

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**DATE:** December 14, 2023

**TIME:** Closed Session – 5:00 P.M.  
Regular Session – 6:00 P.M.

**PLACE:** Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501

**How to Observe and Participate in the Meeting:**

Observe: Members of the public can attend the meeting in person or observe the meeting on Zoom at the following link: <https://us02web.zoom.us/j/6917934402>

Meeting ID: 691 793 4402  
One tap mobile  
(669) 900-9128, 6917934402#

*Public members observing on Zoom will not be able to participate or provide comment. Members of the public who may wish to provide public comment during the meeting must attend in person.*

*The Meeting Room is wheelchair accessible. Accommodations and access to Harbor District meetings for people with other handicaps must be requested of the Director of Administrative Services at (707) 443-0801 at least 24 hours in advance of the meeting.*

**1. Call to Order Closed Session at 5:00 P.M.**

**2. Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the closed session items. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Closed Session Agenda. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners.*

**3. Move to Closed Session**

**a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS.** Property: All or Portions of Humboldt County Assessor Parcel Nos.: 401-112-024-000, 401-031-040-000, 401-031-078-000, and 401-031-083-000, and portions of the tidelands along the Samoa Peninsula adjacent to Redwood Marine Terminal I. Agency negotiator: Larry Oetker,

## **Agenda for December 14, 2023 Regular Board Meeting**

Executive Director; Ryan Plotz, District Counsel. Negotiating parties: Crowley Wind Services, Inc. Under negotiation: price and terms of payment.

b) Public Employee Appointment: Facilities Coordinator

### **4. Call to Order Regular Session at 6:00 P.M. and Roll Call**

### **5. Pledge of Allegiance**

### **6. Report on Closed Session**

### **7. Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the **various issues NOT itemized on this Agenda**. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public NOT appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.*

### **8. Consent Calendar**

- a) Adopt Minutes for November 9, 2023 Regular Board Meeting
- b) Receive District Financial Reports for October 2023
- c) Review and Approve a Lease Agreement Darrel Pitcher
- d) Approval of Emergency Repairs for USCG Dock Power
- e) Approval of Engagement Letter with K&L Gates for Legal Counsel

### **9. Communications, Reports and Correspondence Received**

- a) Correspondence Received
  - 1. Ballots for Humboldt No. 1 Fire Protection District for 11 parcels
  - 2. Letter from Mark Wetzel, David L. Moonie & Co, LLP
- b) Executive Director's Report
- c) Staff Reports
- d) District Counsel and District Treasurer Reports
- e) Commissioner and Committee Reports

### **10. Unfinished Business**

- a) **Receive Status Update Regarding Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**

**Agenda for December 14, 2023 Regular Board Meeting**

*Recommendation:* Receive report and provide direction.

*Summary:* This report will provide an update on project schedule, budget, tasks completed, tasks underway, upcoming tasks, the latest overall project strategy, and an extension of an “Exclusive Right to Negotiate” agreement with Crowley Wind Services.

**11. New Business**

- a) Consider Adopting Resolution 2023-23, A Resolution Fixing the Employer Contribution Under the Public Employees’ Medical and Hosp Care Act at an Equal Amount for Employees and Annuitants**

*Recommendation:* Staff Recommends the Board Adopt Resolution 2023-23.

*Summary:* On November 9, 2023, the Board of Commissioners approved Resolution 2023-19 to switch from the current health plan to the CalPERS Health Insurance plan; that switch did not include elected officials. Adoption of this Resolution will allow elected officials to participate in the CalPERS Health program effective February 1, 2024.

- b) Consider Adopting Resolution 2023-24, A Resolution Fixing the Employer Contribution Under the Public Employees’ Medical and Hospital Care Act at an Unequal Amount for Employees and Annuitants**

*Recommendation:* Staff Recommends the Board Adopt Resolution 2023-24.

*Summary:* On November 9, 2023, the Board of Commissioners approved Resolution 2023-20 Fixing the Employer Contribution rate to the Harbor District employee Health Insurance Monthly Premium. Resolution 2023-24 includes the CalPERS required language for this action to occur. Beginning on January 1, 2024, the Employee’s contribution shall be 15% of the total premium and the District will pay the remaining 85% as calculated by averaging the premiums of the CalPERS Gold and the CalPERS Platinum plans.

- c) Consider Awarding a Contract with SHN for Design and Construction Services at Fields Landing Boat Yard**

*Recommendation:* Staff recommends the Board: Approve a contract with SHN for the Design and Construction Services of a Stormwater Treatment System at the Fields Landing Boat Yard, as budgeted in the FY2023-24 District Budget.

**12. Future Agenda Items**

- a) Green Terminal Strategy for the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal**

**13. Adjournment**