

**ADOPTED MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

March 11, 2021

The Humboldt Bay Harbor, Recreation and Conservation District met in regular session on the above date, Closed Session met at 5:00 P.M. Regular Session met at 6:00 P.M via video conference with a teleconference option.

CLOSED SESSION – 5:00 PM

PUBLIC COMMENT: The following individuals addressed the Commission regarding subject matters on the closed session meeting agenda: No one.

- a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Terms of potential lease and sublease of District's lease interest by District under lease between the District and Mario's Marina LLC dated April 1, 2016 for the real property commonly known as Mario's Marina in Shelter Cove (APN: 108-171-023-000), Humboldt County, California pursuant to California Government Code § 54956.8. District negotiators: Larry Oetker, Executive Director and Ryan Plotz, District Counsel. Negotiating party: Mario's Marina and Shelter Cove Fisherman's Preservation, Inc. Under negotiation: price and payment terms.

- b) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Terms of lease of real property in Fields Landing, Humboldt County, with Assessor's Parcel Numbers, 307-101-002 California pursuant to California Government Code § 54956.8. District negotiators: Larry Oetker, Executive Director and Ryan Plotz, District Counsel. Negotiating party: Tod Reincke. Under negotiation: price and payment terms.

REGULAR SESSION – 6:00 P.M.

ROLL CALL:

PRESENT: DOSS
MARKS
HIGGINS
KULLMANN

ABSENT: DALE – Intermittent cell service until Agenda Item 9.

QUORUM: YES

PLEDGE OF ALLEGIANCE

REPORT ON CLOSED SESSION: No reportable action.

PUBLIC COMMENT: The following individuals addressed the Commission regarding subject matters not on this meeting's agenda: No one.

CONSENT CALENDAR

- a) Adopt Minutes for February 11, 2021 Regular Board Meeting
- b) Receive District Financial Reports for January 2021

COMMISSIONER MARKS MOVED TO ACCEPT CONSENT CALENDAR ITEMS A-B.

COMMISSIONER DOSS SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED.

Ayes: DOSS, HIGGINS, KULLMANN, MARKS

Noes: NONE

Absent: DALE

Abstain: NONE

COMMUNICATIONS, REPORTS AND CORRESPONDENCE RECEIVED

- a) Executive Director's Report
 - I. Executive Director presented Executive Director's Report
- b) Staff Reports
 - I. Staff presented on recent District activities.
- c) District Counsel and District Treasurer Reports
 - I. None.
- d) Commissioner and Committee Reports
 - I. Commissioners reported on recent activities and subcommittees
- e) Correspondence Received - Letter from Mary Ann Machi
 - I. Board discussed. Commissioner Dale asked to put on the April 8, 2021 Agenda.

UNFINISHED BUSINESS - None

NEW BUSINESS

- a) **Consider authorizing Board President to Submit a Letter of Support to AB 525 Related to Offshore Wind Energy Generation and Port Facilities**

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.

COMMISSIONER HIGGINS MOVED TO SUBMIT A LETTER OF SUPPORT TO AB 525 RELATED TO OFFSHORE WIND ENERGY GENERATION AND PORT FACILITIES.

COMMISSIONER DALE SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS

Noes: NONE

Absent: NONE

Abstain: NONE

b) Consideration of Awarding Contract for Habitat Mitigation Design and Analysis

- I. District staff presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
COMMISSIONER MARKS MOVED TO AWARD CONTRACT FOR HABITAT MITIGATION DESIGN AND ANALYSIS TO GHD AS A ONE-YEAR PROJECT NOT TO EXCEED \$27,000.
COMMISSIONER DALE SECONDED.
ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS
Noes: NONE
Absent: NONE
Abstain: NONE

c) Consideration of Accepting Permit Application 2021-02 (Samoa Boat Launch Improvements) for Filing

- I. District staff presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
COMMISSIONER DALE MOVED TO ACCEPT PERMIT APPLICATION 2021-02 FOR FILING.
COMMISSIONER MARKS SECONDED.
ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS
Noes: NONE
Absent: NONE
Abstain: NONE

d) Consideration of Initial 2021-2022 District Budget Preparation Schedule

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission
- V. Board directed staff to continue with the Budget Preparation Schedule.

FUTURE AGENDA ITEMS

- a) Bar Pilot Recruitment
- b) Brown Act Training
- c) Shelter Cove Service Agreement for Janitorial
- d) Award RFP for USCG power
- e) Green Diamond Shared Services Agreement
- f) Tony Machi Memorial Monument at Shelter Cove

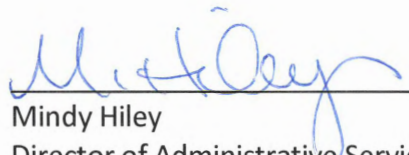
ADJOURNMENT – 6:51 P.M.

APPROVED BY:

A large, stylized handwritten signature in black ink, consisting of several overlapping loops and vertical strokes, positioned above a horizontal line.

Patrick Higgins
Secretary of the Board of Commissioners

RECORDED BY:

A handwritten signature in blue ink, appearing to read 'Mindy Hiley', positioned above a horizontal line.

Mindy Hiley
Director of Administrative Services