

AGENDA
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

DATE: October 11, 2012

TIME: 7:00 p.m. Regular Session

PLACE: Woodley Island Marina Meeting Room

The Meeting Room is wheelchair accessible. Accommodations and access to Harbor District meetings for people with other handicaps must be requested of the Director of Administrative Services at 443-0801 24 hours in advance of the meeting.

1. Call to Order Regular Session at 7:00 p.m. and Roll Call
2. Roll Call
3. Pledge of Allegiance
4. Public Comment

Note: This portion of the Agenda allows the public to speak to the Board on various issues not itemized on this agenda. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on an item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public not appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District. The three (3) minute time limit for each speaker may be enforced by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.

5. Consent Calendar

Note: All matters listed under the Consent Calendar are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items. If discussion is required, that item will be removed from the Consent Calendar and considered separately.

- a. Consideration of approval of minutes from the July 12, 2012 Board meeting.
- b. Consideration of approval of minutes from the July 25, 2012 Special Board meeting.
- c. Consideration of approval of Application and Permit for Use of Woodley Island by the Commercial Fishermen's Wives of Humboldt for the Annual Blessing of the Fleet.

6. Communications and Reports

- a. Chief Executive Officers Report
- b. District Counsel's Report
- c. Staff Report
- d. Commissioner Reports
- e. Advisory Committee Reports
- f. Other

7. Non Agenda

3. Unfinished Business

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9. New Business

- a. Consideration of Extension of Permit No. 09-06 to the City of Eureka for the PALCO Marsh Enhancement Plan.
- b. Consideration of approval of Permit and Agreement to Operate a Bed and Breakfast Business with R. Charles (Doby) and Kim Class dba *First Class*.

10. Administrative and Emergency Permits

11. Adjournment

**MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

October 11, 2012

PRESENT

Commissioner Newman
Commissioner Dale
Commissioner Marks
Commissioner Higgins

ABSENT

Commissioner Wilson

Vice-President Marks called the Regular Meeting of the Board of Commissioners to order at 7:05 P.M.

Vice-President Marks asked Commissioner Higgins to lead those present in the Pledge of Allegiance.

PUBLIC COMMENT

Laurie Richmond, HSU Department of Environmental Science and Management Assistant Professor, introduced herself to the Board.

Susan Penn, Woodley Island Marina tenant, thanked the Board for being amenable to increased economic opportunities for Humboldt County by studying the feasibility of a Woodley Island RV Park; she, however, asked them to consider putting the RV Park in Fields Landing. Ms. Penn suggested charging for the use of the "gratefully-used" open spaces on Woodley Island if the District needs to increase their revenue.

Tony Carter, Woodley Island Marina tenant, stated his concern regarding 50 trailers/RVs being on Woodley Island and surrounded by a Wildlife Preserve; he asked if there was a market for an RV park if many local parks are not full.

Carol Krueger reported her concerns: the ten-foot underpass would not work for RVs; the turning radius for RVs requires a good amount of asphalt; sewage and showers on Woodley Island barely handle their current demand; there would need to be a 50-amp power source; the impact on the deer herd and wildlife; and the ambiance of Woodley Island. Ms. Krueger said she would much rather see the RV Park established at Fields Landing.

Ken Bates, Woodley Island Marina tenant, stated he has been on three of the District's five-year planning teams and supports the District considering possibilities to increase revenue. He reported he is concerned about the potential loss of open space and safety on Woodley Island. Mr. Bates showed those present a panorama picture of one of the views of Fields Landing that he thought would appeal to RV users if the Park were there.

Patricia Holbrook, Woodley Island Marina tenant, questioned how the District intended to screen for high-end RV travelers if a reservation was made online. Ms. Holbrook said she thought the dogs that inevitably come with RV travelers would chase away the birds.

Mac McCollough, Woodley Island Marina tenant, said the District has not come out with financial goals and numbers to let the community know for what it wants to strive.

District Counsel stated the Board cannot discuss this item due to it not being on the Agenda.

CONSENT CALENDAR

COMMISSIONER HIGGINS MOVED FOR APPROVAL OF THE CONSENT CALENDAR.
COMMISSIONER DALE SECONDED. MOTION CARRIED WITHOUT DISSENT.

CHIEF EXECUTIVE OFFICER REPORT

- ❖ Reported he had just received the Woodley Island RV Park Feasibility Study right before the meeting and will put it on the next Agenda for further discussion.
- ❖ Attended his first CAPA meeting and said it was interesting being surrounded by representatives of the bigger ports and hearing their concerns.
- ❖ Listed Strategic Goals established by the previous Board in August 2011.
- ❖ Has been reviewing three major marina softwares; he said FSM is one of the best but is expensive.
- ❖ Has been working on Woodley Island Marina wireless access.

STAFF REPORT

Director of Administrative Services

- ❖ Stated she has been working on website development; staff is researching how to redesign the District's current website.

Commissioner Higgins reported he would like to view sites the potential companies have created.

Director of Facility Maintenance

- ❖ Will be conducting a 30-day test on the one dock electric meter that was ordered.
- ❖ Has been replacing windows and siding on the marina-side of the District office to repair weather damage.
- ❖ Is looking forward to a busy season at the Boat Yard with crab season gearing up.

Bar Pilot John Powell

- ❖ Reported he and Captain Tim Petrusha took the owners of Moose Boats and a video crew out on the Fire and Port Security boats to film an educational video for firemen.
- ❖ Thanked Commissioner Dale for his assistance with the PORTS system.
- ❖ Stated Buoy Two of the PORTS system is fixed and operational.
- ❖ Said there is a possible grant opportunity from NOAA for Marine Debris Removal to help offset the disposal of many rogue floats that have been rescued from the bay.

Director of Conservation

- ❖ Stated the Wiyot Tribe is applying for a Marine Debris cleanup grant for the northern end of Indian Island. This could be an opportunity for a joint application.
- ❖ Reported there will be opportunities for baseline monitoring of the MPAs to see if the goals of the legislation are being met.
- ❖ Attended an aquaculture expansion meeting a few weeks ago; said one of the greatest challenges appears to be eelgrass mitigation.
- ❖ Reported the Redwood Marine Terminal Building 14 Demolition should be complete within one to two months.
- ❖ Said the District announced its support for a Sea Level Rise Working Group.

DISTRICT COUNSEL REPORT

Attended an ACWA Legal Continuing Education Course and said it was a great program.

COMMISSIONER REPORTS

Commissioner Newman

- ❖ No report.

Commissioner Dale

- ❖ Was in Washington, D.C. two weeks ago and met with Will Edington, lobbyist for the District, who asked what the District's goals were for the future. Commissioner Dale felt the best answer was the District's Strategic Goals.

Commissioner Marks

- ❖ Has been going through background checks and being oriented with his roles and responsibilities for his appointment as representative for the District for ACWA/JPIA.

Commissioner Higgins

- ❖ Did not catch any Halibut when he went offshore fishing.
- ❖ Caught a seven-pound steelhead.
- ❖ Was in the water a few weeks ago with the Eel River Recovery Project.

ADVISORY COMMITTEE REPORTS

Commissioner Higgins stated he has been meeting with CEO, Director of Conservation and Drew Barrett regarding HSUs grant application with the Monitoring Enterprise.

NON AGENDA: None

UNFINISHED BUSINESS: None

NEW BUSINESS

A. CONSIDERATION OF EXTENSION OF PERMIT NO. 09-06 TO THE CITY OF EUREKA FOR THE PALCO MARSH ENHANCEMENT PLAN.

Director of Conservation reported this is for a fairly routine extension.

COMMISSIONER HIGGINS MOVED FOR EXTENSION OF PERMIT NO. 09-06 TO THE CITY OF EUREKA FOR THE PALCO MARSH ENHANCEMENT PLAN. COMMISSIONER DALE SECONDED. MOTION CARRIED WITHOUT DISSENT.

B. CONSIDERATION OF APPROVAL OF PERMIT AND AGREEMENT TO OPERATE A BED AND BREAKFAST BUSINESS WITH R. CHARLES (DOBY) AND KIM CLASS DBA *FIRST CLASS*.

CEO said he is interested to see how this will work; the agreement is for one year and the District is charging them the live aboard fee.

COMMISSIONER DALE MOVED FOR APPROVAL OF PERMIT AND AGREEMENT TO OPERATE A BED AND BREAKFAST BUSINESS WITH R. CHARLES (DOBY) AND KIM CLASS DBA *FIRST CLASS*. COMMISSIONER MARKS SECONDED.

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District Counsel stated the Permit should be changed to exclude the date of September 1, 2012.

MOTION CARRIED WITHOUT DISSENT.

ADMINISTRATIVE AND EMERGENCY PERMITS: None

Vice-President Marks adjourned the Regular Meeting of the Board of Commissioners at 8:15 P.M.

APPROVED BY:

Patrick Higgins
Secretary

RECORDED BY:

Kim Farrell
Clerk