ADOPTED MINUTES
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT
August 12, 2019

The Humboldt Bay Harbor, Recreation and Conservation District met in special session on the above date, Special Session at 7:00 P.M. at the Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501.

SPECIAL SESSION - 7:00 P.M.

ROLL CALL:
PRESENT: DALE
HIGGINS
KULLMANN
DOSS
MARKS

ABSENT: NONE
QUORUM: YES

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: The following individuals addressed the Commission regarding subject matters not on this meeting's agenda: Kent Sawatsky, Jeff Hunterlock, Uri Driscoll, Karen Brooks and David Helliwell.

CONSENT CALENDAR
a) Approval of Meeting Minutes for July 11, 2019 Special Board Meeting
b) Approval of Permit and Agreement Renewal to Operate a Charter Service Business with Steve Helton dba Judah Paul Sport Fishing
c) Approval of employment contract renewal with Mindy Hiley, Director of Administrative Services
d) Approval of employment contract with Adam Wagschal, Deputy Director
e) Approval of employment contract with Chris Mikkelsen, Director of Facilities Management
f) Approval of employment contract with Cory Mooers, Marina Manager

I. COMMISSIONER MARKS MOVED TO APPROVE THE CONSENT CALENDAR ITEMS A-F.
COMMISSIONER KULLMANN SECONDED.
II. Chair Dale opened the item to the public comment. No members of the public commented.
III. Chair Dale moved the discussion back to the Commission.
VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS
Noes: NONE
Absent: NONE
Abstain: NONE

g) Approval of second extension of agreement with Humboldt State University Foundation for management of the Humboldt Bay Physical Oceanographic Real Time System (HB PORTS).
I. Executive Director explained the item.
II. COMMISSIONER MARKS MOVED TO APPROVE THE CONSENT CALENDAR ITEM G.
COMMISSIONER KULLMANN SECONDED.
III. Chair Dale opened the item to the public comment. Karen Brooks commented.
IV. Chair Dale moved the discussion back to the Commission.
VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS
Noes: NONE
Absent: NONE
Abstain: NONE

h) Approval of...
COMMUNICATIONS AND REPORTS

a) Executive Director’s Report
   I. Executive Director presented Executive Director’s Report.

b) Staff Reports
   I. No report.

c) District Counsel and District Treasurer Reports
   I. No report.

d) Commissioner and Committee Reports
   I. Commissioners reported on their recent activities.

e) Others
   I. No report.

UNFINISHED BUSINESS

a) Discussion of USACOE 2019 Emergency Shoaling and Entrance Channel Dredging
   I. Executive Director presented the item.
   II. The Commission received the update.
   III. Chair Dale opened the item to public comment. David Hellwell, Marian Brady and Karen Brooks commented.
   IV. Chair Dale moved the discussion back to the Commission.
   V. Item was continued to the August 22, 2019 Regular Board Meeting so a formal letter could be drafted to the USACOE with input from the public.
   VI. No formal action was taken.

b) Award a Contract to The Dutra Group for the Fields Landing Boatyard and Woodley Island Marina Dredging Project
   I. Executive Director presented the items with comments from Tod Reinke
   II. The Commission discussed the item.
   III. Chair Dale opened the item to public comment. Kent Sawatsky, Vivian Hellwell, David Hellwell and Uri Driscoll commented.
   IV. Chair Dale moved the discussion back to the Commission.
   V. COMMISSIONER HIGGINS MOVED TO AWARD A CONTRACT TO THE DUTRA GROUP FOR THE FIELDS LANDING BOATYARD AND WOODLEY ISLAND MARINA DREDGING PROJECT.
   VI. COMMISSIONER DOSS SECONDED.
   VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
   Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS
   Noes: NONE
   Absent: NONE
   Abstain: NONE

NEW BUSINESS

a) Authorize the Release of a Request for Proposals to Lease the Districts Redwood Marine Terminal I Dock and Property to Develop and Operate a New Multipurpose Dock at Redwood Marine Terminal I to Support Proposed Offshore Wind Energy Development.
   I. Executive Director presented the item.
   II. The Commission discussed the item.
   III. Chair Dale opened the item to public comment. Kent Sawatsky, Stan Braniver, Vivian Hellwell, Karen Brooks, Uri Driscoll, David Hellwell, Jeff Hunterlock and Tod Reinke commented.
   IV. Chair Dale moved the discussion back to the Commission.
   V. COMMISSIONER HIGGINS MOVED TO AUTHORIZE THE RELEASE OF AN RFP TO LEASE REDWOOD MARINE TERMINAL I DOCK AND PROPERTY TO DEVELOP AND OPERATE A NEW MULTIPURPOSE DOCK AT REDWOOD MARINE TERMINAL I TO SUPPORT PROPOSED OFFSHORE WIND ENERGY DEVELOPMENT.
   VI. COMMISSIONER KULLMANN SECONDED.
   VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
   Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS
   Noes: NONE
   Absent: NONE
   Abstain: NONE
b) Adopt Resolutions: NO. 2019-09 A Resolution Authorizing the Executive Director to Execute an Employment Agreement with Alan Bobillot and NO. 2019-10 A Resolution for Exception to the 180-Day Wait Period.

I. Executive Director presented the item.
II. The Commission discussed the item.
III. Chair Dale opened the item to public comment. Kent Sawatsky commented.
IV. Chair Dale moved the discussion back to the Commission.
V. COMMISSIONER HIGGINS MOVED TO ADOPT RESOLUTIONS 2019-09 AND 2019-10.
VI. COMMISSIONER KULLMANN SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS
Noes: NONE
Absent: NONE
Abstain: NONE

c) Consideration of Establishing a Budget Subcommittee

I. Chair Dale presented the item.
II. The Commission discussed the item.
III. Chair Dale opened the item to public comment. Kent Sawatsky and Karen Brooks commented.
IV. Chair Dale moved the discussion back to the Commission.
V. Chair Dale and Commissioner Doss were selected to the Budget Subcommittee.

ADMINISTRATIVE AND EMERGENCY PERMITS - NONE

ADJOURNMENT – 8:40 P.M.

APPROVED BY:

[Signature]
Larry Doss
Secretary of the Board of Commissioners

RECORDED BY:

[Signature]
Mindy Hiley
Director of Administrative Services