**Humboldt Bay Harbor, recreation**

**and conservation district**

**Invites applications for the position of**

**Deputy director**

The tidelands, bays, and estuaries of Humboldt County, located in Northern California, have unique and diverse management needs. The Humboldt Bay Harbor, Recreation and Conservation District was created in 1973 to address these needs. The District oversees planned development of the harbors and ports within the District, as well as protection of the natural resources located here. It is a countywide agency with permit jurisdiction over all tide, submerged and other lands granted to the District, including all of Humboldt Bay.   
  
One of California’s most pristine estuarine environments, Humboldt Bay is the second-largest natural bay in the state. It presents a wide variety of unique habitats–such as open water, shallow water, mud and sand flats, salt marshes and ponds, agricultural lands, sand beaches, islands, and woody riparian vegetation. The Harbor District owns and operates a 240-slip marina, two marine terminals; a boat yard, Fisherman’s Channel, boat storage and launch services and manages tidelands for the State of California.  
  
District operations focus on three primary areas: commercial use, [recreational use](http://humboldtbay.org/recreation-overview), and [conservation](http://humboldtbay.org/conservation-overview). These operations are managed by a [staff of employees](http://humboldtbay.org/staff) and are governed by an elected [board of commissioners](http://humboldtbay.org/commissioner-profiles).

**Ideal Candidate:**

 The ideal candidate has at least five years professional experience, including at least two years in the management of public enterprises, marina, harbor, port or waterfront facility operations; have very strong project management experience, including construction and contract management in the public sector; and experience in environmental permitting.

The ideal candidate will have enthusiasm and expertise for managing large capital budgets and delivering strong capital projects on time and within budget.

The ideal candidate is skilled at building and supervising motivated and productive teams; has excellent communication and interpersonal skills; is committed to the principles and practices of public administration, including governmental transparency has strong experience and/or interest in change management, and is motivated by the great professional growth and satisfaction that come from working in an environment ripe with challenge and possibility.

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

**Education:**

Bachelor’s degree with major course work in project management, engineering, environmental science, construction management, park/recreation management, business or public administration or a closely related field. Degrees and college units must be obtained from an accredited college or university.

**Experience:**

Five years of professional-level experience including two years in the management of public enterprises, marina, harbor, port or waterfront facility operations or similar facilities, including responsibility for day-to-day operations, planning, maintenance, budget and fiscal oversight; must include successful management of a large scale, customer service-oriented enterprise. Two of the five years must have included supervisory responsibilities.

**Compensation:**

 $70,000 - $90,000

**Benefits:**

  Medical, Dental, Vision, Life insurance

 Vacation and Sick Leave

 11 Paid Holidays

 2 Personal days

 457 Plan participation

 CalPERS Retirement

**Selection Process:**

 It is important to complete all required application materials. Applications will be reviewed in detail to identify the most qualified candidates to interview. Those selected will be notified for interviews in **late May.** To be considered for this exciting opportunity, candidates should complete an online application which thoroughly details their responsibilities and accomplishments. Inquiries about the position may be directed to: Patti Tyson at [ptyson@humboldtbay.org](mailto:ptyson@humboldtbay.org).

**Application Procedure:**

Candidates should complete application available at [www.humboldtbay.org](http://www.humboldtbay.org).

Submit completed application and Resume/CV to [ptyson@humboldtbay.org](mailto:ptyson@humboldtbay.org).

Candidates requiring special assistance in any phase of the application or selection process should contact Patti Tyson at: [ptyson@humboldtbay.org](mailto:ptyson@humboldtbay.org).

**Deadline to Apply: May 20, 2016**

**Physical Address: 601 Startare Drive;**

**Eureka, CA 95501**

**Mailing Address: P O Box 1030; Eureka, CA**

**95502-1030**