

AGENDA
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

DATE: August 23, 2012

TIME: 7:00 p.m. Regular Session

PLACE: Woodley Island Marina Meeting Room

The Meeting Room is wheelchair accessible. Accommodations and access to Harbor District meetings for people with other handicaps must be requested of the Director of Administrative Services at 443-0801 24 hours in advance of the meeting.

1. Call to Order at 7:00 p.m.
2. Call to Order Regular Session
3. Roll Call
4. Pledge of Allegiance
5. Public Comment

Note: This portion of the Agenda allows the public to speak to the Board on various issues not itemized on this agenda. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on an item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public not appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District. The three (3) minute time limit for each speaker may be enforced by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.

6. Consent Calendar

Note: All matters listed under the Consent Calendar are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items. If discussion is required, that item will be removed from the Consent Calendar and considered separately.

- a. Consideration of North Coast Cycle vintage motorcycle show and swap. Woodley Island

7. Communications and Reports

- a. Chief Executive Officers Report
- b. District Counsel's Report
- c. Staff Report
- d. Commissioner Reports
- e. Advisory Committee Reports
- f. Other
 - ❖ Presentation by Don Ehnebuske, Attracting New Air Service

8. Non Agenda

9. Unfinished Business

Agenda for August 23, 2012 Regular Board Meeting

10. New Business

- a. Discussion of Amendment No. 5 to Ordinance No. 9, an Ordinance Establishing Rules, Regulations and Enforcement Procedures for the Woodley Island Marina.
- b. Second Reading and Adoption of Amendment No. 5 to Ordinance No. 6, an Ordinance Establishing Procedures for the Conduct of Meetings, Election of Officers and the Passage or Approval of Ordinances and Resolutions for the Humboldt Bay Harbor, Recreation and Conservation District.
- c. Second Reading and Adoption of Amendment No. 3 to Ordinance No. 10, an Amendment to Ordinance No. 10 of the Humboldt Bay Harbor, Recreation and Conservation District Amending and Adjusting the Boundaries of the Election Divisions of the Humboldt Bay Harbor, Recreation and Conservation District.
- d. Personnel Service Contract with Drew Barrett for Fisheries Research
- e. Intent to award bid of demolition of Building 14 to Figas Construction for \$115,000.

11. Administrative and Emergency Permits

12. Adjournment

**MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

August 23, 2012

PRESENT

Commissioner Newman
Commissioner Dale
Commissioner Wilson
Commissioner Marks
Commissioner Higgins

President Wilson called the Regular Meeting of the Board of Commissioners to order at 7:10 P.M.

President Wilson asked Don Ehnebuske to lead those present in the Pledge of Allegiance.

PUBLIC COMMENT

Dale Unea, new Samoa Fire Chief, introduced himself to the Board.

CONSENT CALENDAR

COMMISSIONER MARKS MOVED FOR APPROVAL OF THE CONSENT CALENDAR.
COMMISSIONER DALE SECONDED.

CEO stated Use Permits for Woodley Island will be included on the Consent Calendar in the future so the Board will be aware of events occurring on the Island.

MOTION CARRIED WITHOUT DISSENT.

OTHER

- ❖ Presentation by Don Ehnebuske, Executive Director of the Redwood Region Economic Development Commission, Attracting New Air Service to Humboldt County

CHIEF EXECUTIVE OFFICER REPORT

- ❖ Said there was a good turnout at the Samoa Industrial Waterfront Transportation Access Plan adjacent landowners meeting.
- ❖ Went to Shelter Cove with Commissioner Marks and was happy to report there were no pelican problems.
- ❖ Reported the Planwest Proposal for the feasibility study of a RV park on Woodley Island will be on the next Agenda.
- ❖ Attended MPA monitoring meetings.

DISTRICT COUNSEL REPORT

- ❖ No report.

STAFF REPORT

Director of Facility Maintenance reported on the following:

- ❖ Moose Boats delivered the District's new Fire Boat on August 13.

CEO stated he was satisfied with the way the boat handled and stayed on target.

Commissioner Higgins reported he would like to see the MOU with the Eureka Fire Department regarding the Fire Boat.

- ❖ The dock electrical meter had to be certified by the County, which has been done; it was returned to the manufacturer for further calibrating and is now on its way to the District.
- ❖ Two boats were sold at the Boat Auction; the remaining ones are being put on Craig's List and E-bay.
- ❖ Repairs to a section of I-dock are underway.

COMMISSIONER REPORTS

Commissioner Higgins

- ❖ Said the salmon season has been wonderful, although it is starting to slow down.
- ❖ Attended MPA monitoring meetings.

Commissioner Marks

- ❖ Reported he went to Shelter Cove and talked to the public, who said how invaluable the fish cleaning station is; fish waste is disposed of through the pipe and not dumped around the community.
- ❖ Attended the Samoa Industrial Waterfront Transportation Access Plan adjacent landowners meeting; he said the preferred route is not in bad shape and is the best access.
- ❖ Stated that softball season began.

Commissioner Wilson

- ❖ Said although he missed the last Board Meeting due to being at Trinity River on vacation, he has been communicating with CEO frequently.

Commissioner Dale

- ❖ Attended the Samoa Industrial Waterfront Transportation Access Plan adjacent landowners meeting; he is concerned about the route being so easily accessed by the public.
- ❖ Reported he went to Sacramento to serve oysters to retiring members of the Latino Caucus of the Assembly; said most people had never visited this area.

Commissioner Higgins asked Commissioner Dale's opinion regarding the Bill that is going before Governor Brown, supported by Assemblyman Wes Chesbro, to increase shellfish fees.

Commissioner Dale said he supports it.

Commissioner Newman

- ❖ Said Monday and Tuesday, he attended the 65th annual Pacific States Marine Fisheries Commission Meeting as the California advisor; said the general message was that there is less money for research and it is still needed.

ADVISORY COMMITTEE REPORTS: None

NON AGENDA: None

UNFINISHED BUSINESS: None

NEW BUSINESS

A. DISCUSSION OF AMENDMENT NO. 5 TO ORDINANCE NO. 9, AN ORDINANCE ESTABLISHING RULES, REGULATIONS AND ENFORCEMENT PROCEDURES FOR THE WOODLEY ISLAND MARINA.

Board, District Counsel, and CEO discussed review of Ordinances and Resolutions.

B. SECOND READING AND ADOPTION OF AMENDMENT NO. 5 TO ORDINANCE NO. 6, AN ORDINANCE ESTABLISHING PROCEDURES FOR THE CONDUCT OF MEETINGS, ELECTION OF OFFICERS AND THE PASSAGE OR APPROVAL OF ORDINANCES AND RESOLUTIONS FOR THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT.

COMMISSIONER HIGGINS MOVED FOR SECOND READING AND ADOPTION OF AMENDMENT NO. 5 TO ORDINANCE NO. 6, AN ORDINANCE ESTABLISHING PROCEDURES FOR THE CONDUCT OF MEETINGS, ELECTION OF OFFICERS AND THE PASSAGE OR APPROVAL OF ORDINANCES AND RESOLUTIONS FOR THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT. COMMISSIONER MARKS SECONDED.

CEO said this just changes the order of the Agenda so the CEO Report flows into the Staff reports and combine Commissioner and Advisory reports.

ROLL CALL VOTE WAS TAKEN –

COMMISSIONER HIGGINS – AYE
COMMISSIONER MARKS – AYE
COMMISSIONER WILSON – AYE
COMMISSIONER DALE – AYE
COMMISSIONER NEWMAN - AYE

MOTION CARRIED WITHOUT DISSENT.

C. SECOND READING AND ADOPTION OF AMENDMENT NO. 3 TO ORDINANCE NO. 10, AN AMENDMENT TO ORDINANCE NO. 10 OF THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT AMENDING AND ADJUSTING THE BOUNDARIES OF THE ELECTION DIVISIONS OF THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT.

Commissioner Wilson reported this Amendment adjusts the District's boundaries to match the newly adjusted County Supervisorial boundaries.

District Counsel said if the boundaries are different, the election costs increase.

COMMISSIONER HIGGINS MOVED FOR ADOPTION OF AMENDMENT NO. 3 TO ORDINANCE NO. 10, AN AMENDMENT TO ORDINANCE NO. 10 OF THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT AMENDING AND ADJUSTING THE BOUNDARIES OF THE ELECTION DIVISIONS OF THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT. COMMISSIONER DALE SECONDED.

ROLL CALL VOTE WAS TAKEN –

COMMISSIONER HIGGINS – AYE
COMMISSIONER MARKS – AYE
COMMISSIONER WILSON – AYE
COMMISSIONER DALE – AYE
COMMISSIONER NEWMAN – AYE

MOTION CARRIED WITHOUT DISSENT.

D. PERSONNEL SERVICE CONTRACT WITH DREW BARRETT FOR FISHERIES RESEARCH.

Commissioner Higgins presented the Board with a letter stating his opinions in support of the contract with Mr. Barrett.

Commissioner Wilson stated he sees no negative wording in the contract; he asked Commissioner Newman's opinion since he is the most involved in Fisheries.

Commissioner Newman reported he considered it reasonable to give Mr. Barrett a chance and see how the research progresses.

COMMISSIONER DALE MOVED FOR APPROVAL OF PERSONNEL SERVICE CONTRACT WITH DREW BARRETT FOR FISHERIES RESEARCH. COMMISSIONER HIGGINS SECONDED. MOTION CARRIED WITHOUT DISSENT.

E. INTENT TO AWARD BID OF DEMOLITION OF BUILDING 14 TO FIGAS CONSTRUCTION FOR \$115,000.

CEO said the District received two bids with Figas Construction being considerably lower. He reported this is FEMA-funded at 85 percent. The project has been delayed due to nesting birds. CEO stated Mr. Figas will salvage what wood he can; but there are many nails in the wood.

District Counsel reported there was a handwritten discrepancy in the amount in the bid; but it appeared to be a clerical error.

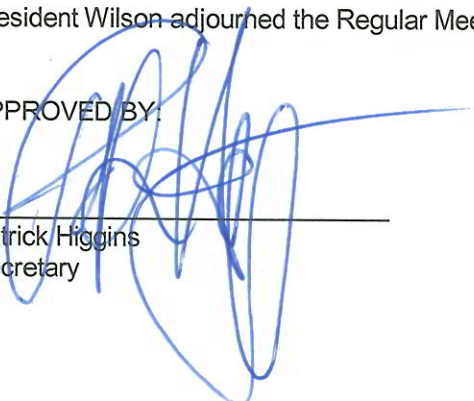
COMMISSIONER DALE MOVED FOR AWARDED DEMOLITION OF BUILDING 14 TO FIGAS CONSTRUCTION FOR \$115,000. COMMISSIONER NEWMAN SECONDED. MOTION CARRIED WITHOUT DISSENT.

ADMINISTRATIVE AND EMERGENCY PERMITS

Administrative Permit #2012-06 to Union Pacific Railroad for Macroinvertebrate Sampling was issued on August 10, 2012.


President Wilson adjourned the Regular Meeting of the Board of Commissioners at 8:50 P.M.

APPROVED BY:



Patrick Higgins
Secretary

RECORDED BY:



Kim Farrell
Clerk