

**ADOPTED MINUTES  
REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**February 11, 2021**

The Humboldt Bay Harbor, Recreation and Conservation District met in regular session on the above date, Closed Session met at 5:00 P.M. Regular Session met at 6:00 P.M via video conference with a teleconference option.

**CLOSED SESSION – 5:00 PM**

**PUBLIC COMMENT:** The following individuals addressed the Commission regarding subject matters on the closed session meeting agenda: No one.

- a) CONFERENCE WITH LABOR NEGOTIATORS. Agency designated representatives: Larry Oetker, Executive Director. Employee organization: Management Employees.
  
- b) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Terms of potential lease and sublease of District's lease interest by District under lease between the District and Mario's Marina LLC dated April 1, 2016 for the real property commonly known as Mario's Marina in Shelter Cove (APN: 108-171-023-000), Humboldt County, California pursuant to California Government Code § 54956.8. District negotiators: Larry Oetker, Executive Director and Ryan Plotz, District Counsel. Negotiating party: Mario's Marina and Shelter Cove Fisherman's Preservation, Inc. Under negotiation: price and payment terms.

**REGULAR SESSION – 6:02 P.M.**

**ROLL CALL:**

PRESENT:        DALE  
                     DOSS  
                     MARKS  
                     HIGGINS  
                     KULLMANN

ABSENT:        NONE

QUORUM:       YES

**PLEDGE OF ALLEGIANCE**

**REPORT ON CLOSED SESSION:** No reportable action.

**PUBLIC COMMENT:** The following individuals addressed the Commission regarding subject matters not on this meeting's agenda: No one.

**CONSENT CALENDAR**

- a) Adopt Minutes for January 14, 2021 Regular Board Meeting
- b) Receive District Financial Reports for December 2020
- c) Consideration of Accepting Permit Application 2021-01 (Humboldt Bay Trail South) for Filing
- d) Consideration of a Support Letter for the Proposed Humboldt Bay Trail Planning Study: Eureka to College of the Redwoods

COMMISSIONER HIGGINS MOVED TO APPROVE CONSENT CALENDAR ITEMS A-D.

COMMISSIONER DALE SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS

Noes: NONE

Absent: NONE

Abstain: NONE

**COMMUNICATIONS, REPORTS AND CORRESPONDENCE RECEIVED**

- a) Executive Director's Report
  - I. Executive Director presented Executive Director's Report
- b) Staff Reports
  - I. Staff presented on recent District activities.
- c) District Counsel and District Treasurer Reports
  - I. None.
- d) Commissioner and Committee Reports
  - I. Commissioners reported on recent activities and subcommittees
- e) Correspondence Received
  - I. None

**UNFINISHED BUSINESS - None**

**NEW BUSINESS**

- a) **Accept the Audit Report for the 2019-2020 Fiscal Year and Extend the Contract with Harshwal & Company LLP**

- I. District Treasurer and Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.

COMMISSIONER HIGGINS MOVED TO ACCEPT THE AUDIT REPORT FOR THE 2019-2020 FISCAL YEAR AND EXTEND THE CONTRACT WITH HARSHWAL & COMPANY LLP.

COMMISSIONER DALE SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSNET.

Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS

Noes: NONE

Absent: NONE

Abstain: NONE

**b) Consider Adopting Resolution 2021-02 Recognizing PacOut Green Team as Outstanding Environmental Stewards of Humboldt Bay**

- I. District staff presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. Chris Galleron, Jacey Spies, Mike Nelson and Jen Kalt commented.
- IV. Chair Kullmann moved the discussion back to the Commission.

COMMISSIONER DALE MOVED TO ADOPT RESOLUTION 2021-02 RECOGNIZING PACOUT GREEN TEAM AS OUTSTANDING ENVIRONMENTAL STEWARDS OF HUMBOLDT BAY.

COMMISSIONER HIGGINS SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSNET.

Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS

Noes: NONE

Absent: NONE

Abstain: NONE

**c) Staff Presentation Regarding Development of a Memorandum of Understanding with the Shelter Cove Resort Improvement District and Shelter Cove Fishing Preservation Inc. Related to Shelter Cove Fishing Infrastructure**

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission
- V. Report only, no formal action was taken.

**d) Consideration of Approving Amendment 2 to Permit 13-03 for the Humboldt Bay Mariculture Pre-Permitting Project and Adopting Addendum 1 to the Project's Final Environmental Impact Report (SCH #2013062068) to Allow Culture of Five Additional Native Seaweed Species**

- I. District staff presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.

COMMISSIONER HIGGINS MOVED TO APPROVE AMENDMENT NO. 2 TO PERMIT 13-03 FOR THE HUMBOLDT BAY MARICULTURE PRE-PERMITTING PROJECT AND ADOPTING ADDENDUM NO. 1 TO THE PROJECT'S FINAL ENVIRONMENTAL IMPACT REPORT TO ALLOW CULTURE OF FIVE ADDITIONAL NATIVE SEAWEED SPECIES.

COMMISSIONER DALE SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSNET.

Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS

Noes: NONE

Absent: NONE

Abstain: NONE

**e) Consider Approving Contract with LACO Associates to Develop a Conceptual Master Plan for a New Multipurpose Terminal and Associated Upland Facilities Between Redwood Marine Terminal I and II**

I. Executive Director presented the item.

II. The Commission discussed the item.

III. Chair Kullmann opened the item to public comment. Jen Kalt, Scott Frazier and Mike Nelson commented.

IV. Chair Kullmann moved the discussion back to the Commission.

COMMISSIONER HIGGINS MOVED TO APPROVE A CONTRACT WITH LACO ASSOCIATES TO DEVELOP A CONCEPTUAL MASTER PLAN FOR A NEW MULTIPURPOSE TERMINAL AND ASSOCIATED UPLAND FACILITIES BETWEEN REDWOOD MARINE TERMINAL I AND II. COMMISSIONER MARKS SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS

Noes: NONE

Absent: NONE

Abstain: NONE

**f) Consider Adopting Resolution 2021-01 A Resolution Designating Business Matters, Appointment and Authorization for the Humboldt Bay Harbor, Recreation and Conservation District for Calendar Year 2021**

I. The Commission discussed the item.

II. Chair Kullmann opened the item to public comment. No one commented.

III. Chair Kullmann moved the discussion back to the Commission.

COMMISSIONER HIGGINS MOVED TO ADOPT RESOLUTION 2021-01 A RESOLUTION DESIGNATING BUSINESS MATTERS, APPOINTMENT AND AUTHORIZATION FOR THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT FOR CALENDAR YEAR 2021, EDITING ITEM NO.3 UNDER REGULAR MONTHLY BOARD MEETINGS TO STATE, "WHEN: 2<sup>ND</sup> THURSDAYS OF EACH MONTH. EXCEPTIONS ONLY IF REGULAR MEETING DATES CONFLICT WITH HOLIDAYS."

COMMISSIONER MARKS SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS

Noes: NONE

Absent: NONE

Abstain: NONE

**g) Consider Adopting Resolution NO. 2021-03 Authorizing a Salary Step System for Management Employees and Providing a One Time Incentive Based Salary Increase**

I. The Commission discussed the item.

- II. Chair Kullmann opened the item to public comment. No one commented.
- III. Chair Kullmann moved the discussion back to the Commission.  
COMMISSIONER MARKS MOVED TO ADOPT RESOLUTION 2021-02 A RESOLUTION AUTHORIZING A SALARY STEP SYSTEM FOR MANAGEMENT EMPLOYEES AND PROVIDING A ONE-TIME INCENTIVE BASED SALARY INCREASE.  
COMMISSIONER HIGGINS SECONDED.  
ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSNET.  
Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS  
Noes: NONE  
Absent: NONE  
Abstain: NONE

**FUTURE AGENDA ITEMS**

- a) Suction Dredging (Long Fin Smelt Mitigation)
- b) Bar Pilot Recruitment
- c) Personnel Policy Revisions
- d) Brown Act Training
- e) FLBY Contract Amendment
- f) Green Diamond Shared Services Agreement
- g) Rail Corridor Letter
- h) Budget Schedule

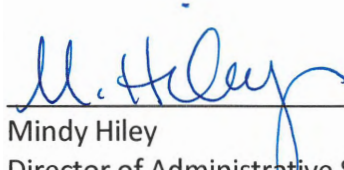
**ADJOURNMENT – 7:46 P.M.**

APPROVED BY:



Patrick Higgins  
Secretary of the Board of Commissioners

RECORDED BY:



Mindy Hiley  
Director of Administrative Services