ADOPTED MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

September 27, 2018

The Humboldt Bay Harbor, Recreation, and Conservation District met in regular session on the above date, 7:00 P.M. Open Session, at the Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501.

1) OPEN SESSION – 7:00 P.M.

ROLL CALL:
PRESENT: MARKS
          HIGGINS
          KULLMANN
          DOSS
          DALE

ABSENT: NONE
QUORUM: Yes

2) PLEDGE OF ALLEGIANCE

3) PUBLIC COMMENT: The following individuals addressed the Commission regarding subject matters not on this meeting’s agenda: Kent Sawatzky, Karen Brooks, and Sebastian Elite.

4) CONSENT CALENDAR
   a. Consideration of Approval of Permit 2015-01 Renewal or PG&E’s Humboldt Bay Power Plant Final Site Restoration
   b. Adopt Resolution 2018-06 SAVE grant award
   c. Accept Financial Reports for the period ended June 30, 2018 along with the cash flow analysis and the monthly check detail reports for April, May, and June 2018.
      i. COMMISSIONER DALE MOVED TO APPROVE OF THE CONSENT CALENDAR. COMMISSIONER HIGGINS SECONDED.
      ii. Chair Marks then opened public comment on the item. No members of the public commented.
          VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
          Ayes: MARKS, KULLMANN, DALE, DOSS, HIGGINS
          Noes: NONE
          Absent: NONE
          Abstain: NONE

5) COMMUNICATIONS AND REPORTS
   a. Staff Reports
      i. Staff presented recent staff activities and projects.
   b. District Counsel, District Planner, District Treasurer, and District Engineer Reports
      i. Staff presented recent staff activities and projects.
   c. Executive Director Report:
      i. Executive Director presented Executive Director’s Report.
   d. Commissioner Reports
      i. Commissioners reported on their recent activities.
   e. Standing/Ad Hoc Committee Reports
      i. None.

6) UNFINISHED BUSINESS: None.

7) NEW BUSINESS
   a. AWARD DREDGING CONTRACT FOR WOODLEY ISLAND MARINA AND FIELDS LANDING BOAT YARD.
      i. COMMISSIONER HIGGINS MOVED CONTINUE THE ITEM TO A SPECIAL MEETING UNTIL 12:00 P.M. ON THURSDAY OCTOBER 4TH. COMMISSIONER KULLMANN SECONDED THE MOTION.
      ii. The Commission discussed the item.
      iii. Chair Marks then opened public comment on the item: Kent Sawatzky, Karen Brooks, and Marion Brady commented.
      iv. COMMISSIONER HIGGINS WITHDREW HIS MOTION.
      v. COMMISSIONER HIGGINS MOTIONED TO APPROVE THE DREDGE BID TO FIGAS. COMMISSIONER DOSS SECONDED.
      vi. Chair Marks then opened public comment on the item: No members of the public commented.
          VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
b. RECEIVE A PRESENTATION REGARDING MEASURE O – THE PUBLIC SAFETY AND ESSENTIAL SERVICES RENEWAL MEASURE.
   I. Humboldt County staff presented the item.
   II. Commissioner Dale requested that staff bring a letter of recommendation of support for Measure O to the Commission for consideration at the next meeting.
   III. Chair Marks then opened public comment on the item: Kent Sawatzky and Karen Brooks commented.
   IV. As an informational item, no formal action was taken by the Commission.

c. SHELTER COVE STATUS REPORT
   I. District staff Alan Bobillot presented the status report on activities in Shelter Cove.
   II. The Commission discussed the item.
   III. Chair Marks then opened public comment on the item: No members of the public commented.
   IV. As an informational item, no formal action was taken by the Commission.

d. APPROVE CONTRACT WITH SCRIBBLE SOFTWARE TO REPLACE FSM AS THE DISTRICTS PRIMARY MARINA MANAGEMENT DATABASE.
   I. COMMISSIONER HIGGINS MOTIONED TO APPROVE CONTRACT WITH SCRIBBLE SOFTWARE TO REPLACE FSM AS THE DISTRICTS PRIMARY MARINA MANAGEMENT DATABASE. COMMISSIONER KULLMANN SECONDED.
   II. The Commission discussed the item.
   III. Chair Marks then opened public comment on the item: No members of the public commented.
       VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
       Ayes: MARKS, KULLMANN, DOSS, DALE, HIGGINS
       Noes: NONE
       Absent: NONE
       Abstain: NONE

e. ADOPT RESOLUTION 2018-07, A RESOLUTION IN SUPPORT OF THE REDWOOD COAST ENERGY AUTHORITY OFFSHORE WIND LEASE APPLICATION.
   I. COMMISSIONER HIGGINS MOTIONED TO ADOPT RESOLUTION 2018-07. COMMISSIONER DALE SECONDED.
   II. Executive Director Oetker presented the item and requested a correction to the resolution to include the full name of “Redwood Coast Energy Authority” instead of “Redwood Coast”
   III. COMMISSIONER HIGGINS AMENDED HIS MOTION TO INCLUDE THE REQUESTED AMENDMENT BY STAFF. COMMISSIONER DALE AGREED TO THE AMENDMENT.
   IV. The Commission discussed the item. Commissioner Doss requested a similar resolution be brought forward regarding the Humboldt Windfarm LLC for consideration by the Commission.
   V. Chair Marks then opened public comment on the item: Jim Clark and Ted Romo commented.
       ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
       Ayes: MARKS, KULLMANN, DOSS, DALE, HIGGINS
       Noes: NONE
       Absent: NONE
       Abstain: NONE

f. DISCUSSION OF CEDS PROJECT PIPELINE 2018
   I. Executive Director Oetker presented the item.
   II. The Commission discussed the item and provided input to staff.
   III. Chair Marks then opened public comment on the item: Karen Brooks and Marion Brady commented.
   IV. As a discussion item, no formal action was taken by the Commission.

g. CONSIDERATION OF CANCELING NOVEMBER AND DECEMBER REGULAR SCHEDULED BOARD MEETINGS.
   I. Executive Director Oetker presented the item. Special meetings would be scheduled to replace the canceled meetings.
II. COMMISSIONER HIGGINS MOTIONED TO CANCEL THE NOVEMBER AND DECEMBER REGULAR SCHEDULED BOARD MEETINGS. COMMISSIONER DALE SECONDDED.

III. The Commission discussed the item.

IV. Chair Marks then opened public comment on the item: No members of the public commented.

V. COMMISSIONER HIGGINS AMENDED HIS MOTION TO ALSO SCHEDULE SPECIAL MEETINGS FOR THE THIRD THURSDAY IN EACH MONTH. COMMISSIONER DALE AGREED TO THE AMENDMENT.

VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Ayes: MARKS, KULLMANN, DOSS, DALE, HIGGINS
Noes: NONE
Absent: NONE
Abstain: NONE

h. ADOPT RESOLUTION AUTHORIZING THE PURCHASE OF APN'S 305-12-011, 305-162-008, AND 305-162-006, KING SALMON, CALIFORNIA.

I. COMMISSIONER HIGGINS MOTIONED TO ADOPT A RESOLUTION AUTHORIZING THE PURCHASE OF APN'S 305-12-011, 305-162-008, AND 305-162-006, KING SALMON, CALIFORNIA. COMMISSIONER KULLMANN SECONDDED.

II. Executive Director Oetker presented the item.

III. The Commission discussed the item.

IV. Chair Marks then opened public comment on the item: No members of the public commented.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Ayes: MARKS, KULLMANN, DOSS, DALE, HIGGINS
Noes: NONE
Absent: NONE
Abstain: NONE

8) ADMINISTRATIVE AND EMERGENCY PERMITS: None

9) ADJOURNMENT

APPROVED BY: [Signature]

Patrick Higgins
Secretary

RECORDED BY: [Signature]

George Williamson
District Planner