ❖ October 28 – Harbor District hosted an agency pre-permitting meeting on the phased dredging project. All regulatory agencies attended and they discussed eelgrass mitigation and environmental review.
- ❖ November 18 – The King Salmon community is invited to the Fields Land Boat Yard to see the dredge and learn about the dredge schedule. He said there has been good collaboration between PG&E and the Harbor District.
- ❖ Cal Biz program – Last week he responded in collaboration with Humboldt County to a business interested in locating here. The company produces monocrystalline sapphires for LED lights.
- ❖ Working with the City of Eureka Community Development Director on the plans for a seafood market on Woodley Island.
- ❖ The Harbor District and the City of Eureka are working together on the surveying of 13 Humboldt Bay sites needing to be dredged.
- ❖ Said the City's General Plan Update is a good opportunity to look at land uses for marine-based resources. District Planner will work with Commissioners Wilson and Marks on this issue.
- ❖ Met with County staff regarding the Samoa Shops lot line adjustment and Coastal Development Plan for Timber Heritage Association. He sent THA some recommendations for a local independent qualified planner to help them through the process.

DISTRICT COUNSEL REPORT: None.

COMMISSIONER AND COMMITTEE REPORTS:

Commissioner Higgins:

- ❖ Attended a mariculture pre-permitting project committee meeting. He said it is a complex task, ranking the proposals; there is great disparity in the proposals.
- ❖ 10/11: counted 2,450 fish in the lower Eel River.
- ❖ Counted seven (7) green sturgeon on the Eel River by the River Lodge.

Commissioner Marks:

- ❖ 11/12: Attended a NCRA Board meeting – the Rails with Trails project will be finished by January in Ukiah.
- ❖ Recently the Harbor District placed a B&B toilet on District property on Samoa "Dignity Dump".

OTHER

Larry Goldberg, from the Governor's Office on Planning and Research, spoke about Civic Spark, working with local government on adaptation and mitigation for climate change. The Harbor District qualifies to participate as a local government. The goals are to mitigate energy use and lower carbon footprints. He asked the Board to consider applying for a Coastal Conservancy grant for climate change adaptation strategies for coastal development.

UNFINISHED BUSINESS: None

NEW BUSINESS:

A. CONSIDERATION OF APPROVAL OF CONSERVATION CAMP PROGRAM – MEMORANDUM OF UNDERSTANDING WITH CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION FOR PREPARATION AND PAINTING OF THE HARBOR DISTRICT DREDGE.

Director of Harbor Operations reported the District is qualified to use CalFire maintenance crews. The cost is \$225/day for 10-15 people; District personnel must be on site and District supplies the tools.

COMMISSIONER HIGGINS MOVED FOR THE APPROVAL OF CONSERVATION CAMP PROGRAM – MEMORANDUM OF UNDERSTANDING WITH CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION FOR PREPARATION AND PAINTING OF THE HARBOR DISTRICT DREDGE. COMMISSIONER WILSON SECONDED. MOTION CARRIED WITHOUT DISSENT.

B. CONSIDERATION OF APPROVAL OF CONSERVATION CAMP PROGRAM – MEMORANDUM OF UNDERSTANDING WITH CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION FOR DEMOLITION OF "LEAN-TO" SHED AND WIND BARRIER AT THE REDWOOD TERMINAL 2 SITE.

COMMISSIONER HIGGINS MOVED FOR THE APPROVAL OF CONSERVATION CAMP PROGRAM – MEMORANDUM OF UNDERSTANDING WITH CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION FOR DEMOLITION OF "LEAN-TO" SHED AND WIND BARRIER AT THE REDWOOD TERMINAL 2 SITE. COMMISSIONER WILSON SECONDED.

Executive Director reported all required permits have been obtained.

Monte Provolt asked who is taking down the barrier. Executive Director replied the USEPA will tip it down and County's HazMat team will be available if necessary due to the creosoted wood. Mr. Provolt said the District should consider using local labor more often.

MOTION CARRIED WITHOUT DISSENT.

C. CONSIDERATION OF PROFESSIONAL SERVICES AGREEMENT WITH S. BRUCE CONNER TO PROVIDE SERVICES TO MARKET EUREKA/PORT OF HUMBOLDT BAY TO BLUE WATER CRUISE SHIPS REPOSITIONING TO AND FROM ALASKA.

Executive Director said Mr. Conner is the Cruise Marketing Director in Astoria. He has relationships with cruise itinerary planners. Mr. Conner will be the main ship agent for Port of Humboldt Bay, working on excursions and working directly with the ship captains.

The contract is for one year. The Harbor District, City of Eureka and County of Humboldt will all pay \$10,000 for a total of \$30,000.

Commissioner Higgins said this is a grounded plan and shows the District's ability to work congenially with the City and County.

Commissioner Wilson said the District has paid money for cruise ship recruitment in the past with no results. This is good plan.

Commissioner Marks said this collaborative project needs an ambitious and energetic person.

Sebastian Elrite said he would like to work with Mr. Conner on Humboldt Bay tours.

COMMISSIONER WILSON MOVED FOR THE APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH S. BRUCE CONNER TO PROVIDE SERVICES TO MARKET EUREKA/PORT OF HUMBOLDT BAY TO BLUE WATER CRUISE SHIP'S REPOSITIONING TO AND FROM ALASKA. MOTION CARRIED WITHOUT DISSENT.

D. CONSIDERATION OF APPROVAL OF EXCLUSIVE RIGHT TO NEGOTIATE WITH RENEWABLE ENERGY TECHNOLOGIES, LLC FOR SALE AND LEASE AGREEMENT OF THE DISTRICT'S AHLSTROM CHEMICAL RECOVERY BOILER AND RELATED ANCILLARY POWER GENERATION FACILITIES.

This item was pulled, no action taken.

E. CONSIDERATION OF APPROVAL OF TIDELAND LEASE TO HUMBOLDT BAY MUNICIPAL WATER DISTRICT FOR THE WATER PIPELINE CROSSING OF MAD RIVER SLOUGH.

Executive Director reported there are three pipelines across the mad River Slough that were permitted in the 1960's and the permits remain in place. It is time to update the lease.

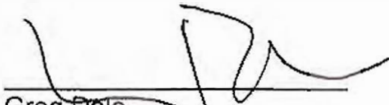
Staff recommended a new tideland lease with no cost to Humboldt Bay Municipal Water District. This item will be brought back to the Board at their next meeting.

This item was tabled; no action taken.

ADMINISTRATIVE AND EMERGENCY PERMITS: None.

The Regular Meeting of the Board of Commissioners adjourned at 8:22 p.m.

APPROVED BY:



Greg Dale
Secretary

RECORDED BY:



Patricia Tyson
Director of Administrative Services