

**AGENDA
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

DATE: June 13, 2019
TIME: Special Session – 12:00 PM
PLACE: Woodley Island Marina Meeting Room

The Meeting Room is wheelchair accessible. Accommodations and access to Harbor District meetings for people with other handicaps must be requested of the Director of Administrative Services at 443-0801 at least 24 hours in advance of the meeting.

- 1. Call to Order Special Session at 12:00 P.M. and Roll Call**
- 2. Pledge of Allegiance**
- 3. Public Comment**

Note: This portion of the Agenda allows the public to speak to the Board on the various issues not itemized on this Agenda. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public not appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District. The three (3) minute time limit for each speaker may be enforced by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.

- 4. Consent Calendar - None**
- 5. Communications and Reports**
 - a) Executive Director's Report
 - b) Staff Reports
 - c) District Counsel and District Treasurer Reports
 - d) Commissioner and Committee Reports
 - e) Others
- 6. Unfinished Business**

- a) FY 2019-20 District Budget Preparation – draft goals revenues and expenditures by programmatic activity**

Recommendation: Staff recommends that the Board: 1) Receive a report of the draft goals, income and expenditures for Woodley Island Marina, Fields Landing Boat Yard and Dredging. 2) Adopt the FY 2019-20 preliminary budget.

Summary: The Budget is prepared annually under direction of the Executive Director. In accordance with CA Harbors and Navigation Code Section 6093, on or before June 15, the District Board shall estimate and determine the amount of money required by the Harbor District and shall adopt a preliminary budget. Per Section 6093.3, the final budget shall be reported to the Board of Supervisors not later than August 1st.

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b) Woodley Island Marina and Fields Landing Travel Lift Dock Dredging: Consideration of Equipment Purchase and Releasing a Request for Proposals

Recommendation: Staff recommended that the Board: Approve purchase of dredge material dewatering equipment for a cost not to exceed \$175,000 plus 15% for contingency. And approve circulation of a request for proposals (RFP) for Woodley Island Marina and Fields Landing Travel Lift Dock dredging.

Summary: Woodley Island Marina and the Fields Landing Travel Lift Dock require m maintenance dredging. District staff seeks approval from the District Commission to purchase dredging equipment and release a request for proposals for dredging services.

7. New Business - None

8. Administrative and Emergency Permits – None

9. Adjournment