

AGENDA
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

DATE: June 29, 2011
TIME: 7:00 p.m. Regular Session
PLACE: Woodley Island Marina Meeting Room

The Meeting Room is wheelchair accessible. Accommodations and access to Harbor District meetings for people with other handicaps must be requested of the Director of Administrative Services at 443-0801 five (5) working days in advance of the meeting.

1. **Call to Order Regular Session at 7:00 p.m. and Roll Call**
2. **Pledge of Allegiance**
3. **Public Comment**

Note: This portion of the Agenda allows the public to speak to the Board on various issues not itemized on this agenda. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on an item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public not appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District. The three (3) minute time limit for each speaker may be enforced by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.

4. **Consent Calendar**

Note: All matters listed under the Consent Calendar are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items. If discussion is required, that item will be removed from the Consent Calendar and considered separately.

- a. Consideration of approval of minutes from June 8, 2011 Board of Commissioners meeting.
- b. Consideration of approval of minutes from June 8, 2011 Strategic Plan Meeting of the Board of Commissioners.
- c. Consideration of approval of Amendment No. 4 to Permit and Agreement to Operate a Dinghy Dock at Woodley Island Marina by the Humboldt Yacht Club.
- d. Consideration of approval of agreement with the North Coast Resource Center for services related to the *Spartina densiflora* Eradication Project.
- e. Consideration of one-year extension of Permit No. 09-03 to Humboldt State University for the Aquatic Center Floating Dock Project.
- f. Consideration of payment to Maples Service, Inc. for emergency water line repair at Woodley Island Marina.
\$1,012.35

Agenda for June 29, 2011 Regular Board Meeting

5. Communications and Reports

- a. Chief Executive Officer's Report
- b. District Counsel's Report
- c. Staff Reports
- d. Commissioner Reports
- e. Advisory Committee Reports
- f. Other

6. Non Agenda

7. Unfinished Business

- a. Second Reading and Adoption of FY2011/12 Budget

8. New Business

- a. Consideration of approval of travel for Commissioner Wilson to attend the 98th Annual Conference for the Association of Pacific Ports, July 17-20, 2011 in Long Beach, CA.

9. Administrative and Emergency Permits

10. Adjourn to Closed Session

11. Call Executive Closed Session to Order.

a. Move to Executive Closed Session pursuant to the provisions of the California Government Code Section 54956.8 (Conference with Real Property Negotiator)

- Conference with Real Property Negotiator
Negotiating parties: David Hull, Chief Executive Officer; Paul Brisso, District Counsel

Under Negotiation:

- 1. Potential terms for District property acquisition from Pacific Gas and Electric Company.
- 2. Potential lease terms of District property to Timber Heritage Association.
- 3. Potential lease terms of District property to TJS Leasing and Holding Company.
- 4. Potential lease terms of District property to Taylor Mariculture, Inc.

12. Adjourn Executive Closed Session

13. Call to Order Regular Session

14. Report on Executive Closed Session

15. Adjournment

MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

June 29, 2011

PRESENT:

Commissioner Pellegrini
Commissioner Curless
Commissioner Wilson
Commissioner Higgins
Commissioner Marks

President Wilson called the regular meeting of the Board of Commissioners to order at 7:00 p.m.

President Wilson asked CEO to lead those present in the Pledge of Allegiance.

PUBLIC COMMENT: None

CONSENT CALENDAR

COMMISSIONER CURLESS MOVED FOR APPROVAL OF THE CONSENT CALENDAR.
COMMISSIONER PELLEGRINI SECONDED. MOTION CARRIED WITHOUT DISSENT.

CEO REPORT

- ❖ 6/21: CEO and Adam Wagschal attended the Headwaters Fund Board meeting. CEO reported to the Headwaters Fund Board that a line item titled "Mariculture Management Fund" has been included in the Harbor District's FY 2011/12 Budget to reserve 25% of future mariculture tideland lease revenues set aside for permitting expenses, as required by the Headwaters Fund grant for the aquaculture expansion project. CEO reported the Headwaters Fund Board was very appreciative of this action. The County Board of Supervisors will consider final approval of the grant on July 26. CEO also reported the geo-referencing background work has been started.
- ❖ 6/28: Wilson Lacy is represented the Harbor District at the West Coast Corridor Coalition meeting in Sacramento.
- ❖ District Maintenance staff is working hard on Woodley Island preparations for July 4.
- ❖ 7/25: Woodley Island Marina's 30th Anniversary. Commissioner Wilson and CEO will work together on an anniversary celebration, possibly for the Board meeting of July 28.
- ❖ The District's Summer Newsletter was emailed to Board, tenants, media and all others on the District's general email list. Joel Mielke, Carson Park Ranger, did the layout/design of the quarterly newsletter.

DISTRICT COUNSEL REPORT: None

STAFF REPORT: None

COMMISSIONERS AND ADVISORY COMMITTEE REPORTS

Commissioner Pellegrini:

- ❖ Attended Laurada Curless's 80th birthday party.
- ❖ Reported her youngest daughter, Michaela, graduated from high school.
- ❖ Stated the Fishermen's wives have finalized all but one banner for the City's Fisherman's Plaza.

Commissioner Curless:

- ❖ Attended a dinner honoring Dennis Hunter.
- ❖ Announced plans for the Fortuna Rodeo are on schedule.

- ❖ Asked CEO for an update on the dredge spoils site. CEO replied all but one of the approvals have been received. The Regional Board has been reluctant to approve not just the District's dredge disposal site, but those of Noyo Harbor and Crescent City as well.

Commissioner Wilson:

- ❖ Attended his grandparents' 91st and 96th birthday parties; they have been married 77 years.
- ❖ Toured the Port of Richmond and spoke with the staff about property management.

Commissioner Higgins:

- ❖ Met with Adam Wagschal and Drew Barrett regarding co-management of fisheries and grant opportunities.

Commissioner Marks:

- ❖ Said the Timber Heritage Association's speeder cars are running again.

OTHER: None

NON-AGENDA: None

UNFINISHED BUSINESS

A. SECOND READING AND ADOPTION OF FY 2011/12 BUDGET.

District Treasurer reported there were several changes made to this budget since the last Board meeting. Salaries and Wages and Payroll Burden were increased due to updated information on the hiring of the Director of Conservation, PERS and Workers Compensation rates revisions; Utilities decreased and the line item for Samoa Shops Planning Expense was added. Due to the transfer from Fund Balance Reservations to cover some of the specific expenses, the Final FY 2011-12 Budget shows a positive balance of \$4,005.

COMMISSIONER HIGGINS MOVED FOR THE ADOPTION OF FY 2011/12 BUDGET.
COMMISSIONER CURLESS SECONDED. MOTION CARRIED WITHOUT DISSENT.

NEW BUSINESS

A. CONSIDERATION OF APPROVAL OF TRAVEL FOR COMMISSIONER WILSON TO ATTEND THE 98TH ANNUAL CONFERENCE FOR THE ASSOCIATION OF PACIFIC PORTS, JULY 17-20, 2011 IN LONG BEACH, CA.

Commissioner Wilson said he was unclear of the value of this particular conference, but said it looked to be an commissioner-driven organization geared to smaller ports. He said the value would be in the networking done at the conference.

Commissioners Curless and Pellegrini said they did not think the conference was worthy of the expense.

Commissioner Wilson asked for the item to be pulled from the agenda.

Commissioner Higgins said he thought any time a Commissioner wanted to take time out of their busy schedule to travel in the expectation of finding new business for the District, it should be approved.

CEO stated the Association of Pacific Ports (APP) is an old international organization, unique because it is by and for Commissioners. Traditionally, the Harbor District has not participated in the APP. One of the ideas behind the Commissioners lunch at the California Maritime Leadership Symposium is to provide an opportunity for the Commissioners at California ports to network.

Commissioner Marks said he thought Commissioner Wilson should attend the conference because it is an opportunity to look for more business opportunities.

Commissioner Wilson suggested the Board consider attending this conference next year.

Commissioner Curless suggested the next time Commissioner Wilson is in Sacramento he should set up a meeting with some of the California ports and do the networking in that way.

ADMINISTRATIVE AND EMERGENCY PERMITS: None

The Board of Commissioners adjourned to Executive Closed Session at 7:32 p.m.

President Wilson adjourned the Executive Closed Session at 8:30 p.m.

President Wilson called to order the Regular Meeting of the Board of Commissioners at 8:31 p.m.

District Counsel reported the Executive Closed Session as follows: Conference with Real Property Negotiator regarding potential terms for District property acquisition from Pacific Gas and Electric Company potential lease terms of District property to Timber Heritage Association, potential lease terms of District property to TJS Leasing and Holding Company and potential lease terms of District property to Taylor Mariculture, Inc. – No action taken.

The Regular Meeting of the Board of Commissioners was adjourned at 8:32 p.m.

APPROVED BY:



Ronnie Pellegrini, Secretary

RECORDED BY:



Patricia L. Tyson
Director of Administrative Services