

**AGENDA**  
**SPECIAL MEETING OF THE BOARD OF COMMISSIONERS**  
**HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**DATE:** June 20, 2019  
**TIME:** 12:00 PM  
**PLACE:** Woodley Island Marina Meeting Room

*The Meeting Room is wheelchair accessible. Accommodations and access to Harbor District meetings for people with other handicaps must be requested of the Director of Administrative Services at 443-0801 at least 24 hours in advance of the meeting.*

1. **Call to Order at 12:00 P.M. and Roll Call**
2. **Pledge of Allegiance**
3. **Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the various issues not itemized on this Agenda. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public not appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District. The three (3) minute time limit for each speaker may be enforced by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.*

4. **Unfinished Business**

a) **FY 2019-20 District Budget Preparation**

*Recommendation:* Staff recommends that the Board: Receive a report of the draft goals, income and expenditures for Woodley Island Marina, Fields Landing Boat Yard, and Dredging.

*Summary:* The Budget is prepared annually under direction of the Executive Director. In accordance with CA Harbors and Navigation Code Section 6093, on June 13, 2019 the Board adopted a preliminary budget. Per Section 6093.3, the final budget shall be reported to the Board of Supervisors no later than August 1, 2019.

b) **Woodley Island Marina and Fields Landing Travel Lift Dock Dredging: Consideration of Equipment Purchase and Releasing a Request for Proposals**

*Recommendation:* Staff recommends that the Board: Receive a report and continue the item to the regularly scheduled June 27<sup>th</sup> Board meeting.

*Summary:* Woodley Island Marina and the Fields Landing Travel Lift Dock require m maintenance dredging. District staff seeks approval from the District Commission to purchase dredging equipment and release a request for proposals for dredging services.

5. **Adjournment**

## COMMISSIONERS

1<sup>st</sup> Division  
Larry Doss  
2<sup>nd</sup> Division  
Greg Dale  
3<sup>rd</sup> Division  
Stephen Kullmann  
4<sup>th</sup> Division  
Richard Marks  
5<sup>th</sup> Division  
Patrick Higgins

**Humboldt Bay**  
**Harbor, Recreation and Conservation District**  
(707) 443-0801  
P.O. Box 1030  
Eureka, California 95502-1030



## **STAFF REPORT - HARBOR DISTRICT MEETING**

**June 20, 2019**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Larry Oetker, Executive Director

**DATE:** June 18, 2019

**TITLE:** **FY 2019-20 District Budget Preparation – draft goals revenues and expenditures by programmatic activity**

**RECOMMENDATION:** It is recommended that the Board: Receive a report of the draft goals, income and expenditures for Woodley Island Marina, Fields Landing Boat Yard, and Dredging.

**INTRODUCTION:** The Budget is prepared annually under direction of the Executive Director. In accordance with CA Harbors and Navigation Code Section 6093, on June 13, 2019 the Board adopted a preliminary budget. Per Section 6093.3, the final budget shall be reported to the Board of Supervisors no later than August 1, 2019.

**DISCUSSION:** The preliminary budget is essentially the first draft and Staff and the Board will continue to meet and make adjustments until the final budget is adopted. Staff has reviewed the income and expenditures from the previous year and will present an overview at the Board meeting. Attached are draft goals for Woodley Island Marina and Fields Landing Boat Yard. If the Board has any follow-up questions regarding RMT I, RMT II, and Shelter Cove, staff will be prepared to address those as well. The Board established the following schedule to review and adopt the 2019-20 Budget.

<b>Date</b>	<b>Meeting Type</b>	<b>Purpose</b>
May 23 <sup>rd</sup>	Regular	<del>Review Preliminary Budget with Preliminary Goals, Income, and Expenditures:</del> 1. <del>Redwood Marine Terminal I</del> 2. <del>Redwood Marine Terminal II</del> 3. <del>Shelter Cove</del>
June 13 <sup>th</sup>	Special	<del>Preliminary Goals, Income, and Expenditures:</del> 1. <del>Woodley Island Marina</del> 2. <del>Fields Landing Boat Yard</del> 3. <del>Dredging</del>
June 20 <sup>th</sup> 12:00 PM	Special	Preliminary Goals, Income, and Expenditures: 1. Woodley Island Marina 2. Fields Landing Boat Yard 3. Dredging
June 27 <sup>th</sup> 7:00 PM	Regular	Preliminary Goals, Income, and Expenditures: 1. Port Operations 2. Conservation and Recreation Programs 3. Administrative Services 4. General Operating and Staffing 5. Follow up discussion from previous budget meeting topics
July 11 <sup>th</sup> 12:00 PM	Special	Budget Review (If Necessary)
July 25 <sup>th</sup>	Regular	Final Budget Review, Adoption and Transmission to Board of Supervisors

**Exhibits:**

A) Budget Preliminary Income  
B) Budget Preliminary Expenses  
C) Budget Preliminary Woodley Island Marina

D) Budget Preliminary Fields Landing Boat Yard  
E) Budget Preliminary Goals Dredging

**EXHIBIT A**

**Humboldt Bay Harbor, Recreation, and Conservation District  
INCOME FY 2019 - 20 BUDGET**

Account	Sub Account	General Fund	Tidelands	Woodley Island	RMT II	RMT I	Fields Landing	Shelter Cove	Grants	TOTAL
										<b>2018-19</b>
R1	Dredging									-
R1a	Dredging Surcharge			100,000			15,000			115,000
R1b	Dredging Set Aside			617,567						617,567
R1c	Dredging Other			215,000						215,000
R2	Float Replacement			65,000						65,000
R3	Harbor Surcharge			90,000						90,000
R4	Utility Surcharge			65,000	60,000		1,300			126,300
R5	Grants									-
R5a	Conservation								269,000	269,000
R5a	Recreation								204,568	204,568
R5c	Harbor								187,113	187,113
R5d	Facilities								272,000	272,000
R6	Tax Revenue									-
R6a	Property Tax	1,096,500								1,096,500
R6b	Other									-
R8	Other Income									-
R8a	Other Revenue			5,800						5,800
R8b	Late Fees/Interest	7,000	160,750	5,000			1,500			174,250
R9	Interest Income				6,200					6,200
R10	Rents									-
R10a	Slip Rents	7,000		640,000						647,000
R10b	Transient Rents			65,000						65,000
R10c	Upland Rent			169,500	1,285,000	80,375	147,500			1,682,375
R10d	Tideland Rent		300,000							300,000
R10e	Equipment			1,500						1,500
R10f	Storage			8,000						8,000
R10g	Work Yard			8,500						8,500
R11	Fees									-
R11a	Services Office			2,200						2,200
R11b	Late Fees/Interest	2,900		10,500	1,000	60	1,200			15,660
R11c	Miscellaneous									-
R11d	Fork Lift									-
R11e	Boat Launch			13,000			100			13,100
R11f	Travel Lift			500			900			1,400
R11g	Haul Out			13,500			30,000			43,500
R11h	Moorage									-
R11i	Poundage			8,500		10,853				19,353
R11j	Port	9,700		12,500						22,200
R12	Sales									-
R12a	Laundry			10,200						10,200
R12b	Retail			1,800						1,800
R13	Donations									-
R13a	Light House			60						60
R13b	Sea Scouts			10						10
<b>TOTAL REVENUE</b>		<b>1,123,100</b>	<b>460,750</b>	<b>2,128,637</b>	<b>1,352,200</b>	<b>91,288</b>	<b>197,500</b>	<b>-</b>	<b>932,681</b>	<b>6,286,156</b>
<b>TOTAL EXPENSE</b>		<b>1,152,243</b>	<b>419,020</b>	<b>1,776,231</b>	<b>1,122,730</b>	<b>204,619</b>	<b>237,134</b>	<b>163,148</b>	<b>932,681</b>	<b>6,007,806</b>
<b>NET INCOME</b>		<b>(29,143)</b>	<b>41,730</b>	<b>352,406</b>	<b>229,470</b>	<b>(113,331)</b>	<b>(39,634)</b>	<b>(163,148)</b>	<b>-</b>	<b>278,350</b>

EXHIBIT B

Humboldt Bay Harbor, Recreation, and Conservation District  
EXPENSES FY 2019-20 BUDGET

Account	Sub Account	General Fund	Tidelands	Woodley Island	RMT II	RMT I	Fields Landing	Shelter Cove	Grants	TOTAL 2019-20
<b>Personnel</b>										
E1	Salaries/Wages	382,607		211,321	201,952	47,462	43,027			886,369
E1a	Salaries/Wages PT	-		-	44,346	-	-			44,346
E2	Commissioners Fees	24,000		-	-	-	-			24,000
E3	Payroll Burden	338,586		140,510	128,733	34,357	30,917			673,104
E3a	Payroll Burden PT	-		-	4,999	-	-			4,999
<b>Materials and Services</b>										
E5	Advertising & Promotion	1,300		1,000						2,300
E6	Communications	9,750		3,600			1,500			14,850
E7	Conference & Meetings	26,000		6,000	2,500		700			35,200
E8	Dues,Subscript.,License	50,000	120		11,000					61,120
E9	Elections & Government Fees	16,500			125,000	7,100	350			148,950
E10	Insurance	6,000	7,700	18,000	11,500		5,540	5,148		53,888
E11	Supplies Office	27,000	400	4,000						31,400
E12	Supplies Maintenance	750		14,000	25,000	1,000	5,500			46,250
E13	Permits		3,500		20,000		3,500			27,000
E14	Utilities	5,000		246,500	87,500	6,200	37,600	9,500		392,300
E15	Fuel	15,750		3,800	350		2,500			22,400
E16	Accounting	41,000		8,300						49,300
E17	Legal	38,000								38,000
E18	Planning	100,000						3,500		103,500
E19	Engineering	8,500	3,500	12,000	50,000		26,000			100,000
E20	Other Professional/Outside Services		100,000	8,000	50,000		7,300	25,000		190,300
E20a	Information Technology									-
E20b	HSU Ports									-
E21	Small Tools - Protective Clothing			2,000	1,500		100			3,600
E22	Maintenance Facilities		30,000	45,600	40,900	25,000	9,000	7,500		158,000
E23	Maintenance Equipment			11,500	14,900	3,500	5,100	112,500		147,500
E24	Maintenance IT	5,000		1,500	5,000					11,500
E25	Dredging						50,000			50,000
E26	Capital Outlay			997,500	60,000	80,000	8,500			1,146,000
E26a	Building & Facilities									-
E26b	Equipment									-
E26c	Automotive									-
E26d	Vessels									-
E27	Rent/ Lease Payments		194,000		168,000					362,000
E28	Interest/Debt Payments	49,000	79,800	40,600	69,550					238,950
E29	Other Expenses	7,500		500						8,000
E30	Grant Expenses									-
E30a	Conservation Grant								269,000	269,000
E30b	Recreation Grant								204,568	204,568
E30c	Harbor Grant								187,113	187,113
E30d	Facilities Grant								272,000	272,000
<b>TOTAL EXPENSE</b>		<b>1,152,243</b>	<b>419,020</b>	<b>1,776,231</b>	<b>1,122,730</b>	<b>204,619</b>	<b>237,134</b>	<b>163,148</b>	<b>932,681</b>	<b>6,007,806</b>
<b>Debt</b>										
D1	Bonds 2014									-
D2	Tri County Electric Meter									-
D3	Coast Seafood									-
D4	I Bank Dredge Loan									-
D5	Tractor									-
D6	BVVA Loan NMTC									-
<b>TOTAL EXPENSE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Dedicated Accounts Deposit</b>										
Dredge Surcharge										-
Float Replacement										-
General Fund Reserve										-
<b>TOTAL EXPENSE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL EXPENSE</b>		<b>1,152,243</b>	<b>419,020</b>	<b>1,776,231</b>	<b>1,122,730</b>	<b>204,619</b>	<b>237,134</b>	<b>163,148</b>	<b>932,681</b>	<b>6,007,806</b>
<b>TOTAL REVENUE</b>		<b>1,123,100</b>	<b>460,750</b>	<b>2,128,637</b>	<b>1,352,200</b>	<b>91,288</b>	<b>197,500</b>	<b>-</b>	<b>932,681</b>	<b>6,286,156</b>
<b>NET INCOME</b>		<b>(29,143)</b>	<b>41,730</b>	<b>352,406</b>	<b>229,470</b>	<b>(113,331)</b>	<b>(39,634)</b>	<b>(163,148)</b>	<b>-</b>	<b>278,350</b>

Bonds 2014  
Coast Seafood

100,000

145,000

Humboldt Bay Harbor, Recreation & Conservation District  
**Profit & Loss - Marina**  
July 2018 through April 2019

**Woodley Island Marina**

												TOTAL		
	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	Jul '18 - Apr 19	Average 10 month	Projected 12 Month	2019-20 Budgeted DRAFT
<b>Ordinary Income/Expense</b>														
<b>Income</b>														
<b>Dredging Revenue</b>														
41318 · Dredging Surcharge - T	9,602.20	8,522.14	7,396.70	8,202.11	8,014.82	8,684.96	8,276.37	6,956.44	8,000.00	8,000.00	81,655.74	8,165.57	97,986.89	717,567.00
<b>Total Dredging Revenue</b>	<b>9,602.20</b>	<b>8,522.14</b>	<b>7,396.70</b>	<b>8,202.11</b>	<b>8,014.82</b>	<b>8,684.96</b>	<b>8,276.37</b>	<b>6,956.44</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>81,655.74</b>	<b>8,165.57</b>	<b>97,986.89</b>	<b>717,567.00</b>
<b>Float Replacement Account</b>														
41418 · Float Replacement	6,370.81	5,718.69	4,959.43	5,533.73	5,378.40	5,827.30	5,559.04	4,668.13	5,500.00	5,500.00	55,015.53	5,501.55	66,018.64	65,000.00
<b>Total Float Replacement Account</b>	<b>6,370.81</b>	<b>5,718.69</b>	<b>4,959.43</b>	<b>5,533.73</b>	<b>5,378.40</b>	<b>5,827.30</b>	<b>5,559.04</b>	<b>4,668.13</b>	<b>5,500.00</b>	<b>5,500.00</b>	<b>55,015.53</b>	<b>5,501.55</b>	<b>66,018.64</b>	<b>65,000.00</b>
<b>Harbor Surcharge</b>														
40908 · Harbor Improvement Surcharge-T	1,211.47	10,161.23	0.00	28,336.39	0.00	0.00	0.00	0.00	40,000.00	0.00	79,709.09	7,970.91	95,650.91	90,000.00
<b>Total Harbor Surcharge</b>	<b>1,211.47</b>	<b>10,161.23</b>	<b>0.00</b>	<b>28,336.39</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>0.00</b>	<b>79,709.09</b>	<b>7,970.91</b>	<b>95,650.91</b>	<b>90,000.00</b>
<b>Utility Surcharge</b>														
40409 · Utility Surcharge - NT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	645.60	545.43	576.26	1,767.29	176.73	2,120.75	2,100.00
40418 · Utility Surcharge, Marina Dock	5,064.51	0.00	4,426.86	3,872.16	5,616.50	6,178.06	7,197.82	5,611.86	8,018.79	5,882.00	51,868.56	5,186.86	62,242.27	62,900.00
<b>Total Utility Surcharge</b>	<b>5,064.51</b>	<b>0.00</b>	<b>4,426.86</b>	<b>3,872.16</b>	<b>5,616.50</b>	<b>6,178.06</b>	<b>7,197.82</b>	<b>6,257.46</b>	<b>8,564.22</b>	<b>6,458.26</b>	<b>53,635.85</b>	<b>5,363.59</b>	<b>64,363.02</b>	<b>65,000.00</b>
<b>Other Revenue</b>														
45909 · Other Revenue - NT	0.00	0.00	0.00	160.00	0.00	0.00	0.00	309.05	293.53	0.00	762.58	76.26	915.10	5,800.00
45908 · Other Revenue - T	100.00	0.00	-35.00	1,758.11	0.00	67.00	0.00	827.66	707.01	712.56	4,137.34	413.73	4,964.81	215,000.00
<b>Total Other Revenue</b>	<b>100.00</b>	<b>0.00</b>	<b>-35.00</b>	<b>1,918.11</b>	<b>0.00</b>	<b>67.00</b>	<b>0.00</b>	<b>1,136.71</b>	<b>1,000.54</b>	<b>712.56</b>	<b>4,899.92</b>	<b>489.99</b>	<b>5,879.90</b>	<b>220,800.00</b>
<b>Interest Revenue</b>														
43318 · Interest On Del Accts - T	0.00	0.00	0.00	0.00	519.26	2,985.91	0.00	656.27	0.00	0.00	4,161.44	416.14	4,993.73	5,000.00
<b>Total Interest Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>519.26</b>	<b>2,985.91</b>	<b>0.00</b>	<b>656.27</b>	<b>0.00</b>	<b>0.00</b>	<b>4,161.44</b>	<b>416.14</b>	<b>4,993.73</b>	<b>5,000.00</b>
<b>Rent Income</b>														
41108 · Rents, Tidelands Leases - T	0.00	0.00	0.00	0.00	0.00	0.00	529.62	5,685.10	8,544.54	8,349.28	23,108.54	2,310.85	27,730.25	
40318.1 · Transient Rentals - T	9,334.45	8,109.82	6,289.35	6,704.85	6,415.01	5,868.09	10,102.65	137.86	857.66	629.52	54,449.26	5,444.93	65,339.11	65,000.00
40519 · Equipment Rent - NT	0.00	0.00	0.00	0.00	90.00	0.00	320.00	90.00	230.00	490.00	1,220.00	122.00	1,464.00	1,500.00
40809 · Yard Rent - NT	0.00	0.00	0.00	0.00	0.00	324.00	0.00	107.00	50.00	839.82	1,320.82	132.08	1,584.98	8,500.00
41309 · Storage - NT	4,267.37	3,432.04	3,226.55	4,055.53	3,688.38	0.00	-324.00	4,075.87	5,170.80	824.25	28,416.79	2,841.68	34,100.15	8,000.00
41409 · Upland Rent - NT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,481.87	10,045.26	4,997.40	26,524.53	2,652.45	31,829.44	169,500.00
40218 · Slip Rents - T	43,008.99	39,761.82	47,014.62	38,662.01	37,949.55	41,102.38	35,813.40	73,815.51	60,238.93	44,466.30	461,833.51	46,183.35	554,200.21	640,000.00
<b>Total Rent Income</b>	<b>56,610.81</b>	<b>51,303.68</b>	<b>56,530.52</b>	<b>49,422.39</b>	<b>48,142.94</b>	<b>47,294.47</b>	<b>46,441.67</b>	<b>95,393.21</b>	<b>85,137.19</b>	<b>60,596.57</b>	<b>596,873.45</b>	<b>59,687.35</b>	<b>716,248.14</b>	<b>892,500.00</b>
<b>Fees</b>														
40108 · PERMITS-T	0.00	95.41	300.00	100.00	100.00	0.00	0.00	0.00	100.00	0.00	695.41	69.54	834.49	850.00
41818 · Late Charges/Interest - T	0.00	760.00	0.00	940.00	1,045.00	1,270.00	1,245.00	315.21	1,425.00	1,685.00	8,685.21	868.52	10,422.25	10,500.00
45608 · Chevron - Ports O&M - T	0.00	0.00	0.00	10,429.41	0.00	0.00	0.00	0.00	0.00	0.00	10,429.41	1,042.94	12,515.29	12,500.00
41819 · Late Charges/Interest - NT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	0.00	25.00	2.50	30.00	50.00
40808 · Pilotage Services - T	1,084.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,084.25	108.43	1,301.10	1,300.00
40618 · Boat Launch Fees - T	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,255.00	2,065.00	5,530.00	10,850.00	1,085.00	13,020.00	13,000.00
40509 · Travel Lift Fees - T	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	435.00	0.00	435.00	43.50	522.00	500.00
40609 · Haul Out Fees - T	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,995.20	8,220.60	11,215.80	1,121.58	13,458.96	13,500.00
41308.1 · Poundage - T	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,016.16	0.00	0.00	7,016.16	701.62	8,419.39	8,500.00
Fork Lift	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Services Office	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Fees</b>	<b>1,084.25</b>	<b>855.41</b>	<b>300.00</b>	<b>11,469.41</b>	<b>1,145.00</b>	<b>1,270.00</b>	<b>1,245.00</b>	<b>10,611.37</b>	<b>7,020.20</b>	<b>15,435.60</b>	<b>50,436.24</b>	<b>5,043.62</b>	<b>60,523.49</b>	<b>60,700.00</b>
<b>Sales</b>														
40109 · Sales, Retail - NT	15.00	0.00	0.00	0.00	0.00	250.00	250.00	450.00	100.00	1,250.00	2,315.00	231.50	2,778.00	1,800.00
40119 · Concession Sales - NT	29.71	0.00	0.00	0.00	460.59	0.00	0.00	1,027.00	669.39	6,308.73	8,495.42	849.54	10,194.50	10,200.00
<b>Total Sales</b>	<b>44.71</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>460.59</b>	<b>250.00</b>	<b>250.00</b>	<b>1,477.00</b>	<b>769.39</b>	<b>7,558.73</b>	<b>10,810.42</b>	<b>1,081.04</b>	<b>12,972.50</b>	<b>12,000.00</b>

Humboldt Bay Harbor, Recreation & Conservation District  
**Profit & Loss - Marina**  
July 2018 through April 2019

**Woodley Island Marina**

TOTAL

	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	Jul '18 - Apr 19	Average 10 month	Projected 12 Month	2019-20 Budgeted DRAFT
<b>Donations</b>														
45709 · Donations - Sea Scouts	0.00	0.00	0.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	50.00	5.00	60.00	60.00
46519 · Donations - Lighthouse	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	0.10	1.20	10.00
<b>Total Donations</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>50.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>51.00</b>	<b>5.10</b>	<b>61.20</b>	<b>70.00</b>
<b>Total Income</b>	<b>80,088.76</b>	<b>76,561.15</b>	<b>73,578.51</b>	<b>108,754.30</b>	<b>69,327.51</b>	<b>72,557.70</b>	<b>68,969.90</b>	<b>127,156.59</b>	<b>155,991.54</b>	<b>104,262.72</b>	<b>937,248.68</b>	<b>93,724.87</b>	<b>1,124,698.42</b>	<b>2,128,637.00</b>
<b>Expense</b>														
<b>Personnel Expenses</b>														
<b>Salaries/Wages</b>														
50100 · Salaries & Wages - NT	13,974.07	19,897.06	20,268.46	17,891.76	28,408.34	19,618.12	20,111.82	20,597.68	71,805.47	14,087.83	246,660.61	24,666.06	295,992.73	211,321.00
50108 · Salaries & Wages - T	0.00	0.00	0.00	0.00	443.52	135.52	246.40	0.00	344.96	98.56	1,268.96	126.90	1,522.75	
<b>Total Salaries/Wages</b>	<b>13,974.07</b>	<b>19,897.06</b>	<b>20,268.46</b>	<b>17,891.76</b>	<b>28,851.86</b>	<b>19,753.64</b>	<b>20,358.22</b>	<b>20,597.68</b>	<b>72,150.43</b>	<b>14,186.39</b>	<b>247,929.57</b>	<b>24,792.96</b>	<b>297,515.48</b>	<b>211,321.00</b>
<b>Payroll Burden</b>														
6560 · Workers' Comp	2,678.13	1,449.31	1,660.02	1,465.53	2,335.10	1,623.74	1,669.84	1,690.74	5,185.21	1,164.56	20,922.18	2,092.22	25,106.62	140,510.00
50500 · Payroll Benefits, Other - NT	7,306.15	2,452.41	2,078.35	3,019.38	2,911.54	2,003.06	2,586.05	2,281.15	2,924.79	1,440.50	29,003.38	2,900.34	34,804.06	
50508 · Payroll Benefits, Other - T	3,000.00	8,232.45	7,174.63	7,299.09	10,147.01	7,227.84	7,221.99	7,217.17	7,220.94	7,220.94	71,962.06	7,196.21	86,354.47	
50510 · PAYROLL BENEFITS M/A	1,251.31	1,142.56	1,142.56	0.00	1,142.56	1,144.05	1,142.56	1,142.56	1,142.56	1,142.56	10,393.28	1,039.33	12,471.94	
<b>Total Payroll Burden</b>	<b>14,235.59</b>	<b>13,276.73</b>	<b>12,055.56</b>	<b>11,784.00</b>	<b>16,536.21</b>	<b>11,998.69</b>	<b>12,620.44</b>	<b>12,331.62</b>	<b>16,473.50</b>	<b>10,968.56</b>	<b>132,280.90</b>	<b>13,228.09</b>	<b>158,737.08</b>	<b>140,510.00</b>
<b>Commissioners Fees</b>														
50210 · COMMISSIONERS SALARIES M/A	630.00	630.00	630.00	630.00	630.00	630.00	630.00	0.00	0.00	0.00	4,410.00	441.00	5,292.00	
<b>Total Commissioners Fees</b>	<b>630.00</b>	<b>630.00</b>	<b>630.00</b>	<b>630.00</b>	<b>630.00</b>	<b>630.00</b>	<b>630.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,410.00</b>	<b>441.00</b>	<b>5,292.00</b>	<b>0.00</b>
<b>Total Personnel Expenses</b>	<b>28,839.66</b>	<b>33,803.79</b>	<b>32,954.02</b>	<b>30,305.76</b>	<b>46,018.07</b>	<b>32,382.33</b>	<b>33,608.66</b>	<b>32,929.30</b>	<b>88,623.93</b>	<b>25,154.95</b>	<b>384,620.47</b>	<b>38,462.05</b>	<b>461,544.56</b>	<b>351,831.00</b>
<b>Advertising &amp; Promotion</b>														
51008 · Advertising & Promotion - T	0.00	0.00	0.00	0.00	0.00	578.44	0.00	100.00	0.00	0.00	678.44	67.84	814.13	1,000.00
<b>Total Advertising &amp; Promotion</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>578.44</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>678.44</b>	<b>67.84</b>	<b>814.13</b>	<b>1,000.00</b>
<b>Communications</b>														
51408 · Communications - T	315.81	299.85	311.50	300.81	309.61	312.67	270.31	257.51	310.00	310.00	2,998.07	299.81	3,597.68	3,600.00
<b>Total Communications</b>	<b>315.81</b>	<b>299.85</b>	<b>311.50</b>	<b>300.81</b>	<b>309.61</b>	<b>312.67</b>	<b>270.31</b>	<b>257.51</b>	<b>310.00</b>	<b>310.00</b>	<b>2,998.07</b>	<b>299.81</b>	<b>3,597.68</b>	<b>3,600.00</b>
<b>Conference &amp; Meetings</b>														
51500 · Conferences & Meetings - NT	0.00	0.00	0.00	0.00	150.00	0.00	0.00	545.00	0.00	0.00	695.00	69.50	834.00	1,000.00
51508 · Conferences & Meetings - T	0.00	0.00	0.00	0.00	618.80	0.00	0.00	0.00	0.00	0.00	618.80	61.88	742.56	5,000.00
<b>Total Conference &amp; Meetings</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>768.80</b>	<b>0.00</b>	<b>0.00</b>	<b>545.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,313.80</b>	<b>131.38</b>	<b>1,576.56</b>	<b>6,000.00</b>
<b>Dues, Subscriptions &amp; Licences</b>														
51600 · Dues & Subscriptions - NT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51608 · Dues & Subscriptions - T	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dues &amp; Subscriptions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Elections &amp; Government Fees</b>														
51700 · Elections & Prop Tax Assess-NT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Elections &amp; Government Fees</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Insurance</b>														
51800 · Insurance - NT	2,436.72	2,436.72	2,436.72	2,436.72	2,436.72	0.00	0.00	0.00	0.00	0.00	12,183.60	1,218.36	14,620.32	15,000.00
51810 · INSURANCE M/A	0.00	0.00	0.00	0.00	0.00	2,436.72	0.00	0.00	0.00	0.00	2,436.72	243.67	2,924.06	3,000.00
<b>Total Insurance</b>	<b>2,436.72</b>	<b>2,436.72</b>	<b>2,436.72</b>	<b>2,436.72</b>	<b>2,436.72</b>	<b>2,436.72</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,620.32</b>	<b>1,462.03</b>	<b>17,544.38</b>	<b>18,000.00</b>
<b>Office Supplies</b>														
51900 · Office Supplies - NT	1,013.50	230.00	15.00	162.50	161.00	140.50	0.00	0.00	131.90	-1.40	1,853.00	185.30	2,223.60	2,250.00
51908 · Office Supplies - T	0.00	0.00	80.00	0.00	-15.00	0.00	145.00	124.50	37.00	135.00	506.50	50.65	607.80	1,000.00

Humboldt Bay Harbor, Recreation & Conservation District  
**Profit & Loss - Marina**  
July 2018 through April 2019

**Woodley Island Marina**

TOTAL

	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	Jul '18 - Apr 19	Average 10 month	Projected 12 Month	2019-20 Budgeted DRAFT
51910 · OFFICE EXPENSE M/A	265.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	265.00	26.50	318.00	750.00
<b>Total Office Supplies</b>	<b>1,278.50</b>	<b>230.00</b>	<b>95.00</b>	<b>162.50</b>	<b>146.00</b>	<b>140.50</b>	<b>145.00</b>	<b>124.50</b>	<b>168.90</b>	<b>133.60</b>	<b>2,624.50</b>	<b>262.45</b>	<b>3,149.40</b>	<b>4,000.00</b>
<b>Maintenance Supplies</b>														
52010 · Maintenance Supplies - NT	709.77	1,028.13	1,880.54	531.59	1,055.95	1,170.52	851.93	224.49	1,617.47	204.85	9,275.24	927.52	11,130.29	11,500.00
52008 · Maintenance Supplies - T	0.00	0.00	160.65	0.00	0.00	173.78	154.47	177.30	75.71	696.03	1,437.94	143.79	1,725.53	2,000.00
Maintenance Supplies - Other	0.00	116.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	116.05	11.61	139.26	500.00
<b>Total Maintenance Supplies</b>	<b>709.77</b>	<b>1,144.18</b>	<b>2,041.19</b>	<b>531.59</b>	<b>1,055.95</b>	<b>1,344.30</b>	<b>1,006.40</b>	<b>401.79</b>	<b>1,693.18</b>	<b>900.88</b>	<b>10,829.23</b>	<b>1,082.92</b>	<b>12,995.08</b>	<b>14,000.00</b>
<b>Utilities</b>														
52909 · Utilities - NT	1,236.08	1,300.45	1,172.27	1,590.88	952.15	821.87	842.50	-4,738.36	940.16	919.75	5,037.75	503.78	6,045.30	6,100.00
52918 · Utilities - T	4,056.02	3,670.86	3,550.80	4,291.27	3,911.53	3,302.59	3,595.23	5,326.37	8,747.29	4,753.15	45,205.11	4,520.51	54,246.13	54,550.00
53000 · Water, Sewer, & Refuse - NT	14,418.52	16,037.29	17,432.04	15,226.41	2,541.42	1,564.87	18,134.18	13,080.25	14,267.66	11,553.00	124,255.64	12,425.56	149,106.77	149,100.00
53008 · Water, Sewer, & Refuse - T	1,759.64	0.00	0.00	0.00	14,315.06	14,467.16	0.00	0.00	0.00	0.00	30,541.86	3,054.19	36,650.23	36,750.00
<b>Total Utilities</b>	<b>21,470.26</b>	<b>21,008.60</b>	<b>22,155.11</b>	<b>21,108.56</b>	<b>21,720.16</b>	<b>20,156.49</b>	<b>22,571.91</b>	<b>13,668.26</b>	<b>23,955.11</b>	<b>17,225.90</b>	<b>205,040.36</b>	<b>20,504.04</b>	<b>246,048.43</b>	<b>246,500.00</b>
<b>Fuel</b>														
51208 · Vessel Fuel	0.00	0.00	0.00	0.00	0.00	366.23	0.00	0.00	1,086.91	0.00	1,453.14	145.31	1,743.77	2,500.00
51218 · Automotive, Fuel - T	0.00	0.00	0.00	1,031.25	0.00	0.00	0.00	0.00	0.00	0.00	1,031.25	103.13	1,237.50	1,300.00
51200 · Automotive, Fuel- NT	-21.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-21.81	-2.18	-26.17	
<b>Total Fuel</b>	<b>-21.81</b>	<b>0.00</b>	<b>0.00</b>	<b>1,031.25</b>	<b>0.00</b>	<b>366.23</b>	<b>0.00</b>	<b>0.00</b>	<b>1,086.91</b>	<b>0.00</b>	<b>2,462.58</b>	<b>246.26</b>	<b>2,955.10</b>	<b>3,800.00</b>
<b>Accounting/Auditing Services</b>														
52500 · Accounting Fees - T	0.00	0.00	0.00	0.00	0.00	0.00	968.50	952.25	973.25	1,023.75	3,917.75	391.78	4,701.30	4,800.00
52508 · Accounting Fees - NT	0.00	0.00	0.00	0.00	2,626.50	213.75	0.00	0.00	0.00	0.00	2,840.25	284.03	3,408.30	3,500.00
<b>Total Accounting/Auditing Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,626.50</b>	<b>213.75</b>	<b>968.50</b>	<b>952.25</b>	<b>973.25</b>	<b>1,023.75</b>	<b>6,758.00</b>	<b>675.80</b>	<b>8,109.60</b>	<b>8,300.00</b>
<b>Legal Services</b>														
52300 · Legal Fees - NT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52308 · Legal Fees - T	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Legal Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Engineering Services</b>														
52408 · Engineering Fees - T	0.00	0.00	10,068.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,068.71	1,006.87	12,082.45	12,000.00
<b>Total Engineering Services</b>	<b>0.00</b>	<b>0.00</b>	<b>10,068.71</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,068.71</b>	<b>1,006.87</b>	<b>12,082.45</b>	<b>12,000.00</b>
<b>Other Professional/Outside Serv</b>														
52110 · OUTSIDE SERVICES M/A	0.00	20.62	161.02	146.02	146.02	367.04	161.02	161.02	246.02	0.00	1,408.78	140.88	1,690.54	2,000.00
52109 · Outside Services, Other - NT	0.00	0.00	3,000.00	0.00	0.00	0.00	165.00	0.00	170.89	0.00	3,335.89	333.59	4,003.07	4,000.00
52118 · Outside Services, Other - T	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,440.78	1,440.78	144.08	1,728.94	2,000.00
<b>Total Other Professional/Outside Serv</b>	<b>0.00</b>	<b>20.62</b>	<b>3,161.02</b>	<b>146.02</b>	<b>146.02</b>	<b>367.04</b>	<b>326.02</b>	<b>161.02</b>	<b>416.91</b>	<b>1,440.78</b>	<b>6,185.45</b>	<b>618.55</b>	<b>7,422.54</b>	<b>8,000.00</b>
<b>Small Tools</b>														
52800 · Small Tools - NT	0.00	14.09	278.98	18.43	0.00	0.00	0.00	0.00	0.00	0.00	311.50	31.15	373.80	400.00
52808 · Small Tools - T	0.00	0.00	0.00	0.00	0.00	189.86	0.00	0.00	1,204.60	0.00	1,394.46	139.45	1,673.35	1,600.00
<b>Total Small Tools</b>	<b>0.00</b>	<b>14.09</b>	<b>278.98</b>	<b>18.43</b>	<b>0.00</b>	<b>189.86</b>	<b>0.00</b>	<b>0.00</b>	<b>1,204.60</b>	<b>0.00</b>	<b>1,705.96</b>	<b>170.60</b>	<b>2,047.15</b>	<b>2,000.00</b>
<b>Maintenance - Facilities</b>														
52708 · Repairs & Maint, Facilities - T	0.00	173.93	433.01	567.28	2.70	7,026.69	135.65	168.49	92.25	408.70	9,008.70	900.87	10,810.44	45,600.00
52709 · REPAIRS & MAINTENANCE G/NT	0.00	0.00	4,239.42	3,180.19	1,697.71	0.00	201.91	119.33	0.00	189.42	9,627.98	962.80	11,553.58	
52719 · Repairs & Maint, Facilities - N	1,693.77	1,363.70	1,625.59	933.92	587.06	0.00	667.99	232.30	971.30	964.27	9,039.90	903.99	10,847.88	
<b>Total Maintenance - Facilities</b>	<b>1,693.77</b>	<b>1,537.63</b>	<b>6,298.02</b>	<b>4,681.39</b>	<b>2,287.47</b>	<b>7,026.69</b>	<b>1,005.55</b>	<b>520.12</b>	<b>1,063.55</b>	<b>1,562.39</b>	<b>27,676.58</b>	<b>2,767.66</b>	<b>33,211.90</b>	<b>45,600.00</b>
<b>Maintenance - Equipment</b>														
52718 · Repairs & Maint, Equip - T	0.00	0.00	0.00	0.00	37.22	1,344.79	1,880.02	99.46	2,024.73	1,515.92	6,902.14	690.21	8,282.57	11,500.00
52710 · Repairs & Maint, Equip - NT	477.80	2,005.73	639.91	80.00	80.00	1,140.68	65.00	234.36	1,440.68	0.00	6,164.16	616.42	7,396.99	
51209 · Automotive, Repairs - NT	0.00	109.42	0.00	0.00	248.27	20.00	9.81	0.00	17.24	0.00	404.74	40.47	485.69	
<b>Total Maintenance - Equipment</b>	<b>477.80</b>	<b>2,115.15</b>	<b>639.91</b>	<b>80.00</b>	<b>365.49</b>	<b>2,505.47</b>	<b>1,954.83</b>	<b>333.82</b>	<b>3,482.65</b>	<b>1,515.92</b>	<b>13,471.04</b>	<b>1,347.10</b>	<b>16,165.25</b>	<b>11,500.00</b>



Humboldt Bay Harbor, Recreation & Conservation District  
**Profit & Loss - Marina**  
July 2018 through April 2019

**Woodley Island Marina**

TOTAL

	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	Jul '18 - Apr 19	Average 10 month	Projected 12 Month	2019-20 Budgeted DRAFT
<b>Maintenance - IT</b>														
57008 - Maintenance, IT Equip - T	0.00	0.00	0.00	0.00	0.00	55.00	0.00	0.00	0.00	0.00	55.00	5.50	66.00	1,500.00
<b>Total Maintenance - IT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>55.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>55.00</b>	<b>5.50</b>	<b>66.00</b>	<b>1,500.00</b>
<b>Capital Outlay</b>														
53618 - Expenses Pending Transfer-Auto	0.00	0.00	20.00	0.00	0.00	-20.00	0.00	117.42	0.00	0.00	117.42	11.74	140.90	997,500.00
<b>Total Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>20.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-20.00</b>	<b>0.00</b>	<b>117.42</b>	<b>0.00</b>	<b>0.00</b>	<b>117.42</b>	<b>11.74</b>	<b>140.90</b>	<b>997,500.00</b>
<b>Interest Expense</b>														
55119 - INTEREST EXPENSE M/NT	3,371.00	3,371.00	3,371.00	3,371.00	3,371.00	3,371.00	3,371.00	3,371.00	3,371.00	3,371.00	33,710.00	3,371.00	40,452.00	40,500.00
55109 - Interest Expense - NT	49.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	49.52	4.95	59.42	60.00
55108 - Interest Expense - T	33.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33.54	3.35	40.25	40.00
<b>Total Interest Expense</b>	<b>3,454.06</b>	<b>3,371.00</b>	<b>3,371.00</b>	<b>3,371.00</b>	<b>3,371.00</b>	<b>3,371.00</b>	<b>3,371.00</b>	<b>3,371.00</b>	<b>3,371.00</b>	<b>3,371.00</b>	<b>33,793.06</b>	<b>3,379.31</b>	<b>40,551.67</b>	<b>40,600.00</b>
<b>Other Expenses</b>														
54109 - Sea Scouts Expense - NT	0.00	0.00	0.00	231.11	0.00	0.00	0.00	0.00	0.00	0.00	231.11	23.11	277.33	300.00
55418 - Other Expenses - T	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	0.00	0.00	150.00	15.00	180.00	200.00
<b>Total Other Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>231.11</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>150.00</b>	<b>0.00</b>	<b>0.00</b>	<b>381.11</b>	<b>38.11</b>	<b>457.33</b>	<b>500.00</b>
<b>Total Expense</b>	<b>60,654.54</b>	<b>65,981.63</b>	<b>83,831.18</b>	<b>64,405.14</b>	<b>81,251.79</b>	<b>71,426.49</b>	<b>65,228.18</b>	<b>53,631.99</b>	<b>126,349.99</b>	<b>52,639.17</b>	<b>725,400.10</b>	<b>72,540.01</b>	<b>870,480.12</b>	<b>1,776,231.00</b>
<b>Total Income</b>	<b>-60,654.54</b>	<b>-65,981.63</b>	<b>73,578.51</b>	<b>108,754.30</b>	<b>69,327.51</b>	<b>72,557.70</b>	<b>68,969.90</b>	<b>127,156.59</b>	<b>155,991.54</b>	<b>104,262.72</b>	<b>937,248.68</b>	<b>93,724.87</b>	<b>1,124,698.42</b>	<b>2,128,637.00</b>
<b>Net Income</b>	<b>-60,654.54</b>	<b>-65,981.63</b>	<b>-10,252.67</b>	<b>44,349.16</b>	<b>-11,924.28</b>	<b>1,131.21</b>	<b>3,741.72</b>	<b>73,524.60</b>	<b>29,641.55</b>	<b>51,623.55</b>	<b>211,848.58</b>	<b>21,184.86</b>	<b>254,218.30</b>	<b>352,406.00</b>



Humboldt Bay Harbor, Recreation & Conservation District  
Profit & Loss - Fields Landing  
July 2018 through April 2019

Exhibit D

Fields Landing

												TOTAL		
	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	Jul '18 - Apr 19	Average 10 month	Projected 12 Month	2019-20 Budgeted DRAFT
<b>Ordinary Income/Expense</b>														
<b>Income</b>														
<b>Utility Surcharge</b>														
40409 · Utility Surcharge - NT	0.00	0.00	0.00	0.00	0.00	40.00	0.00	0.00	0.00	0.00	40.00	4.00	48.00	1,300.00
40418 · Utility Surcharge, Marina Dock	0.00	0.00	0.00	0.00	0.00	0.00	0.00	275.60	269.84	535.60	1,081.04	108.10	1,297.25	
<b>Total Utility Surcharge</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>	<b>0.00</b>	<b>275.60</b>	<b>269.84</b>	<b>535.60</b>	<b>1,121.04</b>	<b>112.10</b>	<b>1,345.25</b>	<b>1,300.00</b>
<b>Interest Revenue</b>														
43309 · Interest On Del Accts - NT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,226.56	0.00	0.00	1,226.56	122.66	1,471.87	1,500.00
<b>Total Interest Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,226.56</b>	<b>0.00</b>	<b>0.00</b>	<b>1,226.56</b>	<b>122.66</b>	<b>1,471.87</b>	<b>1,500.00</b>
<b>Rent Income</b>														
40519 · Equipment Rent - NT	35.00	210.00	185.00	230.00	0.00	70.00	0.00	0.00	0.00	0.00	730.00	73.00	876.00	900.00
40709 · FL BUILDING SPACE RENT G/NT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	504.00	0.00	504.00	50.40	604.80	600.00
40809 · Yard Rent - NT	12,428.57	14,404.90	14,710.76	14,279.62	11,278.05	9,552.27	11,938.05	9,617.88	3,625.57	3,625.57	105,461.24	10,546.12	126,553.49	130,000.00
41409 · Upland Rent - NT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41309 · Storage - NT	0.00	0.00	0.00	672.00	0.00	0.00	0.00	0.00	9,805.20	2,595.60	13,072.80	1,307.28	15,687.36	16,000.00
<b>Total Rent Income</b>	<b>12,463.57</b>	<b>14,614.90</b>	<b>14,895.76</b>	<b>15,181.62</b>	<b>11,278.05</b>	<b>9,622.27</b>	<b>11,938.05</b>	<b>9,617.88</b>	<b>13,934.77</b>	<b>6,221.17</b>	<b>119,768.04</b>	<b>11,976.80</b>	<b>143,721.65</b>	<b>147,500.00</b>
<b>Fees</b>														
41819 · Late Charges/Interest - NT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	450.00	565.00	1,015.00	101.50	1,218.00	1,200.00
40618 · Boat Launch Fees - T	0.00	69.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	69.14	6.91	82.97	15,100.00
40509 · Travel Lift Fees - T	0.00	290.00	0.00	145.00	0.00	290.00	0.00	0.00	0.00	0.00	725.00	72.50	870.00	900.00
40609 · Haul Out Fees - T	1,916.80	4,682.40	5,067.20	5,220.00	3,712.60	503.00	1,208.00	0.00	1,648.00	1,034.60	24,992.60	2,499.26	29,991.12	30,000.00
Fork lift	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Fees</b>	<b>1,916.80</b>	<b>5,041.54</b>	<b>5,067.20</b>	<b>5,365.00</b>	<b>3,712.60</b>	<b>793.00</b>	<b>1,208.00</b>	<b>0.00</b>	<b>2,098.00</b>	<b>1,599.60</b>	<b>26,801.74</b>	<b>2,680.17</b>	<b>32,162.09</b>	<b>47,200.00</b>
<b>Sales</b>														
40109 · Sales, Retail - NT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40119 · Concession Sales - NT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Sales</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Income</b>	<b>14,380.37</b>	<b>19,656.44</b>	<b>19,962.96</b>	<b>20,546.62</b>	<b>14,990.65</b>	<b>10,455.27</b>	<b>13,146.05</b>	<b>11,120.04</b>	<b>16,302.61</b>	<b>8,356.37</b>	<b>148,917.38</b>	<b>14,891.74</b>	<b>178,700.86</b>	<b>197,500.00</b>
<b>Expense</b>														
<b>Personnel Expenses</b>														
<b>Salaries/Wages</b>														
50100 · Salaries & Wages - NT	176.00	211.03	6,460.24	6,241.34	8,693.56	4,318.45	5,518.08	4,741.98	1,017.32	4,159.95	41,537.95	4,153.80	49,845.54	43,027.00
Salaries/Wages PT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Total Salaries/Wages</b>	<b>176.00</b>	<b>211.03</b>	<b>6,460.24</b>	<b>6,241.34</b>	<b>8,693.56</b>	<b>4,318.45</b>	<b>5,518.08</b>	<b>4,741.98</b>	<b>1,017.32</b>	<b>4,159.95</b>	<b>41,537.95</b>	<b>4,153.80</b>	<b>49,845.54</b>	<b>43,027.00</b>
<b>Payroll Burden</b>														
6560 · Workers' Comp	16.50	17.39	596.83	582.19	809.53	401.09	517.27	437.50	94.41	383.07	3,855.78	385.58	4,626.94	30,917.00
50500 · Payroll Benefits, Other - NT	14.59	16.27	562.80	578.72	777.17	353.50	628.22	522.88	86.73	338.25	3,879.13	387.91	4,654.96	
Payroll Burden PT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Total Payroll Burden</b>	<b>31.09</b>	<b>33.66</b>	<b>1,159.63</b>	<b>1,160.91</b>	<b>1,586.70</b>	<b>754.59</b>	<b>1,145.49</b>	<b>960.38</b>	<b>181.14</b>	<b>721.32</b>	<b>7,734.91</b>	<b>773.49</b>	<b>9,281.89</b>	<b>30,917.00</b>
<b>Total Personnel Expenses</b>	<b>207.09</b>	<b>244.69</b>	<b>7,619.87</b>	<b>7,402.25</b>	<b>10,280.26</b>	<b>5,073.04</b>	<b>6,663.57</b>	<b>5,702.36</b>	<b>1,198.46</b>	<b>4,881.27</b>	<b>49,272.86</b>	<b>4,927.29</b>	<b>59,127.43</b>	<b>73,944.00</b>
<b>Communications</b>														
51400 · Communications - NT	0.00	75.82	0.00	621.93	525.00	0.00	0.00	0.00	0.00	0.00	1,222.75	122.28	1,467.30	1,500.00
<b>Total Communications</b>	<b>0.00</b>	<b>75.82</b>	<b>0.00</b>	<b>621.93</b>	<b>525.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,222.75</b>	<b>122.28</b>	<b>1,467.30</b>	<b>1,500.00</b>
<b>Conference &amp; Meetings</b>														

**Humboldt Bay Harbor, Recreation & Conservation District**  
**Profit & Loss - Fields Landing**  
July 2018 through April 2019

**Fields Landing**

												TOTAL		
	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	Jul '18 - Apr 19	Average 10 month	Projected 12 Month	2019-20 Budgeted DRAFT
51500 · Conferences & Meetings - NT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	545.00	0.00	0.00	545.00	54.50	654.00	700.00
<b>Total Conference &amp; Meetings</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>545.00</b>	<b>0.00</b>	<b>0.00</b>	<b>545.00</b>	<b>54.50</b>	<b>654.00</b>	<b>700.00</b>
<b>Elections &amp; Government Fees</b>														
51700 · Elections & Prop Tax Assess-NT	0.00	0.00	0.00	0.00	261.82	0.00	0.00	0.00	0.00	0.00	261.82	26.18	314.18	350.00
<b>Total Elections &amp; Government Fees</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>261.82</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>261.82</b>	<b>26.18</b>	<b>314.18</b>	<b>350.00</b>
<b>Insurance</b>														
51800 · Insurance - NT	638.65	638.65	638.65	638.65	638.65	0.00	0.00	0.00	0.00	0.00	3,193.25	319.33	3,831.90	4,000.00
51819 · INSURANCE M/NT												0.00	0.00	0.00
53109.3 · Fields Landing Insurance	0.00	0.00	0.00	0.00	0.00	638.65	0.00	0.00	0.00	0.00	638.65	63.87	766.38	770.00
<b>Total 51819 · INSURANCE M/NT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>638.65</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>638.65</b>	<b>63.87</b>	<b>766.38</b>	<b>770.00</b>
<b>Total Insurance</b>	<b>638.65</b>	<b>638.65</b>	<b>638.65</b>	<b>638.65</b>	<b>638.65</b>	<b>638.65</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,831.90</b>	<b>383.19</b>	<b>4,598.28</b>	<b>5,540.00</b>
<b>Office Supplies</b>														
51900 · Office Supplies - NT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51908 · Office Supplies - T	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Office Supplies</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Maintenance Supplies</b>														
52010 · Maintenance Supplies - NT	148.02	917.10	766.34	100.75	864.02	261.19	183.42	440.85	91.78	257.73	4,031.20	403.12	4,837.44	5,000.00
52008 · Maintenance Supplies - T	0.00	82.68	222.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	304.68	30.47	365.62	500.00
Maintenance Supplies - Other	0.00	29.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29.84	2.98	35.81	
<b>Total Maintenance Supplies</b>	<b>148.02</b>	<b>1,029.62</b>	<b>988.34</b>	<b>100.75</b>	<b>864.02</b>	<b>261.19</b>	<b>183.42</b>	<b>440.85</b>	<b>91.78</b>	<b>257.73</b>	<b>4,365.72</b>	<b>436.57</b>	<b>5,238.86</b>	<b>5,500.00</b>
<b>Permits</b>														
51618 · Permits - T	0.00	0.00	0.00	0.00	0.00	1,400.00	0.00	0.00	0.00	0.00	1,400.00	140.00	1,680.00	3,500.00
<b>Total Permits</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,400.00</b>	<b>140.00</b>	<b>1,680.00</b>	<b>3,500.00</b>
<b>Utilities</b>														
52909 · Utilities - NT	1,223.21	1,487.02	1,754.40	1,952.41	1,785.84	1,933.65	2,267.86	2,697.35	2,193.69	2,460.80	19,756.23	1,975.62	23,707.48	23,800.00
53000 · Water, Sewer, & Refuse - NT	502.54	45.81	1,941.43	1,570.08	2,485.36	2,100.72	239.61	1,090.92	1,125.21	319.30	11,420.98	1,142.10	13,705.18	13,800.00
<b>Total Utilities</b>	<b>1,725.75</b>	<b>1,532.83</b>	<b>3,695.83</b>	<b>3,522.49</b>	<b>4,271.20</b>	<b>4,034.37</b>	<b>2,507.47</b>	<b>3,788.27</b>	<b>3,318.90</b>	<b>2,780.10</b>	<b>31,177.21</b>	<b>3,117.72</b>	<b>37,412.65</b>	<b>37,600.00</b>
<b>Fuel</b>														
51208 · Vessel Fuel	0.00	964.19	0.00	0.00	0.00	0.00	0.00	0.00	111.54	0.00	1,075.73	107.57	1,290.88	1,300.00
51218 · Automotive, Fuel - T	929.61	0.00	0.00	0.00	46.42	0.00	0.00	0.00	0.00	0.00	976.03	97.60	1,171.24	1,200.00
51200 · Automotive, Fuel- NT	37.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37.96	3.80	45.55	0.00
<b>Total Fuel</b>	<b>967.57</b>	<b>964.19</b>	<b>0.00</b>	<b>0.00</b>	<b>46.42</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>111.54</b>	<b>0.00</b>	<b>2,089.72</b>	<b>208.97</b>	<b>2,507.66</b>	<b>2,500.00</b>
<b>Engineering Services</b>														
52400 · Engineering Fees - NT	0.00	0.00	0.00	0.00	0.00	0.00	3,365.00	1,462.50	1,267.50	0.00	6,095.00	609.50	7,314.00	26,000.00
52408 · Engineering Fees - T	2,350.00	0.00	2,315.90	0.00	0.00	4,995.00	3,365.00	1,462.50	595.20	485.00	15,568.60	1,556.86	18,682.32	
<b>Total Engineering Services</b>	<b>2,350.00</b>	<b>0.00</b>	<b>2,315.90</b>	<b>0.00</b>	<b>0.00</b>	<b>4,995.00</b>	<b>6,730.00</b>	<b>2,925.00</b>	<b>1,862.70</b>	<b>485.00</b>	<b>21,663.60</b>	<b>2,166.36</b>	<b>25,996.32</b>	<b>26,000.00</b>
<b>Other Professional/Outside Serv</b>														
52110 · OUTSIDE SERVICES M/A	0.00	0.00	0.00	0.00	0.00	0.00	193.00	0.00	0.00	0.00	193.00	19.30	231.60	7,300.00
52109 · Outside Services, Other - NT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,892.50	3,892.50	389.25	4,671.00	
52118 · Outside Services, Other - T	0.00	1,491.50	84.00	0.00	0.00	205.00	0.00	0.00	222.00	0.00	2,002.50	200.25	2,403.00	
<b>Total Other Professional/Outside Serv</b>	<b>0.00</b>	<b>1,491.50</b>	<b>84.00</b>	<b>0.00</b>	<b>0.00</b>	<b>205.00</b>	<b>193.00</b>	<b>0.00</b>	<b>222.00</b>	<b>3,892.50</b>	<b>6,088.00</b>	<b>608.80</b>	<b>7,305.60</b>	<b>7,300.00</b>
<b>Small Tools</b>														
52808 · Small Tools - T	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00	75.00	7.50	90.00	100.00
<b>Total Small Tools</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>75.00</b>	<b>75.00</b>	<b>7.50</b>	<b>90.00</b>	<b>100.00</b>
<b>Maintenance - Facilities</b>														

Humboldt Bay Harbor, Recreation & Conservation District  
Profit & Loss - Fields Landing  
July 2018 through April 2019

Fields Landing

												TOTAL		
	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	Jul '18 - Apr 19	Average 10 month	Projected 12 Month	2019-20 Budgeted DRAFT
52708 · Repairs & Maint, Facilities - T	0.00	0.00	18.71	0.00	39.61	0.00	0.00	0.00	337.83	0.00	396.15	39.62	475.38	4,000.00
52709 · REPAIRS & MAINTENANCE G/NT	0.00	0.00	0.00	807.03	1,827.00	516.56	0.00	0.00	0.00	7,972.34	11,122.93	1,112.29	13,347.52	5,000.00
52719 · Repairs & Maint, Facilities - N	31.41	62.01	0.00	1,423.88	60.72	0.00	507.58	600.00	0.00	0.00	2,685.60	268.56	3,222.72	
<b>Total Maintenance - Facilities</b>	<b>31.41</b>	<b>62.01</b>	<b>18.71</b>	<b>2,230.91</b>	<b>1,927.33</b>	<b>516.56</b>	<b>507.58</b>	<b>600.00</b>	<b>337.83</b>	<b>7,972.34</b>	<b>14,204.68</b>	<b>1,420.47</b>	<b>17,045.62</b>	<b>9,000.00</b>
<b>Maintenance - Equipment</b>														
52718 · Repairs & Maint, Equip - T	0.00	0.00	201.82	0.00	56.38	0.00	0.00	955.98	0.00	50.02	1,264.20	126.42	1,517.04	1,550.00
52710 · Repairs & Maint, Equip - NT	0.00	0.00	0.00	0.00	253.33	0.00	0.00	0.00	0.00	251.65	504.98	50.50	605.98	600.00
51209 · Automotive, Repairs - NT	1,709.25	0.00	679.70	0.00	25.00	0.00	0.00	0.00	0.00	0.00	2,413.95	241.40	2,896.74	2,950.00
<b>Total Maintenance - Equipment</b>	<b>1,709.25</b>	<b>0.00</b>	<b>881.52</b>	<b>0.00</b>	<b>334.71</b>	<b>0.00</b>	<b>0.00</b>	<b>955.98</b>	<b>0.00</b>	<b>301.67</b>	<b>4,183.13</b>	<b>418.31</b>	<b>5,019.76</b>	<b>5,100.00</b>
<b>Dredging Expense</b>														
56708 · Dredging - GT	7,809.80	0.00	0.00	158.96	0.00	0.00	0.00	0.00	0.00	0.00	7,968.76	796.88	9,562.51	50,000.00
56718 · Dredging - MT	1,118.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,118.30	111.83	1,341.96	
<b>Total Dredging Expense</b>	<b>8,928.10</b>	<b>0.00</b>	<b>0.00</b>	<b>158.96</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,087.06</b>	<b>908.71</b>	<b>10,904.47</b>	<b>50,000.00</b>
<b>Capital Outlay</b>														
53618 · Expenses Pending Transfer-Auto														8,500.00
<b>Total Capital Outlay</b>														<b>8,500.00</b>
<b>Total Expense</b>	<b>16,705.84</b>	<b>6,039.31</b>	<b>16,242.82</b>	<b>14,675.94</b>	<b>19,149.41</b>	<b>17,123.81</b>	<b>16,785.04</b>	<b>14,957.46</b>	<b>7,143.21</b>	<b>20,645.61</b>	<b>149,468.45</b>	<b>14,946.85</b>	<b>179,362.14</b>	<b>237,134.00</b>
<b>Total Income</b>	<b>14,380.37</b>	<b>19,656.44</b>	<b>19,962.96</b>	<b>20,546.62</b>	<b>14,990.65</b>	<b>10,455.27</b>	<b>13,146.05</b>	<b>11,120.04</b>	<b>16,302.61</b>	<b>8,356.37</b>	<b>148,917.38</b>	<b>14,891.74</b>	<b>178,700.86</b>	<b>197,500.00</b>
<b>Net Income</b>	<b>-2,325.47</b>	<b>13,617.13</b>	<b>3,720.14</b>	<b>5,870.68</b>	<b>-4,158.76</b>	<b>-6,668.54</b>	<b>-3,638.99</b>	<b>-3,837.42</b>	<b>9,159.40</b>	<b>-12,289.24</b>	<b>-551.07</b>	<b>-55.11</b>	<b>-661.28</b>	<b>-39,634.00</b>

# Woodley Island Marina Goals

- Repair/replace the roof over the restaurant and ACOE building as a 1<sup>st</sup> priority followed by the Coast Guard and Harbor District office roof.
- Develop and implement a dock repair, replace, and maintenance program.
- Evaluate potential cost saving from installing smart electrical meters.

# Woodley Island Marina Goals

- Work with the Redwood Energy Authority to evaluate energy efficiency measures for Woodley Island.
- Work with the City of Eureka to promote Woodley Island as a commercial fishing, recreational boating, and tourist destination.
- Continue to evaluate and implement safety and security measures throughout the island.
- Develop a parking lot and access road maintenance program to prolong the useful life of the infrastructure.

# Fields Landing Goals

- Develop a plan, specifications, and cost estimates to refurbish the travel lift dock.
- Develop and implement a storm water management strategy to collect heavy metals, paint and other potential contaminants.
- Improve exterior lighting for security and exterior working areas.

# Fields Landing Goals

- Work with the City of Eureka and the other members of the Harbor Safety Committee to find funding to dispose of abandoned and/or dangerous boats.
- Construct improvements to the large roll up doors to secure them during high wind events.
- Replace older boat stands and other equipment required to operate the boat yard service.



# Federal Navigation Dredging Goals

- Coordinate with USACE for Federal Channel dredging that addresses winter shoaling issues.

# Harbor District Dredging Goals

- Dredge Woodley Island Marina and Fields Landing Travel Lift Dock.
- Develop strategy for efficient long-term dredging and beneficial use of dredged materials.
- Assess dredging needs to support future uses at Terminal I and Terminal II.

## COMMISSIONERS

1<sup>st</sup> Division

Larry Doss

2<sup>nd</sup> Division

Greg Dale

3<sup>rd</sup> Division

Stephen Kullmann

4<sup>th</sup> Division

Richard Marks

5<sup>th</sup> Division

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**Humboldt Bay**  
**Harbor, Recreation and Conservation District**  
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**STAFF REPORT – HARBOR DISTRICT MEETING**  
**June 20, 2019**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Larry Oetker, Executive Director

**DATE:** June 20, 2019

**TITLE:** Woodley Island Marina and Fields Landing Travel Lift Dock Dredging: Consideration of Equipment Purchase and Releasing a Request for Proposals.

**STAFF RECOMMENDATIONS:** Staff recommends the Board: Receive a report and continue the item to the regularly scheduled June 27<sup>th</sup> Board meeting.

**INTRODUCTION:** Woodley Island Marina and the Fields Landing Travel Lift Dock require maintenance dredging. District staff seeks approval from the District Commission to purchase dredging equipment and release a request for proposals for dredging services.

**BACKGROUND:** Dredging is needed at Woodley Island Marina to allow for uninterrupted vessel movement during low tides and at the Fields Landing Travel Lift Dock to allow for vessel haul-outs/launches at low tides. The District previously obtained regulatory approvals for dredging at these sites. The approvals specified that dredged materials must be disposed of at the Humboldt Open Ocean Disposal Site (HOODS). The District released a competitive request for proposals for the dredging. The low bid was from Figas Construction, at \$25.50 per cubic yard with an additional \$200,000 for mobilization and surveys. The other two bids were at \$25 and \$39 per cubic yard with mobilization at \$600,000 and \$967,000 respectively. One of the bidders protested the bids and for a variety of reasons the Board did not award a contract to dredge in 2018.

Over the last several months the Board appointed a dredge subcommittee to develop solutions to reduce the high dredging costs. The following major changes from last year's bidding efforts are:

1. Pay for dredging incrementally instead of obtaining a loan to cover the \$2.5 to \$4.5 million cost to dredge the entire Woodley Island Marina.
2. Offer contractors Redwood Marine Terminal II and/or Fields Landing Boatyard as alternatives to HOODS for dredged material placement.

District staff have submitted permit amendment applications to the North Coast Regional Water Quality Control Board (WQCB), State Coastal Commission, and US Army Corps of Engineers to allow for dewatering of the dredged material at Redwood Marine Terminal II and/or Fields Landing Boatyard and subsequent beneficial use of the dredged material for habitat enhancement and sea level rise adaptation project(s). The District has received approval for the Fields Landing Boatyard disposal from the WQCB and anticipates that permit amendments will be received from other agencies for both sites by August 2019. The in-water work

window for dredging ends on October 15. District staff is seeking approval to purchase equipment that will be required for dredged material dewatering and to solicit dredging services through a request for proposals.

## DISCUSSION

### Fields Landing

District staff proposes to dredge approximately 1,000 cubic yards (cy) of material between the travel lift finger docks at the Fields Landing Travel Lift Dock. The dredged area would be approximately 14 feet deep and 26 feet wide. Removal of this amount of material would allow the travel lift to operate as it did prior to the extreme shoaling that has occurred at the site. Dredged material would be dewatered at the Fields Landing Boat Yard and or Redwood Marine Terminal II.

### Woodley Island Marina

At the July 26, 2018 District Board meeting, District Commissioners approved implementation of a multi-year dredging program for Woodley Island Marina. Because there is a large amount of shoaling in the marina, the first year of dredging would remove a relatively large volume of material (e.g., 100,000 cy) to “catch up” the dredging. Dredging volumes in subsequent years would be approximately 15,000 cy. However, because disposal at the HOODS site is cost prohibitive, the District must dewater material to prepare it for beneficial uses. The volume of material that can be dredged in 2019 is limited by availability of dewatering units and the amount of funds currently available. Utilizing existing water clarifiers and a temporary dewatering basin that will be constructed at Redwood Marine Terminal II, District staff estimates that approximately 24,000 cy of material can be dredged from Woodley Island Marina in 2019. A question remains about how much the District can afford to spend on dredging this year. District staff is concurrently pursuing options to expand dewatering capabilities in future years. Because the District does not have the funds to dredge the full 24,000 cy of material that can potentially be dewater at RMT II, District staff will present what we believe are the priority dredging areas.

### Dredging Process

The process for dredging at each site would involve the following general steps:

1. Dredge using a clamshell bucket that transfers dredged materials to a hopper on a barge.
2. Move the barge to an area near a dewatering unit (water clarifier or temporary dewatering basin) at Fields Landing Boat Yard or Redwood Marine Terminal II.
3. Pump bay water into the hopper to reslurry the dredged material.
4. Pump the reslurried material to a dewatering unit.
5. Return decant water back to the bay using best management practices to reduce decant water turbidity.

### Equipment Needs

The District would provide piping for movement of dredge slurry and water between the barges/bay and dewatering units and would assemble temporary dewatering basins. The District currently has adequate piping and is in the process of refurbishing necessary pumps and water intakes. The following equipment would be purchased for development of the temporary dewatering basins:

Item	Maximum Cost
507 6-Foot K-Rails	\$137k
Plastic liner, sandbags and other misc. equipment	\$38k
<i>Contingency (15%)</i>	<i>\$26k</i>

<b>Total</b>	<b>\$201k</b>
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Following approval of funding, District staff would purchase from the vendor that provides the lowest quote.

Request for Proposals

District staff proposes release of a request for proposals for a contractor to conduct Steps 1-4 above. Step 5 would be conducted by District staff.