

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**DATE:** March 17, 2011  
**TIME:** 7:00 p.m. Regular Session  
**PLACE:** Woodley Island Marina Meeting Room

*The Meeting Room is wheelchair accessible. Accommodations and access to Harbor District meetings for people with other handicaps must be requested of the Director of Administrative Services at 443-0801 five (5) working days in advance of the meeting.*

1. **Call to Order Regular Session at 7:00 p.m. and Roll Call**
2. **Pledge of Allegiance**
3. **Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on various issues not itemized on this agenda. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on an item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public not appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District. The three (3) minute time limit for each speaker may be enforced by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.*

**4. Consent Calendar**

*Note: All matters listed under the Consent Calendar are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items. If discussion is required, that item will be removed from the Consent Calendar and considered separately.*

- a. Consideration of approval of minutes from the February 24, 2011 Board Meeting.
- b. Consideration of approval of travel expenses for two Board members, CEO and two office staff to attend the California Maritime Leadership Symposium, May 11-12, 2011 in Sacramento, CA.
- c. Consideration of approval of payment to Nelson Floor Company for Ship Shop and front entry carpet replacement. \$2,460.00
- d. Consideration of approval of Funding Agreement with the US Fish and Wildlife Service to implement the *Spartina* mapping and seed bank investigations in Humboldt Bay, Eel River estuary and Mad River Estuary.
- e. Consideration of approval of National Fish and Wildlife Foundation Grant Agreement, Project 2011-0034-019 for Humboldt Bay *Spartina* Eradication.

**5. Communications and Reports**

- a. Chief Executive Officer's Report
- b. District Counsel's Report
- c. Staff Reports
- d. Commissioner Reports
- e. Advisory Committee Reports
- f. Other

*Wilson Lacy, Director of Maritime Commerce, report on the Present and Future of the District's Port Marketing*

**6. Non Agenda**

**7. Unfinished Business**

**8. New Business**

- a. Consideration of accepting for filing permit application No. 11-04 to Jerome Simone, President, Humboldt Bay Rowing Association for a permanent non-seasonal dock and gangway.
- b. 2011/12 Budget Workshop

**9. Administrative and Emergency Permits**

**10. Adjournment**

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

March 17, 2011

**PRESENT:**

Commissioner Curless  
Commissioner Wilson  
Commissioner Higgins  
Commissioner Marks

**ABSENT:**

Commissioner Pellegrini

President Wilson called the regular meeting of the Board of Commissioners to order at 7:00 p.m.

President Wilson led those present in the Pledge of Allegiance.

President Wilson reported there was no Closed Session.

**PUBLIC COMMENT:** None

**CONSENT CALENDAR**

COMMISSIONER CURLESS MOVED FOR THE APPROVAL OF THE CONSENT CALENDAR.  
COMMISSIONER MARKS SECONDED. MOTION CARRIED WITHOUT DISSENT.

President Wilson stated he has attended the California Maritime Leadership Symposium (CMLS) and it is a valuable venue to talk to staff of other ports.

President Wilson stated he would attend the CMLS. Commissioner Marks stated he would like to attend as well.

**CEO REPORT**

- ❖ 3/11: CEO thanked the District staff for their work through the night after Japan had their 9.0 earthquake and Humboldt Bay was under a tsunami threat. In 2007, the local Emergency Operations started the drills for such emergencies and this is the first time all the agencies were able to put to use their skills and work together. Sirens, phone notifications, road closures were some of the resources used. Approximately 25 boats from Crescent City are moored at Woodley Island Marina since the harbor at Crescent City was destroyed by the tsunami waves. CEO stated there have been some complaints about mooring these boats from some people on the waiting list for berths at Woodley Island Marina. The refuge boats are filling slips vacated by current tenants and the refuge boats will vacate the slip if the tenant needs to come home. People on the waiting list are on the list for a permanent slip.
- ❖ 3/19-20: The Humboldt County Sheriff Department is collecting out-of-date flares.
- ❖ 3/26: HSU Blue Heron Regatta.
- ❖ 3/17: CEO chaired the Harbor Safety Committee meeting; the group recapped the tsunami response.
- ❖ CEO continues working on the artificial reef project with Fish & Game and State Lands.
- ❖ 3/8: The Aquaculture Expansion Committee meeting was held; grant verbiage was finalized.
- ❖ CEO met with representatives from the California Coastal Commission and Department of Boating and Waterways at Shelter Cove to "sign off" on the completion of the Shelter Cove Breakwater Rehabilitation Project.
- ❖ 3/9: Colonel DiCiro from the San Francisco District US Army Corps of Engineers was given a bay tour by District CEO and staff.

- ❖ The dredge Yaquina is working in Humboldt Bay starting this weekend for 20-30 days. The dredge Essayons will dredge the bar and entrance beginning April 5.
- ❖ During late March – early April there will be a couple of log ships in Humboldt Bay.
- ❖ 3/17: Dr. Chad Roberts, District Planner, chaired a sea level rise meeting attended by local agency staff.

**DISTRICT COUNSEL REPORT:** None

#### **STAFF REPORT**

Dr. Chad Roberts gave a report on the sea level rise response workgroup meeting, attended by staff from local land use decision agencies. State Lands has adopted a directive to plan for sea level rise and the workgroup agreed they would use this directive as a planning target. There is no definitive information or cost of this new planning issue. Dr. Roberts said the next meeting would be in May.

President Wilson congratulated Director of Facilities Maintenance Alan Bobillot on his three-year anniversary at the Harbor District.

#### **COMMISSIONERS AND ADVISORY COMMITTEE REPORTS**

Commissioner Curless:

- ❖ Met with CEO and representatives of the California Coastal Conservancy and Department of Boating and Waterways in Shelter Cove to finalize the Shelter Cove Breakwater Rehabilitation Project. He said the breakwater is impressive and even the surfers are complimentary about the breakwater.

Commissioner Wilson:

- ❖ Thanked District staff on their work during the tsunami threat. He said he was at the District office later that day and everything appeared to be running smoothly.
- ❖ Attended the Aquaculture Expansion meeting and the group is moving forward with a grant proposal to Headwaters.
- ❖ Met with Director of Maritime Commerce and terminal operators on the new CARB regulations.
- ❖ Stated there are five consultants who responded to the Strategic Plan facilitator solicitations.
- ❖ Is encouraged by the increasing ship traffic in Humboldt Bay.
- ❖ Attended a planning class at HSU taught by Yvonne Everett. The class is currently working on a sea level rise project.
- ❖ Met with some Timber Heritage Association Board members who are looking for a long-term commitment on the Redwood Dock property.
- ❖ Reported RREDC asked members to write letters to the State of California opposing the removal of enterprise zones.
- ❖ Saw the tall ships in Alameda and they are here now in Humboldt Bay.

Commissioner Higgins:

- ❖ Wished everyone a Happy St. Patrick's Day. He said his dad was born on this day and his mother passed on this day, so today is a very special day in his life.
- ❖ Reported he attended the Explore the North Coast meeting and spoke on Harbor District projects.
- ❖ Met with Marcus Brown of the Timber Heritage Association.
- ❖ Spoke at the Eel River Trails Association and said sea level rise activity has to be addressed. He said there is a lot of support from both bicyclists and equestrians for trails. Commissioner Curless said some of the ranchers in the canyon area are opposed to people on the rail right of way because of potential trespassing; also, there is no fire, water, sanitation resources. Commissioner

Higgins said there has been discussion of ways to route the trails so as not to impose on landowners.

Commissioner Marks:

- ❖ Said he lives in Samoa and the tsunami-warning siren went off – he is a volunteer with the Samoa Peninsula Fire Department and was able to make phone calls to residents telling them to evacuate.
- ❖ Reported he attended a NCRA Board meeting where they discussed rail banking. There are 9,420 signatures in support of rail banking the portion of rail in Southern Humboldt. Shane Brinton and Alex Stillman from the City of Arcata spoke on plans for combined rails and trails; but staff disagreed. Commissioner Marks said there is no apparent clear understanding of rail banking.

**OTHER**

**Wilson Lacy, Director of Maritime Commerce, Report on the Present and Future of the District's Port Marketing**

Wilson Lacy announced his retirement effective April 7, 2011, ending his 40-year career. He thanked the Board of Commissioners for the experience; he said it was a good experience working for a small area as opposed to a large city.

Mr. Lacy spoke on his assessment of the Port of Humboldt Bay's present and future. He left the Board with these thoughts: global trade will continue to expand, 40% of trade passes through California ports, deepwater ports are job creators, Humboldt Bay should be the Sacramento Valley agriculture gateway, rail and road infrastructure is essential, a single commodity export does not typically succeed and markets demand a unified Board policy without disharmony.

**NON-AGENDA:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS**

**A. CONSIDERATION OF ACCEPTING FOR FILING PERMIT APPLICATION NO. 11-04 TO JEROME SIMONE, PRESIDENT, HUMBOLDT BAY ROWING ASSOCIATION FOR A PERMANENT NON-SEASONAL DOCK AND GANGWAY.**

COMMISSIONER HIGGINS MOVED FOR THE APPROVAL OF ACCEPTING FOR FILING PERMIT APPLICATION NO. 11-04 TO JEROME SIMONE, PRESIDENT, HUMBOLDT BAY ROWING ASSOCIATION FOR A PERMANENT NON-SEASONAL DOCK AND GANGWAY. COMMISSIONER MARKS SECONDED.

CEO stated the HSU crew team has been using a temporary dock facility. The Humboldt Bay Aquatic Center (HBAC) was going to house the crew team and the dock would be demolished; however, the program has grown extensively and will not fit into the HBAC today. This permit will change the temporary arrangement to a permanent one.

**B. FY2011/12 BUDGET WORKSHOP**

CEO presented a PowerPoint on the FY 2011/12 Budget. The summary is as follows: Revenue, \$2,178,509; Operating Expenses, \$1,918,781; Non-Operating Expenses, \$259,623, Excess Revenues Over Expenses, \$105.

The Board of Commissioners will consider the Preliminary Budget at their April 14, 2011 meeting.

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#### ADMINISTRATIVE AND EMERGENCY PERMITS


Administrative Permits A-2011-04 and A-2011-05 were issued for the collection of algae off docks at Woodley Island Marina.

The Regular Meeting of the Board of Commissioners adjourned at 8:50 p.m.

APPROVED BY:

  
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Ronnie Pellegrini  
Secretary

RECORDED BY:

  
\_\_\_\_\_  
Patricia L. Tyson  
Director of Administrative Services