

**HUMBOLDT BAY HARBOR, RECREATION
AND CONSERVATION DISTRICT**

RESOLUTION NO. 2018-04

**A RESOLUTION ADOPTING THE FINAL FISCAL YEAR 2018-2019 HUMBOLDT BAY
HARBOR, RECREATION AND CONSERVATION DISTRICT BUDGET AND GOALS**

WHEREAS, the Board of Commissioners of the Humboldt Bay Harbor, Recreation, and Conservation District has prepared a draft and final annual budget pursuant to California Harbors and Navigation Code Section 6093;

WHEREAS, the Board of Commissioners approved the fiscal year 2018-19 draft budget on June 14, 2018 and scheduled and noticed a hearing for the adoption of the final budget on July 26, 2018 at 7:00 pm at the Woodley Island Meeting Room, 601 Startare Drive, Eureka, CA;

WHEREAS, notice of said hearing was posted on the Harbor District's website and published in the Eureka Times Standard pursuant to California Harbors and Navigation Section 6093.1; and

WHEREAS, copies of the budget were made available on the Harbor District's website and at the District Office.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Humboldt Bay Harbor, Recreation and Conservation District that the Board hereby:

1. Adopts the Final Fiscal Year 2018-19 Budget and Goals as set forth in Exhibit A, attached hereto and by reference incorporated herein.
2. Authorizes the Executive Director to transmit the budget to the Humboldt County Board of Supervisors pursuant to California Harbors and Navigation Section 6093.3

PASSED AND ADOPTED by the Humboldt Bay Harbor, Recreation and Conservation District Board of Commissioners at a duly called meeting held on the 26th day of July 2018, by the following polled vote:

AYES: Doss, Dale, Kullman, Higgins, Marks

NOES:

ABSENT:

**RICHARD MARKS, President
Board of Commissioners**

ATTEST:

**PAT HIGGINS, Secretary
Board of Commissioners**

EXHIBIT A

**Humboldt Bay Harbor, Recreation, and Conservation District
INCOME FY 2018 - 19 BUDGET**

Account	Sub Account	General Fund	Tidelands	Woodley Island	RMT II	RMT I	Fields Landing	Shelter Cove	Grants	TOTAL
2018-19										
R1	Dredging									-
R1a	Dredging Surcharge			95,000						95,000
R1b	Dredging Set Aside									-
R1c	Dredging Other									-
R2	Float Replacement			65,000						65,000
R3	Harbor Surcharge	100,000								100,000
R4	Utility Surcharge			100,000	60,228	10,000				170,228
R5	Grants									-
R5a	Conservation								269,000	269,000
R5a	Recreation								204,568	204,568
R5c	Harbor								187,113	187,113
R5d	Facilities								272,000	272,000
R6	Tax Revenue									-
R6a	Property Tax	975,000								975,000
R6b	Other									-
R8	Other Income									-
R8a	Other Revenue	32,500								32,500
R8b	Late Fees/Interest	10,000		10,000						20,000
R9	Interest Income				170,000					170,000
R10	Rents									-
R10a	Slip Rents			650,000						650,000
R10b	Transient Rents			100,000						100,000
R10c	Upland Rent			154,000	650,000	157,000	56,900			1,017,900
R10d	Tideland Rent		273,000							273,000
R10e	Equipment			2,000						2,000
R10f	Storage			12,000			122,000	15,000		149,000
R10g	Work Yard									-
R11	Fees									-
R11a	Services Office	60,000		10,000						70,000
R11b	Late Fees/Interest									-
R11c	Miscellaneous									-
R11d	Fork Lift			1,200		1,500	1,000			3,700
R11e	Boat Launch							33,000		33,000
R11f	Travel Lift						2,500			2,500
R11g	Haul Out						26,500			26,500
R11h	Moorage					3,700				3,700
R11i	Poundage					10,000				10,000
R11j	Port									-
R12	Sales									-
R12a	Laundry			9,900						9,900
R12b	Retail			100			400			500
R13	Donations									-
R13a	Light House									-
R13b	Sea Scouts									-
TOTAL REVENUE		1,177,500	273,000	1,209,200	880,228	182,200	209,300	48,000	932,681	4,912,109
TOTAL EXPENSE		1,169,517	-	1,163,103	880,011	170,774	239,769	303,543	932,681	4,859,398
NET INCOME		7,983	273,000	46,097	217	11,426	(30,469)	(255,543)	-	52,711

EXHIBIT A

Humboldt Bay Harbor, Recreation, and Conservation District
EXPENSES FY 2018 - 19 BUDGET

Account	Sub Account	General Fund	Tidelands	Woodley Island	RMT II	RMT I	Fields Landing	Shelter Cove	Grants	TOTAL
										2018-19
Personnel										
E1	Salaries/Wages	220,933		190,778	74,334	78,508	74,781	114,015		753,349
E1a	Salaries/Wages PT	19,036		2,380	952	4,759	1,428	54,080		82,635
E2	Commissioners Fees	24,000								24,000
E3	Payroll Burden	190,644		118,181	47,479	48,824	53,435	90,715		549,278
E3a	Payroll Burden PT	2,334		292	117	583	175	6,745		10,246
Materials and Services										
E5	Advertising & Promotion	6,000		3,000						9,000
E6	Communications	7,000		6,000						13,000
E7	Conference & Meetings	25,000		3,000						28,000
E8	Dues,Subscript.,License	40,000		10,000						50,000
E9	Elections & Government Fees	20,000		5,000						25,000
E10	Insurance	30,000		30,000						60,000
E11	Supplies Office	25,000		16,000			150			41,150
E12	Supplies Maintenance	6,000		6,000	18,400			600		31,000
E13	Permits									-
E14	Utilities			160,000	140,000	1,300	34,000	12,000		347,300
E15	Fuel							6,500		6,500
E16	Accounting	40,000		10,000						50,000
E17	Legal	55,000		5,000						60,000
E18	Planning	100,000								100,000
E19	Engineering	60,000								60,000
E20	Other Professional/Outside Services	90,000								90,000
E20a	Information Technology									-
E20b	HSU Ports									-
E21	Small Tools - Protective Clothing									-
E22	Maintenance Facilities			25,772	15,500	14,300	7,300			62,872
E23	Maintenance Equipment				14,900		7,500	13,500		35,900
E24	Maintenance IT									-
E25	Dredging									-
E26	Capital Outlay									-
E26a	Building & Facilities			119,500	75,500	22,500	61,000			278,500
E26b	Equipment									-
E26c	Automotive									-
E26d	Vessels									-
E27	Rent/ Lease Payments				190,000					190,000
E28	Interest/Debt Payments									-
E29	Other Expenses									-
E30	Grant Expenses									-
E30a	Conservation Grant								269,000	269,000
E30b	Recreation Grant								204,568	204,568
E30c	Harbor Grant								187,113	187,113
E30d	Facilities Grant								272,000	272,000
TOTAL EXPENSE		960,947	-	710,903	577,182	170,774	239,769	298,155	932,681	3,890,411
Debt										
D1	Bonds 2014	208,570		99,000						307,570
D2	Tri County Electric Meter									-
D3	Coast Seafood				142,092					142,092
D4	I Bank Dredge Loan			163,200						163,200
D5	Tractor							5,388		5,388
D6	BVVA Loan NMTC				160,737					160,737
TOTAL EXPENSE		208,570	-	262,200	302,829	-	-	5,388	-	778,987
Dedicated Accounts Deposit										
	Dredge Surcharge			95,000						95,000
	Float Replacement			65,000						65,000
	General Fund Reserve			30,000						30,000
TOTAL EXPENSE		-	-	190,000	-	-	-	-	-	190,000
TOTAL REVENUE		1,177,500	273,000	1,209,200	880,228	182,200	209,300	48,000	932,681	4,912,109
NET INCOME		7,983	273,000	46,097	217	11,426	(30,469)	(255,543)	-	52,711